



**SCHEME OF OFFICER AUTHORISATIONS
MADE PURSUANT TO PARAGRAPH 3.4.2 OF PART 3 OF THE CONSTITUTION
WITHIN THE PORTFOLIO OF
THE EXECUTIVE DIRECTOR ENVIRONMENT SERVICES**

March 2011

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Purpose

To set out the authorisations to officers to act on behalf of officers with delegated powers from the Council's Executive and Council bodies within the Environment Service.

Related Policies and Documents

All parts of the Officers scheme of delegation
Environment Service Schemes of Delegations

Who is governed by this policy?

The scheme of authorisation will apply to all permanent, contract and temporary staff working for the Council.

Executive Summary

The Executive Director for Environment Services and the Divisional Directors within the Environment Services have been delegated by the Executive or the Council (as appropriate) each of the functions listed within this scheme of authorisation unless a specific restriction is stated. Those listed below are authorised by the officers with delegated powers to carry out the powers on their behalf. This list maybe updated by the officers with delegated powers wishing to authorise others to exercise them on their behalf under the provisions of paragraph 3.4.2 of Part 3 of the constitution. Any revisions must be submitted to the Council's monitoring officers within 28 days of the authorisation being approved.

All authorised officers are required to consult local ward councillors and community lead councillors if the decision has a direct impact on a local community. Please consult Democratic Services for advice. In addition, please be aware that at the very least local ward councillors should be kept aware of any decision made and implemented under delegated powers that affects members of the community in their ward.

All officers authorised to exercise functions on behalf of officers with delegated functions are required to do so in compliance with the law, the Council's Constitution, its Procurement Code, Financial Regulations and other relevant policies and procedures.

No.	Function	Authorised Officer
HOUSING & PUBLIC PROTECTION		
<u>Operational Matters</u>		
<u>Decanting including Proceedings For Possession</u>		
H&PP1.	Approving Decant Status Decant schemes: (a) 50 tenants or less (b) 50+ tenants	(a) Executive Director of Environment (b) Mayoral approval No other officer authorisations
H&PP2.	Authorising Possession Proceedings (a) Sign Notices of Seeking Possession (NOSP) Grounds 10 or 10A of Schedule 2 of the Housing Act, 1985 in Regeneration areas. (b) Instruct Legal Services to issue possession proceedings under grounds 10 or 10A in relation to dwellings in Regeneration areas. (c) Instruct Legal Services to take court action to evict people who have entered into residential property unlawfully where that action relates to properties acquired by CPO. (d) Instruct Legal Services to take court action to evict people who have entered into a residential property owned by the authority unlawfully (e) Instruct Legal Services to take court action to evict people who have entered into a residential property leased or managed by the authority unlawfully	(a) Housing & Regeneration Project Manager (b) Housing & Regeneration Project Manager (c) Strategic Manager Private Sector (d) Senior Housing Project Manager/ Housing Regeneration Manager (e) Temporary Accommodation Manager / Contract Monitoring Team Leader or equivalent
<u>Repairs</u>		

No.	Function	Authorised Officer
H&PP3.	Place orders for repair work : Temporary Accommodation (a) up to a value of £ 500 (b) up to a value of £ 5,000 (c) Up to a value of £ 10,000 (d) Over £ 10,000	(a) Tenancy Services Officers, Administrative Officers(Temporary Accommodation) (b) Tenancy Services Team Leader/ Contract Relationship Team Leader / Contract Monitoring Officers (c) Temporary Accommodation Manager (d) Head of Housing Needs
H&PP4.	Raise repair orders (up to the maximum of £5000) so as to raise a void property to the lettable standard. In cases of hand-backs up to £7,000	Tenancy Services Officer
H&PP5.	Approve payment of repairs and maintenance invoices for work on void properties (up to the maximum £10,000)	Temporary Accommodation Manager
<u>THE ALLOCATION OF COUNCIL HOUSING</u>		
H&PP6.	Selecting tenants for all HRA dwellings within the policies agreed by the Council - Regeneration areas	Allocations Officer Team Leader - Lettings Housing & Regeneration Project Manager
H&PP7.	Maintaining the Housing Register of qualifying people.	Housing Register Officer
H&PP8.	Determining whether an application for housing is eligible for registration.	Housing Register Officers

No.	Function	Authorised Officer
H&PP9.	Determining the categorisation and priority of individual re- housing applications.	Housing Register Officers
H&PP10.	Determining whether an application registered on the Authority’s Allocation Scheme is eligible for an offer of accommodation.	Housing Register Officer/ Allocations Officer
H&PP11.	<p>Agree emergency status on social/welfare grounds.</p> <p>Agree emergency status on medical grounds.</p> <p>When the above is applicable to major refurbishment programmes</p>	<p>Lettings Agency Manager (in consultation with Adult or Children’s Services)</p> <p>Lettings Agency Manager having regard to medical assessment by the Council’s medical Adviser or personnel authorised by the Council to carry out medical assessment.</p> <p>Housing & Regeneration Project Manager in consultation with Lettings Agency Manager</p>
H&PP12.	Nominating applicants to Housing Associations, where appropriate.	Allocations Officer
H&PP13.	Agreeing “next available offer” status.	Allocations Officers, Lettings Team Leaders Head of
H&PP14.	Giving or withholding consent to a mutual exchange (on the grounds set out in Schedule 3 to the Housing Act 1985.	Team Leader (Lettings)
H&PP15.	Agreeing with the prospective tenant specific individual tenancy conditions applicable to particular tenancies.	Head of Housing Needs

No.	Function	Authorised Officer
H&PP16.	<p>Agreeing to make an offer of permanent housing when a possession order has been made.</p> <p>(a) Regeneration areas only</p>	<p>Head of Housing Needs</p> <p>(a) Head of Housing Partnerships & Development</p>
H&PP17.	<p>Agreeing requests from owners and private tenants for temporary accommodation whilst major works (e. g. Repair Notices works) are undertaken.</p>	<p>Head of Housing Needs</p>
H&PP18.	<p>Making offers of accommodation and associated premises/ land whether secure, non secure, licences, probationary, Family Intervention etc.</p>	<p>Allocations Officer</p>
H&PP19.	<p>Granting tenancies of the Authority's housing properties whether secure, non- secure, probationary, Family Intervention etc.</p>	<p>Allocations Officer</p>
H&PP20.	<p>Agree to the making of an offer of permanent housing when a possession order has been breached.</p>	<p>Executive Director Divisional Director Housing and Public Protection</p> <p>No other officer authorisations</p>
H&PP21.	<p>Agree to the making of an offer of permanent housing outside of policy, where there are exceptional circumstances.</p> <p>- Regeneration areas</p>	<p>Head of Housing Needs Head of Housing Partnerships & Development</p>
H&PP22.	<p>Agreeing to make an offer of permanent housing when the tenant is subject to an arrears bar.</p> <p>- Regeneration areas</p> <p>(a) where there is an agreement in place to clear the arrears</p>	<p>Head of Housing Needs</p> <p>(a) Housing & Regeneration Project Manager (b) Head of Housing Partnerships & Development</p>

No.	Function	Authorised Officer
	(b) When no such agreement is in place	
H&PP23.	Agreeing requests from secure tenants for 'life and limb' transfers.	Lettings Manager in consultation with Director of Housing (Newham Homes) Contract Manager [Forest Gate PFI] Contract Manager [Canning Town PFI] TMO Manager [Carpenters TMO] TMO Manager [CTR Triangle TMO] with final approval from the Head of Housing Needs
H&PP24.	Reviewing refusals for 'life and limb' transfer status on appeal.	Head of Housing Needs
H&PP25.	Determining whether the refusal of an offer is reasonable or unreasonable. (a) Generally (b) Regeneration areas	(a) Allocations Officer (a) Review Officer, Senior Review Officer (b) Senior Project Manager (Regeneration Projects)
H&PP26.	Review the allocation of <i>move-on accommodation</i> for voluntary organisations that assist the council in the delivery of its homelessness strategy to ensure that it adequately supports homelessness prevention.	Head of Housing Needs in consultation with Divisional Director Housing and Public Protection
<u>Homelessness</u>		
H&PP27.	Act within policy in respect of all matters relating to homelessness under the Housing Act, 1996 as updated by the Homelessness Act 2002.	Housing Options Manager, Assessment Officers Temporary Accommodation Manager
H&PP28.	Set rent and occupation charges for Private Sector Leased properties and hostels.	Executive Director

No.	Function	Authorised Officer
		Divisional Director Housing and Public Protection No other officer authorisations
H&PP29.	Manage the Homelessness budget within the Council's financial Regulations.	Housing Options Manager
H&PP30.	Securing temporary accommodation for homeless people (including the leasing of property).	Temporary Accommodation Manager
H&PP31.	Signing Notices to Quit and do everything else necessary in connection therewith.	Temporary Accommodation Team Leaders.
H&PP32.	Instructing Legal Services to seek court orders for eviction (and subsequently to seek enforcement and do everything else necessary in connection therewith) - private leased temporary accommodation or hostels.	Team Leaders - Temporary Accommodation
H&PP33.	Negotiating with placing or receiving boroughs the establishment of local agreements in accordance with the provisions of the Inter- borough Agreement for Out of Area Placements of Homeless Households and doing everything else necessary in connection therewith.	Housing Options Manager Temporary Accommodation Manager,
H&PP34.	Agreeing procedures for determining eligibility to apply for assistance under the provisions of Part VII of the Housing Act 1996 as updated by the Homelessness Act 2002 and doing everything else necessary in connection therewith.	Housing Options Manager, Homelessness Assessment Team leaders Prevention & Advice Manager Prevention & Advice Team Leaders
H&PP35.	Agreeing, in exceptional individual circumstances, additional top up payments to people occupying Housing Association Leasing Scheme (HALS) units or reducing rent levels for tenants of Private Sector Leasing (PSL) properties and doing everything else	Housing Options Manager Initiative Team Leader

No.	Function	Authorised Officer
	necessary in connection therewith.	
H&PP36.	Operate the Housing Service Area's complaints procedure in cases where the Housing Act 1996 does not confer a statutory right to a review of a decision on a homelessness application.	Housing Options Manager, Lettings Agency Manager (as appropriate)
H&PP37.	<p>Appeals Process</p> <p>Determining whether an applicant should be required to move into accommodation prior to an appeal <u>and</u> whether an offer should be kept open pending determination of matters where the Applicant's concerns relate to unsafe windows and balconies; property maintenance issues; fear of violence from a former partner; racial/ sexual harassment on viewing and where the Applicant feels unable to move because of a health condition and where there is no life threatening condition.</p>	<p>Housing Options Manager</p> <p>Reviews Officer</p> <p>Senior Reviews Officer</p>
H&PP38.	Determining intentional homelessness.	Assessment Officers
H&PP39.	Formally reviewing intentional homelessness decisions.	<p>Review Officer</p> <p>Senior Review Officer</p>
H&PP40.	Determining whether applicants can be reasonably expected to reside in their existing accommodation – and thus are not homeless – and doing anything else necessary in relation thereto.	<p>Assessments Officers</p> <p>Prevention & Advice Officers</p>
H&PP41.	Applying to the Rent Officer for a fair rent to be registered in cases where the rent charged is considered to be excessive.	<p>Housing Initiatives Officers</p> <p>Prevention & Advice Officers</p>
H&PP42.	Determining complaints and appeals.	Head of Housing Needs, Housing Options

No.	Function	Authorised Officer
		<p>Manager, Lettings Agency Manager, Scrutiny & Projects Manager, Temporary Accommodation Manager, Lettings Agency Manager, Prevention & Advice Manager.</p>
<p>Management Agreement with Newham Homes</p>		
H&PP43	To act as the Council's Representative under the Management Agreement with Newham Homes	<p>Executive Director Divisional Director Housing and Public Protection</p> <p>No other officer authorisations</p>
	To agree Newham Homes' Delivery plan and do all that is necessary for this purpose.	<p>Executive Director Divisional Director Housing and Public Protection</p> <p>No other officer authorisations</p>
<p><u>Private Sector Housing</u></p>		
	Exercising the Authority's powers under the Local Government and Housing Act 1989, Part VII Renewal Areas, as amended by the Housing Act 2004	<p>Head of Private Sector Housing</p> <p>Environmental Health Officers and such other persons as may be nominated by the Head of Housing Private Sector Housing</p>
	Perform the procedures relating to over-crowding under the Housing Acts.	<p>Head of Private Sector Housing</p>

No.	Function	Authorised Officer
		Environmental Health Officers and such other persons as may be nominated by the Head of Private Sector Housing
	Exercise the Council's functions relating to the safety and securing of certain unoccupied housing under the Local Government (Miscellaneous Provisions) Act 1982 Section 29.	Head of Private Sector Housing Head of Public Protection Environmental Health Officers and such other persons as may be nominated by the Head of Private Sector Housing or Head of Public Protection
	Exercising the Authority's powers under the Housing Act 1985 (as amended); Part XVIII Miscellaneous and General Provisions Part XVII Compulsory Purchase and land Compensation Part X Overcrowding Part IX Slum Clearance Part VIII Area Improvement Part II Provision of Housing Accommodation, Ss. 8, 54, 55 Review Entry and Obstruction; S.17 Acquisition of Land.	Head of Private Sector Housing Environmental Health Officers and such other persons as may be nominated by the Head of Private Sector Housing
H&PP47.	Exercising the Authority's powers under the Housing Grants, Construction & Regeneration Act 1996 Part I Chapter IV Deferred Action, Notices etc, as amended by the Housing Act 2004.	Head of Business and Social Enterprise
H&PP48.	All powers under the Housing Act 2004 including Part 1 –Enforcement of housing standards,	Head of Private Sector Housing

No.	Function	Authorised Officer
	Part 2 – Licensing of houses in multiple occupation, Part 3 – Selective licensing of other residential accommodation, Part 4 – Additional control provisions in relation to other residential accommodation, Part 6 – Other provisions about housing, Part 7 – Supplementary and final provisions and all Schedules, Regulations, Orders, Appendices and Guidance to, or made under the Act which relate to residential housing accommodation.	Environmental Health Officers and such other persons as may be nominated by the Head of Private Sector Housing
H&PP49.	Inspection of residential premises re: category 1 or 2 hazards - Section 4(1).	Head of Private Sector Housing Environmental Health Officers and such other persons as may be nominated by the Head of Private Sector Housing
H&PP50.	Sections 5 -19 enforcement action & improvement notices re: identified category 1 or 2 hazards in residential properties. Serve notices and institute enforcement proceedings including the enforcement of demolition orders and the arranging of work in default and recovering and recharging of costs as appropriate.	Head of Private Sector Housing Environmental Health Officers and such other persons as may be nominated by the Head of Private Sector Housing
H&PP51.	Sections 20-27 - Issuing/making of Prohibition Order in relation to identified category 1 or 2 hazard.	Head of Private Sector Housing Environmental Health Officers and such other persons as may be nominated by the Head of Private Sector Housing
H&PP52.	Authority to serve hazard awareness notice under Section 28 & 29.	Head of Private Sector Housing Environmental Health Officers and such other persons as may be nominated by the Head of Private Sector Housing

No.	Function	Authorised Officer
H&PP53.	Power to take enforcement action re: Improvement Notices (Schedule 3 Housing Act 2004).	<p style="text-align: center;">Head of Private Sector Housing</p> <p style="text-align: center;">Environmental Health Officers and such other persons as may be nominated by the Head of Private Sector Housing</p>
H&PP54.	Power to take emergency remedial action under Sections 40 & 41 Housing Act 2004.	<p style="text-align: center;">Head of Private Sector Housing</p> <p style="text-align: center;">Environmental Health Officers and such other persons as may be nominated by the Head of Private Sector Housing</p>
H&PP55.	Power to make emergency Prohibition Order under Sections 43 & 44 Housing Act 2004.	<p style="text-align: center;">Head of Private Sector Housing</p> <p style="text-align: center;">Environmental Health Officers and such other persons as may be nominated by the Head of Private Sector Housing</p>
H&PP56.	Power to charge for certain enforcement action under Section 49 Housing Act 2004.	<p style="text-align: center;">Head of Private Sector Housing</p> <p style="text-align: center;">Environmental Health Officers and such other persons as may be nominated by the Head of Private Sector Housing</p>
H&PP57.	Section 265 Housing Act 1985 as amended by Section 46 Housing Act 2004 - Demolition Orders.	<p style="text-align: center;">Head of Private Sector Housing</p> <p style="text-align: center;">Strategic Manager Private Sector Housing</p> <p style="text-align: center;">Environmental Health Officers and such other persons as may be nominated by the Strategic Manager Private</p>

No.	Function	Authorised Officer
		Sector Housing
H&PP58.	Section 289 Housing Act 1985 or amended by Section 47 Housing Act 2004 – slum clearance declaration.	Head of Private Sector Housing Environmental Health Officers and such other persons as may be nominated by the Head of Private Sector Housing
<u>Houses In Multiple Occupation – Housing Act 2004</u>		
H&PP59.	Section 243 Authorisation for enforcement purposes a) Section 131 (management orders: power of entry to carry out work) b) Section 235 (power to require documents to be produced) c) Section 239 (powers of entry) e) Paragraph 3(4) of Schedule 7 (Empty Dwelling Management Orders power of entry to carry out work).	Strategic Manager Private Sector Housing Private Sector Housing Team Managers
H&PP60.	Serve notices, authorising the institution of proceedings and carry out works in default, and exercise functions in relation to any houses in multiple occupation and other residential accommodation licensing schemes.	Strategic Manager Private Sector Housing Environmental Health Officers and such other persons as may be nominated by the Head of Private Sector Housing
H&PP61.	Duty to make arrangements re: effective licensing regime for Houses in Multiple Occupation (HMO) and other residential accommodation (where appropriate) under Section 55 & 79	Head of Private Sector Housing Environmental Health Officers and such other persons as

No.	Function	Authorised Officer
		may be nominated by the Head of Private Sector Housing
H&PP62.	Grant or refusal of licence following application in respect of an HMO or other residential accommodation (s.63-68 and s.87-91).	Head of Private Sector Housing Environmental Health Officers and such other persons as may be nominated by the Head of Private Sector Housing
H&PP63.	Variation or revocation of licences (s.69 & 70 and s.92 & 93).	Head of Private Sector Housing Environmental Health Officers and such other persons as may be nominated by the Head of Private Sector Housing
H&PP64.	Designation of selective licensing area and licensing under Part 3 of the Housing Act 2004.	Executive Director Environment No other officer authorisations
H&PP65.	Powers and duties to make interim and final management orders in relation to residential accommodation under Part 4 of the Housing Act 2004.	Head of Private Sector Housing Environmental Health Officers and such other persons as may be nominated by the Head of Private Sector Housing
H&PP66.	Empty dwelling management orders Section 132-137 Housing Act 2004	Head of Private Sector Housing Environmental Health Officers and such other persons as may be nominated by the Head of Private Sector Housing

No.	Function	Authorised Officer
<u>Harassment And Illegal Eviction</u>		
H&PP67.	Power to provide advice, investigate and prosecute offences under the civil and criminal provisions of Protection from Eviction Act 1977 including instructing the council's Head of Legal services	Head of Private Sector Housing Environmental Health Officers, and such other persons as may be nominated by the Head of Private Sector Housing
<u>Accommodation Agencies Act 1953</u>		
H&PP68.	Section 1 To investigate offences in respect of illegal commissions and advertisements for accommodation and carry out enforcement action.	Trading Standards Officer
<u>Administration Of Justice Act 1970</u>		
H&PP69.	Section 40 To enforce this Act in the Borough, to offences of unlawful harassment of debtors	Trading Standards Officer
<u>Anti-Social Behaviour Act 2003 [Statutory Duty]</u>		
H&PP70.	Section 54(A) to consider, at least once in every period of twelve months, the extent to which it is appropriate for the authority to carry out in their area a programme of enforcement action in relation to Section 54 (sale of aerosol paints to children); and (b) to the extent that they consider it appropriate to do so, carry out such a programme. Such programme to involve all or any of the following— (a) the bringing of prosecutions in respect of offences under that Section (only to be authorised by Operational Manager);(b) the investigation of complaints in respect of alleged offences under that Section (Trading Standards Officer);(c) the taking of other measures intended to reduce the incidence of offences under that Section (Trading standards officer).	Operational Manager Commercial Standards Henry where it states any officer in the opposite column – Do you mean trading standards officer? if not what is meant? Trading Standards Officer

No.	Function	Authorised Officer
<u>Cancer Act 1939 [Statutory Duty]</u>		
H&PP71.	Section 4 To enforce the provisions of this Act in the Borough in relation to claims concerning cures for cancer.	Trading Standards Officer
<u>Children and Young Persons Act 1933 [Statutory Duty]</u>		
H&PP72.	Section 7 To test for and to investigate for offences in relation to the sale of smoking materials to under age children.	Trading Standards Officer
<u>Children And Young Persons (Protection From Tobacco) Act 1991 [Statutory Duty]</u>		
H&PP73.	Section 5 To consider at least once a year the extent to which it is appropriate to carry out a programme of enforcement relating to Section 7 of the Children and Young Persons Act 1933 and Sections 3 and 4 of this Act (sale of tobacco to children, sale of unpackaged cigarettes, and display of warning statements) and to carry out any such programme of enforcement which is considered to be appropriate. Sections 3 and 4 To prosecute for offences in relation to supply of unpackaged cigarettes to children and failure to display warning signs.	Operational Manager Commercial Standards
<u>Clean Air Act 1993 [Statutory Duty]</u>		
H&PP74.	Section 30 To enforce the provisions of Regulations under this Section in the Borough in relation to pollution restrictions on Motor Fuels.	Trading Standards Officer
<u>Consumer Credit Act 1974 [Statutory Duty]</u>		
H&PP75.	Section 161 To enforce this Act and any Regulations made hereunder, to give notice to the	Head of Public Protection

No.	Function	Authorised Officer
	<p>Office of Fair Trading of any proposal to institute proceedings for an offence under this Act, and to report to it when and in such manner as required to do so.</p> <p>Section 162 To authorise any officer to; inspect any goods and enter any premises; require the production of and take copies of any book or document; and seize and detain any goods, books or documents in accordance with the terms.</p> <p>Section 162(3) To apply to a justice of the peace for a warrant to authorise any officer to enter any premises by force if need be.</p> <p>Section 163 To pay compensation in respect of loss caused by the exercise of any powers contained in Section 162 of this Act, and to refer any dispute as to the right to or amount of any compensation to arbitration.</p> <p>Section 164 To make, or authorise any officer to make, any purchase of goods, and to authorise any officer to procure the provision of any services or facilities or to enter into any agreement or transaction, in order to determine whether the provisions of or made under this Act are being complied with.</p> <p>Section 164(3) To test any goods seized under this Act, and, if such test leads to proceedings under this Act, to inform the person they were purchased from of the results of any such test, and allow any person against whom the proceedings are taken to have the goods tested on his behalf if it is reasonably practicable to do so.</p>	<p>Trading Standards Officer</p> <p>Authorisation to other persons only to be exercised by Head of Public Protection or Inspector of Weights and Measures in his absence.</p>
<u>Consumer Protection Act 1987 [Statutory Duty]</u>		
H&PP76.	<p>Section 11 To comply with and to exercise and perform any powers and duties contained in any Regulations made under this Section (product safety Regulations).</p> <p>Section 14 To serve a suspension notice in respect of any goods contravening any safety provision, to give consent for the supplying offering for supply, agreeing to supply or exposing for supply of any such goods, and to attach conditions to any such consent.</p> <p>Section 16 To apply to a magistrates' court for an order for the forfeiture of any goods contravening any safety provision.</p> <p>Section 27 To enforce the safety provisions and the provisions in Part III (misleading price indications) of this Act.</p> <p>Section 28 To make and to authorise any officer to make any test purchases or secure the</p>	<p>Head of Public Protection</p> <p>Trading Standards Officer authorisation to other persons only to be given by Inspector of Weights and Measures or Head of Public Protection</p>

