

Dear Parent/Guardian,

I am writing to you about swimming/P.E. It is our responsibility to provide your child with access to swimming and P.E.

Swimming takes place on morning/afternoon and your child should bring with her/him a swimming costume, a towel and a swimming hat.

P.E takes place on mornings /afternoons and your child should bring suitable P.E kit to change into. We expect your child to participate in both swimming and P.E. However, if there are any problems or difficulties please do not hesitate to come into school and discuss them with me.

Yours faithfully

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Class Teacher

致各位家長/監護人：

這封信是有關游泳/體育課的事宜。我們有責任為你的子女提供游泳和體育的機會。

游泳課會於上午/下午進行，你的子女應攜帶泳衣、毛巾和游泳帽回校。

體育課會於上午/下午進行，你的子女應攜帶適當的體育服裝回校更換。我們預期你的子女參加游泳以及體育課。但是，如果有任何問題或困難，請到本校與我商談。

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班老師