

Information Governance Report

Responses to Requests

Period: 01/10/2013 To 31/10/2013

Type	Sub Enquiry ID	Date Received	Date Responded	Service	Enquiry Details	Response Details																					
Public	15951	30/04/2013	04/10/2013	Housing Partnerships	<p>Subject: Right to Buy/Social Housing</p> <p>How many properties in your local authority area have been sold under the 'Right to Buy' scheme since May 6th 2010?</p> <p>How many social homes for rent have been built in your local authority area since May 6th 2010?</p> <p>How many social homes for rent to be built in future have at this point in time, have both planning permission and financing in place?</p>	<p>Summary:</p> <p>REVISED RESPONSE SUMMARY</p> <p>It has been brought to our attention that the original response which was provided to you on 11th June 2013 was incorrect. Please accept our apologies for this and please now see below the revised correct information in response to your original request.</p> <p>1. Please see below the total numbers of properties which have been sold under the 'Right to Buy' scheme.</p> <table> <tr> <td>2010</td> <td>-</td> <td>9</td> </tr> <tr> <td>2011</td> <td>-</td> <td>13</td> </tr> <tr> <td>2012</td> <td>-</td> <td>22</td> </tr> <tr> <td>2013</td> <td>-</td> <td>53 (to 12.09.13)</td> </tr> </table> <p>2. Please see below the total number of properties for social rent which have been built in Newham for the requested years.</p> <p>2010/11 - 303 (This figure relates to the whole year, not just from May 6th, 2010)</p> <table> <tr> <td>2011/12</td> <td>-</td> <td>502</td> </tr> <tr> <td>2012/13</td> <td>-</td> <td>138</td> </tr> <tr> <td>2013/14</td> <td>-</td> <td>(As of August 13]</td> </tr> </table> <p>These figures refer to the totals published by the Greater London Authority for GLA related projects.</p> <p>3. The Council has a programme of 104 new build homes which will be let at either social or Affordable Rent. It is anticipated 29 will be let at social rent Right to Buy/Social</p>	2010	-	9	2011	-	13	2012	-	22	2013	-	53 (to 12.09.13)	2011/12	-	502	2012/13	-	138	2013/14	-	(As of August 13]
2010	-	9																									
2011	-	13																									
2012	-	22																									
2013	-	53 (to 12.09.13)																									
2011/12	-	502																									
2012/13	-	138																									
2013/14	-	(As of August 13]																									

Period: 01/10/2013 To 31/10/2013

Information Governance Report

Responses to Requests

						<p>Housing Request and Response</p> <p>1. How many properties in your local authority area have been sold under the 'Right to Buy' scheme since May 6th 2010?</p> <p style="text-align: center;">55</p> <p>2. How many social homes for rent have been built in your local authority area since May 6th 2010?</p> <p style="text-align: center;">6</p> <p>3. How many social homes for rent to be built in future have, at this point in time, have both planning permission and financing in place?</p> <p style="text-align: center;">None</p>
Political	16691	19/07/2013	03/10/2013	Internal Audit (Information Sharing)	<p>Subject: Counter Fraud Measures</p> <p>I would be grateful if you could provide me with the following information for each of the financial years 2010-11, 2011-12 and 2012-13 regarding benefit fraud and London Borough of Newham:</p> <p>How much the Council spent on counter-fraud activities?</p> <p>How many full-time equivalent staff work on counter-fraud activities?</p> <p>What is the estimated cost of fraud against benefits administered by the Council?</p> <p>How much benefit fraud the</p>	<p>Summary:</p> <p>Thank you for your request and apologise for the delay in our reply.</p> <p>a. Please refer to the figures below.</p> <p style="text-align: center;">2010/11 - £1,165,700 2011/12 - £1,181,900 2012/13 - £1,202,100</p> <p>Please note the figures provided above are the Budget Book figures for gross expenditure rather than actual expenditure for each of the years provided. The Budget Book also shows a recharge to benefits for each year of £768,200.</p> <p>Note that the Budget Books are part of the Council's publication scheme and are available in the public domain and can be viewed at:- http://newhamintranet/Resources/Finance/BudgetBook/BudgetBook.htm.</p> <p>b. As we have a multi-functional Corporate Team for dealing with fraud cases, we do not have dedicated officer(s) support in this area and as a direct result do not</p>

Information Governance Report

Responses to Requests

					Council recovered	<p>have a breakdown in relation to benefit investigations.</p> <p>c. We do not collate this type of information.</p> <p>d. Unfortunately, we are unable to extract this information from our system. In order to retrieve this information an Officer would have to interrogate a vast number of records individually which would greatly exceed the appropriate time limit.</p> <p>Under the Freedom of Information Act the Council has a right to refuse a request for information held if the cost of complying with a request exceeds the appropriate limit. The appropriate limit for local authorities is £450 or 2.5 days or 18 hours. We believe in this case such an exemption applies and has decided to refuse your request for information under section 12(1) of the Act.</p> <p>12. Exemption where cost of compliance exceeds appropriate limit</p> <p>(1) Section 1(1) does not oblige a public authority to comply with a request for information if the authority estimates that the cost of complying with the request would exceed the appropriate limit.</p>
Public	16713	23/07/2013	03/10/2013	Strategic Properties	<p>Subject: Labour Party use of Newham Council premises</p> <p>How much did Newham Council charge the Local Labour Party for the use of East Ham Town Hall and Stratford Town Hall during the weekend of 7th and 8th July?</p> <p>How much did Newham Council charge the Local</p>	<p>Summary:</p> <p>Having reviewed our financial records the Council can confirm that the original information given in our response to this request was incorrect. All invoices in respect of the hire of Stratford Old Town Hall and Newham Town Hall have been settled in full by the Newham Labour Group. Although the invoice attached to our response to the request states 23rd September 2013, this is a copy of the invoice and the date relates to the date it was printed, not the date of issue.</p> <p>The reason for the wrong information being released was that the payment had been assigned to the wrong budget</p>

Information Governance Report

Responses to Requests

					Labour Party for the use of Stratford Town Hall on Thursday 18th July? Please supply copies of invoices and details of any payments made by the Labour Party	code within the Council's financial system and hence at the time of drafting the response, officers incorrectly believed that the invoice had not been paid. The charge for the use of Stratford Town Hall during the weekend of 6th and 7th July 2013 was £2,336.51. The charge for the use of rooms at Newham Town Hall during the weekend of 6th and 7th July 2013 were £628.00. The charge for the use of rooms at Stratford Town Hall on Thursday 18th July 2013 was £105.00 Please find attached copies of the invoices for the room hire and any additional charges. As of 27th September, the invoices for the weekend of 6th and 7th July 2013 for both venues are unpaid. The invoice for the 18th July 2013 has been settled in full.
Organisation	16728	23/07/2013	14/10/2013	Human Resources	Subject: Schools HR (4) Q.1 a) How many full-time and part-time fully qualified teachers (excluding head teachers) have been subject to capability/competence proceedings in the following academic years: 2010/2011 2011/2012 2012/2013 (to date) - Please separate these answers by year b) Please provide a breakdown of the outcomes of the capability/competence proceedings for the following	Summary: Thank you for your request. Q.1 a) How many full-time and part-time fully qualified teachers (excluding head teachers) have been subject to capability/competence proceedings in the following academic years: 2010/2011 - nil 2011/2012 - nil 2012/2013 - nil b) Please provide a breakdown of the outcomes of the capability/competence proceedings for the following academic years: 2010/2011 2011/2012 2012/13 (to date) - broken down by year and the type of outcome e.g. Moved to a new school, resigned etc:

Information Governance Report

Responses to Requests

					<p>academic years: 2010/2011 2011/2012 2012/13 (to date) – broken down by year and the type of outcome, egg. Moved to a new school, resigned etc: Q.2 a) How many head teachers have been subject to capability/competence proceedings in the following academic years: 2010/2011 2011/2012 2012/2013 (to date) -Please separate these answers by year b) Please provide a breakdown of the outcomes of the capability/competence proceedings for the following academic years: 2010/2011 2011/2012 2012/13 (to date) – broken down by year and the type of outcome, e.g. Moved to a new school, resigned etc</p>	<p>Not applicable. Q.2 a) How many head teachers have been subject to capability/competence proceedings in the following academic years: 2010/2011 - nil 2011/2012 - nil 2012/2013 - nil b) Please provide a breakdown of the outcomes of the capability/competence proceedings for the following academic years: 2010/2011 2011/2012 2012/13 (to date) - broken down by year and the type of outcome, e.g. moved to a new school, resigned etc Not applicable. We trust that the information provided is satisfactory.</p>
Organisati on	16726	23/07/2013	14/10/2013	Human Resources	<p>Subject: Schools HR (1 and 2) FOI Request 1 Q.1 a) How many full-time and part-time fully qualified teachers (excluding head</p>	<p>Summary: Q.1 a) How many full-time and part-time fully qualified teachers (excluding head teachers) employed by the local authority signed a compromise agreement: In the 2012/13 academic year 16</p>

Information Governance Report

Responses to Requests

				<p>teachers) employed by the local authority signed a compromise agreement: In the 2012/13 academic year (to date) in the 2011/12 academic year in the 2010/11 academic year</p> <p>b) In each of these years, how much money in total was paid out by the local authority under compromise agreements? (please separate by year)</p> <p>c) For each individual year, please list how much was paid out under each compromise agreement? Q.2</p> <p>a) How many head teachers employed by the local authority signed a compromise agreement: In the 2012/13 academic year (to date) in the 2011/12 academic year in the 2010/11 academic year</p> <p>b) In each of these years, how much money in total was paid out by the local authority to head teachers</p>	<p>in the 2011/12 academic year 18 in the 2010/11 academic year 14</p> <p>b) In each of these years, how much money in total was paid out by the local authority under compromise agreements? (Please separate by years). Payments were made by the individual school(s) and not by the Local Authority.</p> <p>c) For each individual year, please list how much was paid out under each compromise agreement? Please see 1b above Q.2</p> <p>a) How many head teachers employed by the local authority signed a compromise agreement: in the 2012/13 academic year (to date) 1 in the 2011/12 academic year 1 in the 2010/11 academic year None</p> <p>b) In each of these years, how much money in total was paid out by the local authority to head teachers under compromise agreements? (please separate by year) Payments were made by the individual school(s) and not by the Local Authority.</p> <p>c) For each individual year, please list how much was paid out under each compromise agreement? Please see question 2b above.</p>
--	--	--	--	---	---

Information Governance Report

Responses to Requests

					under compromise agreements? (please separate by years) For each individual year, please list how much was paid out under each compromise agreement?	
Organisation	16727	23/07/2013	14/10/2013	Human Resources	<p>Subject: Schools HR (2&3)</p> <p>FOI Request # 2</p> <p>Q.1</p> <p>a) How many full-time and part-time fully qualified teachers (excluding head teachers) employed by the local authority were given an agreed reference:</p> <p>In the 2012/13 academic year (so far)</p> <p>in the 2011/12 academic year</p> <p>in the 2010/11 academic year</p> <p>Q.2</p> <p>How many head teachers employed by the local authority were given an agreed reference:</p> <p>In the 2012/13 academic year (so far)</p> <p>in the 2011/12 academic year</p> <p>in the 2010/11 academic</p>	<p>Summary:</p> <p>Q.1</p> <p>a) How many full-time and part-time fully qualified teachers (excluding head teachers) employed by the local authority were given an agreed reference?</p> <p>In the 2012/13 academic year</p> <p style="padding-left: 40px;">16</p> <p>in the 2011/12 academic year</p> <p style="padding-left: 40px;">18</p> <p>in the 2010/11 academic year</p> <p style="padding-left: 40px;">14</p> <p>Q.2</p> <p>How many head teachers employed by the local Authority were given an agreed reference?</p> <p>In the 2012/13 academic year</p> <p style="padding-left: 40px;">1</p> <p>in the 2011/12 academic year</p> <p style="padding-left: 40px;">1</p> <p>in the 2010/11 academic year</p> <p>none</p>

Period: 01/10/2013 To 31/10/2013

Information Governance Report

Responses to Requests

					<p>year FOI Request # 3 Q.1 How many full-time and part-time fully qualified teachers (excluding head teachers) currently employed by the local authority, had an agreed reference as their last reference? Q.2 How many head teachers currently employed by the local authority, had an agreed reference as their last reference?</p>	
--	--	--	--	--	--	--

Information Governance Report

Responses to Requests

Public	16763	30/07/2013	02/10/2013	Internal Audit (Information Sharing)	<p>Subject: Deployment of Covert Human Intelligence Sources (CHIS)</p> <p>I would like to know how many times the council has used the employment Deployment of Covert Human Intelligence Sources (CHIS) since 2009.</p> <p>I would like a list of each time this was used or would like a list of the situations or areas they would be used in.</p> <p>I would also like to know whether the council has any Covert Intelligence Sources on full time contracts and (if so) how many they have and what areas they are used to investigate.</p>	<p>Summary:</p> <ol style="list-style-type: none"> 1. The Council has never authorised use of Covert Human Intelligence Sources. 2. Not applicable. 3. Not applicable.
Public	16816	05/08/2013	04/10/2013	DP- Leaseholders	<p>Subject: Service Charges- Rowland Court</p> <p>I am the leaseholder of flat Rowland Court.</p> <p>Please kindly provide by e-mail</p> <p>Description and cost for each item of expenditure allocated to service charge 'minor repairs' relating to</p>	<p>Summary:</p> <p>Please see attached document for the requested information.</p>