No.	Function	Authorised Officer
	<p>provision of any service, accommodation or facilities, to allow any person to have any goods tested where the Council have performed a test and this has lead to the institution of proceedings or the service of a suspension notice and where it is reasonably practicable to do so, and to comply with and exercise and perform any powers and duties contained in any Regulations made under this Section with regard to test purchases.</p> <p>Section 29 To authorise any officer to exercise the powers of search, inspection and seizure contained in this Section and to exercise and perform the additional powers and duties contained in Section 30 of this Act.</p> <p>Section 30 To apply to a justice of the peace for a warrant to enter any premises, if need be by force.</p> <p>Section 34 To pay compensation in respect of any loss suffered by any person as a result of the seizure or detention of any goods under this Act, and to refer any dispute to arbitration.</p> <p>Section 35 To apply for an order for the recovery of any expenses incurred in connection with the enforcement of this Act.</p> <p>Section 42 To report to the Secretary of State on the exercise of the Council's functions under this Act when so required.</p>	
<u>Control Of Pollution Act 1974 [Statutory Duty]</u>		
H&PP77.	<p>Section 91 To authorise any officer in writing to enter any premises for the purposes of this Act and to exercise and perform the powers and duties contained in this Section and Section 92 of this Act, and to apply to a justice of the peace for a warrant to enter.</p> <p>Section 93 To serve a notice requiring any person to furnish the Council with any information reasonably needed for the purposes of this Act.</p>	<p>Trading Standards Officer</p> <p>Powers to authorise other persons only to be made by Inspector of Weights and Measures or Strategic Manager Public Protection</p>
<u>Copyright, Designs And Patents Act 1988</u>		
H&PP78.	<p>Section 107A To enforce the provisions of Section 107 of this Act (criminal liability for making or dealing with articles that infringe copyright etc.).</p> <p>Section 107A(2) To exercise the powers and perform the duties set out in Sections 27, 28, 29 and</p>	<p>Trading Standards Officer</p>

No.	Function	Authorised Officer
	<p>33 of the Trade Descriptions Act 1968 in relation to the enforcement of Section 107 of this Act.</p> <p>Section 108 To apply for an order that an infringing copy or article should be delivered up to the copyright owner or any other person where a person has been charged with an offence under Section 107 of this Act.</p> <p>Section 114 To apply to the court for an order that an infringing copy or other article delivered up under Section 108 of this Act shall be forfeited to the copyright owner or destroyed or otherwise dealt with, and to comply with any rules of court as to the service of notice on persons having any interest in any such copy or article.</p> <p>Section 198A To enforce the provisions of Section 198 of this Act (criminal liability for making, dealing with or using illicit recordings).</p> <p>Section 198A(2) To exercise the powers and perform the duties set out in Sections 27, 28, 29 and 33 of the Trade Descriptions Act 1968 in relation to the enforcement of Section 198 of this Act.</p> <p>Section 199 To apply for an order that an illicit recording of a performance should be delivered up to a person having performers' rights or recording rights in relation to such performance or any other person where a person has been charged with an offence under Section 198 of this Act.</p> <p>Section 204 To apply to the court for an order that an illicit recording of a performance delivered up under Section 199 of this Act shall be forfeited to any person having performers' or recording rights in relation to the performance or be destroyed or otherwise dealt with, and to comply with any rules of court as to the service of notice on persons having any interest in any such copy or article.</p>	
<u>Copyright, Etc And Trade Marks (Offences And Enforcement) Act 2002 [Statutory Duty]</u>		
H&PP79.	To apply to the courts for search warrants and forfeiture orders (makes amendments made to the primary legislation)	Trading Standards Officer
<u>Courts And Legal Services Act 1990 [Statutory Duty]</u>		
H&PP80.	Section 107 To enforce Sections 104 to 106 of the Act in the Borough (Tying-in arrangements in connection with residential property loans)	Trading Standards Officer

No.	Function	Authorised Officer
<u>Criminal Attempts Act 1981</u>		
H&PP81.	Section 1 To enforce this Act in the Borough, to investigate and prosecute offences where linked to Trading Standards matters	Trading Standards Officer
<u>CRIMINAL JUSTICE ACT 1988 (As Amended By The Offensive Weapons Act 1996)</u>		
H&PP82.	Section 141A To enforce this Act in the Borough, to investigate offences of selling of knives and certain articles with blade or point to persons under the minimum legal age.	Trading Standards Officer
<u>Crossbows Act 1987</u>		
H&PP83.	Section 1 To enforce this Act in the Borough, to investigate offences of selling or hiring of crossbows to persons under the legal minimum age	Trading Standards Officer
<u>Education Reform Act 1988 [Statutory Duty]</u>		
H&PP84.	<p>Section 215 To enforce the provisions of Section 214 of this Act (offence of granting or offering to grant unrecognised degrees), to report to the Secretary of State on the exercise of the functions contained in this Section when so directed.</p> <p>Section 215(2) To authorise any officer to exercise the powers and duties contained in Section 215 of this Act (to enter and search any premises, to require the production of any documents and to take copies of them, to require the provision of computer-based information in a visible and legible form, to seize and detain evidence, to take others and equipment with him, and to leave premises secured.)</p> <p>Section 215(4) To apply to a justice of the peace for a warrant to enter premises, if need be by force.</p>	<p>Trading Standards Officer Authorisation of other persons only to be given by Head of Public Protection</p>

No.	Function	Authorised Officer
<u>Energy Act 1976 [Statutory Duty]</u>		
H&PP85.	Section 18 To comply with and to exercise and perform the powers and duties contained in Schedule 2 of this Act with regard to the enforcement of the provisions of this Act (price control enforcement).	Trading Standards Officer
<u>Home Energy Conservation Act 1995 (As Amended) [Statutory Duty]</u>		
H&PP86.	Exercising the council's powers and duties under the Act.	Manager Domestic Energy Team
<u>Enterprise Act 2002 [Statutory Duty]</u>		
H&PP87.	Section 213 To take enforcement action under Part 8 of the Act. To enter into relevant consultations and to make application for Interim Enforcement Orders or Enforcement Orders as appropriate. To accept undertakings under Section 219. To take proceedings in EEA States other than the United Kingdom for the cessation or prohibition of a Community infringement. Section 230 To notify, to consult with, and to supply information to the Office of Fair Trading (OFT) as required by the Act.	Trading Standards Officer
<u>Estate Agents Act 1979 [Statutory Duty]</u>		
H&PP88.	Section 11 To authorise an officer who has reasonable cause to suspect that an offence has been committed under this Act and in order to ascertain whether it has been committed to enter any premises, require the production of any books or documents connected with a business and take copies of them, seize and detain any books or documents as evidence, and to require any person to break open any container and in default to break it open himself, and exercise the additional powers and duties contained in Section 11(5) of this Act (taking others with him on entry and securing the premises). Section 11(4) To apply to a justice of the peace by means of a sworn information in writing for a	Trading Standards Officer Authorisation of other persons only to be exercised by Head of Public Protection

No.	Function	Authorised Officer
	<p>warrant authorising an officer to enter premises, by force if need be.</p> <p>Section 26 To enforce this Act, to give notice to the Office of Fair Trading of any intended proceedings together with a summary of the facts on which the charges are to be founded, to postpone instituting proceedings for 28 days or until notified of the receipt of any such notice, and to report to the Office of Fair Trading as required.</p>	
<u>European Communities Act 1972 [Statutory Duty]</u>		
H&PP89.	<p>Section 2 To comply with and to exercise and perform any powers and duties contained in any direction, order, rule, Regulation or other subordinate instrument made under this Section for the purpose of implementing any Community obligation where any such power and duty falls within the remit of Public Protection portfolio, including the power to institute civil and criminal proceedings in respect of breaches of any such subordinate legislation.</p> <p>[This includes, but is not limited to, the powers and duties contained in the following provisions: The Crystal Glass (Descriptions) Regulations 1995 as amended ; The Egg (Marketing Standards) Regulations 1973, The Measuring Instruments (EEC Requirements) Regulations 1988; The Measuring Container Bottles (EEC Requirements) Regulations 1977; The Textile Products (Indication of Fibre Content) Regulations 1986 as amended; The Textile Products (Determination of Composition) Regulations 2006 ; The Units of Measurement Regulations 1986, 1994, 1995 and 2001; The Aerosol Dispensers (EEC Requirements) Regulations 1977 as amended; The Dangerous Substances and Preparations (Safety) (Consolidation) and Chemicals (Hazard Information and Packaging for Supply) (Amendment) Regulations 2000; The Cosmetic Products (Safety) Regulations 2004 as amended]</p>	Trading Standards Officer
<u>Manufacture And Storage Of Explosives Regulations 2005</u>		
H&PP90.	Exercising the council's powers and duties under the Act	Trading Standards Officer
<u>Fireworks Act 2003 [Statutory Duty]</u>		

No.	Function	Authorised Officer
H&PP91.	Sections 11 and 12 To enforce this Act in the Borough, to investigate and prosecute offences of contravention of Regulations made under this Act.	Trading Standards Officer
<u>Fireworks Regulations 2004 [Statutory Duty]</u>		
H&PP92.	Regulation 8 To enforce the prohibition on excessively loud category 3 fireworks Regulation 9 To grant or refuse or revoke a licence for the supply of adult fireworks. Regulation 10 To enforce the requirements in relation to information to be supplied with fireworks.	Trading Standards Officer
<u>Food Safety Act 1990 [Statutory Duty]</u>		
H&PP93.	Section 5 To authorise in writing any officer to act in any matters arising under this Act. Section 6 To enforce and execute the provisions of this Act and any Regulations made under this Act in respect of which the Council is the enforcement authority, to institute proceedings under any provisions of this Act or any Regulations or orders made under it, and to authorise in writing any officer to act in matters arising under this Act and any Regulations or orders made under it.	Trading Standards Officer Authorisation of other persons only to be given by Head of Public Protection
<u>Forgery And Counterfeiting Act 1981</u>		
H&PP94.	Section 1 To enforce this Act in the Borough, to investigate offences of forgery by making a false instrument with the intention that he or another shall use it to induce somebody to accept it as genuine.	Trading Standards Officer
<u>Fraud Act 2006</u>		
H&PP95.	Section 1 To enforce this Act in the Borough where linked to Trading Standards matters, to offences of fraud by false representation, by failing to disclose information or by abuse of position.	Trading Standards Officer

No.	Function	Authorised Officer
	<p>Sections 6 and 7 To investigate offences of possessing, making or supplying articles for use in frauds.</p> <p>Sections 9 and 10 To investigate offences of participating in fraudulent business carried on by a sole trader or a Company.</p>	
<u>Greater London Council (General Powers) Act 1972 [Statutory Duty]</u>		
H&PP96.	<p>Section 17 To serve notice on the registered keeper of any vehicle or any other person requiring them to give information about the identity of the driver or person in charge of any vehicle where there is reasonable cause to believe that the driver or person in charge of the vehicle has committed an offence involving the use of the vehicle, and to bring proceedings for failing to comply with any such request.</p>	Trading Standards Officer
H&PP97.	<p>Section 28 To register premises or a stall for the purpose of conducting the sale of goods by way of competitive bidding, to impose conditions on any such registration, and to vary any such condition.</p> <p>Section 31 To authorise an officer to enter upon, inspect and examine any premises or stall which he has reasonable cause to believe is used, or is intended to be used, for the sale of goods by competitive bidding and to do all such things as are reasonably necessary for the purpose of ascertaining whether there is or has been a contravention of this Act or any conditions imposed under this Act or whether or not circumstances exist which would authorise action being taken under this Act.</p> <p>Section 31(2) To apply to a justice of the peace for a warrant to enter a dwelling house believed to be used for the sale of goods by competitive bidding and which is not registered under this Act.</p>	<p>Trading Standards Officer Authorisation of other persons only to be given by Head of Public Protection</p>
<u>Hallmarking Act 1973 [Statutory Duty]</u>		
H&PP98.	<p>Section 9 To enforce the provisions of this Act and to exercise and perform the powers and duties contained in those provisions of the Trade Descriptions Act 1968 set out in this Section in</p>	Trading Standards Officer

No.	Function	Authorised Officer
	connection with any such enforcement.	
<u>HOUSING ACT 2004 [Statutory Duty]</u>		
H&PP99.	Section 166 – To enforce within the Borough (a) the duties under Sections 155 to 159 and 167(4), and (b) any duty imposed under Section 172(1) of the Act. (Home Information Packs)	Trading Standards Officer
<u>Intoxicating Substances (Supply) Act 1985</u>		
H&PP100.	Section 1 To enforce this Act in the Borough, to investigate offences of selling solvents to anyone under the age of 18, knowing that they are being purchased to be abused.	Trading Standards Officer
<u>Knives Act 1997</u>		
H&PP101.	Section 1 To enforce this Act in the Borough, to investigate offences of marketing a knife in a way which indicates, or suggests, that it is suitable for combat Section 2 To enforce this Act in the Borough, to investigate offences of publishing anything in connection with the marketing of a knife which indicates, or suggests, that the knife is suitable for combat.	Trading Standards Officer
<u>Licensing Act 2003 [Statutory Duty]</u>		
H&PP102.	Section 18(6) To make relevant representations as a responsible authority prescribed under Sections 13(4) and 69(4) about any application for a premises licence. Section 154 to enforce within the Borough Sections 146 to 147, so far as they apply to sales of alcohol made on or from premises to which the public have access. To authorise any person to make on his behalf, such purchases of goods as appear expedient for the purpose of determining whether those provisions are being complied with.	Trading Standards Officer Powers to authorise others may be given by an Inspector of Weights and Measures

No.	Function	Authorised Officer
	Section 169A To authorise officers to issue closure notices for persistently selling alcohol to children. Section 186 To institute legal proceedings for an offence under 146 or 147 of the Act.	
<u>Local Government Act 1972</u>		
H&PP103.	Section 222 (1) Where a local authority consider it expedient for the promotion or protection of the interests of the inhabitants of their area, to appear in any legal proceedings.	Trading Standards Officer
<u>Local Government (Miscellaneous Provisions) Act 1982 [Statutory Duty]</u>		
H&PP104.	Para 25 of Sch 3 To authorise any officer to enter and inspect any sex establishment in respect of which a licence under Schedule 3 is in force and to apply to a justice of the peace for a warrant authorising such an authorised officer to enter and inspect any sex establishment if he has reason to suspect that an offence under Paragraph 20, 21 or 23 of Schedule 3 is being, or is about to be committed in relation to it.	Trading Standards Officer
<u>London Local Authorities Act 1990</u>		
H&PP105.	S17: Powers of entry S38(4): Powers of seizure-street trading	Trading Standards Officer
<u>London Local Authorities Act 1991</u>		
H&PP106.	Section 15 To authorise an officer to enter upon, inspect and examine any premises which are or which he has reasonable cause to believe are used, represented as being used, or intended to be used as an establishment for special treatment without a licence or used in contravention of the terms, conditions or restrictions on or subject to which a special treatments licence is granted and do all things reasonable necessary for the purpose of ascertaining whether an offence has been	Trading Standards Officer

No.	Function	Authorised Officer
	<p>committed. Section 15(2) To apply to a justice of the peace for a warrant to enter any premises, if need be by force, and to authorise an officer entering any premises by virtue of Section 15 of this Act or a warrant issued there under to take such other persons with him as may be necessary.</p>	
H&PP107.	To exercise the authority's powers under the Act.	Trading Standards Officer
<u>Medicines Act 1968 [Statutory Duty]</u>		
H&PP108.	<p>The provisions of sections 90 and 117 have been repealed.</p> <p>Section 108 To enforce Sections 62(1) (sale of prohibited medicinal products) and of this Act, and to comply with and to exercise and perform any powers and duties contained in or arising from any arrangements or directions made by the Minister with regard to the enforcement of the prescribed provisions of this Act and any Regulations made thereunder (control of the sale of medicinal products).</p> <p>Section 111 To authorise any person in writing to exercise the powers of entry conferred by this Section, and to apply to a justice of the peace for a warrant to enter any premises, if need be by force.</p> <p>Sections 112, to 113 and 114 To authorise any person in writing to exercise and perform the powers and duties relating to entry, inspection, sampling and seizure conferred by these Sections.</p> <p>Section 119 To indemnify any officer authorised under the terms of this Act in respect of the exercise or purported exercise of the powers conferred on them.</p>	<p>Trading Standards Officer Authorisation of other persons only to be exercised by Head of Public Protection</p>
<u>Motor Cycle Noise Act 1987</u>		
H&PP109.	<p>Section 1 and Para 3 of Sch To enforce this Act (prohibition on supply of noisy exhaust systems).</p>	Trading Standards Officer

No.	Function	Authorised Officer
<u>Olympic Symbol Etc. (Protection) Act 1995</u>		
H&PP110.	Section 8A To enforce the provisions of Section 8 (control of use of the Olympic symbol, etc) within the Borough.	Trading Standards Officer
<u>Property Misdescriptions Act 1991 [Statutory Duty]</u>		
H&PP111.	<p>Section 3 and Paragraph 1 of Schedule To enforce the provisions of this Act Section 3 and To authorise an officer who has reasonable grounds for suspecting that an offence under Section 1 of this Act has been committed to; require the production of any book or document relating to a business and copy it, require the production of any information contained in a computer in a visible and legible documentary form, inspect any goods, seize and detain any documents or goods as evidence, and exercise the powers and duties contained in Paragraphs 4(7) and 4(8) of the Schedule to this Act (to take others with him and to secure the premises. Section 3 and Para 4 of Sch To authorise an officer to enter any premises for the purpose of ascertaining whether an offence under Section 1 of this Act has been committed Section 3 and Para 4(2) of Sch To apply to a justice of the peace for a warrant authorising an officer to enter premises, if need be by force.</p>	<p>Trading Standards Officer Authorisation of other persons only to be given by Head of Public Protection</p>
<u>Road Traffic (Foreign Vehicles) Act 1972</u>		
H&PP112.	Section 1 To authorise any person to exercise the powers contained in this Section (to issue a prohibition notice prohibiting any foreign vehicle from driving on a road where the driver obstructs the officer in weighing the vehicle or the vehicle is overweight).	Head of Public Protection
<u>Road Traffic Act 1988</u>		

No.	Function	Authorised Officer
H&PP113.	<p>Section 70 To authorise any officer to give notice prohibiting the driving of an overloaded vehicle on the road or directing the removal of any vehicle to any place, and to seek the Secretary of State's consent for any such authorisation.</p> <p>Section 75 To investigate the supplying an un-roadworthy vehicle or trailer.</p> <p>Section 78 To authorise any person to require the weighing of any vehicle, and to comply with and exercise and perform any powers and duties contained in any Regulations made under this Section with regard to any such requirement.</p>	<p>Trading Standards Officer Authorisation of other persons only to be exercised by Strategic Manager Public Protection</p>
<u>Solicitors Act 1974</u>		
H&PP114.	<p>Section 22 To investigate an offence under this Section (unqualified persons not to prepare certain instruments).</p> <p>Section 22A To authorise officers to exercise the powers of entry under this Section.</p>	<p>Trading Standards Officer Authorisation of other persons only to be given by Head of Public Protection</p>
<u>Sunday Trading Act 1994 [Statutory Duty]</u>		
H&PP115.	<p>Para 1 of Sch 2 To enforce Schedules 1 as amended, 3 and Part II of Schedule 2 of this Act.</p> <p>Para 2 of Sch 2 To appoint inspectors.</p> <p>Para 8(5) of Sch 2 To keep a register containing particulars of the name and address of every shop in respect of which notice under Paragraph 8(1) of Schedule 2 of this Act has effect (notice of intention to keep shop closed for the serving of customers on the Jewish Sabbath).</p> <p>Para 8(8) of Sch 2 To dispense with a certificate under Paragraph 8(3) of Schedule 2 of this Act (certificate that the person is of the Jewish religion) in the case of a change of occupation.</p> <p>Para 8(9) of Sch 2 To cancel a notice given under Paragraph 8(1) of Schedule 2 of this Act.</p> <p>Para 8(7) of Sch 2 To allow a notice given under Paragraph 8(1) of Schedule 2 of this Act to have effect for more than 14 days after any change in the occupation of the shop in respect of which the notice was given or in any partnership or among the directors of any company by which such a shop is occupied.</p> <p>Para 3(d) of Sch 3 To take such measurements and photographs as are considered necessary for</p>	<p>Inspector of Weights and Measures</p>

No.	Function	Authorised Officer
	<p>the purpose set out in Paragraph 3(a) of Schedule 2 of this Act. Para 7 of Sch 3 To revoke consent granted under Paragraph 3 of Schedule 3 of this Act. Para 8 of Sch 3 To publish notice of any consent granted under Paragraph of Schedule 3 of this Act in a local newspaper.</p>	
<u>Timeshare Act 1992 [Statutory Duty]</u>		
H&PP116.	<p>Para 1 of Sch 2 To enforce the provisions of this Act. Para 3 of Sch 2 To require the production of any book or document; take copies of any such book or document; produce information contained in a computer in a visible and legible documentary form; and seize and detain any documents.</p>	Trading Standards Officer
<u>The Tobacco Advertising And Promotion Act 2002 [Statutory Duty]</u>		
H&PP117.	<p>Section 13 To enforce within the Borough the provisions of this Act and Regulations made under it. (Control of advertising and promotion of tobacco products)</p>	Trading Standards Officer
<u>Tobacco Products Duty Act 1979</u>		
H&PP118.	<p>Section 1 To seize and detain tobacco products which are liable to forfeiture under the Customs and Excise Acts. (HMRC have empowered officers of the Weights & Measures Authority to act on their behalf for non-compliance with the fiscal marks requirement for tobacco products)</p>	Trading Standards Officer
<u>Trade Descriptions Act 1968 [Statutory Duty]</u>		
H&PP119.	<p>Section 26 To enforce the provisions of this Act and any order made under it, and to report on the Council's exercise of its functions under this Act to the Secretary of State when so required. Section 27 To make any test purchases or secure the provision of any service, accommodation or facilities as may appear expedient for the purpose of determining whether or not the provisions</p>	Trading Standards Officer

No.	Function	Authorised Officer
	<p>of the Act and any order made thereunder are being complied with.</p> <p>Section 28 To exercise the powers of entry, inspection and seizure contained in this Section, and to apply to a justice of the peace for a warrant to enter any premises, if need be by force.</p> <p>Section 30 To inform any person of the results of any test on any goods purchased or seized under this Act and to allow them to have the goods tested where proceedings have been instituted and it is reasonably practicable to do so.</p> <p>Section 31 To comply with and to exercise and perform any powers and duties contained in any Regulations made by the Secretary of State under this Section with regard to the giving of evidence by certificate.</p> <p>Section 33 To pay compensation in respect of any loss suffered by any person as a result of the seizure or detention of any goods under this Act, and to refer any dispute to arbitration</p>	
<u>Trade Marks Act 1994 [Statutory Duty]</u>		
H&PP120.	<p>Section 93 To enforce the provisions of Section 92 of this Act (unauthorised use of trade marks) and to exercise and perform the powers and duties contained in those provisions of the Trade Descriptions Act 1968 set out in this Section in connection with any such enforcement.</p> <p>Section 97 To apply for an order for the forfeiture of any goods, materials or articles</p>	Trading Standards Officer
<u>Unsolicited Goods And Services Act 1971 And 1975</u>		
H&PP121.	<p>Section 2 investigate offences of demanding payment for unsolicited goods</p> <p>Section 3 investigate offences of asserting right to payment for an unsolicited directory entry</p> <p>Section 4 investigate offences of sending unsolicited publications of a type covered by the Section</p>	Trading Standards Officer
<u>Vehicles (Crime) Act 2001</u>		
H&PP122.	Section 26 To authorise any person to exercise the powers of entry and inspection contained in this Section with regard to registration plate suppliers, and to apply to a justice of the peace for a	Head of Public Protection

