

Date:

Dear Parents/Carers,

Your son/daughter was absent from school on:

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I would be grateful if you could let me know the reason for his/her absence.

Yours sincerely,

Taariikhda:

Ku Waalidiinta / Daryeeleyaasha,

Inankaaga / inantaada wuxuu iskuulka ka maqnaa:

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Waxaan aad u jeclaan lahaa in aad ila soo socodsiiid sababta\_ keentay maqnaanshaha iskuulka.

Mahadsanid  
Yours sincerely,