Period: 01/10/2013 To 31/10/2013

Information Governance Report

Responses to Requests

					Rowland Court for the last 6 years.	
Public	16850	06/08/2013	03/10/2013	Mayoral Support Team	<p>Subject: FOI Requests-Correspondence</p> <p>Please could you provide copies of the FOI request submitted by the London Borough of Tower Hamlets regarding travel costs for the Executive Mayor, and the subsequent email withdrawing the request?</p>	<p>Review Summary:</p> <p>I refer to you request for a review following the Council's response to your enquiry for information held by the Council under the provisions of the Freedom of Information Act 2000.</p> <p>Thank you for your advice on the application of the Act. Your initial request was to provide copies of the FOI request submitted by the London Borough of Tower Hamlets regarding travel costs for the Executive Mayor, and the subsequent email withdrawing the request. This has been provided to you. However, you believe that we should not have redacted the name of the individual from the London Borough of Tower Hamlets and that we have not applied an exemption.</p> <p>All requests under the Act are considered to be made in confidence and therefore as a matter of course we do not publish the names of individuals who have made requests under the Freedom of Information Act. Although the request was made by the London of Borough of Tower Hamlets, the individual concerned is an employee of that authority, and we do not consider it is our duty to release this information. On that basis the name of the individual who submitted the request was redacted in line with Data Protection principles.</p> <p>I therefore confirm that this information should continue to be withheld.</p> <p>I therefore suggest that you make a request to the London Borough of Tower Hamlets for the name of the individual who made the request and they can decide whether it is appropriate to release the information.</p>

Information Governance Report

Responses to Requests

Media	16858	07/08/2013		Human Resources	<p>Subject: Council Staffing</p> <p>Under the Freedom of Information Act 2000 I seek the following information about the council staffing in the last three financial years 2010/11, 2011/12 and 2012/2013. Please can you break all information down by year</p> <ol style="list-style-type: none"> 1. How many of your staff have been employed under zero-hours contracts, whereby the employee agrees to be available for work as and when required so that no particular number of hours or times of work are specified? 2. How many staff did your council make redundant? 3. How many staff members were made redundant and then reinstated in a different or the same role? 4. How many staff members has your council hired? 5. How much in total has making staff redundant cost 	<p>Summary:</p> <p>Please find attached the requested redacted information.</p> <p>Please note, the name of the individual who submitted the request has been redacted in line with Data Protection principles and in respect of the submission of all requests being made in confidence.</p>

Information Governance Report

Responses to Requests

					<p>to your council? Please break this information down by year.</p> <p>6. How many complaints has your council received about unfair dismissal in the last three years broken down by year?</p> <p>7. How many claims of unequal pay has your council dealt with?</p>	
Public	16919	08/08/2013	02/10/2013	Adult Services (FOI)	<p>Subject: Workforce Development</p> <p>I made the previous request back in May: https://www.whatdotheyknow.com/request/workforce_development_15#incoming-399128</p> <p>Further to this, I would like to extend my first question to cover the year 2012/13: For social care, please provide details of your investment in Workforce Development products and services for the year 2012/13. Please provide the name of the product or service, name of the supplier and the amount you have spent on the following:</p>	<p>Summary:</p> <p>Thank you for your request and apologise for the delay in providing this information.</p> <p>Please find attached the supporting spreadsheet to the enquiry on Children's Social Care training for 2012/13 showing total spends on training and details of training courses/providers.</p> <p>We can advise that there were no online subscriptions or e-learning services.</p> <p>We trust that the information provided is satisfactory.</p>

Information Governance Report

Responses to Requests

					<ul style="list-style-type: none"> • Trainer-led training • Training materials / packs • Online subscriptions • E-learning services 	
Public	16930	09/08/2013		Adult Services (FOI)	<p>Subject: FGM - Female Genital Mutilation</p> <p>Under the terms of the Freedom of Information Act I am writing to obtain information relating to the number of Female Genital Mutilation (FGM) cases that this local authority has come into contact with.</p> <p>To clarify, our definition of the term 'girls' refers to females under the age of 18. The term 'women' refers to females 18 years of age and above.</p> <p>Please provide answers to each of these questions for the financial years 2010-2011, 2011-1012 and 2012-2013:</p> <p>1. Do all local authority personnel receive training on the 2003 Female Genital Mutilation Act legislation? If not, how many have received this training?</p> <p>2. How many girls does this</p>	<p>Summary:</p> <p>Please provide answers to each of these questions for the financial years 2010-2011, 2011-1012 and 2012-2013:</p> <p>Q1. Do all local authority personnel receive training on the 2003 Female Genital Mutilation Act legislation? If not, how many have received this training?</p> <p>As part of the Newham Safeguarding Children's Board an education and awareness training programme on Female Genital Mutilation was recently introduced (September, 2013). Therefore, there is currently no data available.</p> <p>Q2. How many girls does this local authority have on its child protection register due to concerns that they are at risk of undergoing FGM?</p> <p>Child Protection Plans are implemented using the "Working to safeguard children 2013" guidance abuse category for Physical, Emotional, Sexual abuse and Neglect. Although social services may have dealt with issues about Female Genital Mutilation this has not been formally or systematically recorded. To identify cases where Female Genital Mutilation was a concern would require a manual review of the all female children subject to a Child Protection Plan for the time period requested.</p> <p>Under the Freedom of Information Act, the Council has a right to refuse a request for information held if the cost of complying with a request exceeds the 'appropriate limit'. The appropriate limit for local authorities is £450 or 2.5 days or 18 hours. We believe in this case such an exemption applies and has decided to refuse your request</p>

Information Governance Report

Responses to Requests

				<p>local authority have on its child protection register due to concerns that they are at risk of undergoing FGM?</p> <p>3. How many case referrals has this local authority recorded due to concerns that girls were:</p> <p>(a) At risk of undergoing FGM?</p> <p>(b) Thought to have already undergone FGM?</p> <p>If you are unable to break this figure down I will accept a total figure of referrals.</p> <p>4. On how many occasions has this local authority applied to the courts for Emergency Protection Orders due to concerns that girls were:</p> <p>(a) At risk of undergoing FGM? (under Section 44 of the Children Act 1989)</p> <p>(b) Thought to have already undergone FGM?</p> <p>On how many occasions did these courts grant these respective Emergency Protection Orders?</p> <p>If you are unable to break these figures down between (a) & (b) I will accept total figures.</p>	<p>for information under Section 12(1) of the Act.</p> <p>12 Exemption where cost of compliance exceeds appropriate limit</p> <p>(1) Section 1(1) does not oblige a public authority to comply with a request for information if the authority estimates that the cost of complying with the request would exceed the appropriate limit.</p> <p>3. How many case referrals has this local authority recorded due to concerns that girls were:(a) At risk of undergoing FGM? (b) Thought to have already undergone FGM?</p> <p>Female Genital Mutilation is not reported as a referral outcome. Although social services may have received referrals involving issues about Female Genital Mutilation this has not been formally or systematically recorded. To comply with this would require an officer to manually trawl through all the referrals we have dealt with for the time period stated to review every child's record. However, our systems have recently been improved and as the result of an assessment social workers are required to report whether Female Genital Mutilation was a feature or concern. This will enable us to report on this issue in the future.</p> <p>Under the Freedom of Information Act, the Council has a right to refuse a request for information held if the cost of complying with a request exceeds the 'appropriate limit'. The appropriate limit for local authorities is £450 or 2.5 days or 18 hours. We believe in this case such an exemption applies and has decided to refuse your request for information under Section 12(1) of the Act.</p> <p>12 Exemption where cost of compliance exceeds appropriate limit</p> <p>(1) Section 1(1) does not oblige a public authority to comply with a request for information if the authority</p>
--	--	--	--	--	--

Information Governance Report

Responses to Requests

				<p>5. On how many occasions has this local authority applied to the courts for courts for Child Assessment Orders, Supervision Orders or Care Orders due to concerns that girls were:</p> <p>(a) At risk of undergoing FGM? (Children Act 1989)</p> <p>(b) Thought to have already undergone FGM?</p> <p>On how many occasions did these courts grant these respective orders?</p> <p>If you are unable to break these figures down between (a) and (b) I will accept total figures.</p> <p>6. On how many occasions has this local authority applied to the courts for:</p> <p>(a) Prohibited Steps Orders due to concerns that girls were at risk of undergoing FGM?</p> <p>(b) Orders for the Surrender of Passports due to concerns that girls were at risk of undergoing FGM?</p> <p>On how many occasions did these courts grant these respective orders?</p> <p>7. On how many occasions has this local authority</p>	<p>estimates that the cost of complying with the request would exceed the appropriate limit.</p> <p>4. On how many occasions has this local authority applied to the courts for Emergency Protection Orders due to concerns that girls were: (a) At risk of undergoing FGM? (under Section 44 of the Children Act 1989) (b) Thought to have already undergone FGM? On how many occasions did these courts grant these respective Emergency Protection Orders?</p> <p>We do not record the outcome of Court Applications in a way that would allow us to report on this. To comply with this would require an officer to manually trawl through all Court Applications for the time period stated and review every record.</p> <p>Under the Freedom of Information Act, the Council has a right to refuse a request for information held if the cost of complying with a request exceeds the 'appropriate limit'. The appropriate limit for local authorities is £450 or 2.5 days or 18 hours. We believe in this case such an exemption applies and has decided to refuse your request for information under Section 12(1) of the Act.</p> <p>12 Exemption where cost of compliance exceeds appropriate limit (1) Section 1(1) does not oblige a public authority to comply with a request for information if the authority estimates that the cost of complying with the request would exceed the appropriate limit.</p> <p>5. On how many occasions has this local authority applied to the courts for courts for Child Assessment Orders, Supervision Orders or Care Orders due to concerns that girls were: (A) At risk of undergoing FGM? (Children Act 1989) (B) Thought to have already undergone FGM? On how many occasions did these courts grant these respective orders? If you are unable to break these figures down between (A) and (B) I will accept total figures.</p>
--	--	--	--	--	--

Information Governance Report

Responses to Requests

				<p>applied to the courts for ward ships with a view to repatriating girls thought to be at risk of FGM, who have been taken out of the UK? On how many occasions did these courts grant these ward ships?</p> <p>8. How many times has this local authority requested medical examinations of:</p> <p>(a) Girls thought to have undergone FGM?</p> <p>(b) Women thought to have undergone FGM?</p> <p>How many times have these medical examinations taken place?</p> <p>If you are unable to break these figures down between (a) and (b) I will accept total figures.</p>	<p>Please see the response to question 4.</p> <p>6. On how many occasions has this local authority applied to the courts for:</p> <p>(A) Prohibited Steps Orders due to concerns that girls were at risk of undergoing FGM? (B)Orders for the Surrender of Passports due to concerns that girls were at risk of undergoing FGM?On how many occasions did these courts grant these respective orders?</p> <p>Please see the response to question 4.</p> <p>7. On how many occasions has this local authority applied to the courts for wardships with a view to repatriating girls thought to be at risk of FGM, who have been taken out of the UK? On how many occasions did these courts grant these wardships?</p> <p>Please see the response to question 4.</p> <p>8. How many times has this local authority requested medical examinations of:</p> <p>(A) Girls thought to have undergone FGM?(B)Women thought to have undergone FGM?How many times have these medical examinations taken place? If you are unable to break these figures down between (A) and (B) I will accept total figures.</p> <p>Unfortunately the Council is unable report on this because the information you have asked for is not centrally or consistently recorded. Our current systems are unable to extrapolate or compile reports where medical examinations have taken place because FGM was a feature or a concern. In order to retrieve the information you have requested an officer would be required to manually interrogate referral records of all female children. Under the Freedom of Information Act the Council has a right to refuse a request for information held if the cost of complying with a request exceeds the appropriate limit. The appropriate limit for local authorities is £450 or 2.5</p>
--	--	--	--	---	---

Information Governance Report

Responses to Requests

						<p>days or 18 hours. We believe in this case such an exemption applies and has decided to refuse your request for information under section 12(1) of the Act.</p> <p>12 Exemption where cost of compliance exceeds appropriate limit</p> <p>(1) Section 1(1) does not oblige a public authority to comply with a request for information if the authority estimates that the cost of complying with the request would exceed the appropriate limit.</p>
Media	16958	12/08/2013	04/10/2013	Adult Services (FOI)	<p>Subject: Learning Disability and Autism inpatients</p> <p>Under the terms of the Freedom of Information Act please tell me:</p> <ol style="list-style-type: none"> 1. What was the total number of people with learning disabilities or autism that your council had placed in inpatient settings in each month since December 2012? 2. How many of your council's LD or autism inpatients had care reviews carried out for them, since December 2012? 3. How many of your council's LD or autism inpatients have care reviews scheduled between now and 31st December 2013? 	<p>Summary:</p> <p>The Council's answer to this FOI request is "none". All the people from Newham that are inpatients with LD are the responsibility of the NHS.</p>

Information Governance Report

Responses to Requests

					<p>4. For how many of your LD or autism inpatients have you agreed a personal care plan?</p> <p>This is to do with people with learning disability or autism, whom your council has placed in inpatient care. I'm interested in patients whose care is affected by the Winterbourne View concordat, signed by the LGA and DH.</p> <p>The Winterbourne View concordat stated that:</p> <ul style="list-style-type: none"> . by 1 June 2013 health and care commissioners, working with service providers, people who use services and families, will review the care of all people in learning disability or autism inpatient beds and agree a personal care plan for each individual based around their and their families' needs and agreed outcomes . everyone inappropriately placed in hospital will move to community-based support as quickly as possible and no later than 1 June 2014 	
Public	16956	12/08/2013	13/10/2013	Adult Services	Subject: Advocates	Summary:

Period: 01/10/2013 To 31/10/2013

Information Governance Report

Responses to Requests

				(FOI)	<p>My request is for information relating to the appointment of Independent Mental Capacity Advocates (IMCAs) under the Mental Capacity Act 2005. Specifically, I would like to request the following information:</p> <p>. Does the authority have a contract with any provider(s) for the provision of IMCA services? If so, who? If the authority has contracted with more than one provider since the coming into force of the Mental Capacity Act 2005, it would be helpful to have a full list (i.e. including providers with whom the authority no longer contracts).</p> <p>Was the contract for provision of IMCA services the subject of public tendering or advertisement? If so, can I have a copy of the advert / invitation to tender?</p> <p>To the extent that it is disclosable under the FOIA, can I have a copy of the authority's contract with provider(s) of IMCA services?</p>	<p>Does the authority have a contract with any provider(s) for the provision of IMCA services? If so, who? If the authority has contracted with more than one provider since the coming into force of the Mental Capacity Act 2005, it would be helpful to have a full list (i.e. including providers with whom the authority no longer contracts).</p> <p>LBN has a contract for IMCA services with Voiceability. This contract began on 1 January 2012 for a 3 year period.</p> <p>Prior to this the IMCA service was provided by a consortium of providers (Mencap, Age UK Newham and MIND) with Age UK Newham as the lead referral agency. This arrangement was put in place from April 2007 when the Mental Capacity Act and IMCA arrangements came into force. This arrangement expired on 31 December 2011.</p> <p>Was the contract for provision of IMCA services the subject of public tendering or advertisement? If so, can I have a copy of the advert / invitation to tender?</p> <p>The IMCA service was subject to public tender via Newham's electronic tendering system (NECTR) and was advertised in April 2011. A copy of the advert is attached. To the extent that it is disclosable under the FOIA, can I have a copy of the authority's contract with provider(s) of IMCA services?</p> <p>The draft contract that was available as part of the tender process is below. This is not the final contract between the London Borough of Newham and Vocieability as this contains confidential information. A copy of the draft contract is attached.</p> <p>Over the last two years, how many referrals has the local authority made to the IMCA provider(s)?</p> <p>The following table provides a breakdown of the referral information for the current contract based on contract</p>
--	--	--	--	-------	---	---

Information Governance Report

Responses to Requests

				<p>. Over the last two years, how many referrals has the local authority made to the IMCA provider(s)? If possible, can I have a breakdown of those referrals into the categories identified by the Mental Capacity Act as being decisions in relation to which an IMCA should or may be instructed (i.e. serious medical treatment; change of residence; care review; adult protection case; deprivation of liberty)? If a standard form is used for making a referral to the IMCA service, can I have a copy of that form? If the authority has produced any guidance or statement of internal policy or procedure (beyond the MCA Code of Practice and DOLS Code of Practice) as to the circumstances in which an IMCA referral must or may be made, can I have a copy of it? How many (if any) of the referrals made to the IMCA service within the last two years have been refused by that service (i.e. no IMCA</p>	<p>monitoring information available for January 2012 to June 2013.</p> <table border="1"> <thead> <tr> <th>Date</th> <th>Number of IMCA referrals</th> <th>Inappropriate/in referrals</th> </tr> </thead> <tbody> <tr> <td>Jan - Mar 2012</td> <td>20</td> <td>0</td> </tr> <tr> <td>Apr - Jun 2012</td> <td>20</td> <td>3</td> </tr> <tr> <td>Jul - Sept</td> <td>19</td> <td>3</td> </tr> <tr> <td>Oct - Dec 2012</td> <td>18</td> <td>3</td> </tr> <tr> <td>Jan - Mar 2013</td> <td>24</td> <td>4</td> </tr> <tr> <td>Apr - Jun 2013</td> <td>22</td> <td>0</td> </tr> </tbody> </table> <p>If possible, can I have a breakdown of those referrals into the categories identified by the Mental Capacity Act as being decisions in relation to which an IMCA should or may be instructed (i.e. serious medical treatment; change of residence; care review; adult protection case; deprivation of liberty)? The following information is taken from contract monitoring reports provided by the IMCA service for the current contract. Please note that the figures below refer to active cases in each quarter which may not correspond with the referral details above as some cases may be carried forward from the previous quarter. April – June 2012</p> <table border="1"> <thead> <tr> <th>Issues by Record Type (Active this Qtr)</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>IMCA</td> <td></td> </tr> <tr> <td>Accommodation (IMCA)</td> <td>9</td> </tr> <tr> <td>B1 - 39a Urgent and Standard Authorisation</td> <td>3</td> </tr> <tr> <td>B3 - 39c Relevant Person without Peron's Representative</td> <td>2</td> </tr> </tbody> </table>	Date	Number of IMCA referrals	Inappropriate/in referrals	Jan - Mar 2012	20	0	Apr - Jun 2012	20	3	Jul - Sept	19	3	Oct - Dec 2012	18	3	Jan - Mar 2013	24	4	Apr - Jun 2013	22	0	Issues by Record Type (Active this Qtr)	Total	IMCA		Accommodation (IMCA)	9	B1 - 39a Urgent and Standard Authorisation	3	B3 - 39c Relevant Person without Peron's Representative	2
Date	Number of IMCA referrals	Inappropriate/in referrals																																		
Jan - Mar 2012	20	0																																		
Apr - Jun 2012	20	3																																		
Jul - Sept	19	3																																		
Oct - Dec 2012	18	3																																		
Jan - Mar 2013	24	4																																		
Apr - Jun 2013	22	0																																		
Issues by Record Type (Active this Qtr)	Total																																			
IMCA																																				
Accommodation (IMCA)	9																																			
B1 - 39a Urgent and Standard Authorisation	3																																			
B3 - 39c Relevant Person without Peron's Representative	2																																			

Information Governance Report

Responses to Requests

					has been allocated); and on what grounds have they been refused? How many (if any) of the cases in which referrals were made to the IMCA service within the last two years have progressed to proceedings in the Court of Protection? If possible, could I have a breakdown by the nature of the application to the Court (i.e. s.21A Mental Capacity Act; health and welfare decision; financial decision)? On how many (if any) occasions within the last two years have IMCAs appointed by the authority made applications to the Court of Protection in relation to decisions made by the authority? If available, it would be helpful to know, in broad terms, what the outcome of those applications has been.	B6 - 39d Relevant Person will benefit 1 B7 - 39d Relevant Person's Representative will benefit 1 B8 - 39d Relevant Person and Representative will benefit 1 Care Review (IMCA) 4 Safeguarding Vulnerable Adults (IMCA) 1 Serious Medical Treatment (IMCA) 2 RPR Support during Standard Authorisation 1 Grand Total 25	
						Jul -Sep 2012 Issues by Record Type (Active this Qtr) Total IMCA Accommodation (IMCA) 16 B1 - 39a Urgent and Standard Authorisation 1 B6 - 39d Relevant Person will benefit 2 B8 - 39d Relevant Person and Representative will benefit 1 Care Review (IMCA) 7 Safeguarding Vulnerable Adults (IMCA) 2 Serious Medical Treatment (IMCA) 1 RPR Safeguarding Vulnerable Adults - 1	

Period: 01/10/2013 To31/10/2013

Information Governance Report

Responses to Requests

						Alert	
						Support during Standard	1
						Authorisation	
						Grand Total	32
						Oct -Dec 2012	
						Issues by Record Type	Total
						(Active this Qtr)	
						IMCA	
						Accommodation (IMCA)	12
						B1 - 39a Urgent and	1
						Standard Authorisation	
						B6 - 39d Relevant Person	1
						will benefit	
						Care Review (IMCA)	3
						Safeguarding Vulnerable	1
						Adults (IMCA)	
						RPR	
						Safeguarding Vulnerable	1
						Adults - Alert	
						Support during Standard	1
						Authorisation	
						Grand Total	20
						Jan - Mar 2013	
						Issues by Record Type	Total
						(Active this Qtr)	
						IMCA	
						Accommodation (IMCA)	17
						B1 - 39a Urgent and	3
						Standard Authorisation	

Period: 01/10/2013 To 31/10/2013

Information Governance Report

Responses to Requests

						B5 Persons Rep requested support	1
						B6 - 39d Relevant Person will benefit	2
						Care Review (IMCA)	5
						Safeguarding Vulnerable Adults (IMCA)	3
						Serious Medical Treatment (IMCA)	2
						RPR	
						Support during Standard Authorisation	3
						Grand Total	36
						Apr - Jun 2013	
						Issues by Record Type (Active this Qtr)	Total
						IMCA	
						Accommodation (IMCA)	24
						B1 - 39a Urgent and Standard Authorisation	4
						B5 Persons Rep requested support	1
						Care Review (IMCA)	1
						Safeguarding Vulnerable Adults (IMCA)	4

Period: 01/10/2013 To 31/10/2013

Information Governance Report

Responses to Requests

						<p>RPR Support during Standard Authorisation</p> <p style="text-align: right;">3</p>
						<p>Grand Total</p> <p style="text-align: right;">37</p>
						<p>If a standard form is used for making a referral to the IMCA service, can I have a copy of that form? A copy of the IMCA referral form is attached.</p> <p>If the authority has produced any guidance or statement of internal policy or procedure (beyond the MCA Code of Practice and DOLS Code of Practice) as to the circumstances in which an IMCA referral must or may be made, can I have a copy of it? The "LBN MCA policy" and the "LBN IMCA and Safeguarding policy" are used internally to advise practitioners on when an IMCA referral should be made. These outline the legal requirements and local processes. These policies are currently being updated and so we are not able to share the documents at this stage.</p> <p>How many (if any) of the referrals made to the IMCA service within the last two years have been refused by that service (i.e. no IMCA has been allocated); and on what grounds have they been refused? The above table indicates the numbers of inappropriate or ineligible referrals made to the service. These referrals may be inappropriate or ineligible due to the fact that the person has family and friends to act on their behalf, they do not lack capacity, the referral is not for a decision covered under the Mental Capacity Act or the person is not within the London Borough of Newham. In many of these instances the referral is passed on to the general advocacy service to provide a professional dvocate rather</p>

Information Governance Report

Responses to Requests

						<p>than an IMCA. How many (if any) of the cases in which referrals were made to the IMCA service within the last two years have progressed to proceedings in the Court of Protection? If possible, could I have a breakdown by the nature of the application to the Court (i.e. s.21A Mental Capacity Act; health and welfare decision; financial decision). Two cases have progressed to the Court of Protection. One was a health and welfare decision for an individual subject to a deprivation of liberty (DOLS) authorisation. The other is a health and welfare and financial decision, plus relevant person's representative challenge to DOLS and is due in court this month. There was also a third case, health and welfare decision, submitted to the Court with the matter resolved by negotiation prior to the Court hearing. On how many (if any) occasions within the last two years have IMCAs appointed by the authority made applications to the Court of Protection in relation to decisions made by the authority? If available, it would be helpful to know, in broad terms, what the outcome of those applications has been. There have been no instances of IMCAs making applications to the Court of Protection in relation to decisions made by the authority.</p>
Organisation	16970	14/08/2013	03/10/2013	Business Rates	<p>Subject: Business Rate Accounts - All Live Accounts</p> <p>We request, under the Freedom of Information Act 2000, the following information for each current</p>	<p>Summary:</p> <p>Please note that in respect of a general list of all business rate accounts under the Freedom of Information Act we have the right to refuse a request for information held if an exemption applies. We believe in this case Section 21 exemption applies and have decided to refuse your request for information.</p>

Information Governance Report

Responses to Requests

					<p>ratepayer, preferably on an emailed Excel spreadsheet:</p> <ul style="list-style-type: none"> • Ratepayer name • Billing Authority property reference <ul style="list-style-type: none"> • Rate Account Number • Full Address of the property concerned • The Billing Address • Type of relief if applicable • Start date of the relief • The monetary amount of the relief or the percentage amount applied • Whether the property is occupied or empty <ul style="list-style-type: none"> • The liability start date • The current rateable value <p>I am aware that you may not wish to supply the name of the ratepayer where this is considered to be personal information. In these cases I would request that you provide the remainder of the information requested with the ratepayer name redacted.</p>	<p>Section 21 of the Act contains an exemption for information which is reasonably accessible by other means.</p> <p>The full list of premises liable for the payment of Business Rates are already publically available through the Valuation Office Agency website. For your ease of reference, please see the relevant web link below; http://www.2010.voa.gov.uk/rli</p>
--	--	--	--	--	---	--

Information Governance Report

Responses to Requests

Organisation	17038	20/08/2013	02/10/2013	Planning Policy and UDP	<p>Subject: Development of DLR access at King GeorgV</p> <p>Since opening the DLR station at King George V, December 2005, two pedestrian bridges and a highway exiting from the platform and station are yet to be commissioned. This lack of public access is an issue and limitation to using a station (funded in part by public money). Work on improving the entrance to Pier Road has occurred, but no progress on commissioning the entrance despite being used on occasions to support airport and the Olympics. There have been unsuccessful attempts to receive explanations from TFL and recently an online request has not been acknowledged. We write to you to uphold a 'freedom of information request' to provide all details on communications made between Newham and the appropriate parties in order</p>	<p>Summary:</p> <p>Thank you for your request. We can advise from liaising with TFL that the entrance to the station on the north side was built in accordance with plans but is subject to restricted access. The reason for this is because the entrance to the land is privately owned by London City Airport. Therefore, the entrance will remain closed to pedestrians and vehicular access on the entrance on the north side of King George V (KGV) station until it is brought into use. It may be helpful for members of the residents association to make representations in response to the current planning application submitted by the London city Airport for its expansion. All planning applications and communications on KGV can be viewed on the Councils planning portal as follows: http://pa.newham.gov.uk/online-applications/search.do;jsessionid=9E33C5C60034C4234DC0EF71E3C695CF?action - advanced.</p> <p>We trust that the information provided is satisfactory.</p>
--------------	-------	------------	------------	-------------------------	--	--