No.	Function	Authorised Officer
	<p>warrant to enter any premises. Section 30 To institute proceedings for any offence under Part 2 of this Act (Regulation of registration plate suppliers).</p>	
	<p><u>Weights And Measures Act 1985 [Statutory Duty]</u></p>	
H&PP123.	<p>Section 4 To maintain local standard weights and measures as directed by the Secretary of State under this Section. Section 5 To provide working standard weights and measures and testing and stamping equipment, to request the Secretary of State to provide and maintain such equipment and to make it available to the Council for hire, and to comply with and to exercise and perform any powers and duties contained in any Regulations made under this Section with regard to the testing of working standards and testing equipment. Section 11 To give directions as to the manner in which weighing or measuring equipment shall be submitted to a weights and measures inspector for testing, and to charge reasonable fees in respect of any such tests. (The power to fix any fees shall be exercised in consultation with the Executive Director (Resources)). Section 19 To provide and maintain public weighing and measuring equipment, to employ persons to attend to such equipment, and to make charges for the use of such equipment. (The power to fix any charges shall be exercised in consultation with the Executive Director (Resources)). Section 38 To purchase goods on behalf of the Authority in the special circumstances of this Section. Section 42 To make test purchases or to authorise a weights and measures inspector to make test purchases. Section 69(5) To make or assist in the making of, arrangements to provide advice to or for the benefit of consumers of goods and services within the area of the authority. Section 70 To make an annual report to the Secretary of State on the operation of the Council's functions under this Act, and to comply with and exercise and perform any powers and duties contained in any Regulations made under this Section with regard to the making of any such report.</p>	Inspectors of Weights and Measures save for Section 72

No.	Function	Authorised Officer
	<p>Section 72 To appoint a chief inspector of weights and measures and such other inspectors as are necessary for the efficient discharge of the functions of the Council or those inspectors under this Act. [N.B. A chief inspector shall be responsible to the local weights and measures authority for the custody and maintenance of the local standards, working standards and testing and stamping equipment provided for the area for which he was appointed and generally for the operation of the arrangements made to give effect in that area to the purposes of this Act and the packaged goods Regulations].</p> <p>Section 74 To make arrangements for a weights and measures inspector to provide services for the adjustment of weights and measures or for testing and reporting on any weighing or measurement equipment or any goods so weighed or measured, and to charge a reasonable fee for any such service. (The power to fix any charges shall be exercised in consultation with the Executive Director (Resources)).</p> <p>Section 76 To charge reasonable fees for services, facilities, authorisations, certificates or documents provided in pursuance of a Community obligation. (The power to fix any charges shall be exercised in consultation with the Executive Director (Resources)).</p> <p>Section 77 To reduce any fees payable where a person gives assistance in connection with any inspection, testing or stamping. (The power to fix any reduction in charges shall be exercised in consultation with the Executive Director (Resources)).</p> <p>Section 78 To direct the time at which and manner in which fees collected by inspectors are to be accounted for and paid over.</p> <p>Section 79(3) To apply to a justice of the peace for a warrant to enter any premises.</p> <p>Section 83 To institute proceedings for any offence under this Act.</p>	<p>Head of Public Protection</p>
<p><u>Weights And Measures (Packaged Goods) Regulations 2006 [Statutory Duty]</u></p>		
H&PP124.	Exercising all powers and duties of the Council under the Act.	Inspectors of Weights & Measures
<p><u>Advanced Television Services Regulations 2003 [Statutory Duty]</u></p>		
H&PP125.	Regulation 8 and Schedule To enforce the provisions of these Regulations in respect of	Trading Standards Officer

No.	Function	Authorised Officer
	accessibility of equipment to advanced television services. To make or authorise officers to make test purchases, to enter premises and to test goods in compliance with these Regulations.	
<u>Biocidal Products Regulations 2001 As Amended [Statutory Duty]</u>		
H&PP126.	Regulation 38 and Schedule 11 To be the enforcing authority in the Borough as specified in the Regulations.	Trading Standards Officer
<u>Bio fuel (Labelling) Regulations 2004 As amended [Statutory Duty]</u>		
H&PP127.	Regulation 2 To enforce these Regulations in the Borough (implementing EC Directive on labelling requirements in the promotion of the use of bio fuels or other renewable fuels for transport) and Regulation 4.	Trading Standards Officer
<u>Boiler (Efficiency) Regulations 1993 As Amended [Statutory Duty]</u>		
H&PP128.	Regulation 12 To enforce these Regulations in the Borough (implementing the EC Directive in relation to measures relating to the efficiency requirements for new hot water boilers fired with liquid or gaseous fuels).	Trading Standards Officer
<u>Chemicals (Hazard Information And Packaging For Supply) Regulations 2002 As Amended [Statutory Duty]</u>		
H&PP129.	Regulation 14 To enforce the provisions of these Regulations in the Borough. (Classification, packaging and labelling of dangerous preparations and substances).	Trading Standards Officer
<u>Community Trade Mark Regulations 2006 [Statutory Duty]</u>		

No.	Function	Authorised Officer
H&PP130.	Regulation 8 enforcement function of local weights and measures authority apply in relation to a Community trade mark as they apply in relation to a registered trade mark.	Trading Standards Officer
<u>Companies (Particulars Of Usual Residential Address) (Confidentiality Orders) Regulations 2002 [Statutory Duty]</u>		
H&PP131.	Regulation 1 , Regulation 13 and Schedule 1 To gain access as a competent authority to confidential records under these Regulations.	Trading Standards Officer
<u>Construction Products Regulations 1991 as Amended [Statutory Duty]</u>		
H&PP132.	Regulation 15 To enforce within the Borough the provisions of Part II of these Regulations (compliance with EC requirements applicable to works which may influence the technical characteristics of a construction product). Regulation 16 To make, or to authorise an officer of the authority to make, any purchase of any construction products.	Trading Standards Officer
<u>Consumer Protection (Distance Selling) Regulations 2000 as amended [Statutory Duty]</u>		
H&PP133.	Regulation 3 To enforce the requirements of the Regulations in the Borough (implementing the EC Directive on protection of consumers in relation to distance contracts).	Trading Standards Officer
<u>Detergent Regulations 2005 [Statutory Duty]</u>		
H&PP134.	Regulation 4 To enforce the requirements of these Regulations within the Borough (implementing EC Directive in relation to measures for safety and consumer protection as respects, among other products, detergents and any provisions concerning the composition, labelling, marketing, classification or description of, among other products, detergents.	Trading Standards Officer

No.	Function	Authorised Officer
<u>Electromagnetic Compatibility Regulations 2006 as amended [Statutory Duty]</u>		
H&PP135.	Regulation 75 To enforce the requirements of these Regulations within the Borough (implementing EC Directive in relation to measures relating to apparatus which is liable to cause electromagnetic disturbance and to apparatus the performance of which is liable to be affected by such disturbance).	Trading Standards Officer
<u>Energy Information (Combined Washer-Driers) Regulations 1997 [Statutory Duty]</u>		
H&PP136.	Regulation 14 To enforce the requirements of these Regulations in the Borough (implementing EC Directive in relation to measures relating to energy labelling and standard product information for household products).	Trading Standards Officer
<u>Energy Information (Dishwashers) Regulations 1999 [Statutory Duty]</u>		
H&PP137.	Regulation 12 To enforce the requirements of these Regulations in the Borough (implementing EC Directive in relation to measures relating to energy labelling and standard product information for household products).	Trading Standards Officer
<u>Energy Information (Household Air Conditioners) (No 2) Regulations 2005 [Statutory Duty]</u>		
H&PP138.	Regulation 16 To enforce the requirements of these Regulations in the Borough (implementing EC Directive in relation to measures relating to energy labelling and standard product information for household products).	Trading Standards Officer
<u>Energy Information (Household Electric Ovens) Regulations 2003 [Statutory Duty]</u>		
H&PP139.	Regulation 16 To enforce the requirements of these Regulations in the Borough (implementing	Trading Standards Officer

No.	Function	Authorised Officer
	EC Directive in relation to measures relating to energy labelling and standard product information for household products).	
<u>Energy Information (Household Refrigerators And Freezers) Regulations 2004 [Statutory Duty]</u>		
H&PP140.	Regulation 15 To enforce the requirements of these Regulations in the Borough (implementing EC Directive with regard to energy labelling of household electric refrigerators, freezers and their combinations).	Trading Standards Officer
<u>Energy Information (Lamps) Regulations 1999 [Statutory Duty]</u>		
H&PP141.	Regulation 12 To enforce the requirements of these Regulations in the Borough (implementing EC Directive in relation to indication of the consumption of energy and other resources by household appliances and the Lamps Directive).	Trading Standards Officer
<u>Energy Information (Tumble Driers) Regulations 1996 [Statutory Duty]</u>		
H&PP142.	Regulation 14 To enforce the requirements of these Regulations in the Borough (implementing EC Directive in relation to measures relating to energy labelling and standard product information for household products).	Trading Standards Officer
<u>Energy Information (Washing Machines) Regulations 1996 As Amended [Statutory Duty]</u>		
H&PP143.	Regulation 5 and 14 To enforce the requirements of these Regulations in the Borough (implementing EC Directive in relation to measures relating to energy labelling and standard product information for household products).	Trading Standards Officer
<u>Financial Services (Distance Marketing) Regulations 2004 [Statutory Duty]</u>		

No.	Function	Authorised Officer
H&PP144.	Regulation 17 To act as an enforcement authority for the purposes of Regulations 18 to 21 Regulation 18 duty to consider complaints under these Regulations Regulation 19 To apply for injunctions in appropriate cases Regulation 20 To notify the OFT of injunctions and orders Regulation 22 To institute proceedings for an offence under these Regulations. (Supply of information and unsolicited calls in selling financial services)	Trading Standards Officer Regulation 22 to be exercised only by Operational Manager Commercial Standards or nominated deputy.
<u>General Product Safety Regulations 2005 [Statutory Duty]</u>		
H&PP145.	Regulation 10 To enforce the requirements of these Regulations within the Borough (implementing EC Directive in relation to measures relating to general product safety)	Trading Standards Officer
<u>Household Appliances (Noise Emission) Regulations 1990 as amended [Statutory Duty]</u>		
H&PP146.	Regulation 6 To enforce the Regulations within the Borough (regulating the supply of appliances to which the EC Directive in relation to airborne noise emitted by household appliances applies)	Trading Standards Officer
<u>Manufacture And Storage Of Explosives Regulations 2005 [Statutory Duty]</u>		
H&PP147.	Regulations 2,3,5,13,14,16,27, Schedule 1 and Schedule 4 To Perform the functions and duties of a Local Authority and Licensing Authority in relation to the manufacture and storage of explosives within the Borough, to include granting of, varying or refusing licences and registration of premises and maintaining a register of such licences and registrations	Trading Standards Officer Trading Standards Administration Officer
<u>Measuring Instruments (Automatic Catchweighers) Regulations 2006 [Statutory Duty]</u>		
H&PP148.	Regulation 20 To enforce the requirements of these Regulations in the Borough (implementing the EC Directive on Automatic Catchweighers)	Inspector of Weights and Measures

No.	Function	Authorised Officer
	Regulation 25 To set fees for services under these Regulations. . (The power to fix any charges shall be exercised in consultation with the Executive Director (Resources)).	
<u>Measuring Instruments (Automatic Discontinuous Totalisers) Regulations 2006 [Statutory Duty]</u>		
H&PP149.	Regulation 17 To enforce the requirements of these Regulations in the Borough (implementing the EC Directive on Automatic Discontinuous Totalisers) Regulation 22 To set fees for services under these Regulations. . (The power to fix any charges shall be exercised in consultation with the Executive Director (Resources)).	Inspector of Weights and Measures
<u>Measuring Instruments (Automatic Gravimetric Filling Instruments) Regulations 2006 [Statutory Duty]</u>		
H&PP150.	Regulation 18 To enforce the requirements of these Regulations in the Borough (implementing the EC Directive on Automatic Gravimetric Filling Instruments) Regulation 23 To set fees for services under these Regulations. . (The power to fix any charges shall be exercised in consultation with the Executive Director (Resources)).	Inspector of Weights and Measures Fees to be set by Operational Manager Commercial Standards
<u>Measuring Instruments (Automatic Rail-Weighbridges) Regulations 2006 [Statutory Duty]</u>		
H&PP151.	Regulation 18 To enforce the requirements of these Regulations in the Borough (implementing the EC Directive on Automatic Rail-Weighbridges) Regulation 23 To set fees for services under these Regulations. . (The power to fix any charges shall be exercised in consultation with the Executive Director (Resources)).	Inspector of Weights and Measures Fees to be set by Operational Manager Commercial Standards
<u>Measuring Instruments (Beltweighers) Regulations 2006 [Statutory Duty]</u>		
H&PP152.	Regulation 18 To enforce the requirements of these Regulations in the Borough (implementing the EC Directive on beltweighers) Regulation 23 To set fees for services under these Regulations. . (The power to fix any charges	Inspector of Weights and Measures Fees to be set by Operational Manager Commercial

No.	Function	Authorised Officer
	shall be exercised in consultation with the Executive Director (Resources)).	Standards
<u>Measuring Instruments (Capacity Serving Measures) Regulations 2006 [Statutory Duty]</u>		
H&PP153.	Regulation 16 To enforce the requirements of these Regulations in the Borough (implementing the EC Directive on capacity serving measures) Regulation 21 To set fees for services under these Regulations. . (The power to fix any charges shall be exercised in consultation with the Executive Director (Resources)).	Inspector of Weights and Measures Fees to be set by Service Unit Manager - Trading Standards & Consumer Protection
<u>Measuring Instruments (Cold-Water Meters) Regulations 2006 [Statutory Duty]</u>		
H&PP154.	Regulation 17 To enforce the requirements of these Regulations in the Borough (implementing the EC Directive on cold water meters) Regulation 22 To set fees for services under these Regulations. (The power to fix any charges shall be exercised in consultation with the Executive Director (Resources)).	Inspector of Weights and Measures Fees to be set by Operational Manager Commercial Standards
<u>Measuring Instruments (EEC Requirements) Regulations 1988 [Statutory Duty]</u>		
H&PP155.	Regulation 13 To direct the manner in which an application for consideration of any instrument (other than an instrument to which Paragraph (9) below applies) for EEC initial verification shall be made to an inspector. Regulation 26 To authorise inspectors for the exercise of the powers conferred by these Regulations. Regulation 29 To institute legal proceedings for offences under these Regulations.	Inspector of Weights and Measures Legal proceedings to be instituted by Operational Manager Commercial Standards
<u>Measuring Instruments (Liquid Fuel And Lubricants) Regulations 2006 [Statutory Duty]</u>		
H&PP156.	Regulation 17 To enforce the requirements of these Regulations in the Borough (implementing the EC Directive on measuring instruments for liquid fuel and lubricants)	Inspector of Weights and Measures

No.	Function	Authorised Officer
	Regulation 22 To set fees for services under these Regulations. . (The power to fix any charges shall be exercised in consultation with the Executive Director (Resources)).	Fees to be set by Operational Manager Commercial Standards
<u>Measuring Instruments (Liquid Fuel Delivered From Road Tankers) Regulations 2006 [Statutory Duty]</u>		
H&PP157.	Regulation 18 To enforce the requirements of these Regulations in the Borough (implementing the EC Directive on meter measuring systems) Regulation 23 To set fees for services under these Regulations. . (The power to fix any charges shall be exercised in consultation with the Executive Director (Resources)).	Inspector of Weights and Measures Fees to be set by Operational Manager Commercial Standards
<u>Measuring Instruments (Material Measures Of Length) Regulations 2006 [Statutory Duty]</u>		
H&PP158.	Regulation 17 To enforce the requirements of these Regulations in the Borough (implementing the EC Directive on material measures of length) Regulation 23 To set fees for services under these Regulations. (The power to fix any charges shall be exercised in consultation with the Executive Director (Resources)).	Inspector of Weights and Measures Fees to be set by Operational Manager Commercial Standards
<u>Medical Devices Regulations 2002 As Amended [Statutory Duty]</u>		
H&PP159.	Regulation 61 To concurrently with the Secretary of State enforce these Regulations in the Borough in relation to consumer goods (implementing EC Directives relating to medical devices)	Trading Standards Officer
<u>Merchant Shipping (Weighing Of Goods Vehicles And Other Cargo) Regulations as amended 1988 [Statutory Duty]</u>		
H&PP160.	Regulation 7(9) to investigate offences in the Borough under Paragraph (3), (5) or (8) of this Regulation. (weighing machines in ports)	Inspector of Weights and Measures

No.	Function	Authorised Officer
<u>Package Travel, Package Holidays And Package Tours Regulations 1992 as amended [Statutory Duty]</u>		
H&PP161.	Regulation 23 and Schedule 3 To enforce the requirements of Regulations 5, 7, 8, 16 and 22 in the Borough (implementing the EC Directive in relation to measures relating to consumer protection as regards package travel, package holidays and package tours)	Trading Standards Officer
<u>Packaging (Essential Requirements) Regulations 2003 as amended [Statutory Duty]</u>		
H&PP162.	Regulation 8 and Schedule IV To enforce the requirements of these Regulations in the Borough (implementing EC Directive relating to the management of packaging and packaging waste)	Trading Standards Officer
<u>Passenger Car (Fuel Consumption And Co₂ Emissions Information) Regulations 2001 as amended [Statutory Duty]</u>		
H&PP163.	Regulation 3, Regulation 11 and Schedule 5 To enforce these Regulations in the Borough (implementing EC Directives relating to the reduction of emission of pollutants from internal combustion engines)	Trading Standards Officer
<u>Personal Protective Equipment Regulations 2002 [Statutory Duty]</u>		
H&PP164.	Regulations 2(2), 16(1), (2) and (3) and Schedule 10 Paragraph 1 To enforce these Regulations in the Borough (implementing EC Directive relating to safety as regards personal protective equipment)	Trading Standards Officer
<u>Pressure Equipment Regulations 1999 [Statutory Duty]</u>		
H&PP165.	Regulation 24 and Schedule 8 To enforce the requirements of these Regulations in the Borough in relation to pressure equipment or assemblies for private use or consumption	Inspector of Weights and Measures

No.	Function	Authorised Officer
<u>Radio Equipment And Telecommunications Terminal Equipment Regulations 2000 as amended [Statutory Duty]</u>		
H&PP166.	Regulation 18 and Schedule 9 Paragraph 1 To enforce the requirements Of The Radio Equipment And Telecommunications Terminal Equipment Regulations 2000	Trading Standards Officer
<u>Recreational Craft Regulations 2004 [Statutory Duty]</u>		
H&PP167.	Regulation 15 To enforce the requirements of these Regulations within the Borough (implementing EC Directive in relation to measures relating to craft intended for recreational purposes)	Trading Standards Officer
<u>Sale And Supply Of Goods To Consumers Regulations 2002 [Statutory Duty]</u>		
H&PP168.	Regulation 15 To apply for an injunction in connection with the failure of a guarantor to supply information in the manner prescribed.	Trading Standards Officer
<u>Simple Pressure Vessels (Safety) Regulations 1991 as amended [Statutory Duty]</u>		
H&PP169.	Regulation 9 and Schedule 5 To enforce the requirements of these Regulations in the Borough in relation to vessels and relevant assemblies as consumer goods (meaning goods ordinarily intended for private use or consumption)	Trading Standards Officer
<u>Supply Of Machinery (Safety) Regulations 1992 as amended [Statutory Duty]</u>		
H&PP170.	Regulation 28 and Schedule 6 To enforce the requirements of these Regulations in the Borough in relation to relevant machinery [or a relevant safety component] as goods for private use or consumption	Trading Standards Officer

No.	Function	Authorised Officer
<u>Unfair Terms In Consumer Contracts Regulations 1999 [Statutory Duty]</u>		
H&PP171.	Regulation 13(2) To exercise the power conferred by this Regulation to obtain documents and information for the purposes specified in the Regulation	Trading Standards Officer
<u>Weights And Measures (Packaged Goods) Regulations 2006 [Statutory Duty]</u>		
H&PP172.	Regulation 10 To enforce the requirements of these Regulations and to institute legal proceedings for offences Schedule 7 Paragraph 6 To purchase goods, and authorise any of its officers to purchase goods on behalf of the authority, for the purpose of ascertaining whether an offence under Regulations 12 to 15 has been committed	Inspector of Weights and Measures
<u>Exercising the Authority's powers under the Public Health (Control of Disease) Act 1984.*</u>		
H&PP173.	Part I – Administrative Provisions Part II Control of Disease Part III Dead bodies Part IV Canal Boats Part V Miscellaneous Part VI General (Notices, documents, power of entry, prosecution etc.)	Head of Public Protection Environmental Health Officers and such other persons as may be nominated by the Head of Public Protection
<u>Exercising the Authority's powers under the Clean Air Act 1993.</u>		

No.	Function	Authorised Officer
H&PP174.	Part I Dark Smoke Part II Smoke, Grit, Dust and Fumes. Part III Smoke Control Areas Part IV Control of certain forms of air pollution Part V Information about air pollution Part VI Special cases Part VII Miscellaneous and General	Head of Public Protection Environmental Health Officers and such other persons as may be nominated by the Head of Public Protection
H&PP175.	Exercising the Authority's powers under the Alkali etc. Works Regulation Act 1906.	Head of Public Protection Environmental Health Officers and such other persons as may be nominated by the Strategic Manager Public Protection
H&PP176.	Exercising the Authority's powers under the Public Health Act 1936. Part II Local Administration Ss45 – 52, 78, 79,80, 81 – 86, &90. Part III Water Supplies Ss. 124, 140, 141.	Head of Public Protection Environmental Health Officers and such other persons as may be nominated by the Head of Private Sector Housing or Head of Public Protection
H&PP177.		
H&PP178.	– Provision of mortuaries and post mortem rooms.	Service Unit Manager – Ancillary Services

No.	Function	Authorised Officer
H&PP179.	Part VII S. 205 Protection of Women after childbirth. Part VIII S.231 Public Bathing Part XI Water Courses, ditches and ponds. Ships and boats tents, vans, sheds etc. Part XII General and supplemental powers.	Head of Public Protection Environmental Health Officers and such other persons as may be nominated by the Head of Public Protection
H&PP180.	Exercising the Authority's powers under the Public Health Act 1961.	
H&PP181.	Part II Sanitation and buildings. S. 17 (as substituted by S.27 Local Government (Miscellaneous Provisions) Act 1972. Clearance of drains Ss. 22, 34,37. Drains rubbish, filthy and verminous articles or premises. Part VI Miscellaneous	Head of Public Protection Environmental Health Officers and such other persons as may be nominated by the Head of Private Sector & Strategic Manager Public Protection
H&PP182.	Exercising the Authority's powers under the Building Act 1984 as amended.	Head of Public Protection Environmental Health Officers and such other persons as may be nominated by the Head of Private Sector Housing & Head of Public Protection
H&PP183.	Part III Drainage, sanitary conveniences, buildings, defective premises, yards and passages etc. Part IV General duties, documents, power of entry, works, appeals, recovery of expenses, obstruction, prosecutions etc.	Head of Public Protection Environmental Health Officers and such other persons as may be nominated by the Head of Private Sector Housing & Head of Public Protection

