

Our Ref: .....

Date: .....

.....  
.....  
.....  
.....  
.....  
.....

Dear .....

We regularly meet with residents to discuss issues of local concern. Everybody is welcome and we encourage you to attend.

Our next meeting is being held at .....

on... ..

at .....

For more information about the meeting please contact:

.....

Please let me know if you need an interpreter.

Yours sincerely,

.....

..... [

Our Ref: .....

Date: .....

.....  
.....  
.....  
.....  
.....  
.....

Dear .....

Waxaanu sii joogto ah ula kulanaa dadka guryaha deggen si aan uga wareysano waxyaabaha ay ka walaac qabaan. Qof kasta wuu ka soo qaybgewli karaa kulanka, waxaana kugu dhiirrigelineynaa in aad ka soo qaybgashid.

Kulankeena xiga waxaa lagu qaban doonaa .....

maalinta .....

saacadda .....

Haddaad u baahan tahay kahbaar dheeraad ah oo ku saabsan kulanka, fadlan waxaad la soo xiriirtaa

.....

Fadlan I soo sheeg haddaad u baahan tahayq of turjubaan ah.

Mahadsanid  
Yours sincerely,

.....  
.....