Information Governance Report

Responses to Requests

					to commission this entrance and exit to King Georg V as intended in the original planning applications with Newham Council.	
--	--	--	--	--	---	--

Information Governance Report

Responses to Requests

Public	17102	29/08/2013	21/10/2013	Grounds maintenance DSO	<p>Subject: Cost of maintaining open spaces by ne-UK</p> <p>There are many small [not parks, not Wanstead flats, for example] small open spaces in the borough that are mainly laid to grass. For example Wooder Gardens, Field Road, Brooking Road etc. in Forest Gate. These are maintained, mowed and strimmed by ne-UK. What is the cost or the cost per metre squared of this activity?</p> <p>I'm not accepting 'commercial confidentiality' as an answer since this contract is let AND I'm asking for a partial part of the picture. I -may- in the future wish to see the whole contract though.</p>	<p>Summary:</p> <p>Cost of maintaining open spaces by ne-UK response The Council does not have a contract with ne-UK.</p>
--------	-------	------------	------------	-------------------------	--	--

Information Governance Report

Responses to Requests

Public	17117	04/09/2013	01/10/2013	Economic Regeneration	<p>Subject : JSA WORK EXPERIENCE PLACEMENTS</p> <p>Note: I would like the information in answer to below for every year back to July 2011.</p> <p>1.</p> <p>1a. The number of people carrying out work experience placements in Newham London Borough Council who are claiming Job Seekers' Allowance (JSA). And I would like these numbers for each scheme you are involved in. For example, the schemes involve: Mandatory Work Activity, Job Centre Work Experience Scheme, and Sector Based Work Academies, Work Programme work experience placements (both voluntary and mandatory schemes).</p> <p>1b. I would like to know the length of a placement on each scheme you are providing placements for (as these can vary greatly in length)</p> <p>1c. I would like to know the</p>	<p>Summary:</p> <p>1 & 2. Newham Council offers operates it's own in house work experience programme. The program is delivered by Workplace, Newham's in house job brokerage. Access to Workplace services is not determined by receipt of any welfare benefits; the service is open to all Newham residents and offers support with job search, training and business start up.</p> <p>Our work experience program has no links to schemes such as Mandatory Work Activity, Job Centre Work Experience Scheme, and Sector Based Work Academies, Work Programme work experience placements (both voluntary and mandatory schemes).</p> <p>1a) We began delivering Council work experience in May 2012. We have provided work experience placements for 42 residents to date; 10 were in receipt IS/ESA and four in receipt of JSA.</p> <p>1b) The duration of each placement is four hours per day, for four days a week, delivered over four weeks.</p> <p>1c) The placements were in the following service areas; Domestic Violence, Strategic Regeneration, Internal Audit, Business Systems, Policy and Research, Executive Business Support, Transport, Planning, Environmental Services, Workplace, Children and Young People, Overview and Scrutiny.</p> <p>1d) No candidates were offered jobs as a direct result of their placements as this is not the immediate purpose of the scheme, which is to start increasing confidence levels and build employability levels for residents starting to look for work. Since 2008 around 1,000 Council vacancies have been filled with jobseekers registered with Workplace.</p> <p>1e) The Council receives no fees for our work experience</p>
--------	-------	------------	------------	-----------------------	--	---

Information Governance Report

Responses to Requests

					<p>Newham London Borough Council departments where each placement was carried out.</p> <p>1d. I would like to know how many people were given jobs in Newham London Borough Council at the end of their placement.</p> <p>1e. I would like to know any fees paid to Newham London Borough Council for hosting these placements.</p> <p>2. I would like the answers to all parts in question 1) again but for people claiming Employment and Support Allowance (ESA), and not JSA as in question 1</p>	placements.
Public	17118	04/09/2013	24/10/2013	Vulnerable Young People	<p>Subject: Looked After Children</p> <p>I represent a group of individuals who are exploring the viability of introducing a new semi-independent provision that will be offered, initially, to looked-after young people in London.</p>	<p>Summary:</p> <p>Thank you for your request.</p> <p>Please find enclosed the completed pro forma. We trust that the information provided is satisfactory.</p>
Public	17119	04/09/2013	01/10/2013	CYPS - Schools Traded Services	<p>Subject: Primary school times</p>	<p>Summary:</p> <p>There are currently no plans to operate any of Newham's</p>

Period: 01/10/2013 To 31/10/2013

Information Governance Report

Responses to Requests

					Does Newham have any plans (either final or in consideration) to operate:- a. split shifts in primary schools (for example, one group of pupils going to school in the morning and another in the afternoon)? b. reduced length school weeks for pupils in primary schools? If so, please give full details.	primary schools using split shifts during the school day or in the reduction of the length of the school week.
Business	17115	04/09/2013	17/10/2013	Buildings and Facilities Management	<p>Subject: Paper Expenditure - Paper Management</p> <p>How much money did the local authority/assembly spend on paper in 2011? How much money did the local authority/assembly spend on paper in 2012? Does the local authority/assembly have any initiatives in place designed to create 'paperless' workspaces? Is all paper work scanned and saved in a digital capacity within the local authority/assembly? If no to Q4, how is administrative paperwork</p>	<p>Summary:</p> <p>1. How much money did the local Authority/assembly spends on paper in 2011? In the calendar year of 2011 (Jan - Dec 2011) we spent approximately £197,939.00 on paper. 2. How much money did the local authority/assembly spend on paper in 2012? In the calendar year of 2011 (Jan - Dec 2012) we spent approximately £141,457.00 on paper. 3. Does the local authority/assembly have any initiatives in place designed to create 'paperless' workspaces? Not as yet determined. However, there were a number of exercises carried out for all services to archive paper work. 4. Is all paper work scanned and saved in a digital capacity within the local authority/assembly? If no to Q4, how is administrative paperwork stored at the local authority/assembly? We can advise that some services do have facilities for paperwork to be scanned in by the Document Image</p>

Information Governance Report

Responses to Requests

					<p>stored at the local authority/assembly? Does your local authority have any provision in place to recycle paper? If yes to Q5 and if known, what percentage of paper is recycled by your local authority annually? Does your local authority have any automated email capturing system in place to file emails? Does your local authority allow staff and visitors to use WiFi based personal devices (such as smart phones and tablet computers) at local authority sites, such as offices and depots?</p>	<p>Processing Team. Also some services scan there own documents. 5. Does your local authority have any provision in place to recycle paper? Yes. If yes to Q5 and if known, what percentage of paper is recycled by your local authority annually? Please refer to the Council Budget Book which can be viewed at: http://newhamintranet/Resources/Finance/BudgetBook/BudgetBook2011-2012.htm 6. Does your local authority have any automated email capturing system in place to file emails? Yes. 7. Does your local authority allow staff and visitors to use WiFi based personal devices (such as smart phones and tablet computers) at local authority sites, such as offices and depots? Currently, only available at main Council offices (Newham Dockside), one local service centre (LSC) and library. Please note that access requires approval from a manager and only secure internet access allowed, with no access to the Council network.</p>
Business	17116	04/09/2013	01/10/2013	Information Governance (DP, FOI, EIR & RM)	<p>Subject: ICT Security</p> <p>1. How much did your local authority spend on IT security measures in 2011? 2. How much did your local</p>	<p>Summary:</p> <p>1. How much did your local authority spend on IT security measures in 2011? A number of measures were taken for security, as follows: Microsoft Forefront Endpoint Protection Software installed - Cost unknown as it is part of the Corporate Enterprise license with Microsoft. McAfee Anti-Virus - £111 per year.</p>

Information Governance Report

Responses to Requests

					<p>authority spend on IT security measures in 2012? 3. Have there been any incidents whereby IT security has been seriously breached within your local authority?</p>	<p>Penetration tests - 10K per annum. System upgrades, changes to the network etc. - Cost of security aspect unknown as the upgrades include functionality upgrades. Edge Firewall - 46K (Hardware and Maintenance) 2. How much did your local authority spend on IT security measures in 2012? A number of measures were taken for security, as follows: Microsoft Forefront Endpoint Protection - Cost unknown as it is part of the Corporate Enterprise license with Microsoft. McAfee Anti-Virus - £111 per year (now moved to Forefront). Penetration tests - 10K per annum. System upgrades, changes to the network etc. - Cost of security aspect unknown as the upgrades include functionality upgrades. Edge Firewall - 46K (Hardware and Maintenance). 3. Have there been any incidents whereby IT security has been seriously breached within your local authority? No serious breaches with IT security. We trust that the information provided is satisfactory.</p>								
Media	17121	05/09/2013	28/10/2013	Internal Audit	<p>Subject : All Fraud Investigations</p> <p>1. The number of cases identified by your fraud department that resulted in successful prosecution in the years :- 2010/1 2011/2 2012/3?</p>	<p>Summary:</p> <p>Thank you for your request and apologise for the delay in our reply.</p> <p>1.</p> <table border="1"> <thead> <tr> <th>Year</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>2010/11</td> <td>15</td> </tr> <tr> <td>2011/12</td> <td>30</td> </tr> <tr> <td>2012/13</td> <td>33</td> </tr> </tbody> </table> <p>2. We do not hold this information due to a change in the Councils Fraud Management system.</p>	Year	Total	2010/11	15	2011/12	30	2012/13	33
Year	Total													
2010/11	15													
2011/12	30													
2012/13	33													

Information Governance Report

Responses to Requests

				<p>2. The crime and penalties handed out in each of these?</p> <p>3. Which of these cases involved council staff? Please break this information down by year, crime and penalty.</p> <p>4. Which of these involved people working for a company contracted by the local authority to provide services? Please break this information down by year, crime and penalty.</p>	<p>Under the Freedom of Information Act the Council has a right to refuse a request for information held if the cost of complying with a request exceeds the appropriate limit. The appropriate limit for local authorities is £450 or 2.5 days or 18 hours. We believe in this case such an exemption applies and has decided to refuse your request for information under section 12(1) of the Act.</p> <p>12 Exemption where cost of compliance exceeds appropriate limit</p> <p>(1) Section 1(1) does not oblige a public authority to comply with a request for information if the authority estimates that the cost of complying with the request would exceed the appropriate limit.</p> <p>3&4. The information that you seek is illustrated below:-</p> <table> <tr> <td>2010/11</td> <td>Number of Cases</td> </tr> <tr> <td>Staff</td> <td>4</td> </tr> <tr> <td>Contractor</td> <td>0</td> </tr> </table> <p>NB: Records show that one case was recorded as conspiracy to defraud and given a custodial sentence. A further three cases resulted in no right to work with suspended sentence and two cases given a custodial sentences.</p> <table> <tr> <td>2011/12</td> <td>Number of Cases</td> </tr> <tr> <td>Staff</td> <td>3</td> </tr> <tr> <td>Contractor</td> <td>0</td> </tr> </table> <p>NB: Records show that two cases were recorded as no right to work and one theft all resulting in custodial sentences.</p> <table> <tr> <td>2012/13</td> <td>Number of Cases</td> </tr> <tr> <td>Staff</td> <td>4</td> </tr> </table> <p>NB: Records show that two cases were recorded as conspiracy to defraud and one case no right to work all resulting in custodial sentences and one case of theft resulting in a Community Order.</p>	2010/11	Number of Cases	Staff	4	Contractor	0	2011/12	Number of Cases	Staff	3	Contractor	0	2012/13	Number of Cases	Staff	4
2010/11	Number of Cases																				
Staff	4																				
Contractor	0																				
2011/12	Number of Cases																				
Staff	3																				
Contractor	0																				
2012/13	Number of Cases																				
Staff	4																				

Information Governance Report

Responses to Requests

						<p>Contractor 1 NB: Records show that this case and penalty awarded was for conspiracy to defraud and received a custodial sentence.</p> <p>We trust that the information provided is satisfactory.</p>
Media	17123	05/09/2013	28/10/2013	Internal Audit	<p>Subject : Staff Monitoring devices</p> <p>1. The number of GPS of other location-identifying devices owned by the council that are used to determine the location of members of staff? 2. The cost of procuring this equipment? 3. The number of staff equipped with GPS or other devices which are used by the council to locate their whereabouts?</p>	<p>Summary:</p> <p>Thank you for your request and apologise for the delay in my reply.</p> <p>1. Enforcement & Safety manage a digital radio network that consists of 177 radios. The radios also have a GPS tracking system that can locate where members of staff are located. Please be advised that we invest in two main areas as follows: Safety of staff and Enforcement. The cost of procuring the digital radio system including antennas and base stations and radios was £100,129.00 3. There are 160 active radios with GPS tracking currently in use within Enforcement & Safety. Unfortunately, we are unable to extract further information as our records are not held centrally. It maybe helpful to explain that many services within the Council have undergone restructure which have resulted in the management of a number of operational tasks being devolved down to local management level responsibility and monitoring. We therefore would not be able to retrieve this information without an Officer(s) spending a significant amount of time to collate the information required which would greatly exceed the appropriate time limit. Under the Freedom of Information Act the Council has a right to refuse a request</p>