No.	Function	Authorised Officer
H&PP184.	<p>Exercising the Authority's powers under The Control of Pollution Act 1974.</p> <p>Part III Noise</p> <p>Part V Legal Proceedings</p> <p>Part VI Miscellaneous and General.</p>	<p>Head of Public Protection</p> <p>Environmental Health Officers and such other persons as may be nominated by the Head of Private Sector Housing & Head of Public Protection</p>
H&PP185.	<p>Exercising the Authority's powers under S.80,80ZA,80A,81,81A and 81B of the Environmental Protection Act 1990 – Statutory Nuisances</p> <p>Exercising the Authority's powers under the Noise and Statutory Nuisance Act 1993 Ss. 2 – 4, 7, 8, 10, 11, and Schedule 2.</p>	<p>Head of Public Protection</p> <p>Environmental Health Officers and such other persons as may be nominated by the Head of Private Sector Housing and Head of Public Protection</p> <p>Environmental Health Officers and such other persons as may be nominated by the Head of Public Protection</p>
H&PP186.	<p>Exercising the Authority's powers under The Local Government (Miscellaneous Provisions) Act 1976.</p> <p>Ss. 16, 20, 23, 33, 35 – requisitions for information and minor powers in relation to Environmental Health.</p>	<p>Head of Public Protection</p> <p>Head of Private Sector</p> <p>Environmental Health Officers and such other persons as may be nominated by the Head of Private Sector & Head of Public Protection</p>
H&PP187.	<p>Exercising the Authority's powers under the Water Industries Act 1991. Part III Private Supplies, service of notices, prosecution etc.</p>	<p>Head of Public Protection</p> <p>Environmental Health Officers and such other persons as</p>

No.	Function	Authorised Officer
		may be nominated by the Head of Public Protection
H&PP188.	Exercising the Authority's powers under the Local Government Act 1972 Part XI Service of Notices. Ss. 214 and 222 Cemeteries.	Head of Public Protection Environmental Health Officers and such other persons as may be nominated by the Strategic Manager Public Protection
H&PP189.	Exercising the Authority's powers under the Local Authorities Cemeteries Order 1977.	Service Unit Manager – Ancillary Services
H&PP190.	Exercising the Authority's powers under the Radioactive Substances Act 1993.	Head of Public Protection Environmental Health Officers and such other persons as may be nominated by the Head of Public Protection
H&PP191.	Exercising the Authority's powers under the Caravan Sites and Control of Development Act 1960. Part 1 and Schedule I Caravans.	Head of Public Protection Environmental Health Officers and such other persons as may be nominated by the Head of Private Sector & Head of Public Protection
H&PP192.	Exercising the Authority's powers under the Agriculture Act 1970 as amended – power to take samples etc.	Head of Public Protection Environmental Health Officers and such other persons as may be nominated by the Head of Public Protection
H&PP193.	Maintenance of register under the Motor salvage operators Regulations 2002 and the Vehicles crimes act 2001.	Head of Public Protection Environmental Services Officer

No.	Function	Authorised Officer
H&PP194.	<p>Exercising the Authority's powers under the Refuse Disposal Amenity Act 1978 Ss. 2, 2A, 2B, 3, 4, 4A, 6, 7, (Dumping, refuse and miscellaneous powers.)</p> <p>S8 (authorisation to enter)</p>	<p>Head of Public Protection</p> <p>Environmental Health Officers and such other persons as may be nominated by the Head of Public Protection</p> <p>Head of Public Protection</p>
H&PP195.	<p>Exercising the Authority's powers under the Town and Country Planning (Churches, Places of Religious worship and Burial Grounds) Regulations 1950. (Exhumations)</p>	<p>Strategic Manager Public Protection</p> <p>Environmental Health Officers and such other persons as may be nominated by the Strategic Manager Public Protection</p> <p>Environmental Health Officers and such other persons as may be nominated by the Strategic Manager Public Protection</p>
H&PP196.	<p>Exercising the Authority's powers and duties under Part 3 of the Housing and Regeneration Act 2008 –</p> <p>S.279 - Enforcement of duty on seller to supply sustainability certificate for residential property</p> <p>S.284 – Power to require production of certificate/statement for inspection</p> <p>s.285 – Power to give Penalty Charge Notice for breach of duty under S.279 or 284</p> <p>S.286 – Instigation of proceedings for obstruction of officer</p>	<p>Strategic Manager Public Protection</p> <p>Environmental Health Officers and such other persons as may be nominated by the Strategic Manager Public Protection</p>
<u>FOOD SAFETY AND STANDARDS</u>		
H&PP197.	<p>To exercise the Councils powers defined in the Food Safety Act 1990 (as amended)</p>	<p>Head of Public Protection</p> <p>Environmental Health Officers and such other persons as</p>

No.	Function	Authorised Officer
	Section 5 – Food Authorities and Authorised Officers	may be nominated by the Head of Public Protection
H&PP198.	To exercise the Councils powers defined in the Food Safety Act 1990 (as amended) Section 9 - Inspection and Seizure of Food	Head of Public Protection Environmental Health Officers and such other persons as may be nominated by the Head of Public Protection
H&PP199.	S. 11, Prohibition Orders; S.12 Emergency Prohibition Notices and Orders.	Head of Public Protection Environmental Health Officers and such other persons as may be nominated by the Head of Public Protection
H&PP200.	To exercise the Councils powers defined in the Food Safety Act 1990 (as amended) & The Food Hygiene (England) Regulations 2006 (as amended), respectively Section 10 - Improvement Notices; Regulation 6 – Hygiene Improvement Notices	Head of Public Protection Environmental Health Officers and such other persons as may be nominated by the Head of Public Protection
H&PP201.	To exercise the Councils powers defined in the Food Safety Act 1990 (as amended) & The Food Hygiene (England) Regulations 2006 (as amended), respectively Section 11 - Prohibition Orders Section 12 - Emergency Prohibition Notices & Orders Regulation 7 - Hygiene Prohibition Orders Regulation 8 – Hygiene Emergency Prohibition Notices & Orders Regulation 9 – Remedial Action Notices & Detention Notices	Head of Public Protection Environmental Health Officers and such other persons as may be nominated by the Head of Public Protection

No.	Function	Authorised Officer
H&PP202.	<p>To exercise the Councils powers defined in the Food Safety Act 1990 (as amended) & The Food Hygiene (England) Regulations 2006 (as amended), respectively</p> <p>Section 29 - Procurement of Samples Section 30 – Analysis etc of Samples Section 32 Powers of Entry</p> <p>Regulation 12 - Procurement of Samples Regulation 13 – Analysis etc of Samples Regulation 14 – Powers of Entry</p>	<p>Head of Public Protection Environmental Health Officers and such other persons as may be nominated by the Head of Public Protection</p>
H&PP203.	<p>To exercise the Councils powers defined in the Food Safety Act 1990 (as amended)</p> <p>Section 49 – General</p>	<p>Head of Public Protection Environmental Health Officers and such other persons as may be nominated by the Head of Public Protection</p>
H&PP204.	<p>Exercising the Authority’s powers under the Food Safety Act 1990. S.27 Appointment of Public Analyst.</p>	<p>Head of Public Protection</p>
H&PP205.	<p>To exercise the Councils powers defined in the Food Safety Act 1990 (as amended)</p> <p>Section 27 – Appointment of Public Analyst</p>	<p>Head of Public Protection Environmental Health Officers and such other persons as may be nominated by the Head of Public Protection</p>
H&PP206.	<p>To exercise the Councils powers and duties defined in any order, Regulation or other sub-ordinate instrument made under Food Safety Act 1990 (as amended)</p>	<p>Head of Public Protection Environmental Health Officers and such other persons as may be nominated by the Head of Public Protection</p>
H&PP207.	<p>To exercise the Councils powers and duties defined in any directive, order, Regulation or other sub-ordinate instrument made under European Communities Act 1972 (as amended)</p> <p>This includes but is not limited to the powers and duties contained in the following provisions:</p>	<p>Head of Public Protection Environmental Health Officers and such other persons as may be nominated by the Head of Public Protection</p>

No.	Function	Authorised Officer
	<p>The Food Hygiene (England) Regulations 2006 (as amended) The Products of Animal Origin (Third Country Imports) (England) Regulations 2006 as amended</p> <p>The Food (Chilli, Chilli Products, Curcuma and Oil) Emergency Control Regulations 2005</p> <p>The Animal By-Products Regulations 2005 as amended</p>	
H&PP208.	<p>Exercising the Authority's powers under the Food and Environmental Protection Act 1985.</p> <p>S.3 Authorisation of investigating officers</p> <p>S.4 Powers of officers</p> <p>S.19 Enforcement powers</p> <p>Part IV General and Supplementary Schedules</p>	Operational Manager Commercial Standards
H&PP209.	Exercising the Authority's powers under the Food and Environmental Protection Act 1985 (as amended), as authorised by the Secretary of State	Environmental Health Officers and all other staff with relevant qualifications nominated by the Operational Manager Commercial Standards
H&PP210.	<p>Exercising the Authority's powers under the Animal Health Act 1981 (as Amended)</p> <p>S.52 Appointment of Inspectors for the purposes of food safety issues.</p>	<p>Head of Public Protection</p> <p>Environmental Health Officers and such other persons as may be nominated by the Head of Public Protection</p>
H&PP211.	Exercising the Authority's powers under the Offices, Shops and Railway Premises Act 1963 – Registration of Premises.	<p>Head of Public Protection</p> <p>Environmental Health Officers and such other persons as</p>

No.	Function	Authorised Officer
		may be nominated by the Head of Public Protection
H&PP212.	Exercising the Authority's powers under the GLC (General Powers) Act 1973 (as amended).	Head of Public Protection Environmental Health Officers and such other persons as may be nominated by the Head of Public Protection
H&PP213.	Exercising the Authority's powers under the Home Safety Act 1961 S.1 Promotion of Safety in the Home.	Environmental Health Officers and such other persons as may be nominated by the Head of Public Protection
<u>Health and Safety</u>		
H&PP214.	To exercise the Councils powers defined in the Health and Safety at Work etc Act 1974 Section 19 Appointment of inspectors Section 20 Powers of inspectors	Head of Public Protection Service Unit Manager Health, Safety and Licensing) Authorised inspectors (according to Section 19 requirements)
H&PP215.	To exercise the Councils powers defined in the Health and Safety at Work etc Act 1974 Section 22 Prohibition Notices Section 25 Power to deal with cause of imminent danger Section 21 Improvement notices Section 28 Restrictions on disclosure of information	Head of Public Protection Service Unit Manager (Health, Safety and Licensing) Authorised inspectors (according to Section 19 requirements)
H&PP216.	To exercise the Councils powers defined in Section 38 of the Health and Safety at Work etc Act 1974 authorising the institution of proceedings in England and Wales	Head of Public Protection Service Unit Manager (Health, Safety and Licensing)
H&PP217.	To exercise the Councils powers defined in the Greater London (General Powers) Act 1981 Section 19 Licensing of persons/premises for acupuncture, tattooing or cosmetic piercing	Service Unit Manager (Health, Safety and Licensing) Environmental Health Officer Environmental Services Officer

No.	Function	Authorised Officer
H&PP218.	To exercise the Councils powers defined in the Greater London Council (General Powers) Act 1973 Section 31 in respect the provisions as to self- operated launderettes	Service Unit Manager (Health, Safety and Licensing) Environmental Health Officer Environmental Services Officer
H&PP219.	To exercise the Councils powers defined in the poisons Act 1972 Section 5 and Section 9 inspection and enforcement	Service Unit Manager (Health, Safety and Licensing) Environmental Health Officer Environmental Services Officer
<u>Sports Ground Safety</u>		
H&PP220.	To carry out all the functions, responsibilities and duties contained in the Safety at Sports Grounds Act 1975 and any Regulations made there under including the approval and issue of applications for Safety Certificates. To issue prohibition notices or other notices under Section 10 of the Act. To charge applicants for the work involved in the application in accordance with the Act	Head of Public Protection Service Unit Manager (Health, Safety and Licensing)
H&PP221.	To authorise any officer to execute the powers under Section 11 of the Safety at Sports Grounds Act	Head of Public Protection Service Unit Manager (Health, Safety and Licensing)
H&PP222.	To execute the powers defined in Section 11 of the Safety at Sports Grounds Act.	Head of Public Protection Service Unit Manager (Health, Safety and Licensing) Licensing Manager Licensing officer
H&PP223.	To exercise the Councils powers defined in the Fire Safety and Safety of Places of Sport Act 1987 Part 111 Section 35 - Powers of entry and inspection	Head of Public Protection Service Unit Manager (Health, Safety and Licensing)

No.	Function	Authorised Officer
H&PP224.	To exercise the Councils powers defined in the Regulatory Reform (Fire Safety) Order 2005 Article 26(1) to appoint any officer as an inspector for the purposes of the Order	Head of Public Protection Service Unit Manager (Health, Safety and Licensing)
H&PP225.	Article 26(1) to exercise the powers of entry and inspection defined therein.	Head of Public Protection Service Unit Manager (Health, Safety and Licensing) Licensing Manager Licensing officer
<u>Animal Welfare</u>		
H&PP226.	Exercising the Authority's powers under the Welfare of Animal (Transport) England Order 2006.	Head of Public Protection Animal Welfare Officers and such other persons as may be nominated by the Head of Public Protection
H&PP227.	Exercising the Authority's powers under the Animals (Miscellaneous Provisions) Order 1990. Can't find this piece of legislation	Head of Public Protection Animal Welfare Officers and such other persons as may be nominated by the Head of Public Protection
H&PP228.	Exercising the Authority's powers under the Welfare of Animals at Market Order 1990 as amended.	Head of Public Protection Animal Welfare Officers and such other persons as may be nominated by the Head of Public Protection
H&PP229.	Exercising the Authority's powers under the Welfare of Horses Markets (and other places of sale) Order 1990.	Head of Public Protection Animal Welfare Officers and such other persons as may be nominated by the Head of Public Protection

No.	Function	Authorised Officer
H&PP230.	Exercising the Authority's powers under the Welfare of Animals (Slaughter or Killing) Regulations 1995 as amended.	Head of Public Protection Animal Welfare Officers and such other persons as may be nominated by the Head of Public Protection
H&PP231.	Exercising the Authority's powers under the Sheep Scab Order 1997.	Head of Public Protection Animal Welfare Officers and such other persons as may be nominated by the Head of Public Protection
H&PP232.	Exercising the Authority's powers under the Animal and Animal Products (Import and Export) Regulations 2006 as amended.	Head of Public Protection Animal Welfare Officers and such other persons as may be nominated by the Head of Public Protection
H&PP233.	Granting exemptions from the requirement to hold the Pet Store Management Certificate if the applicant already holds a suitable equivalent or superior qualification.	Operational Manager Commercial Standards
H&PP234.	Exercising the Authority's powers under the Dangerous Dogs Act 1991.	Head of Public Protection Animal Welfare Officers and such other persons as may be nominated by the Strategic Manager Public Protection
H&PP235.	Exercising the Authority's powers under the Control of Dogs Order 1992.	Head of Public Protection Animal Welfare Officers and such other persons as may be nominated by the Head of Public Protection
<u>Clean Neighbourhood & Environment Act 2005</u>		

No.	Function	Authorised Officer
H&PP236.	Power to issue and enforce fixed penalty notices in relation to all litter offences.	Head of Crime & Anti Social Behaviour Head of Public Protection
H&PP237.	Power to search and seize vehicles under Section 46 of the Clean Neighbourhood & Environment Act 2005.	Head of Crime & Anti Social Behaviour Head of Public Protection
H&PP238.	Taking steps to designate or de-designate an area of the Local Authority as alarm notification area under Part 7, Chapter 1 of the Act and power to take all reasonable and appropriate enforcement action (including powers of entry) in relation thereto.	Strategic Manager Public Protection
<u>Licensing Act 2003</u>		
H&PP239.	Section 5 - To exercise and perform any powers or duties contained in this Section or any Regulations made there under in connection with the determination, revision and publication of the Council's licensing policy and consultation thereon. (The power to determine or review the Council's policy under this Section is not hereby delegated.)	Head of Public Protection Service Unit Manager (Health Safety and Licensing) only and only in absence of Head of Public Protection
H&PP240.	Section 8 - To keep a register of premises licences, club premises certificates, personal licences, temporary event notices and such other matters as are provided for in this Section and Schedule 3 of this Act. To make any such register available for inspection and to provide copies thereof, and to make a charge for the provision of any such copies. To participate in any arrangements made by the Secretary of State for the keeping of a central register. To exercise and perform any powers and duties contained in any Regulations made under this Section with regard to the keeping of any register.	Head of Public Protection Service Unit Manager (Health Safety and Licensing) only and only in absence of Head of Public Protection
H&PP241.	Section 13(2) (a) - To authorise any officer to exercise and perform the powers and duties of an authorised person as set out in Part 3 of this Act.	Head of Public Protection Service Unit Manager (Health Safety and Licensing) only and only in absence of Head of Public Protection

No.	Function	Authorised Officer
H&PP242.	<p>Section 18(2)</p> <p>To grant a premises licence subject to such conditions, if any, as are consistent with the applicant's operating schedule and/or Sections 19, 20 or 21 of this Act.</p>	<p>Head of Public Protection Service Unit Manager (Health Safety and Licensing) only and only in absence of Head of Public Protection</p>
H&PP243.	<p>Sections 18(7) and (8)</p> <p>To determine that any representations are frivolous or vexatious and give notice of any such determination to the person making the representation.</p>	<p>Head of Public Protection Service Unit Manager (Health Safety and Licensing) only and only in absence of Head of Public Protection</p>
H&PP244.	<p>Section 20(3)</p> <p>To give notice to the holder of a premises licence that this Sub-Section applies and that the admission of children to a film must be restricted.</p>	<p>Head of Public Protection Service Unit Manager (Health Safety and Licensing) only and only in absence of Head of Public Protection</p>
H&PP245.	<p>Section 23</p> <p>To give notice that an application under Section 18 of this Act has been granted, to issue any licence and a summary thereof, and to give notice of any refusal to grant an application.</p>	<p>Head of Public Protection Service Unit Manager (Health Safety and Licensing) only and only in absence of Head of Public Protection</p>
H&PP246.	<p>Section 25</p> <p>To issue a copy of any premises licence that has been lost, stolen, damaged or destroyed.</p>	<p>Strategic Manager Public Protection Service Unit Manager (Health Safety and Licensing) only and only in absence of Strategic Manager Public Protection</p>
H&PP247.	<p>Section 31(2)</p> <p>To issue a provisional statement.</p>	<p>Head of Public Protection Service Unit Manager (Health Safety and Licensing) only and only in absence of Head of Public Protection</p>

No.	Function	Authorised Officer
H&PP248.	Sections 31(6) and (7) To determine that any representations are frivolous or vexatious and give notice of any such determination to the person making the representation.	Head of Public Protection Service Unit Manager (Health Safety and Licensing) only and only in absence of Head of Public Protection
H&PP249.	Section 32 To determine that any representations are excluded representations for the purposes of Section 18(6) (d) of this Act in the circumstances set out in this Section on the grounds that the same or substantially the same representations could have been made about the application for a provisional statement.	Head of Public Protection Service Unit Manager (Health Safety and Licensing) only and only in absence of Head of Public Protection
H&PP250.	Section 35(2) To vary a premises licence.	Head of Public Protection Service Unit Manager (Health Safety and Licensing) only and only in absence of Head of Public Protection
H&PP251.	Sections 35(6) To determine that any representations are frivolous or vexatious.	Head of Public Protection Service Unit Manager (Health Safety and Licensing) only and only in absence of Head of Public Protection
H&PP252.	Section 36 To give notice of the grant or refusal of an application to vary a premises licence and to give notice of any determination under Section 35(6) of this Act that any representations are frivolous or vexatious.	Head of Public Protection Service Unit Manager (Health Safety and Licensing) only and only in absence of Head of Public Protection
H&PP253.	Section 39(2) To vary a premises licence to specify a new premises supervisor.	Head of Public Protection Service Unit Manager (Health Safety and Licensing) only and only in absence of Head of Public Protection
H&PP254.	Section 39(4) To give notice of the grant or refusal of an application to vary a premises licence to specify a	Head of Public Protection Service Unit Manager (Health Safety and Licensing) only and only in absence of Head of Public Protection

No.	Function	Authorised Officer
	new premises supervisor.	
<u>General Licensing</u>		
H&PP255.	Initiating enforcement action (including the obtaining of a warrant for searching premises and seizing articles) in respect of any breach of licence conditions.	Service Unit Manager Health Safety and Licensing
H&PP256.	Approving or refusing applications for consents and approvals required under the Authority's rules of management or under the terms and conditions attached to licences.	Service Unit Manager Health Safety and Licensing
H&PP257.	Determining whether any refund of fees should be made to an applicant if the application is withdrawn or refused.	Service Unit Manager Health Safety and Licensing
H&PP258.	Amending, approving, adopting and implementing, Health and Safety Regulations Technical Regulations Rules of Management relating to licensed premises Standard licence terms, conditions and restrictions Rules and procedures for government applications for licences Any other rules, Regulations and guidance that are conducive to an efficient licensing regime.	Service Unit Manager Health Safety and Licensing
<u>The Gambling Act 2005</u>		
H&PP259.	Section 156	Head of Public Protection

No.	Function	Authorised Officer
	To maintain, make available, and provide copies of, a register of premises licences and other information as may be prescribed. To give to the Gambling Commission specified information about premises licences	
H&PP260.	Section 157(a) To carry out the functions of the Licensing Authority as a “responsible authority”	Head of Public Protection
H&PP261.	Section 158 To decide whether a person or body making representations are an interested party under sub-Sections 158(a),(b) and (c), in relation to an application, and to reject such representations if their opinion of the officers the person or body is not an interested party	Head of Public Protection
H&PP262.	Section 159 To reject applications that do not fully meet the requirements of this Section or the Regulations made there under	Service Unit Manager: Health, Safety & Licensing
H&PP263.	Section 160 To reject applications that do not fully meet the requirements of the Regulations made under this Section	Service Unit Manager: Health, Safety & Licensing
H&PP264.	Section 161 To reject representations from any interested party, when the representations do not relate to the licensing objectives in Section 1 of the Act	Service Unit Manager: Health, Safety & Licensing
H&PP265.	Section 164 To give the notices stipulated by this Section and any Regulations made there under	Service Unit Manager: Health, Safety & Licensing
H&PP266.	Section 164(1)(a) and (b) To issue a premises licence and summary thereof	Service Unit Manager: Health, Safety & Licensing

No.	Function	Authorised Officer
H&PP267.	Section 165 To give the notices stipulated by this Section and any Regulations made there under	Service Unit Manager: Health, Safety & Licensing Licensing Manager
H&PP268.	Section 168 To attach conditions and include/exclude default conditions when issuing a premises licence	Service Unit Manager: Health, Safety & Licensing
H&PP269.	Section 186(4) & (5) Power to make alterations to licences and issue copies of licences.	Service Unit Manager: Health, Safety & Licensing
H&PP270.	Section 187 To carry out the responsibilities in relation to applications for variation as though they were applications for a premises licence	Service Unit Manager: Health, Safety & Licensing Licensing Manager
H&PP271.	Section 188 To grant applications for transfers of licences, when no representations have been received	Service Unit Manager: Health, Safety & Licensing Licensing Manager (only in the absence of the Service Unit Manager: Health, Safety & Licensing)
H&PP272.	Section 189 To determine whether to display or permit a transfer application when an applicant has failed to contact the licensee, and to give the appropriate notifications	Head of Public Protection
H&PP273.	Section 190 To issue certified copies of the licence and a copy of the licence summary	Licensing Officer
H&PP274.	Section 192 To give the required notifications	Licensing Officer Technical support Officer
H&PP275.	Section 193 To determine a licence should be revoked due to failure to pay annual fee	Licensing Manager

