

Our Ref:

Date:

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Dear

We regularly meet with residents to discuss issues of local concern. Everybody is welcome and we encourage you to attend.

Our next meeting is being held at

on... ..

at

For more information about the meeting please contact:

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Please let me know if you need an interpreter.

Yours sincerely,

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Account Ref:.....

Date:

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Bwana/Bibi

Mara kwa mara huwa tunakutana na wapangaji ili kujadili masuala na mipango yetu.
Watu wote wanakaribishwa na tunakushawishi uje kuhudhuria.

Mkutano unaofuata utafanyika

tarehe... ..

saa

Kwa maelezo zaidi kuhusu mkutano tafadhali wasiliana na:

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Tafadhali nieleze kama utaitaji mtafsiri.

Wako mwaminifu,

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