Information Governance Report

Responses to Requests

						<p>for information held if the cost of complying with a request exceeds the appropriate limit. The appropriate limit for local authorities is £450 or 2.5 days or 18 hours. We believe in this case such an exemption applies and has decided to refuse your request for information under section 12(1) of the Act.</p> <p>12 Exemption where cost of compliance exceeds appropriate limit</p> <p>(1) Section 1(1) does not oblige a public authority to comply with a request for information if the authority estimates that the cost of complying with the request would exceed the appropriate limit.</p> <p>We trust that the information provided is satisfactory.</p>
Media	17124	05/09/2013	03/10/2013	Street Scene Enforcement	<p>Subject: Digital footage Newham Law Enforcement</p> <p>1. A digital copy of any video footage filmed by Newham Law Enforcement that has resulted in disciplinary action of any kind against the officer.</p> <p>I appreciate that there may be some sensitivity around this request. If for any reason identities need to be disguised, I will accept footage where faces have been blurred out or similar. However, please quote an exact legal statute which you believe requires this action.</p>	<p>Summary:</p> <p>We do not hold this recorded information. To date there has not been any footage filmed by Newham Law Enforcement which has resulted in disciplinary action of any kind against the officer.</p>

Information Governance Report

Responses to Requests

Public	17129	05/09/2013	03/10/2013	Parking Fines	<p>Subject: Parking Enforcement</p> <p>Request for parking information in the course of a parking appeal.</p>	<p>Summary:</p> <p>Thank you for your request.</p> <p>Part 1 Please refer to spreadsheet attached. Please refer to spreadsheet attached. ICT are unable to provide data for this request as it relates to challenges/appeals of which they are unable to confidently report on due to the complexity of the table structure. (ICT are unable to provide data for this request as it relates to challenges/appeals of which they are unable to confidently report on due to the complexity of the table structure.</p> <p>Part 2 Please find attached the latest certificate which shows the Manufacturers included. This was issued via Smart 01 which is a Forward Vision Mic 1-400 camera type. NVQ level 2. Please refer to the enclosed DVD.</p> <p>We trust that the information provided is satisfactory.</p>
Public	17130	06/09/2013	03/10/2013	CYPS - Safeguarding Intervention	<p>Subject: Multi-Agency Safeguarding Hub</p> <p>1. Who is the Head of Children's Safeguarding at your council? 2. Have you set up a</p>	<p>Summary:</p> <p>1. Who is the Head of Children's Safeguarding at your council? Vivien Lines is the Deputy Director for Children's Social Care. 2. Have you set up a Children's Multi-Agency</p>

Information Governance Report

Responses to Requests

				<p>Children's Multi-Agency Safeguarding Hub (MASH)?</p> <p>3. If Yes:</p> <p>a) Who is the main contact in the MASH? (Please provide name and role)</p> <p>b) Which partner agencies is part of the MASH?</p> <p>4. If No, Do you plan to set up a Children's Multi-Agency Safeguarding Hub in:</p> <ul style="list-style-type: none"> • The next 3 month • The next 6 months • The next 12 months • We have no plans to set up a MASH <p>5. Who is the Head of Adults Safeguarding at your council?</p> <p>6. Have you set up an Adult's Multi Agency Safeguarding Hub?</p> <p>7. If Yes:</p> <p>a) Who is the main contact in the MASH? (Please provide name and role)</p> <p>b) Which partner agencies are parts of the MASH?</p> <p>8. If No, Do you plan to set up an Adult's Multi-Agency Safeguarding Hub in:</p> <ul style="list-style-type: none"> • The next 3 month 	<p>Safeguarding Hub (MASH)?</p> <p>Yes</p> <p>3. If Yes:</p> <p>a) Who is the main contact in the MASH? (Please provide name and role)</p> <p>Jean Hutchinson, Triage Team Manager</p> <p>b) Which partner agencies are part of the MASH?</p> <p>The partner agencies within our MASH are Children's Social Care, Health Services, the Police, the Youth Offending Team and the Probation Service.</p> <p>4. If No, Do you plan to set up a Children's Multi-Agency Safeguarding Hub in:</p> <ul style="list-style-type: none"> The next 3 month The next 6 months The next 12 months We have no plans to set up a MASH Not Applicable <p>5. Who is the Head of Adults Safeguarding at your council?</p> <p>Grainne Siggins is the Director for Adult Social Care</p> <p>6. Have you set up an Adult's Multi Agency Safeguarding Hub?</p> <p>Not currently. We do have a Multi Agency Safeguarding Board (SAB) for Adults Social Care.</p> <p>7. If Yes:</p> <p>a) Who is the main contact in the MASH? (Please provide name and role)</p> <p>b) Which partner agencies are part of the MASH?</p> <p>8. If No, Do you plan to set up an Adult's Multi-Agency Safeguarding Hub in:</p> <ul style="list-style-type: none"> The next 3 month The next 6 months The next 12 months We have no plans to set up a MASH
--	--	--	--	---	---

Information Governance Report

Responses to Requests

					<ul style="list-style-type: none"> • The next 6 months • The next 12 months • We have no plans to set up a MASH <p>9. What IT solution does your council use to manage MASH enquiries and referrals?</p>	<p>As stated above Newham does have an operational Children's MASH. Newham Adults Services have started tentative steps to work towards integrating Adults Services into the MASH. This will be a future gradual development. What IT solution does your council use to manage Adults Multi-Agency Safeguarding Hub enquiries and referrals? As stated above Adults services do not have an operational Adults Multi-Agency Safeguarding Hub at the present time. However for your reference Adult Merlins are received via secure email and details are recorded on our secure electronic database Care First.</p>
Public	17131	06/09/2013	01/10/2013	Complaints and Member Enquiries	<p>Subject: Structure Charts</p> <p>Request for structure charts from structure managers.</p>	<p>Summary:</p> <p>Thank you for your request. Please find attached.</p> <p>We trust that the information provided is satisfactory.</p>
Public	17133	06/09/2013	03/10/2013	CYPS - Safeguarding Intervention	<p>Subject: Nursery Provision - Two Year Olds</p> <p>Please tell me:</p> <p>1. Whether the local authority had definitely secured sufficient places for every disadvantaged two year old who became eligible for free nursery education in September of this year (please answer with a 'Yes' or 'No').</p> <p>2. If the answer to Question 1 is 'No':</p> <p>a. how many places the local</p>	<p>Summary:</p> <p>1. Yes. Newham has been able to secure places for all eligible families with two year old children that have applied for free nursery education places in September 2013.</p> <p>2. Not applicable.</p> <p>3. We will require significant growth in capacity to achieve the 2014 target for the number of places anticipated to be in demand. We are currently actively working towards meeting this challenge to the benefit of disadvantaged children in the borough.</p> <p>4. As of 1st September 2013 a total of £166,246 had been allocated to childcare providers to increase capacity to offer additional places to eligible two year olds. Further payments have been made since then and will continue to</p>

Information Governance Report

Responses to Requests

					<p>authority were expected to secure by the Department for Education;</p> <p>b. How many places the local authority had secured by 1 September, and;</p> <p>c. When the local authority expects the target number of places to be met.</p> <p>3. Whether the local authority expects to have secured a sufficient number of places for every two year old who will become eligible for free nursery education in September 2014.</p> <p>4. How much capital funding the local authority had allocated to childcare providers to increase capacity in pursuit of meeting its two year old offer target as of 1 September 2013.</p>	<p>be made to appropriate providers to increase capacity to meet the future demand for places.</p>
Solicitors	17139	06/09/2013	10/10/2013	<p>Planning Application & Enforcement</p>	<p>Subject: Planning Enforcement Correspondence</p> <p>Copies of all documents, correspondence and data held by the council in relation to the above land, including any letters and notes of</p>	<p>Summary:</p> <p>Please find enclosed the documents that you require.</p> <p>Please note that third party personal data has been removed under section 7(4) (a) of the Data Protection Act; however we have disclosed some third party data under section 7(4) (b).</p>

Information Governance Report

Responses to Requests

					communications with City Airport, North Woolwich Properties Limited and/or their representatives or legal advisers. This request is made under the Freedom of Information Act. Kindly let me have details of the appropriate personnel that deals with such requests, if you are not the person to whom such requests should be directed.	
Organisation	17160	06/09/2013	03/10/2013	Parking Fines	<p>Subject: CCTV Parking Enforcement</p> <p>Further to my initial and recent request E16548 - and with reference to the Internal Audit Report of June 2013, please also provide the following information. In the period 1st April 2009 to 31st March 2011:</p> <ol style="list-style-type: none"> 1. What was the total number of parking enforcement PCNs issued by means of all CCTV cameras that were uncertified at the time of issuing PCNs? 2. What is the total value of penalty charge payments received in respect of these 	<p>Summary:</p> <p>Further to my initial and recent request E16548 - and with reference to the Internal Audit Report of June 2013, please also provide the following information. In the period 1st April 2009 to 31st March 2011:</p> <ol style="list-style-type: none"> 1. What was the total number of parking enforcement PCNs issued by means of all CCTV cameras that were uncertified at the time of issuing PCNs? A total of 1190 penalty charge notices were issued. 2. What is the total value of penalty charge payments received in respect of these PCNs? The total value of those penalty charge notices referred to in Question 1 is £51,909.00. 3. What is the total number of parking enforcement PCNs issued by Mouchel by means of cameras 174 and 175? A total of 444 penalty charge notices. 4. What is the total value of penalty charge payments received in respect of these PCNs (3) above? The total value of those penalty charge notices referred to in question 3 is £18,315.00.

Period: 01/10/2013 To 31/10/2013

Information Governance Report

Responses to Requests

					<p>PCNs?</p> <p>3. What is the total number of parking enforcement PCNs issued by Mouchel by means of cameras 174 and 175?</p> <p>4. What is the total value of penalty charge payments received in respect of these PCNs (3) above?</p> <p>In the period 1st April 2011 to 27th March 2013:</p> <p>5. What is the total value of penalty charge payments received in respect of the 192 PCNs issued by Mouchel by means of cameras 174 and 175?</p>	<p>In the period 1st April 2011 to 27th March 2013:</p> <p>5. What is the total value of penalty charge payments received in respect of the 192 PCNs issued by Mouchel by means of cameras 174 and 175?</p> <p>The total value of those penalty charge notices referred to in question 5 is £11,313.00</p>
Public	17161	09/09/2013	02/10/2013	Home Ownership & Leasehold Services	<p>Subject: Council/Private Ownership of Block</p> <p>I have been told by a customer service adviser for Newham Council that if I write to you by e-mail, under the freedom of information act, you will be able to provide me with the following information:</p> <p>I am currently in the process of trying to buy the property Queens Terrace.</p> <p>I have been asked by my</p>	<p>Summary:</p> <p>The full estate comprises of 44 properties of which 12 are leasehold properties, therefore less than fifty per cent are privately owned.</p> <p>The immediate block within which Queens Terrace lies comprises of 14 properties of which five are leasehold properties, therefore less than fifty per cent are privately owned.</p>

Information Governance Report

Responses to Requests

					mortgage provider to find out if 50% or more of the property is privately owned rather than social housing. I need the information to be able to proceed, and so I would really appreciate it if you could provide me with the information as soon as possible.	
Solicitors	17163	10/09/2013	10/10/2013	CYPS - Youth Support	<p>Subject: Youth Offending</p> <p>Please provide us with the number of young people who have been released from detention with electronic tagging at the mid-point of their Detention and Training Order (DTO) under supervision of your youth offending team or equivalent, in the past twelve months.</p>	<p>Summary:</p> <p>Thank you for your request.</p> <p>We can advise that there were 6 young people. We trust that the information provided is satisfactory.</p>
Media	17164	11/09/2013	08/10/2013	CYPS - Schools Traded Services	<p>Subject: In Year School Admission Forms</p> <p>1. How many "In Year School Admission Application Forms" (the form may have a slightly different name depending on the local authority) did the local authority receive in the</p>	<p>Summary:</p> <p>1. The Local Education Authority received a total of 5979 in year admission application forms during the 2012/2013 academic year. 2. The application form does not request parents or carers give a reason for the request for a school place during the academic year. 3. We do not hold this information. Please see our response to Question 2.</p>

Period: 01/10/2013 To 31/10/2013

Information Governance Report

Responses to Requests

					<p>academic year 2012/2013 (or the most recent year the LA has records for)?</p> <p>2. Do parents/carers give a reason on the form for the need for a change of school?</p> <p>3. Please supply a breakdown of the reasons parents/carers gave in the forms received by the local authority in the last academic year (or the most recent year the LA has records for). Any questions, please give me a call. Best wishes Julie 07768 122 169</p> <p>EXAMPLE ANSWER</p> <p>20 forms received - 5 (25 per cent) moving house, five (25 per cent) on waiting lists for their preferred school, five (25 per cent) were unhappy with the quality of teaching at their present school, five (25 per cent) said their child was being bullied.</p>	
Union	17169	11/09/2013	08/10/2013	CYPS - Schools Traded Services	<p>Subject: Langdon School</p> <p>I am requesting a copy of the report regarding Langdon School.</p>	<p>Summary:</p> <p>Please find attached the redacted copies of the investigation and interview reports regarding Langdon School as requested.</p> <p>We redacted the reports as we believe that disclosing the full details of the investigation and interviews would result</p>