No.	Function	Authorised Officer
H&PP276.	Section 194 To determine whether a licence should lapse under Sub-Section 194(1)(b) and to give the notices required by sub-Section 194(3)	Licensing Manager
H&PP277.	Section 195 To carry out the responsibilities in relation to applications for reinstatement as though the applications were for a premises licence	Licensing Officer
H&PP278.	Section 197(a) To make applications for review as the Licensing Authority	Head of Public Protection
H&PP279.	Section 198 To determine whether an application for review should be rejected (either fully or partially) on the grounds set out in sub-Sections 198(1)(a) to (f)	Service Unit Manager: Health, Safety & Licensing
H&PP280.	Section 199 To grant an application for the review of a premises licence	Service Unit Manager: Health, Safety & Licensing
H&PP281.	Section 200 To initiate a review of a premises licence and to give the required notices	Licensing Manager
H&PP282.	Section 201 To determine whether a representation falls within sub-Section 201(4) (b) as being frivolous or vexatious or it would certainly not influence the review.	Licensing Manager
H&PP283.	Section 203 To give the required notices	Licensing Officer
H&PP284.	Section 204(2)	Licensing officer,

No.	Function	Authorised Officer
	To carry out the responsibilities in relation to applications for provision statements as though the application were for a premises licence	Technical Support Officer
H&PP285.	Section 205(2) Power to disregard any representations, unless the representations fall within Sub-Sections 205(2) (a) and (b)	Service Unit Manager: Health, Safety & Licensing
H&PP286.	Section 205 (3) To grant applications for a premises licence when there are no representations against the application and there has been no change in the applicant's circumstances.	Service Unit Manager: Health, Safety & Licensing
H&PP287.	Section 205 (4) To grant applications for premises when the premises have constructed or altered otherwise than in accordance with the plans and information included in the application for a provisional statement and where no representations have been made.	Service Unit Manager: Health, Safety & Licensing
H&PP288.	Section 218 To give counter notices in respect of temporary event notices	Licensing Manager
H&PP289.	Section 220 To give a written acknowledgement of a temporary event notice	Licensing Officer
H&PP290.	Section 224 To decide whether to give a counter notice, and to give a counter notice	Head of Public Protection
H&PP291.	Schedule 10, Paragraph 5. To specify the form and manner in which an application for a permit is to be made, and the information or documents to be contained in or accompany the application	Service Unit Manager: Health, Safety & Licensing

No.	Function	Authorised Officer
H&PP292.	Schedule 10, Paragraph 8 To grant and issue a permit, subject to Sub-Section 247.9. To refuse an application for a permit, subject to sub-Section 247.10	Service Unit Manager: Health, Safety & Licensing
H&PP293.	Schedule 10, Paragraph 14 To notify a permit holder that the permit has lapsed as a result of the premises not being used as a family entertainment centre.	Service Unit Manager: Health, Safety & Licensing
H&PP294.	Schedule 10, Paragraph 21 To consider applications for a copy of a permit, and to issue certified copies	Licensing Officer
H&PP295.	Schedule 10, Paragraph 23 To maintain registers of permits and such other information as may be prescribed, to provide copies.	Licensing Officer
H&PP296.	Schedule 12, Paragraph 5 To grant a permit application, subject to the provisions of sub-Section 274 being satisfied.	Service Unit Manager: Health, Safety & Licensing
H&PP297.	Schedule 12, Paragraphs 8 & 9 To give the required notices	Licensing Manager
H&PP298.	Schedule 12, Paragraph 10(3) To grant an application, subject to sub-Sections 274.10(3)(a),(b) and (c)	Service Unit Manager: Health, Safety & Licensing
H&PP299.	Schedule 12, Paragraph 15 To issue a copy of a varied permit	Licensing Officer Technical Support Officer
H&PP300.	Schedule 12, Paragraph 16 To grant applications for copy permits, and to issue certified copies of permits	Licensing Manager Licensing Officer

No.	Function	Authorised Officer
H&PP301.	Schedule 12, Paragraph 20 To inform and give the required notices	Licensing Manager Licensing Officer
H&PP302.	Schedule 12, Paragraph 21 To give the required notices	Licensing Manager Licensing Officer
H&PP303.	Schedule 12, Paragraph.22 To cancel a permit for failure to pay the annual fee	Service Unit Manager: Health, Safety & Licensing
H&PP304.	Schedule 12, Paragraph 24(3) To carry out the responsibilities in relation to applications for renewal as though the applications were for a new permit	Licensing Officer
H&PP305.	Schedule 12, Paragraph.26(1) To maintain and make available for inspection a register and to provide copies of entries in the register	Licensing Officer Technical Support Officer
H&PP306.	Schedule 13, Paragraph 2 To specify the form and manner of application forms and the information and documents to be contained in the application form or accompany the form	Service Unit Manager: Health, Safety & Licensing
H&PP307.	Schedule 13, Paragraph 4 To grant permits after consideration of the licensing objectives, relevant guidance from the gambling commission, the Gambling Policy, and such other matters as they feel relevant	Service Unit Manager: Health, Safety & Licensing
H&PP308.	Schedule 13, Paragraph 5(2) To issue a permit	Service Unit Manager: Health, Safety & Licensing

No.	Function	Authorised Officer
H&PP309.	Schedule 13, Paragraph 5(3) To give the required notice in the event of a refusal of a permit	Service Unit Manager: Health, Safety & Licensing
H&PP310.	Schedule 13, Paragraph 6(1) To refuse applications on the grounds that the applicant does not hold an on-premises alcohol licence	Licensing Manager Licensing Officer
H&PP311.	Schedule 13, Paragraph 6(2) To give notice of intention of refusal to applicants when they consider that an application is not in accordance with the licensing objectives, relevant guidance from the gambling commission, the Gambling Policy, or any such other matters as they feel relevant	Service Unit Manager: Health, Safety & Licensing
H&PP312.	Schedule 13, Paragraph 7(2) To make the appropriate changes to a permit	Service Unit Manager: Health, Safety & Licensing
H&PP313.	Schedule 13, Paragraph 11 To grant applications for copies of permits, and to issue certified copies of permits	Licensing Officer Technical Support Officer
H&PP314.	Schedule 13, Paragraph 15 To carry out the responsibilities in relation to a variation of a permit as though the application were for a new permit	Licensing Manager Licensing Officer
H&PP315.	Schedule 13, Paragraph 16(2)(b) To give the required notice of intention to consider cancelling or varying a permit	Licensing Manager Licensing Officer
H&PP316.	Schedule 13, Paragraph 17 To cancel a permit due to the non-payment of the annual fee.	Licensing Manager Licensing Officer

No.	Function	Authorised Officer
H&PP317.	Schedule 13, Paragraph 19 To carry out the responsibilities in relation to a transfer of a permit as though the application were for a new permit	Licensing Officer
H&PP318.	Schedule 13, Paragraph 19(4) To refuse an application if the transfer of the on-premises alcohol licence is not approved under Section 45 of the Licensing Act 2003	Service Unit Manager: Health, Safety & Licensing
H&PP319.	Schedule 13, Paragraph 22(1) To maintain and make available for inspection a register and to provide copies of entries in the register	Licensing Officer Technical Support Officer
H&PP320.	Schedule 14, Paragraph 6 To specify the form and manner of application forms and the information and documents to be contained in the application form or accompany the form	Service Unit Manager: Health, Safety & Licensing
H&PP321.	Schedule 14, Paragraph 9(1) To grant permits after consideration of the licensing objectives, relevant guidance from the Gambling Commission, the Gambling Policy, and such other matters as they feel relevant	Service Unit Manager: Health, Safety & Licensing
H&PP322.	Schedule 14, Paragraph 9(3) To issue a permit	Service Unit Manager: Health, Safety & Licensing
H&PP323.	Schedule 14, Paragraph 9(4) To give the required notice in the event of a refusal of a permit	Licensing Officer
H&PP324.	Schedule 14, Paragraph 11 To give notice of intention of refusal to applicants when they consider that an application is not in accordance with the licensing objectives, relevant guidance from the gambling commission,	Service Unit Manager: Health, Safety & Licensing

No.	Function	Authorised Officer
	the Gambling Policy, or any such other matters as they feel relevant	
H&PP325.	Schedule 14, Paragraph 12(2) To amend a permit	Head of Public Protection Service Unit Manager: Health, Safety & Licensing Licensing Manager (only in the absence of the Head of Public Protection)
H&PP326.	Schedule 14, Paragraph 18(3) To carry out the responsibilities in relation to a renewal of a permit as though the application were for a new permit	Licensing Officer Technical Support Officer
H&PP327.	Schedule 14, Paragraph 21 To grant applications and issue certified copies of permits	Licensing Officer
H&PP328.	Schedule 14, Paragraph 23(1) To maintain and make available for inspection a register and to provide copies of entries in the register	Licensing Officer Technical Support Officer
H&PP329.	Schedule 18 (6) To carry out the provisions and requirements made under an order by the Secretary of State in respect of advance applications, except the determination of applications that have representations lodged against them	Service Unit Manager: Health, Safety & Licensing
No.	Function	Delegated Officer
H&PP330.	Schedule 18 (8) To carry out the provisions and requirements made under an order by the Secretary of State in respect of interim applications, except the determination of applications that have representations lodged against them	Service Unit Manager: Health, Safety & Licensing

No.	Function	Delegated Officer
H&PP331.	Schedule 18 (9) To carry out the provisions and requirements made under an order by the Secretary of State in respect of the conversion of a licence, permit or other authorisation, except the determination of applications that have representations lodged against them	Service Unit Manager: Health, Safety & Licensing
H&PP332.	To have regard to any guidance issued by the Gambling Commission when exercising any of the Council's functions under this Act.	Head of Public Protection , Service Unit Manager Health, Safety and Licensing, Licensing Manager, Licensing Officer and Technical support officer
H&PP333.	Section 29 To provide any information required by the Gambling Commission held by the Council in connection with any provision of this Act.	Head of Public Protection , Service Unit Manager Health, safety and Licensing, Licensing Manager, Licensing Officer and Technical support officer
H&PP334.	Section 30 To provide any information received by the Council in the exercise of its functions to the Gambling Commission.	Head of Public Protection , Service Unit Manager Health, safety and Licensing and Licensing Manager, Licensing Officer and Technical support officer
	Section 39 To receive any occasional use notice in respect of any track.	Head of Public Protection , Service Unit Manager Health, safety and Licensing, Licensing Manager, Licensing Officer
H&PP336.	Section 212 To comply with and to exercise and perform any powers and duties contained in any Regulations made by the Secretary of State under this Section with regard to determining any fees payable under Part 8 of the Act. (The power to determine any fees shall be exercised in consultation with the chairman of the Licensing Committee 2003 Act)	Head of Public Protection

No.	Function	Delegated Officer
H&PP337.	Section 284 To make an order disapplying Section 279 or Section 282(1) of this act in respect of any premises, to give notice of an intention to do so, to consider any representations made, to give notice of the making of any order, and to comply with and exercise and perform any powers and duties contained in any prescribed requirements made under this Section.	Head of Public Protection , Service Unit Manager Health, safety and Licensing
H&PP338.	Section 304 To designate any officer as an authorised officer to exercise and perform the powers and duties of such an officer as set out in this Act.	Executive Director, Environment + Divisional Director Housing and Public Protection No other officer authorisation
H&PP339.	Section 307 To exercise the powers of entry conferred by this Section.	Head of Public Protection , Service Unit Manager Health, safety and Licensing Manager, Licensing Officer + Technical Support Officer
H&PP340.	Section 309 To exercise the power of entry conferred by this Section (family entertainment centre gaming machine permits)	Strategic Manager Public Protection , Service Unit Manager, Health Safety and Licensing, Licensing Manager, Licensing Officer + Technical Support Officer
H&PP341.	Section 310 To exercise the powers of entry conferred by this Section (Licensed premises gaming machine permits)	Head of Public Protection , Service Unit Manager Health, Safety and Licensing, Licensing Manager, Licensing Officer + Technical Support Officer
H&PP342.	Section 311 To exercise the power of entry conferred by this Section (prize gaming permits)	Strategic Manager Public Protection , Service Unit Manager Health, Safety and Licensing, Licensing Manager, Licensing Officer + Technical Support Officer

No.	Function	Delegated Officer
H&PP343.	Section 312 (4) To exercise the power of entry conferred by this Section (applications for club gaming permit or club machine permit)	Head of Public Protection , Service Unit Manager, Health, Safety and Licensing, Licensing Manager, Licensing Officer + Technical Support Officer
H&PP344.	Section 313 To exercise the power of entry conferred by this Section (premises licences)	Head of Public Protection , Service Unit Manager, Health, Safety and Licensing, Licensing Manager, Licensing Officer + Technical Support Officer
H&PP345.	Section 314 To exercise the power of entry conferred by this Section (registered society lotteries).	Head of Public Protection , Service Unit Manager Health, Safety and Licensing , Licensing Manager, Licensing Officer + Technical Support Officer
H&PP346.	Section 315 To exercise the power of entry conferred by this Section (temporary use notices)	Head of Public Protection , Service Unit Manager Health, Safety and Licensing Manager, Licensing Officer + Technical Support Officer
H&PP347.	Section 317 To comply with and exercise and perform any powers and duties contained in this Section and any Regulations made by the Secretary of State thereunder in respect of the exercise of any power of entry conferred by this Act.	Head of Public Protection , Service Unit Manager, Licensing Manager, Licensing Officer + Technical Support Officer
H&PP348.	Section 318 To apply to a justice of the peace for a warrant authorising entry to any premises other than a dwelling.	Head of Public Protection, Unit Manager, Health, Safety and Licensing, Licensing Manager and Licensing officer
H&PP349.	Section 319 To apply to a justice of the peace for a warrant disapplying Sub-Section (1) of this Section (restriction on documents which may be accessed, removed or retained when exercising a power of entry)	Head of Public Protection , Service Unit Manager Health, Safety and Licensing, Licensing Manager and Licensing officer

No.	Function	Delegated Officer
H&PP350.	Section 321 To produce evidence of identity and authority when exercising any power of entry.	Head of Public Protection , Service Unit Manager Health, Safety and Licensing, Licensing Manager, Licensing Officer + Technical Support Officer
H&PP351.	Section 322 To comply with and exercise and perform any powers and duties contained in any Regulations made by Secretary of State under this Section with regard to the provision of information about the exercise of powers of entry under this Act.	Head of Public Protection , Service Unit Manager, Health, Safety and Licensing, Licensing Manager, Licensing Officer + Technical Support Officer
H&PP352.	Section 323 To use reasonable force when exercising a power of entry under this Act.	Head of Public Protection , Service Unit Manager, Health, Safety and Licensing, Licensing Manager, Licensing Officer + Technical Support Officer
H&PP353.	Section 324 To take one or more persons when exercising a power of entry under this Act.	Head of Public Protection , Service Unit Manager, Health, Safety and Licensing, Licensing Manager, Licensing Officer + Technical Support Officer
H&PP354.	Section 325 To take reasonable steps to ensure that premises are left as secure as they were before a power of entry was exercised in respect of them.	Head of Public Protection , Service Unit Manager, Health, Safety and Licensing, Licensing Manager, Licensing Officer + Technical Support Officer
H&PP355.	Section 346 To institute criminal proceedings in respect of any of the offences set out in this Section.	Deputy Head of Legal Services, Principal Lawyer, Senior Solicitor + Assistant Lawyer
H&PP356.	Section 350 To provide any information to any person or body listed in Part 1 of Schedule 6 of this Act or to Her Majesty's Commissioners for Her Majesty's Revenue and Customs.	Head of Public Protection , Service Unit Manager Health, Safety and Licensing, Licensing Manager, Licensing Officer and Technical support officer

No.	Function	Delegated Officer
H&PP357.	Section 358 and Schedule 18 To comply with and exercise and perform any powers and duties contained in any Order made by the Secretary of State in respect of advance and interim applications and conversions.	Head of Public Protection , Service Unit Manager Health, Safety and Licensing, Licensing Manager, Licensing Officer + Technical Support Officer
H&PP358.	Paragraph 40 of Schedule 11 To notify the Gambling Commission that the Council considers that a lottery in respect of which a statement has been received under Paragraph 39 of this Schedule is a large lottery.	Head of Public Protection , Service Unit Manager Health, Safety and Licensing, Licensing Manager and Licensing Officer
H&PP359.	Paragraph 44 of Schedule 11 To register a society under Part 5 of this Schedule and to notify the society and the Gambling Commission of any such registration.	Head of Public Protection , Service Unit Manager Health, Safety and Licensing and Licensing Manager (in absence of Service unit Manager)
H&PP360.	Paragraph 47 of Schedule 11 To refuse any application for registration under Part 5 of this Schedule where a registration has been revoked or an application has been refused in the last 5 years.	Head of Public Protection , Service Unit Manager Health, Safety and Licensing, Licensing Manager and Licensing Officer
H&PP361.	Paragraph 49 of Schedule 11 To give an applicant an opportunity to make representations about any proposal to refuse an application for registration under Part 5 of this Schedule.	Head of Public Protection , Service Unit Manager Health, Safety and Licensing, Licensing Manager, Licensing Officer
H&PP362.	Paragraph 50 of Schedule 11 To revoke any registration under Part 5 of this schedule.	Head of Public Protection + Service Unit Manager Health, Safety and Licensing
H&PP363.	Paragraph 51 of Schedule 11 To give notice of any refusal or revocation of registration under Part 5 of this Schedule.	Head of Public Protection , Service Unit Manager Health, Safety and Licensing, Licensing Manager and Licensing Officer

No.	Function	Delegated Officer
H&PP364.	Paragraph 53 of Schedule 11 To cancel any registration under Part 5 of this Schedule.	Head of Public Protection , Service Unit Manager Health, Safety and Licensing
H&PP365.	Paragraph 54 of Schedule 11 To cancel any registration under Part 5 of this Schedule on the grounds of failure to pay the annual fee and to give notice of any such cancellation to the registered society and the Gambling Commission.	Head of Public Protection and Service Unit Manager Health, safety and Licensing
H&PP366.	Paragraph 55 of Schedule 11 To retain any statement provided to the Council under Paragraph 39 of this Schedule concerning arrangements for prizes, to make any such statement available for inspection and to make arrangements for the provision of copies on the payment of a fee.	Head of Public Protection , Service Unit Manager Health, Safety and Licensing, Licensing Manager and Licensing Officer
H&PP367.	Paragraph 23 of Schedule 10, Paragraph 55 of Schedule 11, Paragraph 26 (2) of Schedule 12, Paragraph 22(2) of Schedule 13 and Paragraph 23 (2) of Schedule 14 To Set fees for copies	Head of Public Protection
<u>Smoke Free Legislation Health Act 2006 And Regulations Made There Under</u>		
H&PP368.	Schedule 2 Paragraph Two To carry out the duties and powers as stated in this Paragraph on production(if required) of written authority-	Head of Public Protection Environmental Health Officers and such other persons as may be nominated by the Head of Public Protection

No.	Function	Authorised Officer
H&PP369.	Schedule 2 Paragraph Three To arrange for any substance, product, sample or extract mentioned in Schedule 2 Paragraph 2 (c) or (d) to be analysed.	Head of Public Protection Environmental Health Officers and such other persons as may be nominated by the Head of Public Protection
H&PP370.	Schedule 2 Paragraph Six To apply for a warrant to enter premises	Head of Public Protection Environmental Health Officers and such other persons as may be nominated by the Head of Public Protection
No.	Function	Delegated Officer
H&PP371.	Section 9 Fixed Penalties To issue and give Fixed Penalty Notices under provisions of this Section.	Head of Public Protection Environmental Health Officers and such other persons as may be nominated by the Head of Public Protection
H&PP372.	Section 8 Offence of failing to prevent smoking in smoke-free place (1) & (4) To instigate proceedings for the above offence.	Head of Public Protection Environmental Health Officers and such other persons as may be nominated by the Head of Public Protection
H&PP373.	Section 11 – Obstruction of officers To instigate proceedings for an offence under this section.	Head of Public Protection Environmental Health Officers and such other persons as may be nominated by the Head of Public Protection
H&PP374.	Keep a register of all premises <ul style="list-style-type: none"> • that officers become aware of that are making use of the exemptions permitted under the legislation 	Head of Public Protection Environmental Health Officers and such other persons as may be nominated by the Head of Public Protection

No.	Function	Authorised Officer
<u>London Local Authorities Act 2007</u>		
H&PP375.	Section 33 - Power to licence hostess bars (subject to confirmation that a resolution has been made under s.12(1) of the Greater London Council (General Powers) Act 1986..	Head of Pubic Protection Operational Manager
H&PP376.	Section 75 - Registration of Mail forwarding addresses including keeping a register	Head of Public Protection Service Unit Manager
H&PP377.	Instigation of proceedings for failing to register and keep records of clients)	Head of Public Protection Service Unit Manager
<u>Regeneration Housing Grants, Acquisitions, Disposal</u>		
H&PP378.	Approval of adaptation schemes for disabled people living in secure Council tenancies within the agreed policy framework	Head of Business & Social Enterprise Home Improvement Agency Manager and such other persons as may be nominated by the Head of Business & Social Enterprise
H&PP379.	Approval of adaptation schemes for disabled people living in secure Council tenancies <u>outside</u> of the agreed policy framework	Head of Business & Social Enterprise
H&PP380.	Approving payments in support for relocation of disabled person/ and his/ her family within/ outside the policy over £10k.	Head of Business & Social Enterprise
H&PP381.	Approving payments of compensation as a result of complaints related to previous grant applications as per Council's Private Sector policy.	Head of Business & Social Enterprise
H&PP382.	Approving financial assistance for Priority Works for Vulnerable Residents, for example, Target	Home Improvement Agency Manager

No.	Function	Authorised Officer
	Hardening etc. up to £5k for each case within the policy.	
H&PP383.	Approving financial assistance for Priority Works for Vulnerable Residents, for example, Target Hardening etc. up to £5k for each case outside the policy.	Head of Business & Social Enterprise
H&PP384.	Approving financial assistance for Decent Homes up to £5k for each case within the policy.	Home Improvement Agency Manager
H&PP385.	Approving financial assistance for Decent Homes up to £5k for each case outside the policy.	Head of Business & Social Enterprise
H&PP386.	Approving applications and making payments for statutory disabled facilities grants within agreed policy and doing everything in connection therewith.	Head of Business & Social Enterprise Home Improvement Agency Manager and such other persons as may be nominated by the Head of Business & Social Enterprise
H&PP387.	Approving applications and making payments for discretionary disabled facilities grants within agreed policy and doing everything in connection therewith.	Head of Business & Social Enterprise Home Improvement Agency Manager and such other persons as may be nominated by the Head of Business & Social Enterprise
H&PP388.	Demanding the repayment of grant within the agreed policy framework and doing everything in connection therewith.	Home Improvement Agency Manager
H&PP389.	Demanding the repayment of grant outside the agreed policy framework and doing everything in connection therewith.	Head of Business & Social Enterprise
H&PP390.	Making applications to the HCA [or its successor body] for Social Housing Grant or other public sector funding in respect of advances to Registered Providers or the Council	Head of Housing Partnerships & Development

