

## **West Ham Church School Draft Study Support Policy**

### **Rationale**

The purpose of study support is to raise achievement by motivating our pupils to become more effective learners through activities, which enrich the curriculum, improve key skills and raise achievement. These activities take place on a voluntary basis out of school hours. Study support in our school is grounded in the belief that all our pupils can achieve success through three key ingredients:

- Opportunities to learn
- Sustained support for learning
- A challenge to succeed

At West Ham we provide a range of out-of-class study and leisure activities designed to encourage good study habits and promote the idea that learning can be fun.

### **Study support at West Ham raises achievement by enabling pupils to:**

- Build on work done during the normal school day
- Work individually
- Develop good study strategies
- Support and work co-operatively with others
- Work in a safe and supportive environment
- Take part in activities unavailable during the normal school day.

### **Study support at West Ham Church offers pupils:**

- A quiet place to work
- Access to ICT
- Access to resources to help with homework
- Staff to guide, help and support
- Opportunities to learn new skills
- A range of sporting, music, creative, leisure activities
- Study skills development
- Breakfast club facilities

### **Study support benefits the school by:**

- Better use of resources
- Closer partnership with parents
- Improved links with the community
- Extending opportunities for family learning
- Extending the skills of staff
- Underpinning the school homework policy

**Activities include during the school year:**

- Homework club
- ICT
- Sport
- Latin club
- Gifted and talented
- Art
- Music
- Chess
- Breakfast club
- Sewing
- Residential trip
- Family learning
- Food club
- Thinkquest
- Brain Academy
- Keep Fit

**Staffing**

Study support is managed by a co-ordinator with the support of the Senior Management Team. Activities are staffed by school staff, volunteer tutors and paid tutors.

**Health and Safety**

Like all activities on the school site and away from it the study support activities follow the procedures as laid out in the school's health and safety policy. The first aid room (medical room) is located at the front of the building. The site supervisor is on call for before and after school activities.

**Finance**

Whilst the school supports study support through a regular allocated budget where possible extra funds through grants and donations are always being looked for. Tutors are paid the same wage whether they are qualified teachers or support workers.

**Resources**

Each study support activity within the constraints of the whole study support budget has its own budget allocated, resources can then be purchased. These are stored normally in the room where the activity takes place or in the case of sports activities in the main PE store cupboard.

## **Conduct**

It is expected that all children participating in after school activities will adhere to the rights, rules and responsibilities as stated in our school behaviour policy. The procedures for study support activities are as follows:

1. Verbal warning
2. See parents
3. Exclusion from activity

## **Evaluation**

The success of study support is measured by:

- levels of attendance
- numbers of pupils taking part in activities
- higher levels of achievement as measured by SATs
- pupil/teacher relationship
- pupils' attitude to learning

The school evaluates its overall study support provision using the **Study Support Code of Practice for Primary Schools**.

**To be reviewed December 2007**