Information Governance Report

Responses to Requests

						<p>in the identification of individuals involved in the investigation. We would apply Section 40 (2), as disclosure of large sections of the reports constitute third party personal data as they either specifically refer to individuals or the content of the report itself can identify the subject and the information relating to them. Third party personal data is exempt from disclosure under section 40(2) of the Freedom of Information Act. Disclosure would therefore contravene the first data protection principle, which requires that personal data shall be processed fairly and lawfully by the London Borough of Newham.</p> <p>Section 40 of the Freedom of Information Act 2000 provides an absolute exemption where disclosure of personal data about individuals would contravene any of the data protection principles set out in the Data Protection Act. Therefore there is no requirement to consider the public interest test in disclosure.</p> <p>The redacted information provided is in line with the disclosure of this report for previous requests made for its disclosure under the Freedom of Information Act.</p>
Business	17166	11/09/2013	21/10/2013	Procurement Team	<p>Subject: Contracts</p> <p>I seek information about contracts with the company Capita and its subsidiaries. I would be grateful if you could please provide me with the following information regarding contracts or frameworks with Capita:</p> <p>1a. The name of the subsidiary (if applicable)</p>	<p>Summary:</p> <p>Contracts with the company Capita and its subsidiaries Response</p> <p>1. I seek information about contracts with the company Capita and its subsidiaries. I would be grateful if you could please provide me with the following information regarding contracts or frameworks with Capita:</p> <p>The name of the subsidiary (if applicable) Details of services rendered The start date and duration (including details of potential extensions)</p>

Information Governance Report

Responses to Requests

				<p>1b. Details of services rendered</p> <p>1c. The start date and duration (including details of potential extensions)</p> <p>1d. The annual value of the contract/framework This includes service agreements, joint venture companies, shared services and annual tenders. Furthermore, I am also interested in any Business Processing Outsourcing contracts or frameworks you hold with suppliers other than Capita. This includes contracts for: Customer management & business process management, finance, consultancy, HR, property development, back-office processing & business support, administration and IT & software. I would therefore be grateful if you could also provide me with the following information for the services listed above supplied by companies other than Capita:</p> <p>2a. Name of supplier</p> <p>2b. Details of services</p>	<p>The annual value of the contract/framework This includes service agreements, joint venture companies, shared services and annual tenders.</p> <table border="1"> <thead> <tr> <th>Contractor</th> <th>Contract Title</th> <th>Nature of Contract</th> <th>Start Date</th> <th>End Date</th> <th>Contract value per annum £</th> </tr> </thead> <tbody> <tr> <td>Capita Consulting</td> <td>(Capita Business Service Development Programme, incorporating High Potentials Programme</td> <td>People</td> <td>09/09/2016</td> <td>10/09/2013</td> <td>50,000</td> </tr> <tr> <td>Capita Group Plc</td> <td>Adult Citizen Portal</td> <td>Project</td> <td>10/06/2013</td> <td>01/03/2018</td> <td>98,740</td> </tr> </tbody> </table> <p>Attached is a list of Capita subsidiaries</p> <p>2. I am also interested in any Business Processing Outsourcing contracts or frameworks you hold with suppliers other than Capita. This includes contracts for: customer management & business process management, finance, consultancy, HR, property development, back-office processing & business support, administration and IT & software.</p> <p>Allpay Limited Canon UK Ltd Chris Blandford Associates Civica OPEN Revenues Daisy Group Plc Experian Plc Hewlett Packard Ltd IT Security Experts Ltd Kelway Lloyds TSB Bank Plc Microsoft – Premier Support Northgate Information Solutions UK Limited Proactis PTC Systems</p>	Contractor	Contract Title	Nature of Contract	Start Date	End Date	Contract value per annum £	Capita Consulting	(Capita Business Service Development Programme, incorporating High Potentials Programme	People	09/09/2016	10/09/2013	50,000	Capita Group Plc	Adult Citizen Portal	Project	10/06/2013	01/03/2018	98,740
Contractor	Contract Title	Nature of Contract	Start Date	End Date	Contract value per annum £																		
Capita Consulting	(Capita Business Service Development Programme, incorporating High Potentials Programme	People	09/09/2016	10/09/2013	50,000																		
Capita Group Plc	Adult Citizen Portal	Project	10/06/2013	01/03/2018	98,740																		

Information Governance Report

Responses to Requests

					<p>rendered</p> <p>2c.The start date and duration (including details of potential extensions)</p> <p>2d.The annual value of the contract/framework This also includes service agreements, joint venture companies, shared services and annual tenders.</p>	<p>Public Sector Live Ltd StepStone Solutions (UK) Ltd Uniware Systems XMA Ltd</p> <p>3. Please provide me with the following information for the services listed above supplied by companies other than Capita:</p> <ul style="list-style-type: none"> • Name of supplier • Details of services rendered • The start date and duration (including details of potential extensions) • The annual value of the contract/framework This also includes service agreements, joint venture companies, shared services and annual tenders. <p>Contractor Contract Title Nature of Contract Start Date End Date Contract value per annum £</p> <p>Allpay Limited Allpay net bill payment services Framework 01/08/2012 01/08/2016 100,000</p> <p>Canon UK Ltd Fold and Creasing Solution Project 29/09/2012 29/09/2017 2,143.63</p> <p>Chris Blandford Associates Plashet Park HLF Project Landscape consultancy Service Project 02/03/2012 01/03/2012 59,500</p> <p>Civica OPENRevenues Fleet, stores and workshop ICT system and software support services Project 29/08/2010 28/08/2015 12,300</p> <p>Daisy Group Plc Communications services including leased lines, DEL and External voice calls Project 01/06/2009 18/08/2014 70,000</p> <p>Daisy Group Plc Internet access with SIP trunks for calls Framework 17/10/2011 17/10/2016 29,150</p>
--	--	--	--	--	--	--

Information Governance Report

Responses to Requests

					<p>Experian Plc Tracing & credit reference searches Project 01/01/2013 31/12/2014 38,000</p> <p>Hewlett Packard Ltd Provision of personal computer hardware and core server hardware leased Project 01/10/2004 01/10/2014 1,380,000</p> <p>IT Security Experts Ltd Mobile device management and security software Project 14/03/2012 14/03/2014 12,000</p> <p>Kelway Environment mobile devices Lot 1 PDAs Project 16/11/2011 16/11/2013 50,000</p> <p>Lloyds TSB Bank Plc Banking services Project 01/04/2011 31/03/2016 51,777</p> <p>Microsoft – Premier Support Provision of the core software components for all LBN computers (part of the overall HP/MS desktop and infrastructure lease Project 01/10/2004 01/10/2014 600,000</p> <p>Microsoft – Premier Support Provision of software support service – directly with Microsoft, included as part of the HP/MS lease Project 01/10/2004 01/10/2014 63,000</p> <p>Northgate Information Solutions UK Limited Customer access housing integration Project 20/07/2011 31/03/2016 6,900</p> <p>Proactis The provision and implementation of a procure-to-pay solution Project 23/01/2012 20/01/2015 97,200</p> <p>PTC Systems Wireless and wired infrastructure maintenance Project 01/04/2012 31/03/2015 9,607</p> <p>Public Sector Live Ltd Treasury management system Project 01/04/2013 01/04/2018 7,500</p> <p>StepStone Solutions (UK) Ltd E-recruitment software (I-grasp) Project 01/10/2010 30/09/2014 37,500</p> <p>Uniware Systems Provision of a cashless payment</p>
--	--	--	--	--	--

Period: 01/10/2013 To 31/10/2013

Information Governance Report

Responses to Requests

						<p>system Project 26/03/2009 25/03/2014 27,427.72 XMA Ltd Ad hoc computer hardware purchases Framework 30/04/2012 01/05/2014 50,000</p>
Business	17170	11/09/2013	23/10/2013	Housing Partnerships	<p>Subject: Housing Projects</p> <p>Please can you give me a list of housing construction projects (>£500k) completed in the last 5 years with the following information: Name/ description of project Tier 1 Contractor Location of project Procurement Framework Name if Applicable Type of work Tenure details Contract price for construction Final price for construction start date Initial construction completion date Actual construction completion date</p>	<p>Summary:</p> <p>Name/ description of project 3282/B0/01 Sheldrake Close New Build Tier 1 Contractor Frencon Construction Location of Project 2-12 Sheldrake Close, London E16 Procurement Framework Name if Applicable Not Applicable Type of work Construction works Tenure details 6 three bed houses for social rent Contract price for construction £1,151,259 Final price for construction £1,424,782 Construction start date March 2011 Initial construction completion date March 2012 Actual construction completion date March 2012</p>

Information Governance Report

Responses to Requests

						We trust that the information provided is satisfactory.
Public	17165	11/09/2013	04/10/2013	Environment Health	<p>Subject: Air Pollution Report</p> <p>Please email me the latest air pollution report that was sent to defra as part of the LAQM. The report shows the air pollution statistics for 2012.</p>	<p>Summary:</p> <p>Thank you for your request.</p> <p>Please find attached the Councils latest Air Quality and Updating Screening Assessment.</p> <p>We trust that the information provided is satisfactory.</p>
Political	17167	11/09/2013	04/10/2013	Lettings Agency	<p>Subject: Outer Borough Allocations</p> <p>I understand that in your borough a number of housing benefits claimants are relocated to other areas. I would like to request further information regarding the specific boroughs outside of your own that said claimants have been relocated to since 2008</p>	<p>Summary:</p> <p>It should be noted that the allocation of residents would not be on the basis of the claimant being in receipt of housing benefit but would be in relation to housing need. We have therefore, as requested, provided a list of the boroughs outside of Newham where applicants been placed, but in accordance to housing need. By virtue of their emergency housing need and assistance though the Council, these applicants would be in receipt of housing benefit.</p> <p>Barking & Dagenham Barnet Basildon Bedfordshire Brent Birmingham Bolton</p>

Information Governance Report

Responses to Requests

						Camden Cardiff Chelmsford Corby Croydon Dudley East Herts. Enfield Epping Forest Falkirk Gravesham Greenwich Hackney Haringey Harlow & Stortford Hastings Havering Islington Kensington & Chelsea Kirklees Lambeth Leicester Lewisham Liverpool Manchester Medway Milton Keynes Northampton Oldham Portsmouth City Redbridge Sandwell Sefton Metropolitan Southend-on-Sea
--	--	--	--	--	--	--

Period: 01/10/2013 To 31/10/2013

Information Governance Report

Responses to Requests

						Southwark Swale Tendering Thurrock Tower Hamlets Wakefield Walsall Waltham Forest Wandsworth Wolverhampton Worthing
Public	17168	11/09/2013	02/10/2013	Lettings Agency	<p>Subject: Allocations</p> <p>Please supply the total number of families currently on your housing list who are requesting three bedroom properties in E16.</p> <p>Please supply the exact section of the Allocations Policy which states that successor applicants who are currently under-occupying property are not entitled to bid for alternative accommodation via Choice Based Lettings.</p> <p>Please supply the name and email address of Alomghir Rahman's line manager (he is a Tenancy Compliance Officer).</p>	<p>Summary:</p> <p>1. The Council operates a Choice Based Lettings system This means that once applicants are registered on the Housing waiting list they are able to bid for properties in whichever area of the borough they choose, including E16. We do not routinely record the preferences of all applicants on the waiting list for reporting purposes. Therefore we do not hold recorded information to allow us to determine the number of families currently seeking three bedroom properties, specifically in the E16 area.</p> <p>2. This statement is incorrect. Successor tenants are able to bid through the Choice Homes system.</p> <p>For further information in relation to the Housing Allocation Policy please see the relevant web link below http://www.newham.gov.uk/Pages/ServiceChild/Housing-allocations.aspx</p>