No.	Function	Authorised Officer
H&PP391.	Agreeing (within the Authority's policies) to discretionary payments under s. 37 (5) of the Land Compensation Act 1973 and compensation payments in connection with compulsory purchase, home loss and disturbance.	Head of Private Sector Head of Housing Partnerships & Development Environmental Health Officers and such other persons as may be nominated by the Head of Private Sector
H&PP392.	Identifying properties suitable for acquisition and disposal within policy.	Head of Private Sector Head of Housing Partnerships & Development Environmental Health Officers and such other persons as may be nominated by the Head of Private Sector
H&PP393.	Use of options available within policy, for dealing with the acquisition and disposal of property.	Executive Director Divisional Director, Housing and Public Protection No other officer authorisation
H&PP394.	Approval of proposals for the improvement of individual substandard Council dwellings with a capital value of less than £ 500,000.	Divisional Director of Housing & Public Protection and Up to £500k and below Executive Director Environment in consultation with Executive Director Resources
H&PP395.	Approving proposals for improvements of individual substandard dwellings owned by the Authority with a capital value of less than £50,000.	Head of Housing Partnerships & Development
H&PP396.	To authorise Demolition notices under S.138A,138B,schedules 5 and 5A of the Housing Act 1985 (suspension and termination of Right to Buy), to sign such notices and to do all that is necessary in connection with such notices.	Executive Director Divisional Director, Housing and Public Protection No other officer authorisation
<u>Compulsory Purchase, Home Loss And Disturbance</u>		

No.	Function	Authorised Officer
H&PP397.	Agree terms for acquisition.	Head of Private Sector Divisional Director Property and Development Divisional Director Environmental Health Officers and such other persons as may be nominated by the Head of Private Sector
H&PP398.	Assess loss, home loss, and disturbance payments in the case of non-Council property including discretionary payments.	Head of Property and Design Services Head of Physical Regeneration & Development Environmental Health Officers and such other persons as may be nominated by the Head of Private Sector
H&PP399.	Power to require proper maintenance of land by issuing and serving notices, authorising works, reclaiming costs, and instructing the Head of Legal Services in respect of any legal proceedings under sections 215, 216, 217, 218 and 219 of the Town and Country Planning Act 1990	Head of Private Sector Environmental Health Officers and such other persons as may be nominated by the Head of Private Sector Housing
H&PP400.	In the case of Council owned residential property, assess disturbance payment where an itemised claim is submitted.	Head of Property and Design Services Housing & Regeneration Project Manager
<u>Acquisition Improvement And Disposal</u>		
H&PP401.	Negotiate terms for acquisition or disposal of property including leaseholds under the Leasehold Reform Act, 1967 within policy. Purchase of Leasehold interests in decant areas - (authorising terms)	Head of Property and Design Services Head of Housing & Public Protection Housing & Regeneration Project Manager
<u>Estate Shops</u>		
H&PP402.	Manage estate shops falling within the Housing Revenue Account (HRA).	Head of Property and Design Services

No.	Function	Authorised Officer
		Head of Business & Social Enterprise
<u>General Legal Matters</u>		
H&PP403.	Approve proposals for the improvement of individual sub-standard Council dwellings for submission to the DCLG or relevant agency for approval.	Head of Housing & Public Protection
H&PP404.	Serve notices under the Local Government (Miscellaneous Provisions) Act, 1976 Section 16 in respect of Committee functions administered by them. S16 allows us to collect details of ownership and interests in properties	Environmental Health Officer and such other persons as may be appointed by the Divisional Director Development Services / Divisional Director Property and Development Services
<u>Miscellaneous</u>		
<u>Policy</u>		
H&PP405.	Agree changes to Council policy affecting areas of service within Housing & Public Protection only.	Head of services affected.
H&PP406.	Agree changes to Council policy affecting more than one area within the Housing & Public Protection Service Area	Executive Director Divisional Director Housing and Public Protection No other officer authorisations
<u>Regulation Of Investigatory Powers.</u>		
H&PP407.	Authorisation to complete a surveillance exercise on a person or household under the Regulation of	Divisional Director Housing & Public Protection

No.	Function	Authorised Officer
	Investigatory Powers Act 2000 (RIPA)	Head of Public Protection
<u>Market And Street Trading</u>		
H&PP408.	To Exercise all powers and duties under Part 3 of the London Local Authorities Act 1990 as amended including but not limited to powers listed below.	Divisional Director Housing and Public Protection, Head of Public Protection
H&PP409.	Section 25,28 - To grant and renew street trading licences	Manager Health, Safety and Licensing
H&PP410.	Section 29 - To give notice of refusal, revocation or variation of licence	Manager Health, Safety and Licensing
H&PP411.	Section 26 - To consent to succession of a licence	Manager Health, Safety and Licensing
H&PP412.	To consent to transfer of established traders to other sites	Manager Health, Safety and Licensing
H&PP413.	Section 27 - To attach or vary conditions attached to street trading licences where the licence – holder has applied for such an attachment or variation	Manager Health, Safety and Licensing
H&PP414.	Section 33,35 - To remove, sell, let, hire or otherwise provide receptacles for the deposit of refuse to licensees and maintain accommodation for the storage of receptacles.	Manager Health, Safety and Licensing
H&PP415.	Section 38 - To seize, dispose of and sell any article, thing, receptacle or equipment used in relation to unlicensed street trading.	Manager Health, Safety and Licensing
HOUSING FUNCTIONS		

No.	Function	Authorised Officer
H&PP416.	Approval of adaptation schemes for disabled people living in secure Council tenancies policy framework	Director of Property Services and Head of Asset Management
H&PP417.	Approval of adaptation schemes for disabled people living in secure Council tenancies <u>outside</u> of the agreed policy framework	Director of Property Services
H&PP418.	Determine the extent and frequency of decorations for elderly or vulnerable secure Council tenants within agreed policy.	Head of Neighbourhood Services
H&PP419.	Apply for injunctions requiring secure Council tenants to comply with their Tenancy Conditions	Head of Neighbourhood Services/Rent Service Manager
H&PP420.	Approve applications from secure tenants wishing to improve their properties at their own expense	Technical Services Manager
H&PP421.	Approve requests from secure tenants wishing to install satellite dishes.	Technical Services Manager
H&PP422.	Approve requests from secure council tenants wishing to keep pets.	Neighbourhood Services Manager
H&PP423.	Determine the priority of applications for garages.	Head of Neighbourhood Services
H&PP424.	Offer tenancies of garages to residents.	Head of Neighbourhood Services
H&PP425.	Sign Notices to Quit and take all lawful action to recover possession of garages where there are rent arrears.	Rents Service Managers
H&PP426.	Sign Notices to Quit and take all lawful action to recover possession of garages where tenancy conditions other than the non-payment of rent have been breached.	Head of Neighbourhood Services
H&PP427.	Authority to reduce or waive service charges (where the total sum refunded for each individual	Head of Neighbourhood Services

No.	Function	Authorised Officer
	tenant does not exceed £100).	
H&PP428.	Authority to reduce or waive service charges (where the total sum refunded for each individual tenant exceeds £100).	Director of Housing Services
H&PP429.	Sign Notices of Seeking Possession (NOSP) on Ground 1 (non-payment of rent or breach of some other tenancy condition) of Schedule 2 of the Housing Act, 1985 – and subsequently, to seek an Order for Possession.	Head of Rent Services Rents Service Managers
H&PP430.	Sign Notices of Seeking Possession (NOSP) on Ground 2 (nuisance or annoyance to neighbours) of Schedule 2 of the Housing Act, 1985 – and subsequently, to seek an Order for Possession.	Heads of Neighbourhood Services
H&PP431.	Sign Notices of Seeking Possession (NOSP) on Ground 2A (domestic violence or threats of domestic violence) of Schedule 2 of the Housing Act, 1985 – and subsequently, to seek an Order for Possession	Heads of Neighbourhood Services
H&PP432.	Sign Notices of Seeking Possession (NOSP) on the following Grounds of Schedule 2 of the Housing Act, 1985 – and subsequently, to seek an Order for Possession., including: <u>Ground 3</u> – damage to the dwelling or common parts <u>Ground 4</u> – damage to furniture provided by the Council <u>Ground 5</u> – obtaining tenancy by false information <u>Ground 6</u> – financial inducement paid in connection with an exchange <u>Ground 7</u> – tenant’s behaviour is undesirable having regard to the use of the building, (which is within the boundaries of an operational building – e.g. a school) <u>Ground 8</u> – dwelling let temporarily while building works carried out to tenant’s home – and tenant refuses to leave <u>Ground 9</u> – overcrowding <u>Ground10</u> - demolition <u>Ground 12</u> – tenant is a former employee of the Council, and the dwelling is within the boundaries of an operational building, and the Council wishes to let the dwelling to a new employee. <u>Ground 13</u> – dwelling has been specially altered to make it suitable for a disabled person - and there is no longer such a person living there	Head of Rent Services Heads of Neighbourhood Services Tenancy Audit Manager

No.	Function	Authorised Officer
	<p><u>Ground 15</u> – dwelling is in a group let to people with special needs - and there is no longer a person with those needs living in the dwelling</p> <p><u>Ground 16</u> – the tenant has succeeded to a tenancy and the dwelling is larger than his/her reasonable needs</p>	
H&PP433.	Sign Notices to Terminate in Introductory Tenancy cases.	<p>Head of Rent Services Heads of Neighbourhood Services Rent Service Managers</p>
H&PP434.	Review a decision to serve a Notice To Terminate.	<p>Head of Rent Services Heads of Neighbourhood Services Rent Service Managers</p>
H&PP435.	<p>Sign Notices to Quit on tenancies that are non-secure, (or may have become non-secure), and where there are people remaining in occupation – and subsequently to seek an order for possession :</p> <ul style="list-style-type: none"> - on the grounds of rent arrears - on the grounds that the property is no longer a principal home 	<p>For Rent Arrears:- Head of Rent Services Rent Service Managers Courts Officer</p> <p>For no longer being only or principal home:- Head of Rent Services Heads of Neighbourhood Services Tenancy Audit Manager Termination and Voids Monitoring Officer Courts Officer</p>
H&PP436.	Take lawful action to evict people who have entered into residential property unlawfully.	Heads of Neighbourhood Services
H&PP437.	Authorise action to raise an eviction warrant.	<p>Head of Rent Services Heads of Neighbourhood Services</p>

No.	Function	Authorised Officer
		Tenancy Audit Manager
H&PP438.	Select tenants for the traveller sites and organise the running of the same.	Heads of Neighbourhood Services
H&PP439.	Approval of other assignments of tenancy permitted by law (excluding mutual exchanges)	Heads of Neighbourhood Services
H&PP440.	Impose conditions, on tenants wishing to mutually exchange.	Team Leader Lettings Support
H&PP441.	Agree requests from secure Council tenants, for temporary accommodation whilst major works are undertaken.	Head of Neighbourhood Services
H&PP442.	Agree the granting of a new tenancy where there is no statutory successor but within council policy.	Director of Housing Services
H&PP443.	Agree 'management' Bed & Breakfast bookings	Head of Neighbourhood Services
H&PP444.	<p>Authority to serve and be appointed the proper Officer to sign notices under the following sections of the Housing Act, 1985 :</p> <p>Section 124 - notice admitting or denying a tenant's right to buy Section 125 – notice stating the price at which the tenant is entitled to purchase Section 128 – notice stating the effect of a determination (or re-determination) of value by the district valuer. Section 140 – notice requiring the tenant to complete the transaction (landlord's first notice to complete) Section 141 – notice requiring the tenant to complete the transaction (landlord's second notice to complete)</p>	Head of Leasehold Services
H&PP445.	Authority to exercise the Council's discretionary powers in relation to the Right To Buy.	Head of Leasehold Services

No.	Function	Authorised Officer
H&PP446.	Authority to reduce or waive service charges and major works charges	Up to £100:- Head of Leasehold Services Above £100 - Director of Housing Services
H&PP447.	Authority to reduce or waive Major Works charges	Up to £500:- Head of Leasehold Services
H&PP448.	Authority to certify a written summary of costs, for service charges demanded as payable under Section 48(3) of Housing Act 1985	Financial Services Manager
H&PP449.	Place orders for repair work	<p>Up to £750:- Estate Services Support Officers</p> <p>Up to £2,000:- Repairs Operation Centre Agents M&E & Technical Client Support Officers RMS Co-ordinators</p> <p>Up to £2,500:- RMS Area and Planned Managers</p> <p>Up to £5,000:- Repairs Operations Centre Supervisor Agents, RMS Head of Responsive Maintenance and Planned Maintenance Quality & Training Manager Estate Services Managers</p> <p>Up to £20,000:- Voids maintenance controller Electrical Manager Repairs Operation Centre Manager</p> <p>Up to £100,000:- Operations Director RMS Head of Asset Management Head of Technical Services</p> <p>Over £100,000:- Director Property Services in consultation with the Director of Finance</p>

No.	Function	Authorised Officer
H&PP450.	Authority to vary an order	<p>Up to £250:- Operatives</p> <p>Up to £1,000:-RMS Area and Planned Managers</p> <p>Up to £2,000:- Asset Management technical staff</p> <p>Up to £20,000:-Operations Director RMS Head of Asset Management</p> <p>Above £20,000 - Director of Property Services</p>
H&PP451.	Raise void repair orders:	<p>Up to £2,500:- RMS Head of Planned Maintenance</p> <p>Up to £10,000:- Property Inspectors</p> <p>Up to £40,000:- Operations Director RMS Head of Technical Services</p> <p>Over £40,000:-Director of Property Services</p>
COMMUNITY SAFETY		
CS01	Authority to enforce the byelaws for Parks and open spaces within the London Borough of Newham	Police Officers and PCSOs as authorised by the Divisional Director of Community Safety
CS02	Authority to instigate legal proceedings for breaches of byelaws for Parks and open spaces	Senior Street Scene Enforcement Officer

No.	Function	Authorised Officer
		Neighbourhood Managers Operations Manager (NCR) and any other authorised officer as nominated by the Divisional Director of Community Safety
CS03	Authority to sign Notices of Seeking Possession (NOSP) and Notices to Quit in the case of non-secure tenants on ground 2a (domestic violence or threats of domestic violence) of schedule 2 of the Housing Act 1985	ASB Investigation Officer Senior ASB Investigation Officer ASB Investigation and any other authorised officer as nominated by the Divisional Director of Community Safety on Manager
CS04	Authority to sign Notices of Seeking Possession (NOSP) and Notices to Quit in the case of non-secure tenants on ground 2 (domestic violence or threats of domestic violence) of schedule 2 of the Housing Act 1985	ASB Investigation Officer Senior ASB Investigation Officer ASB Investigation Manager and any other authorised officer as nominated by the Divisional Director of Community Safety
CS05	Authority to sign Notices of Seeking Possession (NOSP) and Notices to Quit in the case of non-secure tenants on ground 2a (domestic violence or threats of domestic violence) of schedule 2 of the Housing Act 1985	ASB Investigation Officer Senior ASB Investigation Officer ASB Investigation Manager and any other authorised officer as nominated by the Divisional Director of Community Safety
CS06	Authority to sign Notices to Terminate for Introductory tenancy cases where possession is being sought in relation to ground 2 (nuisance or annoyance to neighbours) of schedule 2 of the Housing Act 1985	ASB Investigation Officer Senior ASB Investigation Officer ASB Investigation Manager and any other authorised officer as nominated by the Divisional Director of Community Safety
CS07	Authority to extend Introductory tenancy for further period of six months	Senior ASB Investigation Officer ASB Investigation Manager Head of Neighbourhood Services (Newham Homes) Director of Housing Services (Newham Homes) and any other authorised officer as nominated by the Divisional Director of Community Safety

No.	Function	Authorised Officer
CS08	Authority to determine requests for the review of a decision to serve a Notice to Terminate and subsequently to seek an order for possession where appropriate	Senior ASB Investigation Officer ASB Investigation Manager Operations Manager (Neighbourhood Support) and any other authorised officer as nominated by the Divisional Director of Community Safety
CS09	Authority to determine requests for the review of a decision to extend an introductory tenancy.	ASB Investigation Manager Operations Manager (Neighbourhood Support) and any other authorised officer as nominated by the Divisional Director of Community Safety
CS10	Authority to sign Notices to demote a secure council tenancy	ASB Investigation Officer Senior ASB Investigation Officer ASB Investigation Manager Operations Manager (Neighbourhood Support) and any other authorised officer as nominated by the Divisional Director of Community Safety
CS11	Authority to apply for a demotion order or possession proceedings in relation to anti-social behaviour under section 82 and 85 of the Housing Act 1985 as amended by the Anti-Social Behaviour Act 2003	Senior ASB Investigation Officer ASB Investigation Manager Operations Manager (Neighbourhood Support) and any other authorised officer as nominated by the Divisional Director of Community Safety
CS12	Authority to apply for injunctions and powers of arrest under sections 153A, 153B, 153C, 153D, AND 153E of the Housing Act 1996	ASB Investigation Officer Senior ASB Investigation Officer ASB Investigation Manager Operations Manager (Neighbourhood Support) and any other authorised officer as nominated by the Divisional Director of Community Safety
CS13	Authority to apply for Injunction and power of arrest to prevent Gang related violence under s.37 of the Policing and Crime Act 2009 (when provision in force) .	Senior ASB Investigation Officer ASB Investigation Manager

No.	Function	Authorised Officer
		Operations Manager (Neighbourhood Support) Operations Manager (Neighbourhood Crime Reduction) and any other authorised officer as nominated by the Divisional Director of Community Safety
CS14	Authority to act as Consultant for the Council where an application for an injunction to prevent gang related violence is being sought by another Relevant Authority	Senior ASB Investigation Officer ASB Investigation Manager Operations Manager (Neighbourhood Support) Operations Manager (Neighbourhood Crime Reduction) and any other authorised officer as nominated by the Divisional Director of Community Safety
CS15	Authority to apply for injunctions to prevent breaches of the tenancy agreement where such breaches are associated with anti-social behaviour	ASB Investigation Officer Senior ASB Investigation Officer ASB Investigation Manager and any other authorised officer as nominated by the Divisional Director of Community Safety
CS16	Authority to apply for injunctions, other civil proceedings or prosecute or defend proceedings where expedient to promote or protect the interests of the inhabitants of the Local Authority's area, under section 222 of the Local Government Act 1972 and section 2 of the Local Government Act 2000	Senior ASB Investigation Officer ASB Investigations Manager Operations Manager (Neighbourhood Support) and any other authorised officer as nominated by the Divisional Director of Community Safety
CS17	Authority to apply for an Anti-Social Behaviour Order (under section 1 of the Crime and Disorder Act 1998 as amended) , consulting with the Police before making an application, apply for an intervention order when making an application , apply for a variation or discharge of an order or for the granting of a further order, and consent to the discharge of order within two years of service	Senior ASB Investigation Officer ASB Investigation Manager Operations Manager (Neighbourhood Support) Operations Manager (Neighbourhood Crime Reduction) and any other authorised officer as nominated by the Divisional Director of Community Safety Head of Neighbourhood services
CS18	Authority to act as Consultant for the Council where an Anti-social Behaviour Order is being	Senior ASB Investigation Officer

No.	Function	Authorised Officer
	sought by another Relevant Authority	ASB Investigation Manager Operations Manager (Neighbourhood Support) Operations Manager (Neighbourhood Crime Reduction) and any other authorised officer as nominated by the Divisional Director of Community Safety
CS19	Authority to apply for a Drink Banning Order (under section 3 of the Violent Crime Reduction Act 2006), consulting with the Police before making an application and apply for a variation or discharge of an order.	Senior ASB Investigation Officer ASB Investigation Manager Operations Manager (Neighbourhood Support) Operations Manager (Neighbourhood Crime Reduction) and any other authorised officer as nominated by the Divisional Director of Community Safety
CS20	Authority to act as Consultant for the Council where a Drink Banning Order is being sought by another Relevant Authority	Senior ASB Investigation Officer ASB Investigation Manager Operations Manager (Neighbourhood Support) Operations Manager (Neighbourhood Crime Reduction) any other authorised officer as nominated by the Divisional Director of Community Safety ion)
CS21	Authority to act as Consultant for the Council where a Parenting Order is being sought by another Relevant Authority	Senior ASB Investigation Officer ASB Investigation Manager Operations Manager (Neighbourhood Support) Operations Manager (Neighbourhood Crime Reduction)
CS22	Authority to give consent to proposed closure notice by relevant police officer under section 1 of the Anti-social Behaviour Act 2003	ASB Investigation Manager Operations Manager (Neighbourhood Support) Operations Manager (Neighbourhood Crime Reduction) any other authorised officer as nominated by the Divisional Director of Community Safety
CS23	Authority to provide any court with information to enable it to determine whether conditions of an Individual support order are fulfilled and what requirements should be imposed by an individual support order if made,	Senior ASB Investigation Officer ASB Investigation Manager Operations Manager (Neighbourhood Support)

No.	Function	Authorised Officer
		Operations Manager (Neighbourhood Crime Reduction) any other authorised officer as nominated by the Divisional Director of Community Safety
CS24	Authority to apply to the court for the variation or discharge of any individual support order.	Senior ASB Investigation Officer ASB Investigation Manager Operations Manager (Neighbourhood Support) Operations Manager (Neighbourhood Crime Reduction) any other authorised officer as nominated by the Divisional Director of Community Safety
CS25	Authority to apply housing benefit sanction following eviction for anti-social behaviour	Senior ASB Investigation Officer ASB Investigation Manager Operations Manager (Neighbourhood Support) any other authorised officer as nominated by the Divisional Director of Community Safety
CS26	Authority to issue Notice of a Premises Closure Order under the Criminal Justice and Immigration Act 2008	ASB Investigation Officer Senior ASB Investigation Officer Operations Manager (Neighbourhood Support) Operations Manager (Neighbourhood Crime Reduction) any other authorised officer as nominated by the Divisional Director of Community Safety
CS27	Authority to apply for a Premises Closure Order under Section 118 and Schedule 20 of the Criminal Justice and Immigration Act 2008.	ASB Investigation Manager Operations Manager (Neighbourhood Support) Operations Manager (Neighbourhood Crime Reduction) any other authorised officer as nominated by the Divisional Director of Community Safety
CS28	Authority to act as Consultant for the Council where a Premises Closure Order is being sought by the Police under the Criminal Justice and Immigration Act 2008.	ASB Investigation Manager Operations Manager (Neighbourhood Support) Operations Manager (Neighbourhood Crime Reduction) any other authorised officer as nominated by the Divisional Director of Community Safety

No.	Function	Authorised Officer
CS29	Authority to carry out one year review of ASBOs given to anyone under 17 years old. As Section 123 of the Criminal Justice and Immigration Act 2008.	ASB Investigation Manager Senior Enforcement Officer Enforcement Officer Operations Manager (Neighbourhood Support) Operations Manager (Neighbourhood Crime Reduction) any other authorised officer as nominated by the Divisional Director of Community Safety
CS30	Authority to give consent to proposed authorisation of dispersal by a relevant police officer under section 30 and 31 of the Anti-Social Behaviour Act 2003	Divisional Director of Community Safety Executive Director of Environment
CS31	Authority to issue and enforce fixed penalty notices in relation to vehicles exposed for sale or being repaired on the highway under sections 3-9 of the Clean Neighbourhoods and Environment Act 2005	Street Scene Enforcement Officer Assistant Street Scene Enforcement Officer Senior Street Scene Enforcement Officer Neighbourhood Manager Operations Manager (Neighbourhood Crime Reduction and any other authorised officer as nominated by the Divisional Director of Community Safety
CS32	Authority to issue and enforce fixed penalty notices in relation to abandoning a vehicle under the Refuse Disposal (Amenity) Act 1978	Street Scene Enforcement Officer Assistant Street Scene Enforcement Officer Senior Street Scene Enforcement Officer Neighbourhood Manager Operations Manager (Neighbourhood Crime Reduction and any other authorised officer as nominated by the Divisional Director of Community Safety
CS33	Authority to issue fixed penalty notices in relation to litter (under the Environment Protection Act 1990) graffiti and fly posting (under the Anti-Social Behaviour Act 2003).	Street Scene Enforcement Officer Assistant Street Scene Enforcement Officer Senior Street Scene Enforcement Officer Neighbourhood Manager, Operations Manager (NCR), Authorised Cleansing Waste and Recycling Officers. Police Officers, Police Community Support Officers and any other authorised officer as nominated by the Divisional Director of Community Safety

