

Date:

Dear Parents/Carers,

I would like to remind you that the weekly payment for school dinners is £ \_\_\_\_\_. According to our records, you owe the school \_\_\_\_\_ . Could you please send the money to school straight away.

If you have any problem with paying this, could you please contact the school secretary.

Yours sincerely,

Headteacher.

Ku: Waalidka / Daryeelaha

Waxaan doonayaa in aan mar kale ku xasuusiyo in lacagta qadada ee iskuulka ay tahay £..... asbuuc kasta. Sida feelkeena ku xusan, waxaa ilaa hadda uu iskuulka kugu yeeshay £..... Fadlan waxaa lagaa codsanayaa in sida ugu dhaqsaha badan aad u bixisid lacagtaasi.

Haddii ay dhibaato kugu tahay bixinta lacagtaasi, fadlan waxaad la soo xiriirtaa xoghaynta sikuulka (school secretary).

Mahadsanid

Yours sincerely

Maamulaha Iskuulka