Information Governance Report

Responses to Requests

					Please supply the name, direct phone number and e-mail address of the Lettings Manager.																																																										
Public	17176	12/09/2013	11/10/2013	Lettings Agency	<p>Subject: Register Applicants - Overcrowding</p> <p>1. The number of your housing register in overcrowded conditions as of 1/4/13 - as defined as one or more bedrooms below bedroom standards - and the current figure.</p> <p>2. The number of your housing register in severely overcrowded conditions as of 1/4/13 - as defined as two or more bedrooms below bedroom standards - and the current figure.</p> <p>3. The number of your properties vacated since 1/4/13 by those affected by the under occupancy Housing Benefit penalty.</p>	<p>Summary:</p> <p>Thank you for your request.</p> <p>1 -2. Please find attached the table for overcrowded and severely overcrowded households by tenure type which you may find useful.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Tenure</th> <th style="text-align: right;">Overcrowded</th> <th style="text-align: right;">Severely Overcrowded</th> </tr> </thead> <tbody> <tr> <td>Armed Forces</td> <td style="text-align: right;">1</td> <td style="text-align: right;">-</td> </tr> <tr> <td>Housing Association/Trust tenant</td> <td style="text-align: right;">183</td> <td style="text-align: right;">25</td> </tr> <tr> <td>In Bed and Breakfast</td> <td style="text-align: right;">12</td> <td style="text-align: right;">1</td> </tr> <tr> <td>In Hostel not provided Newham Council</td> <td style="text-align: right;">7</td> <td style="text-align: right;">-</td> </tr> <tr> <td>LBN Temporary Accommodation</td> <td style="text-align: right;">49</td> <td style="text-align: right;">8</td> </tr> <tr> <td>LBN Tied Tenancy</td> <td style="text-align: right;">1</td> <td style="text-align: right;">-</td> </tr> <tr> <td>No fixed Abode</td> <td style="text-align: right;">4</td> <td style="text-align: right;">-</td> </tr> <tr> <td>Permanent Council Tenant</td> <td style="text-align: right;">622</td> <td style="text-align: right;">154</td> </tr> <tr> <td>Permanent council tenant of another borough</td> <td style="text-align: right;">2</td> <td style="text-align: right;">1</td> </tr> <tr> <td>Private Rented LBN Bond Scheme</td> <td style="text-align: right;">47</td> <td style="text-align: right;">2</td> </tr> <tr> <td>Private Tenant</td> <td style="text-align: right;">542</td> <td style="text-align: right;">62</td> </tr> <tr> <td>Renting from employer/tied tenancy</td> <td style="text-align: right;">1</td> <td style="text-align: right;">-</td> </tr> <tr> <td>Staying with friends/other relatives</td> <td style="text-align: right;">108</td> <td style="text-align: right;">16</td> </tr> <tr> <td>Staying with parents own bedroom</td> <td style="text-align: right;">12</td> <td style="text-align: right;">6</td> </tr> <tr> <td>Staying with parents shared bedroom</td> <td style="text-align: right;">5</td> <td style="text-align: right;">-</td> </tr> <tr> <td>Supported Accommodation</td> <td style="text-align: right;">-</td> <td style="text-align: right;">1</td> </tr> <tr> <td>Temp Accommodation provided by another borough</td> <td style="text-align: right;">-</td> <td style="text-align: right;">1</td> </tr> <tr> <td>Grand Total</td> <td style="text-align: right;">1597</td> <td style="text-align: right;">276</td> </tr> </tbody> </table> <p>3. We are unable to provide information on this particular aspect of your question as our current reporting systems categorise a number of reasons as to why a property has</p>	Tenure	Overcrowded	Severely Overcrowded	Armed Forces	1	-	Housing Association/Trust tenant	183	25	In Bed and Breakfast	12	1	In Hostel not provided Newham Council	7	-	LBN Temporary Accommodation	49	8	LBN Tied Tenancy	1	-	No fixed Abode	4	-	Permanent Council Tenant	622	154	Permanent council tenant of another borough	2	1	Private Rented LBN Bond Scheme	47	2	Private Tenant	542	62	Renting from employer/tied tenancy	1	-	Staying with friends/other relatives	108	16	Staying with parents own bedroom	12	6	Staying with parents shared bedroom	5	-	Supported Accommodation	-	1	Temp Accommodation provided by another borough	-	1	Grand Total	1597	276
Tenure	Overcrowded	Severely Overcrowded																																																													
Armed Forces	1	-																																																													
Housing Association/Trust tenant	183	25																																																													
In Bed and Breakfast	12	1																																																													
In Hostel not provided Newham Council	7	-																																																													
LBN Temporary Accommodation	49	8																																																													
LBN Tied Tenancy	1	-																																																													
No fixed Abode	4	-																																																													
Permanent Council Tenant	622	154																																																													
Permanent council tenant of another borough	2	1																																																													
Private Rented LBN Bond Scheme	47	2																																																													
Private Tenant	542	62																																																													
Renting from employer/tied tenancy	1	-																																																													
Staying with friends/other relatives	108	16																																																													
Staying with parents own bedroom	12	6																																																													
Staying with parents shared bedroom	5	-																																																													
Supported Accommodation	-	1																																																													
Temp Accommodation provided by another borough	-	1																																																													
Grand Total	1597	276																																																													

Information Governance Report

Responses to Requests

						been vacated. We do not have a filter category to cover tenants moving because of the under occupancy Housing Benefit penalty.
Public	17180	12/09/2013	02/10/2013	Parking Design	<p>Subject: Parking Restriction Signage</p> <p>1. When was the time plate installed outside 15 Balaam Street?</p> <p>2. A copy of all Parking Enforcement Officer's notebook notes relating to PN07600503 and between 16:08 to 16:15.</p>	<p>Summary:</p> <p>1. We do not hold a record of the exact date upon which the actual sign in question was installed outside 15 Balaam Street as it was completed as part of a scheme of works to be carried out in the area. We are able to confirm all the works were completed by 11th June 2012.</p> <p>2. Please find attached the redacted copy of the Civil Enforcement Officer's notebook in relation to the requested recorded information.</p> <p>Under the Freedom of Information Act we have the right to refuse a request for information held if an exemption applies. We believe in this case such an exemption applies and have decided to refuse your request. We believe that disclosing the full details of the information recorded in the notebook in relation to the issue of penalty charge notices to third parties could potentially result in the identification of individual drivers. As information requested under the FOI Act is fully available to the general public at large, third party personal data is exempt from disclosure under section 40(2) of the Freedom of Information Act. Disclosure would therefore contravene the first data protection principle, which requires that personal data shall be processed fairly and lawfully by the London Borough of Newham.</p> <p>Section 40 of the Freedom of Information Act 2000 provides an absolute exemption where disclosure of personal data about individuals would contravene any of the data protection principles set out in the Data Protection Act. Therefore there is no requirement to consider the</p>

Information Governance Report

Responses to Requests

						public interest test in disclosure.
Public	17183	12/09/2013	08/10/2013	Parking Fines	<p>Subject: Parking Enforcement</p> <p>Please see FOI attached to be logged and responded to (response attached and below)</p> <p>RESPONSE:</p> <p>1) Attached is a CEO handbook published by London Councils to provide a standard approach to issuing Penalty Charge Notices. On street PCNs are placed on the windscreen if the CEO is not prevented from doing so.</p> <p>2) CEO photographs are not a legislative requirement, but photos are taken. Please also see Pocket Book attached.</p> <p>3) Attached below.</p> <p>4) Information not held</p> <p>5) No Civil Enforcement Officers receive any commission based on number of PCNs issued</p>	<p>Summary</p> <p>Thank you for your request.</p> <p>1. Attached is a Civil Enforcement Officers (CEO) handbook published by London Councils to provide a standard approach to issuing Penalty Charge Notices (PCN). On street PCN's are placed on the windscreen if the CEO is not prevented from doing so.</p> <p>2. CEO photographs are not a legislative requirement, but photos are taken. Please also see Pocket Book attached.</p> <p>3. Please see attached photographs.</p> <p>4. The information that you require is not held.</p> <p>5. No CEO receives any commission based on the number of PCN's issued.</p> <p>We trust that the information provided is satisfactory.</p>
Public	17186	12/09/2013	04/10/2013	Parking Fines	Subject: CCTV Parking	Summary:

Information Governance Report

Responses to Requests

					<p>Enforcement</p> <p>Can you provide details of the traffic camera at Park Avenue (E6) as having been authorised by the VCA? Local authorities are only allowed to use cameras authorised by the Vehicle Certification Agency (VCA).</p>	<p>Camera 95 which covers Park Avenue, E6 has been authorised by the Vehicle Certification Agency for use by the Local Authority. Please find attached the certification from the VCA for the use of cameras in the borough.</p>
Public	17188	12/09/2013	14/10/2013	Adult Services (FOI)	<p>Subject: Blue Badge Scheme</p> <p>1) What was the total cost of administering the blue badge service in the last financial or calendar year for which figures are available, excluding any payments for assessments by Occupational Therapists (please note the time period this relates to)?</p> <p>2) How many phone calls in relation to blue badge administration were received in the same period as detailed in Q1</p> <p>3) How many blue badge applications were processed in the same period as detailed in Q1. Please break this down by successful and</p>	<p>Summary:</p> <p>Blue Badge Scheme Response</p> <p>1. What was the total cost of administering the blue badge service in the last financial or calendar year for which figures are available, excluding any payments for assessments by Occupational Therapists (please note the time period this relates to)?</p> <p>For the period 01 April 2012 to 31 March 2013, the total cost of administering Newham's Blue Badge service was £41k.</p> <p>2. How many phone calls in relation to blue badge administration were received in the same period as detailed in Q1.</p> <p>The Blue Badge scheme is issued from a national database and users are given a tracking number. They would not call the Council but would track their applications online or contact the Blue Badge Improvement Service (BBIS) direct to check progress. The Council would not have these figures and advise that you contact the Blue Badge Improvement Service for further information.</p> <p>The Government's Blue Badge Improvement Service</p>

Information Governance Report

Responses to Requests

					unsuccessful applications.	(BBIS) website https://www.gov.uk/apply-blue-badge 3. How many blue badge applications were processed in the same period as detailed in Q1. Please break this down by successful and unsuccessful applications. Total Badges Issued 2958 Successful Applications 2958 Unsuccessful Applications 16
Business	17185	12/09/2013	04/10/2013	Cemetery / Mortuary	<p>Subject: Public Health Funerals</p> <p>A list of all public health funerals performed in the last 8 weeks which have been or are in the process of being referred to either the Treasury Solicitor or Duchy Solicitor. We request Full name of deceased Date of death Date of birth Last known address Approximate value of estate</p>	<p>Summary:</p> <p>Following guidance which the Treasury has issued in respect of such FOI requests we have responded to your request in reliance upon the exemptions listed below. Under Section 21 of the Act London Borough of Newham is not required to provide information in response to a request if it is already reasonably accessible to you. The information you requested is available from the Treasury Solicitor's Department Bona Vacantia Division website at www.bonavacantia.gov.uk The council usually refer estates with a net value of over £500 to the Treasury Solicitor's Department. The department would then publish limited information about those valued at over £5,000, unless a claimant comes forward during the period before publication. In addition to this, the information you requested with regard to the date of birth and last known address are on the death certificate. This information is accessible from the General Register Office at www.gro.gov.uk Further we rely on Section 31 of the Freedom of Information Act. This exemption applies where disclosure would be likely to prejudice a range of investigations and conduct, including the prevention and detection of crime. Releasing information under FOIA is equivalent to publishing it "to the world at large" and so our decision</p>

Information Governance Report

Responses to Requests

						<p>must be based on the likely effect of anyone having access to the requested information. The vast majority of the estates in question contain residential property, which, due to the circumstances of the estate, is likely to be empty, and in many cases will contain assets. Releasing information that identifies, either directly or indirectly, the whereabouts of such properties (and assets) before they have been secured leads to a real and significant risk of theft and fraud. It may also alert unlawful occupiers to the location of empty properties in the borough. This could also interfere with the statutory function to collect bona vacantia (ownerless goods) vested in the Crown and would provide an opportunity for criminal acts to be committed.</p> <p>With regards to section 31 above (qualified exemption), a 'public interest test' is required to determine if the exemption is applicable. In applying this test we have considered the following factors:</p> <p>Factors in favour of disclosure: the general public interest in the promotion of transparency, accountability, public understanding and involvement in the democratic process; the benefits to potential beneficiaries of unclaimed estates of genealogists tracing them down earlier; the resulting likely effect of fewer empty properties in the borough and the commercial benefits to lawyers and genealogists in tracing beneficiaries.</p> <p>Factors against disclosure: disclosure would increase the risk of fraud and theft towards vulnerable estates, and potentially towards individuals; such fraud and theft would diminish the value of estates, estates that potentially have beneficiaries; releasing information which may lead to the identification of empty properties increases the likelihood of unlawful occupation in the borough.</p> <p>Whilst there are arguments on each side, we consider</p>
--	--	--	--	--	--	--

Information Governance Report

Responses to Requests

						that, in the circumstances of the case, the public interest favours withholding this information.
Business	17190	12/09/2013	08/10/2013	Adult Services (FOI)	<p>Subject: Extra Care Services</p> <p>Could you please tell me the contact details for the person(s) who oversee your Extra Care services?</p>	<p>Summary:</p> <p>We have not received a response to the request for clarification of the information you require having advised you we do not directly provide Extra Care Services. Should we not receive any further clarification on your request by 7th October 2013, we shall treat this request as closed.</p>
Public	17359	12/09/2013	10/10/2013	Complaints and Member Enquiries	<p>Subject: Historical Records</p> <p>I am trying to find out who lived at 12 and 16 Denbigh Road E6 for the period 1938-1945.</p>	<p>Summary:</p> <p>It should be noted that for the time frame you have requested during the World War II period, Newham as a borough did not exist as they were the separate boroughs of East Ham and West Ham and therefore any existing information from that time may be fragmented. Under Section 21 of the Freedom of Information Act information is exempt if it is reasonably publically accessible by other means. The information you have requested may be found through the archives of local Census or electoral roll information, which can be sourced from the Local Studies library by appointment. For your information, please see the relevant contact details below and further information may be retrieved on this search may be received by calling the Library on the number below. Newham Archives and Local Studies Library at Stratford 3 The Grove Stratford London</p>

Information Governance Report

Responses to Requests

						E15 1EL Telephone: 020 3373 6881										
Solicitors	17195	13/09/2013	08/10/2013	Adult Services (FOI)	<p>Subject: Immigration Support</p> <p>I would be grateful if you could please provide the information requested in the attached word document regarding public funding made available for "immigration – non asylum" cases in the London borough of Newham. Please either fill in the data in the tables set out in the attached word document, or, if it is easier, please feel free to send us separate documents with the data.</p>	<p>Summary:</p> <p>Immigration Support Response The Local Authority does not provide legal advice or legal aid services to the general public.</p>										
Public	17193	13/09/2013	10/10/2013	CYPS - Schools Traded Services	<p>Subject: Schools Funding</p> <p>How much do Newham schools receive per mainstream student How much do pupil referral units receive per student If the PRU's have different rates, how much does Tunmarsh and Eleanor Smith PRU's receive per student?</p>	<p>Summary:</p> <p>Thank you for your request.</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">SchoolsPer Pupil</td> <td></td> </tr> <tr> <td>Primary</td> <td>£3,498.58</td> </tr> <tr> <td>KS3</td> <td>£4,898.02</td> </tr> <tr> <td>KS4</td> <td>£5,422.80</td> </tr> <tr> <td style="text-align: center;">Per Place Level</td> <td style="text-align: center;">Top up funding Total per pupil</td> </tr> </table>	SchoolsPer Pupil		Primary	£3,498.58	KS3	£4,898.02	KS4	£5,422.80	Per Place Level	Top up funding Total per pupil
SchoolsPer Pupil																
Primary	£3,498.58															
KS3	£4,898.02															
KS4	£5,422.80															
Per Place Level	Top up funding Total per pupil															