No.	Function	Authorised Officer
CS34	Authority to issue and enforce fixed penalty notices in relation to breaches of street litter control notices, litter clearing notices, offences in relation to waste receptacles and the unauthorised distribution of literature on designated land under the Environment Protection Act 1990	Street Scene Enforcement Officer Assistant Street Scene Enforcement Officer Senior Street Scene Enforcement Officer Neighbourhood Manager Operations Manager (Neighbourhood Crime Reduction and any other authorised officer as nominated by the Divisional Director of Community Safety)
CS35	Authority to issue and enforce fixed penalty notices in relation to failure to produce authority to transfer waste under the Control of Pollution (amendment) Act 1989 and failure to furnish documentation (waste transfer notes) under the Environment Protection Act 1990	Street Scene Enforcement Officer Assistant Street Scene Enforcement Officer Senior Street Scene Enforcement Officer Neighbourhood Manager and any other authorised officer as nominated by the Divisional Director of Community Safety Neighbourhood Manager Operations Manager (Neighbourhood Crime Reduction and any other authorised officer as nominated by the Divisional Director of Community Safety)
CS36	Authority to issue and enforce fixed penalty notices for offences related to the display of advertisements in contravention of the Town and Country Planning Act 1990 as amended by the London Local Authorities Act 2004	Street Scene Enforcement Officer Assistant Street Scene Enforcement Officer Senior Street Scene Enforcement Officer Neighbourhood Manager Operations Manager (Neighbourhood Crime Reduction and any other authorised officer as nominated by the Divisional Director of Community Safety)
CS37	Authority to issue and enforce fixed penalty notices under section 43 of the Anti-Social Behaviour Act 2003 in relation to graffiti and fly posting	Street Scene Enforcement Officer Assistant Street Scene Enforcement Officer Senior Street Scene Enforcement Officer Neighbourhood Manager Operations Manager (NCR) Police Officers, Police Community Support Officers and any other authorised officer as nominated by the Divisional Director of Community Safety

No.	Function	Authorised Officer
CS38	Authority to issue and enforce fixed penalty notices for failure to comply with a requirement at a civic amenity site under the London Local Authorities Act 2004 as amended by the London Local Authorities Act 2007.	Street Scene Enforcement Officer Assistant Street Scene Enforcement Officer Senior Street Scene Enforcement Officer Neighbourhood Manager Operations Manager (Neighbourhood Crime Reduction and any other authorised officer as nominated by the Divisional Director of Community Safety)
CS39	Authority to issue and enforce fixed penalties for breach of Byelaws under S.15(1)(b) of the London Local Authorities Act 2004 and Part 6 of the Local Government Public Involvement in Health Act 2007 (when provisions in force).	Street Scene Enforcement Officer Assistant Street Scene Enforcement Officer Senior Street Scene Enforcement Officer Neighbourhood Manager Operations Manager (Neighbourhood Crime Reduction and any other authorised officer as nominated by the Divisional Director of Community Safety)
CS40	Authority to issue and enforce fixed penalty notices under the London Local Authorities Act 1990 as amended the London Local Authorities Act 2004 for unlicensed street trading, contravention of, or failure to produce, a street trading license, resisting or obstructing an authorised officer and all powers relating to prevention of nuisance from birds	Street Scene Enforcement Officer Senior Street Scene Enforcement Officer Neighbourhood Manager and any other authorised officer as nominated by the Divisional Director of Community Safety
CS41A	Authority to issue and enforce fixed penalty notices under s.8 of the London Local Authorities and Transport for London Act 2003 in relation to various highways offences including obstructions on highways.	Street Scene Enforcement Officer Assistant Street Scene Enforcement Officer Senior Street Scene Enforcement Officer Neighbourhood Manager, Operations Manager (NCR), , Authorised Cleansing Waste and Recycling Officers. Police Officers, Police Community Support Officers and any other authorised officer as nominated by the Divisional Director of Community Safety
CS41	Authority to exercise powers under the Dogs (Fouling of Land) Act 1996 including issuing fixed penalty notices	Street Scene Enforcement Officer Assistant Street Scene Enforcement Officer Senior Street Scene Enforcement Officer Neighbourhood Manager, Operations Manager (NCR), Authorised Animal Welfare Manager and Officers,

No.	Function	Authorised Officer
		Authorised Cleansing Waste and Recycling Officers. Police Officers, Police Community Support Officers and any other authorised officer as nominated by the Divisional Director of Community Safety
CS42	Authority to instigate legal proceedings under the Dogs (Fouling of Land) Act 1996	Operations Manager (Neighbourhood Crime Reduction) Senior Street Scene Enforcement Officers Neighbourhood Manager Operations Manager (Neighbourhood Crime Reduction and any other authorised officer as nominated by the Divisional Director of Community Safety
CS43	Authority to propose to the council land to be designated under the a dog control order and consider objections under the Clean Neighbourhoods and Environment Act (2005)	Divisional Director of Community Safety
CS44	Authority to exercise powers relating to Dog Control Orders including issuing fixed penalty notices	Street Scene Enforcement Officer Assistant Street Scene Enforcement Officer Senior Street Scene Enforcement Officer Neighbourhood Manager, Operations Manager (NCR), Authorised Animal Welfare Manager and Officers, Authorised Cleansing Waste and Recycling Officers. Police Officers, Police Community Support Officers and any other authorised officer as nominated by the Divisional Director of Community Safety
CS45	Authority to instigate legal proceedings relating to Dog Control Orders under the Clean Neighbourhoods and Environment Act (2005)	Senior Street Scene Enforcement Officer Neighbourhood Manager Operations Manager (Neighbourhood Crime Reduction) and any other authorised officer as nominated by the Divisional Director of Community Safety
CS46	Authority to instigate legal proceedings under section 1 of the Criminal Damage Act 1971	Street Scene Enforcement Officer Assistant Street Scene Enforcement Officer Senior Street Scene Enforcement Officer Neighbourhood Manager Operations Manager (NCR)

No.	Function	Authorised Officer
		and any other authorised officer as nominated by the Divisional Director of Community Safety
CS47	Authority to exercise powers under the Refuse Disposal (Amenity) Act 1978 including powers of entry on to land, removal and disposal of abandoned vehicles, recovering expenses and taking enforcement action in respect of fly tipping and illegal depositing of controlled waste	Street Scene Enforcement Officer Assistant Street Scene Enforcement Officer Senior Street Scene Enforcement Officer Neighbourhood Manager Operations Manager (Neighbourhood Crime Reduction and any other authorised officer as nominated by the Divisional Director of Community Safety
CS48	Authority to instigate legal proceedings under the Refuse Disposal (Amenity) Act 1978	Senior Street Scene Enforcement Officer Neighbourhood Manager Operations Manager and any other authorised officer as nominated by the Divisional Director of Community Safety
CS49	Authority to exercise powers under section 5 of the Removal and disposal of vehicles regulations 1986 (power to remove vehicles) and section 8 (service of notice of removal)	Street Scene Enforcement Officer Assistant Street Scene Enforcement Officer Senior Street Scene Enforcement Officer and any other authorised officer as nominated by the Divisional Director of Community Safety Neighbourhood Manager Operations Manager (Neighbourhood Crime Reduction and any other authorised officer as nominated by the Divisional Director of Community Safety
CS50	Authority to exercise powers under the GLC (General Powers) Act 1972 obtaining details of vehicle ownership for enforcement purposes	Street Scene Enforcement Officer Assistant Street Scene Enforcement Officer Senior Street Scene Enforcement Officer Neighbourhood Manager Operations Manager (Neighbourhood Crime Reduction and any other authorised officer as nominated by the Divisional Director of Community Safety

No.	Function	Authorised Officer
CS51	Authority to instigate legal proceedings under the GLC (General Powers) Act 1972 in respect of obtaining details of vehicle ownership	Senior Street Scene Enforcement Officer Neighbourhood Manager Operations Manager (Neighbourhood Crime Reduction and any other authorised officer as nominated by the Divisional Director of Community Safety)
CS52	Authority to exercise powers under section 16 of the Local Government (Miscellaneous Provisions) Act 1976 in relation to obtaining details of persons with an interest in land	Street Scene Enforcement Officer Senior Street Scene Enforcement Officer ASB Investigation Officer Senior ASB Investigation Officer Noise and Nuisance Service Manager Senior Environmental Health Officer Environmental Services Officer Noise and Nuisance Officer Neighbourhood Manager Operations Manager (Neighbourhood Crime Reduction and any authorised Officer as nominated by the Divisional Director of Community Safety)
CS53	Authority to instigate legal proceedings under the Local Government (Miscellaneous Provisions) Act 1976	Senior Street Scene Enforcement Officer Senior ASB Investigation Officer Noise and Nuisance Service Manager Senior Environmental Health Officer Environmental Services Officer Noise and Nuisance Officer Neighbourhood Manager Operations Manager (Neighbourhood Crime Reduction) and any authorised Officer as nominated by the Divisional Director of Community Safety
CS54	Authority to exercise relevant powers including the service of notices under the Business Names Act 1985	Street Scene Enforcement Officer Assistant Street Scene Enforcement Officer Senior Street Scene Enforcement Officer ASB Investigations Officer

No.	Function	Authorised Officer
		Senior ASB Investigations Officer Neighbourhood Manager Operations Manager (Neighbourhood Crime Reduction and any other authorised officer as nominated by the Divisional Director of Community Safety
CS55	Authority to instigate legal proceedings under the Business Names Act 1985	Senior Street Scene Enforcement Officer Neighbourhood Manager Operations Manager (NCR) Senior ASB Investigation Officer and any other authorised officer as nominated by the Divisional Director of Community Safety
CS56	Authority to instigate legal proceedings for trespass to land in Local Authority ownership and recovery of associated costs and all actions therein	Senior ASB Investigations Officer ASB Investigation Manager Senior Street Scene Enforcement Officer Neighbourhood Manager Operations Manager (Neighbourhood Crime Reduction and any other authorised officer as nominated by the Divisional Director of Community Safety
CS57	Authority to exercise powers under the Highways Act 1980 , in respect of sections 130,(protection of the public's rights), 131 (damage to the highway and streets,) 132 (unauthorised marks on the highway), 137 (obstruction of the highway and streets), 138 (erecting building etc on a highway), 140(remove of builders skips), 141(restriction on planting of trees etc in or near carriageway), 143 (removal of structures from highways),148 (penalty for depositing things or pitching booths on the highway), 149 (removal of things so deposited on highways as to be a nuisance), 151 (prevention of soil and debris being washed onto street), 152 (powers to remove projections from buildings), 153 (opening of doors onto street), 154 (cutting or felling trees and vegetation that overhangs or are a danger to roads or footpaths,)161(danger or annoyance to users of the highway and streets) 162 (placing rope etc across highways), 163 (prevention of water falling or flowing onto highway), 164 (power to require removal of barbed wire), 166 (forecourts abutting on streets), 170 (control of mixing of mortar etc on highways), 171 (control of depositing of building materials on the highway), 178 (restriction on placing rails, beams etc over the highway), 184 (vehicles crossing	Senior Street Scene Enforcement Officer Neighbourhood Manager, Operations Manager (Neighbourhood Crime Reduction) and any other authorised officer as nominated by the Divisional Director of Community Safety

No.	Function	Authorised Officer
	over footways and verges), including the issue of fixed penalty notices, service of notices, removal of offensive/ obstructive materials to safe keeping and destruction, regulation of hoardings, authorising works in default and recovering monies	
CS58	Authority to issue notices under sections 137, 143, 154, 184 and 303 of the Highways Act 1980	Street scene enforcement officers Assistant Street Scene Enforcement Officer Senior street scene enforcement officers Police and Police Community Support Officers Senior Street Scene Enforcement Officer Neighbourhood Manager, Operations Manager (Neighbourhood Crime Reduction) and any other authorised officer as nominated by the Divisional Director of Community Safety
CS59	Decision to instigate legal proceedings under the Highways Act 1980 in respect of all sections listed at CASB43	Senior Street Scene Enforcement Officer Neighbourhood Manager Operations Manager (Neighbourhood Crime Reduction) and any other authorised officer as nominated by the Divisional Director of Community Safety
CS60	Authority to exercise powers under the London Local Authorities Act 1990, 1994, 1995, 1996, 2000 and 2004 enforcing all enactments in respect of illegal forecourt and street trading including the service of prohibition notices and removal of materials into safekeeping/destruction	Senior Street Scene Enforcement Officer Neighbourhood Manager, Operations Manager (Neighbourhood Crime Reduction) and any other authorised officer as nominated by the Divisional Director of Community Safety
CS61	Decision to instigate legal proceedings under section 34 of the London Local Authorities Act 1990- s 34.1 (contravention of a street trading license or temporary license), s38 (power to remove receptacles), s43 (unlicensed street trading) and (removal of shopping or luggage trolleys found in the open air)	Senior Street Scene Enforcement Officer Neighbourhood Manager, Operations Manager (Neighbourhood Crime Reduction) and any other authorised officer as nominated by the Divisional Director of Community Safety

No.	Function	Authorised Officer
CS62	Decision to instigate legal proceedings under section 4 of the London Local Authorities Act 1994, (distribution of free literature).	Senior Street Scene Enforcement Officer Neighbourhood Manager, Operations Manager (Neighbourhood Crime Reduction) and any other authorised officer as nominated by the Divisional Director of Community Safety
CS63	Decision to instigate legal proceedings under section 10 of the London Local Authorities Act 1995 (enforcing illegal placards and posters) s11 (unauthorised advertisements) and s12 (defacement of buildings)	Senior Street Scene Enforcement Officer Neighbourhood Manager, Operations Manager (Neighbourhood Crime Reduction) and any other authorised officer as nominated by the Divisional Director of Community Safety
CS64	Decision to instigate legal proceedings under sections 42 and 43 of the London Local Authorities Act 2000 (relating to busking) s46 (service of notices under the highways act 1980 relating to identity of persons where notices are served.) s50 (obstruction of an authorised officer), s52 (liability of directors under this act)	Senior Street Scene Enforcement Officer Neighbourhood Manager, Operations Manager (Neighbourhood Crime Reduction) and any other authorised officer as nominated by the Divisional Director of Community Safety
CS65	Decision to instigate legal proceedings under section 3 of the London Local Authorities Act 2004 (disposal of vehicles), s4 (recovery of expenses in connection of removed vehicle), s6 (powers of entry into vehicles), s7 (disclosure of information) , s9 (nuisance birds), s11 (repairing vehicles on the highway)	Senior Street Scene Enforcement Officer Neighbourhood Manager, Operations Manager (Neighbourhood Crime Reduction) and any other authorised officer as nominated by the Divisional Director of Community Safety
CS66	Authority to issue fixed penalty notices under section 15 of the London Local Authorities Act 2004, in respect of Chapter 7 Section 34(3) (resisting or obstructing an authorised officer), Section 34(4) (failure to produce a street trading licence on demand), Section 38(1) (unlicensed street trading), and Chapter 8 Section 224(3) of the Town & Country Planning Act 1990 (displaying advertisement in contravention of regulations).	Street Scene Enforcement Officer Senior Street Scene Enforcement Officer Neighbourhood Manager and any other authorised officer as nominated by the Divisional Director of Community Safety

No.	Function	Authorised Officer
CS67	<p>Authority to exercise powers under the London Local Authorities and Transport for London Act 2003 including issuing fixed penalty notices, the service of notices, removal of things deposited on the highway and disposal under s8 (fixed penalty notices offences), Highways act 1980 s132 para 1 (painting or other wise ascribing or affixing anything to the highway or a structure), s137 para 1 (wilful obstruction of the highway), s138 (erecting a building fence on the highway), s139 para3 (depositing builders skip on highway without permission), s239 para4a (failure to secure lighting or other markings to builders skip), s139 Para 4b (failure to secure markings on builders skip of name and address), s139 Para 4 c (failure to secure removal of a builder skip), s139 Para 4d (failure to comply with condition or permissions), s140 para3 (failure to remove or reposition builder skip), s141 Para 3 (failure to comply with notice to requiring removal of a tree or shrub), s147 Para 2 (using a stall for road side sales), s148a (depositing material on a made up carriage way), s148c (depositing anything on the highway to the disruption of the user), s148d (pitching of booths, stalls or stands or encamping on highway) s.151(3) (failure to comply with notice requiring works to prevent soil or refuse escaping onto street or into sewer) s152(4) (failure to comply with notice requiring removal of projection from a building.), s153(5) (failure to comply with notice requiring alteration of a door, gate or bar opening outwards into a street), s161(1) (depositing things on the highway which cause injury or danger), s169(5) (erecting scaffolding or other structure without a licence or failing to comply with terms of a licence or perform duty under subsection 4), s16 (vehicle crossing over footways and verges) s17 (removal of things deposited on a highway).</p>	<p>Street Scene Enforcement Officers Assistant Street Scene Enforcement Officer Senior Street Scene Enforcement Officer Neighbourhood Manager, Operations Manager (Neighbourhood Crime Reduction) and any other authorised officer as nominated by the Divisional Director of Community Safety</p>
C68	<p>Authority to instigate legal proceedings under the relevant sections of the Local Authorities and Transport for London Act 2003 as prescribed above</p>	<p>Senior Street Scene Enforcement Officer Neighbourhood Manager Operations Manager and any other authorised officer as nominated by the Divisional Director of Community Safety</p>
C69	<p>Authority to exercise powers under the Criminal Justice and Public Order Act 1994 including the enforced vacation of land occupied by unauthorised caravans through service of a notice to quit</p>	<p>Divisional Director of Community Safety Operations Manager (Neighbourhood Crime Reduction) and any other authorised officer as nominated by the Divisional Director of Community Safety</p>

No.	Function	Authorised Officer
C70	Authority to instigate legal proceedings under the Criminal Justice and Public Order Act 1994 with regard to section 77 - Power of local authority to direct unauthorised campers to leave land	Senior Street Scene Enforcement Officer Neighbourhood Manager, Operations Manager (Neighbourhood Crime Reduction) and any other authorised officer as nominated by the Divisional Director of Community Safety
CS71	Authority to propose to the council land to be designated as a controlled zone for the purpose of distributing free literature under the Environment Protection Act 1990 . Authority to determine applications, approve consents and conditions and revoke consent where the conditions set have not been complied with	Divisional Director of Community Safety Operations Manager (Neighbourhood Crime Reduction) Operations Manager (Neighbourhood Support)
CS72	Authority to exercise powers under section 48-52 of the Anti-Social Behaviour Act 2003 including the service of defacement removal notices, authorising the removal of graffiti and fly posting and recovering costs	Street Scene Enforcement Officers Assistant Street Scene Enforcement Officer Senior Street Scene Enforcement Officer Neighbourhood Manager, Operations Manager (Neighbourhood Crime Reduction) and any other authorised officer as nominated by the Divisional Director of Community Safety
CS73	Authority to instigate legal proceedings in relation to fly posting and graffiti under the Anti-Social Behaviour Act 2003	Senior Street Scene Enforcement Officers Neighbourhood Manager Operations Manager (Neighbourhood Crime Reduction) and any other authorised officer as nominated by the Divisional Director of Community Safety
CS74	Authority to serve litter clearing notices under section 92 of the Environmental Protection Act 1990	Street Scene Enforcement Officers Assistant Street Scene Enforcement Officer Senior Street Scene Enforcement Officer Neighbourhood Manager, Operations Manager (Neighbourhood Crime Reduction) and any other authorised officer as nominated by the Divisional Director of Community Safety

No.	Function	Authorised Officer
CS75	Authority to serve street litter control notices under section 93 of the Environmental Protection Act 1990	Street Scene Enforcement Officers Assistant Street Scene Enforcement Officer Senior Street Scene Enforcement Officer Neighbourhood Manager, Operations Manager (Neighbourhood Crime Reduction) and any other authorised officer as nominated by the Divisional Director of Community Safety
CS76	Authority to exercise powers under the Environment Protection Act 1990 (including sections 33, 34, 46, 47, 59, 87, 90, 91 and 99) as amended by the Clean Neighbourhoods and Environment Act 2005, in relation to trolleys, litter, waste and fly tipping including the service of appropriate notices, removal of waste, authorising works in default, recovering monies, powers to search and seize vehicles, applying for a forfeiture order and destruction of vehicles on conviction	Street Scene Enforcement Officers Assistant Street Scene Enforcement Officer Senior Street Scene Enforcement Officer Neighbourhood Manager, Operations Manager (Neighbourhood Crime Reduction) and any other authorised officer as nominated by the Divisional Director of Community Safety
CS77	Authority to serve duty of care notices pursuant to regulations made under section 34(5) of the Environmental Protection Act 1990 as amended	Street Scene Enforcement Officers Assistant Street Scene Enforcement Officer Senior Street Scene Enforcement Officer Neighbourhood Manager, Operations Manager (Neighbourhood Crime Reduction) and any other authorised officer as nominated by the Divisional Director of Community Safety
CS78	Authority to instigate legal proceedings for powers listed at CS74, CS75, CS76, and CS77 with regard to the Environmental Protection Act 1990	Street Scene Enforcement Officers Assistant Street Scene Enforcement Officer Senior Street Scene Enforcement Officer Neighbourhood Manager, Operations Manager (Neighbourhood Crime Reduction) and any other authorised officer as nominated by the Divisional Director of Community Safety

No.	Function	Authorised Officer
CS79	Authority to exercise powers under the Control of Pollution (Amendment) Act 1989 in relation to unauthorised transportation	Street Scene Enforcement Officers Assistant Street Scene Enforcement Officer Senior Street Scene Enforcement Officer Neighbourhood Manager, Operations Manager (Neighbourhood Crime Reduction) and any other authorised officer as nominated by the Divisional Director of Community Safety
CS80	Authority to instigate legal proceedings under the relevant sections of the Control of Pollution (Amendment) Act 1989	Street Scene Enforcement Officers Assistant Street Scene Enforcement Officer Senior Street Scene Enforcement Officer Neighbourhood Manager, Operations Manager (Neighbourhood Crime Reduction) and any other authorised officer as nominated by the Divisional Director of Community Safety
CS81	Authority to consider complaints relating to high hedges, determine them and issue remedial notices where appropriate under the Anti-Social Behaviour Act 2003	Street Scene Enforcement Officers Assistant Street Scene Enforcement Officer Senior Street Scene Enforcement Officer Neighbourhood Manager, Operations Manager (Neighbourhood Crime Reduction) and any other authorised officer as nominated by the Divisional Director of Community Safety
CS82	Authority to be consulted by any court in connection with the making of any activity requirement under section 201 of the Criminal Justice Act 2003	Divisional Director of Community Safety
CS83	Responsibility to comply with and to exercise and perform any powers and duties contained in any order made by the Secretary of State under Section 201 allowing for the performance of the Council's functions under section 1 to 1E the Crime and Disorder Act 1998 by another person	Divisional Director of Community Safety

No.	Function	Authorised Officer
CS84	Responsibility to have regard to any code of Practise issued by the Secretary of State under section 32 of the Domestic Violence, Crime and Victims Act 2004 in respect of services to be provided to victims of criminal conduct	Divisional Director of Community Safety
CS85	Responsibility to consider any recommendations made by the Commissioner for Victims and Witnesses under section 49 of the Domestic Violence, crime and Victims Act 2004 and to act as consultant for the Council	Divisional Director of Community Safety
CS86	Authority to act as consultant for the Council on the creation of a community safety accreditation scheme under section 40 of the Police Reform Act 2002	Divisional Director of Community Safety
CS87	Authority to exercises powers under the London Local Authorities Act 2007 in respect of section 7 (service of notices requiring the removal of unauthorised hoardings used for advertising), section 11 (service of notices on the owners or occupiers of land used for unauthorised advertising, carrying out works in default and recovery of costs), section 13 (seizure of ‘relevant objects’ on suspicion of a fly posting offence being committed), section 24 (service of a penalty charge notice on a vehicle owner where a littering offence has been committed) , section 27 (removal of abandoned and nuisance vehicles without serving notice) , section 28 (authority to dispose of removed vehicles) section 45 (seizure of perishable items), section 47 (power to apply for a disposal order in relation to seized motor vehicles)	Street Scene Enforcement Officers Assistant Street Scene Enforcement Officer Senior Street Scene Enforcement Officer Neighbourhood Manager, Operations Manager (Neighbourhood Crime Reduction) and any other authorised officer as nominated by the Divisional Director of Community Safety
CS88	Authority to instigate legal proceedings under the London Local Authorities Act 2007 in respect of all sections listed at CASB83	Senior Street Scene Enforcement Officer Neighbourhood Manager Operations Manager (Neighbourhood Crime Reduction) and any other authorised officer as nominated by the Divisional Director of Community Safety
CS89	Authority to propose land to be designated as a controlled zone for the purpose of portable advertising under the London Local Authorities Act 2007.. Authority to determine applications, approve consents and conditions and revoke consent where the conditions set have not been complied with	Neighbourhood Manager Operations Manager (Neighbourhood Crime Reduction) Operations Manager (Neighbourhood Support) Divisional Director of Community Safety
CS90	Authority to propose land to be designated as an enforcement action zone for the enablement of enhanced environmental crime enforcement under the London Local Authorities Act 2007..	Divisional Director, Community Safety Executive Director of Environment

No.	Function	Authorised Officer
CS91	Authority to exercise the Authority's powers under Part 111 Sections 79-82, of the Environmental Protection Act 1990	Noise and Nuisance Service Manager Senior Environmental Health Officer Environmental Services Officer Noise and Nuisance Officer and any authorised Officer as nominated by the Divisional Director of Community Safety
CS92	Authority to exercise the Authority's powers under Sections, 8 and , Schedule 2 of the Noise and Statutory Nuisance Act 1993	Noise and Nuisance Service Manager Senior Environmental Health Officer Environmental Services Officer Noise and Nuisance Officer and any authorised Officer as nominated by the Divisional Director of Community Safety
CS93	Authority to exercise the Authority's powers under the Noise Act 1996 and subordinate legislation	Noise and Nuisance Service Manager Senior Environmental Health Officer Environmental Services Officer Noise and Nuisance Officer and any authorised Officer as nominated by the Divisional Director of Community Safety
CS94	Authority to exercise the Authority's powers under s.40 and 41 of the Anti-Social Behaviour Act 2003	Noise and Nuisance Service Manager Senior Environmental Health Officer Environmental Services Officer Noise and Nuisance Officer and any authorised Officer as nominated by the Divisional Director of Community Safety
CS95	Authority to exercise the Authority's powers under Sections 2-7, 9 and 22 of the Prevention of Damage by Pests Act 1949	Noise and Nuisance Service Manager Senior Environmental Health Officer Environmental Services Officer Noise and Nuisance Officer and any authorised Officer

No.	Function	Authorised Officer
		as nominated by the Divisional Director of Community Safety
CS96	Authority to exercise the Authority's powers under Sections 51 and 179 of the Licensing Act 2003	Noise and Nuisance Service Manager Senior Environmental Health Officer Environmental Services Officer Noise and Nuisance Officer and any other authorised officer as nominated by the Divisional Director of Community Safety
CS97	Authority to exercise the Authority's powers under Sections 77 – 79 of the Clean Neighbourhood and Environment Act 2005	Noise and Nuisance Service Manager Senior Environmental Health Officer Environmental Services Officer Environmental Health Officer Noise and Nuisance Officer and any authorised Officer as nominated by the Divisional Director of Community Safety
CS98	Authority to exercise Authority's powers under Section 108 of the Environment Act 1995 specifically for waste related matters under the Environmental Protection Act 1990, Section 46 Household Waste Receptacles, Section 47 Commercial Waste Receptacles Non Food, Section 33 Fly Tipping, Section 34 Duty of Care Non Food' ,and any other relevant Acts. Powers to require individuals to disclose information.	Street Scene Enforcement Officers Assistant Street Scene Enforcement Officer Senior Street Scene Enforcement Officer Neighbourhood Manager, Operations Managers and any other authorised officer as nominated by the Divisional Director of Community Safety
CS99	Authority to exercise the Authority's powers under Section 78, 79, 275, 287 and 291 of the Public Health Act 1936	Noise and Nuisance Service Manager Senior Environmental Health Officer Environmental Services Officer Environmental Health Officer Noise and Nuisance Officer and any authorised Officer as nominated by the Divisional Director of Community

No.	Function	Authorised Officer
		Safety
CS100	Authority to exercise the Authority's powers under Section 29 of the Local Government (Miscellaneous Provisions) Act 1982	Noise and Nuisance Service Manager Senior Environmental Health Officer Environmental Services Officer Environmental Health Officer Noise and Nuisance Officer and any authorised Officer as nominated by the Divisional Director of Community Safety
CLEANSING, WASTE & RECYCLING DIVISION		
CWR01	Exercising the Authority's powers under the Dogs (fouling of Land) Act 1996 including serving notices and fixed penalties to people contravening the Act.	Head of Operations CWR, Divisional Director Community Safety Supervisors & Managers, CWR
CWR02	Exercising the Authority's powers under the Refuse Disposal (Amenity) Act 1978 including taking enforcement action in respect of fly tipping and illegal depositing of trade refuse.	Head of Operations CWR, Divisional Director Community Safety Supervisors & Managers, CWR
CWR03	Exercising the Authority's powers under the Environmental Protection Act 1990, including making charges and enforcement action in respect of depositing litter in public places and the application of fines.	Head of Operations CWR, Cleansing Manager CWR, Divisional Director Community Safety, Supervisors & Managers, CWR
CWR04	Exercising the Authority's powers under the Environmental Protection Act 1990 – serving fixed penalty notices to persons dropping litter.	Head of Operations CWR, Divisional Director Community Safety, Street Scene Enforcement Officers
CWR05	Exercising the Authority's powers under the Road Traffic Act 1988 concerning holding of a vehicle operations licence.	Head of Operations CWR, Fleet/Transport Manager CWR
CWR06	Exercising the Authority's powers under the Vehicle Excise and Registration Act 1994 – taxing of vehicles.	Head of Operations CWR, Cleansing Manager, Fleet/Transport Manager CWR
CWR07	Exercising the Authority's powers under the Goods Vehicles (Licensing of Operators) Act 1995.	Head of Operations CWR, Fleet/Transport Manager CWR

No.	Function	Authorised Officer
CWR08	Exercising the Authority's powers under the Environmental Protection Act 1990 Part 2 Ss.45 46 47 48. (Duty to collect / transport domestic waste, prescribe receptacles etc.)	Head of Operations CWR, Cleansing Manager CWR, Waste Collection Manager CWR Supervisors & Managers, CWR
CWR09	Exercising the Authority's powers under the Environmental Protection Act 1990 Part 2 as defined in the Control of Pollution Act 1974. (Entering into trade refuse agreements with businesses in the borough.)	Head of Operations CWR, Business Development Manager CWR, Commercial Waste Manager
CWR10	Enforcing compliance with the Environmental Protection Act 1990 Part 2 S.34. (Duty of care applied to the storage, collection and disposals of commercial waste.)	Head of Operations CWR, Business Development Manager CWR , Divisional Director Community Safety Supervisors & Managers, CWR
CWR11	Enforcing compliance with the refuse Amenity and Disposal Act 1968 (To provide suitable civic amenity sites or alternative means of collection within the borough.)	Head of Operations CWR, Business Development Manager CWR
CWR12	Exercising the Authority's powers under the Environmental Protection Act 1990 Part 4 S.89. (Duty to keep relevant land and highways free of litter.)	Head of Operations CWR, Business Development Manager CWR , Divisional Director Community Safety
CWR13	Authorising Officers to exercise powers of duty under Section 18 of the London Local Authorities Act 2000 and service of cleansing notices under Section 19.	Head of Operations CWR, Business Development Manager CWR , Divisional Director Community Safety
CWR14	All powers and duties in relation to receptacles for household and commercial or industrial waste including the making or amending of Regulations in relation thereto. Section 20-22 London Local Authorities Act 2007	Head of Operations CWR, Business Development Manager CWR , Waste Collection Manager CWR, Cleansing Manager CWR
HIGHWAYS, TRANSPORTATION and PARKING DIVISION		
HTP1.	To carry out the Council's powers and duties in respect of street naming, including, but not limited to, assigning names provided they appear on any approved list of street names held by the Authority, objecting on behalf of the Authority to any name proposed which is not on any approved list, service of notices, consultation, considering objections, keeping records, issuing proceedings and necessary costs etc. under the London Building Acts (Amendment) Act 1939 and objecting to or setting requirements for street naming signage under Sections 17 & 19 of the Public Health Act 1925.	Head of Network Management (in consultation with the Lead Member as well as local Councillors under the Influential Councillor Scheme)

No.	Function	Authorised Officer
HTP2.	To exercise the Council's powers and duties with regard to notices, plans, costs, consent etc. in relation to watercourses, streams, ditches and sewers under the Public Health Act 1936	Head of Asset Maintenance
HTP3.	Taking action to prevent soil being washed into the street.	Head of Asset Maintenance Divisional Director of Community Safety Head of Network Management
HTP4.	Exercising the Authority's powers under the New Roads and Street Works Act 1991.	Head of Network Management
HTP5.	Exercising the Authority's powers under the Land Drainage Act 1976.	Head of Asset Maintenance
HTP6.	Exercising the Authority's powers under the London Building Acts (Amendment) Act 1939 Part 2.	Head of Asset Maintenance
HTP7.	Numbering and naming of buildings.	Head of Network Management
HTP8.	Numbering and naming of Streets.	Head of Network Management
HTP9.	Approving the details of proposals for adoption of highways and bridges.	Executive Director Divisional Director Highways, Transport and Parking No other officer authorisations
HTP10.	Approving the details of new highway and bridge schemes or improvement schemes for highways and bridges.	Head of Asset Maintenance Head of Traffic & Transportation Head of Built Environment Head of Network Management
HTP11.	Exercising the Authority's powers under the Road Traffic Regulations Act 1984, as amended, and Regulation made there under.	Head of Traffic & Transportation
HTP12.	Making "permanent" orders for prescribed routes, waiting and loading restrictions, bus stop and school clearways, disabled persons' parking places, doctors' parking places, free parking places, loading bays, bus and cycle lanes, pedestrian zones, weight, height and length restrictions. (RTRA 1984, S.6)	Head of Traffic & Transportation

No.	Function	Authorised Officer
HTP13.	Making experimental orders for prescribed routes, waiting and loading restrictions, bus stop and school clearways, disabled persons' parking places, doctors' parking places, free parking places, loading bays, bus and cycle lanes, pedestrian zones, weight, height and length restrictions. (RTRA 1984, S.9)	Head of Traffic & Transportation (In consultation with the Lead Member as well as local Councillors under the Influential Councillor Scheme)
HTP14.	Making modifications to, or suspending all or part of, experimental traffic orders. (RTRA 1984, S.10(2))	Head of Traffic & Transportation
HTP15.	Making temporary orders and temporary notices to restrict or prohibit traffic. (RTRA 1984, S.14 &16A)	Head of Network Management
HTP16.	Establishing, altering or removing pedestrian crossings. (RTRA 1984, S.23)	Head of Traffic & Transportation
HTP17.	Providing off street parking places and making orders imposing control or conditions. (RTRA 1984, Ss.32 & 35)	Head of Traffic & Transportation
HTP18.	Processing and making orders appointing/controlling off street bus or coach stations. (RTRA 1984, S.38)	Head of Traffic & Transportation
HTP19.	Granting licences to Regulate off-street parking places (RTRA 1984, S.43)	Head of Traffic & Transportation
HTP20.	Making orders to designate on-street parking places, prescribe charges payable for such parking places and carrying out such designation and Regulation. (RTRA 1984, Ss.45 & 46)	Head of Traffic & Transportation
HTP21.	Making orders to designate off-street loading areas. (RTRA 1984, S.61)	Head of Traffic & Transportation
HTP22.	Making orders to impose speed limits on roads. (other than restricted roads) (RTRA 1984 & 84)	Head of Traffic & Transportation
HTP24.	Approving changes to road layouts, markings, direction signs etc.	Head of Traffic & Transportation Head of Built Environment

No.	Function	Authorised Officer
HTP25.	Agreeing the location of bus stops, bus shelters etc.	Head of Traffic & Transportation
HTP26.	Approving the annual programme of highway traffic management and road safety schemes.	Head of Traffic & Transportation Head of Built Environment (In consultation with the Lead Member as well as local Councillors under the Influential Councillor Scheme) ??
HTP27.	To exercise the Council's powers in the recovery of road traffic debts including as necessary the instruction of bailiffs to recover outstanding debts in respect of Penalty Charge Notices.	Head of Parking Head of Network Management Head of Asset Maintenance
HTP28.	Cancelling PCNs and/or charges for removal or immobilisation of vehicles as a result of representations.	Head of Parking
HTP29.	Designating Controlled Parking Places and fixing charges payable for such places. (RTRA 1984, Ss.45,46 & 46A)	Head of Traffic & Transportation Head of Parking
HTP30.	Designating Home zones, Safer Route to School Areas.	Head of Traffic & Transportation
HTP31.	Making, by notice, a special waiting restriction. (London Local Authorities Act 1995, S9)	Head of Traffic & Transportation
HTP32.	Exempting roads or lengths of roads from the footway-parking ban. (GLC (General Powers) Act 1974, as amended by the London Local Authorities Act 2000)	Head of Traffic & Transportation
HTP33.	Exercising the Authority's powers under the Highways Act 1980 (Ss 130,130A,130B,130D, 131, 138, 139, 140, 147A, 148, 153, 154, 155, 161, 162, 166, 170,) including the service of appropriate notices, removal of offensive / obstructive materials to safe keeping or destruction, authorising works in default, recovering monies and instigating legal proceedings.	Head of Traffic & Transportation Head of Network Management Head of Asset Maintenance Head of Built Environment
HTP34.	Power to regulate erection of hoardings and scaffolding during building operations (Sections 171 –173 Highways Act 1980)	Head of Network Management

No.	Function	Authorised Officer
HTP35.	Exercising the Authority's powers under the London Local Authorities Act 1994 to enforce all enactments in respect of illegal forecourt and street trading and the sale of vehicles on the public highway, including the removal of materials into safekeeping / destruction and instigating legal action.	Divisional Director of Community Safety Head of Network Management
HTP36.	Exercising the Authority's powers under the GLC (General Power) Act 1982 including enforcing the cessation of vehicle repairs on the public highway for public gain.	Head of Parking Head of Traffic and Transportation Divisional Director of Community Safety
HTP37.	Exercising the Authority's powers under the Local Government (Miscellaneous Provisions) Act 1976 – obtaining details of persons with an interest in land	Head of Traffic and Transportation Head of Built Environment Divisional Director of Community Safety
HTP38.	Exercising the Authority's powers under the GLC (General Power) Act 1972 – obtaining details of vehicle ownership for enforcement purposes.	Head of Parking Divisional Director of Community Safety
HTP39.	Exercising the Authority's powers under the Road Traffic Regulations Act 1984 – enforcing the removal of vehicle including abandoned vehicles. Removal & Disposal of Vehicle Regulations 1996	Head of Parking Divisional Director of Community Safety
HTP40.	Exercising the Authority's powers under the Road Traffic Act 1991 – obtaining details of drivers.	Head of Parking Divisional Director of Community Safety
HTP41.	Exercising the Authority's powers under the Road Traffic Act 1988 concerning holding of a vehicle operations licence.	Head of Traffic and Transportation Divisional Director of Community Safety
HTP42.	Exercising the Authority's powers under the Civil Contingencies Act 2004	Executive Director No other officer authorisations
HTP43.	Power to create or stop up a footpath or bridleway and to determine applications for the extinguishment of public rights of way (Highways Act 1980 Sections 25,26, 118,118A and 118B)	Head of Network Management Head of Built Environment Head of Traffic and Transportation

No.	Function	Authorised Officer
HTP44.	Power to divert a footpath, or to make a special Diversion Order, a rail crossing diversion order or an SSSI diversion order (Highways Act 1980 Section 119)	Head of Traffic and Transportation Head of Built Environment Head of Network Management
HTP45.	Power to require applicants for footpath diversion orders to enter into agreements (Highway Act 1980 Section 119,119A,119B,119D,119E)	Head of Traffic and Transportation Head of Built Environment Head of Network Management
HTP46.	Power to decline to determine applications under Section 121C of the Highways Act 1980	Head of Traffic and Transportation Head of Built Environment
HTP47.	Power to serve notice of proposed action in relation to obstruction of Rights of Way and to apply for a variation order :- Highways Act 1980 Section 130,130B,130C	Head of Traffic and Transportation Head of Built Environment Head of Network Management
HTP48.	Power to approve temporary disturbance of the surface of footpaths and bridleways Highways Act 1980 Section 135	Head of Network Management Head of Asset Management Head of Built Environment
HTP49.	Power to extinguish rights of way Land Acquisition Act Section 32	Head of Traffic and Transportation Head of Built Environment Head of Network Management
HTP50.	Powers relating to highways, footpaths, bridleways and other rights of way under The Wildlife and Countryside Act 1981: - Sections 53, 53A,53B.and 57.	Head of Traffic and Transportation Head of Built Environment Head of Network Management
HTP51.	Power to designate footpath as a cycle track Cycle Tracks Act 1984 Section 3	Head of Traffic and Transportation Head of Built Environment
HTP52.	Power to authorise the stopping up of or diversion of a footpath or bridleway : Town & Country Planning Act 1990 S 257,	Head of Traffic and Transportation Head of Built Environment Head of Network Management

No.	Function	Authorised Officer
HTP53.	Power to extinguish public rights of way over land held for planning purposes : Town & Country Planning Act 1990 S 258	Head of Traffic and Transportation Head of Built Environment Head of Network Management Head of Built Environment
HTP53.	Power to enter into agreements about means of access : Countryside and rights of Way Act 2000 S 35	Head of Traffic and Transportation Head of Network Management
HTP54.	Power to provide access in absence of agreement. Countryside and Rights of Way Act 2000 S 37	Head of Traffic and Transportation Head of Network Management
HTP55.	To pay compensation to motorists who have suffered loss as a result of the Council or its parking contractor(s) not correctly following procedures – where it would be appropriate/in the best interest of the Council to do so	Head of Traffic and Transportation Head of Parking Head of Built Environment
HTP56.	To exercise the powers conveyed by the London Local Authorities Act 2000 and London Local Authorities and Transport for London Act 2003 in respect of the enforcement of certain moving traffic infringements decriminalised under the said Acts	Head of Parking
HTP57.	To exercise the powers conveyed by the Road Traffic Act 1991 (as amended) in respect of the decriminalised enforcement of parking, waiting and loading restrictions	Head of Traffic and Transportation Head of Parking
HTP58.	To grant or refuse applications for Doctor Parking Permits	Head of Parking Head of Traffic and Transportation
HTP59.	To grant or refuse applications for suspension of parking places	Head of Parking
HTP60.	To determine charges for the suspension of designated street parking spaces.	Head of Traffic and Transportation Head of Parking
HTP61.	To grant or refuse applications for Business Parking Permits.	Head of Parking

No.	Function	Authorised Officer
HTP62.	To grant or refuse applications for dispensations from the waiting and loading restrictions	Head of Parking
HTP63.	To grant or refuse applications for Resident Parking Permits.	Head of Parking
HTP64.	To approve the refund of parking permit fees on surrender of the permit and to determine any administrative fee to be deducted there from.	
HTP65.	To cancel and as necessary authorise the seizure of any parking permits issued by the Council, where there is reasonable evidence to suggest that the permit is improperly held or is being improperly used.	Head of Parking
HTP66.	To grant or refuse contract parking facilities at normal or special rates at the Council's car parks and to agree terms in relation to special events carried out at any of the Council's car parks, including "event parking" and any "special promotions" carried out in conjunction with other local providers of goods and services.	Head of Parking
HTP67.	To refuse permission to a customer or vehicle seeking to use one of the Council's car parks	Head of Parking
HTP68.	To waive one or more of the requirements for the issue of a resident's or other parking permit where r to do so would be equitable or in the best interest of the Council.	Head of Parking
HTP69.	To approve issue of residents' or other parking permits to security personnel when required in the furtherance of their duties.	Head of Parking
HTP70.	To cancel penalty charges and/or additional parking charges, where it would, in circumstances, be inappropriate to pursue the notice further. This to include the ability to accept part payment in full, and to negotiate the payment of debts in instalments and for the payment of multiple debts owed by the same debtor(s).	Head of Parking

No.	Function	Authorised Officer
HTP71.	To write off any Road Traffic Debts where further recovery action is uneconomical or statute barred; the debtor is deceased or cannot be found; the debtor is insolvent or has insufficient goods to enable recovery of the debt. Also if in the history of the case there is sufficient evidence to suggest that it would be unsafe to pursue recovery action further. This power must be exercised in accordance with the permitted thresholds set out in Section 2 of the Scheme of Delegation for write offs of debts.	Head of Asset Maintenance Head of Traffic and Transportation Head of Parking Head of Built Environment Head of Community Safety
HTP72.	To exercise the Council's powers under the Traffic Management Act 2004 to inspect Disabled person's parking Exemptions (Disabled Blue Badges)	Parking Head of Parking Head of Traffic and Transportation
HTP73.	Authorisation of parking on verges under the Greater London Council (General Powers) Act 1974 S15)	Head of Parking
HTP74.	Removal of vehicles for street cleaning - Greater London Council (General Powers) Act 1974 s21	Head of Parking
HTP75.	Grant Licences for the location of builder's skips on the highway - Highways Act 1980 s139	Head of Network Management
HTP76.	Grant Licences for the location of scaffolding and hoardings on or over the highway. Highways Act 1980	Head of Network Management
HTP77.	To exercise the Council's powers under the Traffic Management Act 2004	Head of Traffic and Transportation Head of Parking
HTP78.	To determine applications for gating or closure of highways, footpaths and alleyways and other public rights of way, and to approve gating orders. (Highways Act 1980, S 129A as amended by Clean Neighbourhoods and Environment Act 2006)	Head of Traffic and Transportation Head of Built Environment
HTP79.	To grant or refuse licences for over sailing of highways. Highways Act 1980, S177)	Head of Built Environment Head of Network Management
HTP80.	Agree exchange of land to adjust boundaries of public highways (Highways Act 1980 S 256)	Head of Built Environment Head of Network Management

No.	Function	Authorised Officer
HTP81.	To use any sums received in respect of fixed penalties issued under S88 of the Environmental Protection Act 1990 or S4 of the Dogs (Fouling of Land) Act 1996 or such other fixed penalties permitted under this scheme of delegation for qualifying purposes	Divisional Director of Community Safety