Period: 01/10/2013 To31/10/2013

Information Governance Report

Responses to Requests

						<p>PRUs</p> <p>Tunmarsh £8,000.00 £ 20,500 £28,500.00 AP1</p> <p>New Directions £8,000.00 £ 20,500 £28,500.00 AP1</p> <p>Tunmarsh £8,000.00 £ 14,800 £22,800.00 AP2</p> <p>New Directions £8,000.00 £ 14,800 £22,800.00 AP2</p> <p>Tunmarsh £8,000.00 £ 9,100 £17,100.00 AP3</p> <p>New Directions £8,000.00 £ 9,100 £17,100.00 AP3</p> <p>Eleanor Smith £10,000 £18,500 £28,500 High Needs EDB 4</p> <p>We trust that the information provided is satisfactory.</p>
Public	17198	13/09/2013	04/10/2013	Complaints and Member Enquiries	<p>Subject: Empty properties in Newham</p> <p>List of empty properties in Newham</p>	<p>Summary:</p> <p>Under the Freedom of Information Act we have the right to refuse a request for information held if an exemption applies. We believe in this case such an exemption applies and have decided to refuse the information you requested.</p> <p>The borough is currently undergoing extensive regeneration and ongoing development, which means that there are higher levels of empty properties. Empty properties, both residential and commercial are more likely to be and have been subject to illegal occupation</p>

Information Governance Report

Responses to Requests

						<p>(squatting) and have been broken into and any saleable materials such as cooper and other fittings removed. Also premises that are the subject of squatting have resulted in an increase in anti-social behaviour and noise issues, which have a significant impact on local residents and adjoining properties.</p> <p>We therefore consider that disclosure of the exact location of empty properties is likely to lead to an increase in the levels of crime and disorder. It is our view that Section 31(1) (a) of the Freedom of Information Act 2000 applies to this request. This section provides that information is exempt from disclosure if such disclosure would prejudice the "prevention or detection of crime". To provide addresses of empty properties would in our view compromise the security of the buildings concerned and could enable criminal behaviour.</p> <p>By disclosing the addresses of vacant properties, the Council exposes neighbourhoods to the anti-social behaviour/criminal activities associated with such issues. Our Safety and Enforcement Team and the Police are currently doing all they can to deal with these problems and the Council is not minded to add to this problem by disclosing the details of known empty properties into the public domain.</p>
Public	17192	13/09/2013	10/10/2013	Street Scene Enforcement	<p>Subject: WEE Link Access</p> <p>Follow on from E16389.</p> <p>1. Which directive has used the WEE link, (web enable enquiry link with DVLA Swansea), since 2010?</p> <p>2. What is London borough of Newham, data retention</p>	<p>Summary:</p> <p>1. The Enforcement & Safety Division within the Operations Directorate (previously Community Safety Division) is the only Directorate that has used the WEE link since 2010.</p> <p>2. The service's data retention policy in regard to vehicle registration numbers accessed via the WEE link is two years.</p>

Information Governance Report

Responses to Requests

					period in regards to vehicle registration numbers accessed via the WEE link?	
Public	17203	16/09/2013	14/10/2013	Human Resources	<p>Subject: Pay Scale</p> <p>What is the current Pay Scale for the job title Animal Welfare MANAGER and / or Animal Welfare Support MANAGER</p>	<p>Summary:</p> <p>The role of Animal Welfare Manager is graded at PO3 which has a pay scale of £33,846 to £36,669.</p>
Public	17204	16/09/2013	14/10/2013	Human Resources	<p>Subject: Confidentiality Agreements</p> <p>Follow on from E14962/E15400. Have the two previous chief executive D.Burbage and J.Duckworth, and executive director regeneration, planning and property C.Dutton. Who were in the employment of London borough of Newham and since departed, signed any agreement that would have the effect of deterring any public statement made by them about their leaving and the terms and conditions of their leaving?. Please note; E14962 states these agreements exist</p>	<p>Summary:</p> <p>Both the former Chief Executives named in your request were party to confidentiality agreements. The former Executive Director for Regeneration, Planning and Property was not. It should be noted that such confidentiality agreements relate to information acquired throughout the duration of the appointment and not specifically in relation to the circumstances of individuals leaving their role.</p>

Information Governance Report

Responses to Requests

					within the LBN and under guidance from the Mr M.Gibbs the scope of the question narrowed.	
Public	17254	16/09/2013	11/10/2013	Highway Maintenance	<p>Subject: Street Works</p> <p>How many times between 1 July 2011 and 1 July 2012 did utilities companies dig up a road or pavement in the borough? Please categorise by type of utility.</p> <p>How many times between 1 July 2010 and 1 July 2011 did utilities companies dig up a road or pavement in the borough? Please categorise by type of utility.</p> <p>Which road in the borough was dug up the most by utilities companies between 1 July 2012 and 1 July 2013? Please state the total number of times.</p>	<p>Summary:</p> <p>Thank you for your request.</p> <ol style="list-style-type: none"> 1. Please refer to the enclosed supporting document for the period requested. 2. Please refer to the enclosed supporting document for the period requested. 3. Unfortunately, we are unable to extract this information from our current reporting system. In order to retrieve this information an Officer(s) would have to trawl through their systems to interrogate in excess of 6,000 records to ascertain the number of roads in the borough which were subject to remedial works. This would be a prohibitive task in terms of the amount of Officers time required to collate and compile the data retrieved and as a direct result would greatly exceed the appropriate time limit. Under the Freedom of Information Act the Council has a right to refuse a request for information held if the cost of complying with a request exceeds the appropriate limit. The appropriate limit for local authorities is £450 or 2.5 days or 18 hours. We believe in this case such an exemption applies and has decided to refuse your request for information under section 12(1) of the Act. <p>12 Exemption where cost of compliance exceeds appropriate limit (1) Section 1(1) does not oblige a public authority to comply with a request for information if the authority estimates that the cost of complying with the</p>

Information Governance Report

Responses to Requests

						request would exceed the appropriate limit. We trust that the information provided is satisfactory.
Business	17202	16/09/2013	10/10/2013	Anti-Social Behaviour	<p>Subject: Noise Complaints</p> <p>Please could you provide the full list of noise complaints made in Newham in 2012, with the date and time of the complaint, the content of the complaint, and the address that is being complained about?</p> <p>Please could you also provide a full list of all action that has been taken as a result of noise complaints in 2012?</p>	<p>Summary:</p> <p>Thank you for your request.</p> <p>1. Please find attached a spreadsheet with a list of Noise Complaints received in 2012.</p> <p>Under the Freedom of Information Act we have the right to refuse a request for information held if an exemption applies. We believe in this case such an exemption applies and have decided to refuse your request. We believe that disclosing details of addresses to which the complaints were derived from could potentially result in the identification of individuals placed at those addresses. We would seek to apply Section 40, as third party personal data is exempt from disclosure under section 40(2) of the Freedom of Information Act. Disclosure would therefore contravene the first data protection principle, which requires that personal data shall be processed fairly and lawfully by the London Borough of Newham. Section 40 of the Freedom of Information Act 2000 provides an absolute exemption where disclosure of personal data about individuals would contravene any of the data protection principles set out in the Data Protection Act. Therefore there is no requirement to consider the public interest test in disclosure. Please note that during the earlier part of 2012 repeat calls were logged as Request Type 'Duplicate' - therefore the noise type for these records as contained on the</p>

Information Governance Report

Responses to Requests

						<p>spreadsheet are not identifiable.</p> <p>2. Unfortunately, we are unable to extract this information from our current reporting system. In order to retrieve this information an Officer(s) would have to interrogate each of our accounts individually, which are in excess of 6000, to be able to identify the action taken in each of the complaints raised. As a direct result, this would greatly exceed the appropriate time limit.</p> <p>Under the Freedom of Information Act the Council has a right to refuse a request for information held if the cost of complying with a request exceeds the appropriate limit. The appropriate limit for local authorities is £450 or 2.5 days or 18 hours. We believe in this case such an exemption applies and has decided to refuse your request for information under section 12(1) of the Act.</p> <p>12 Exemption where cost of compliance exceeds appropriate limit</p> <p>(1) Section 1(1) does not oblige a public authority to comply with a request for information if the authority estimates that the cost of complying with the request would exceed the appropriate limit.</p> <p>We trust that the information provided is satisfactory.</p>
Business	17207	16/09/2013	14/10/2013	Complaints and Member Enquiries	<p>Subject: Social Care Structure Charts</p> <p>Please could you supply me with information on the gender of all of the people in the top three tiers of managements in all of your departments that have</p>	<p>Summary:</p> <p>We can confirm Dr Graeme Betts is the Executive Director for the Strategic Commissioning and Community Directorate within which Adult Social Services lies. The second tier of management, the Divisional Director for Adult Social Services is Grainne Siggins. Jackie Belton is the Executive Director for the Operations Directorate within which Children's Social Care lies.</p>

Information Governance Report

Responses to Requests

				<p>responsibility for adults' or children's social care. This will involve the director of children's services or director of adult social services (tier one), the people in the next tier of management who report directly to the director (tier two), who are likely to have the job titles assistant or deputy director, and the people in the rung below that (tier three).</p> <p>Could you supply the information in the following form:</p> <p>Department name (e.g. department of adult social services) Job title (e.g. Director of adult social services) Gender (M or F)</p> <p>Please list all job titles (with gender) until all job titles in the first three tiers are completed, then please provide the same information for any other department with responsibility for either children's or adults' services. This could be provided in Spreadsheet form or in a table.</p>	<p>The second tier of management, the Divisional Director for Children's Social Care is Linzi Egan Roberts. The Deputy Director of Children's Social Care is Vivien Lines.</p> <p>Please find attached the senior management structure for the Council as of July 2012. We unfortunately do not have an updated structure chart, due to the ongoing organisational change in the Council but the directorates and tiers of management in respect of social care departments remain the same.</p> <p>As advised to you, in line with our internal policy, we believe that specifically disclosing the gender of staff within the organisation, together with additional information already in the public domain would result in the identification of individuals and in this case, their gender. We would apply Section 40 as the gender is the personal data of the individual. Third party personal data is exempt from disclosure under section 40(2) of the Freedom of Information Act. Disclosure would therefore contravene the first data protection principle, which requires that personal data shall be processed fairly and lawfully by the London Borough of Newham.</p> <p>We can therefore advise that the tiers of management below the divisional director level have the following gender make up.</p> <table> <tr> <td>Adult Social Services</td> <td>-</td> <td>3 male, 3 female</td> </tr> <tr> <td>Children's Social Services</td> <td>-</td> <td>2 male</td> </tr> </table>	Adult Social Services	-	3 male, 3 female	Children's Social Services	-	2 male
Adult Social Services	-	3 male, 3 female									
Children's Social Services	-	2 male									

Information Governance Report

Responses to Requests

Business	17252	16/09/2013	17/10/2013	Information Governance (DP, FOI, EIR & RM)	<p>Subject: ICT Budgeting</p> <p>1. The total budgeted ICT expenditure (capital and revenue) for your organisation for 2013-14 and 2014-15.</p> <p>2. A breakdown of the actual / budgeted or estimate for 2013/14 and 2014/15 according to the following categories for your organisation Where possible for asterisked categories, please indicate the current percentage of spend which is delivered "as a service". SaaS and PaaS are instances of applications and deployment environments that are hosted by the software vendor. IaaS is hosting which is purchased on flexible terms with minimal usage commitments.</p> <p>3. What percentage of the total figures provided to question 1 and 2 relate to ICT spend for the central/corporate ICT team only (e.g. excluding spend by departments such as</p>	<p>Summary:</p> <p>Thank you for your request.</p> <p>1. The total budgeted for core ICT expenditure by Newham Council for 2013-2014 is £12,628,000. This does not include expenditure on ICT at front line level as these budgets are devolved and compilations would take more than the statutory level of time to collate. The expenditure for 2013/14 has yet to be determined.</p> <p>2. Please refer to the enclosed completed pro forma.</p> <p>3. 100%. The figures provided are for ICT spend only.</p> <p>4. The London Borough of Newham provides shared services with the London Borough of Havering. The figures provided for the purposes of your request relate to the London Borough of Newham spend only.</p> <p>We trust that the information provided is satisfactory.</p>
----------	-------	------------	------------	--	--	--

Information Governance Report

Responses to Requests

					housing, social care). 4. Please provide a list of public sector organisations (either organisations which you fund, or shared service partners) that are included within the total ICT spend you have provided.	
Business	17253	16/09/2013	14/10/2013	Business Rates	<p>Subject: Business Rate Credits</p> <p>1. Current overpayment/credit shown if credit balance hasn't been carried forward</p> <p>2. Accounts where a 'write on' has been used since 1st April 2000 to cancel an overpayment which has not since been reversed</p> <p>I would request that the list contains the following information:</p> <ul style="list-style-type: none"> • Ratepayer name * • Address of property concerned • Amount of overpayment/write on • If possible, the period/financial year relating to overpayment/credit/write on 	<p>Summary:</p> <p>Under the Freedom of Information Act we have the right to refuse a request for information held if an exemption applies. We believe in this case such an exemption applies and have decided to refuse your request. We consider that the information requested in respect of the names and addresses of the rate payers and businesses of these properties which are in credit would be exempt under Section 31 of the Freedom of Information Act 2000.</p> <p>This exemption applies because the release of these details would prejudice the prevention or detection of crime. Credits can be provided to companies in a variety of ways, including directly to a company representative by cash or cheque. Due to the limited means of personal verification it is possible that credits could be claimed fraudulently.</p> <p>It has been concluded that disclosure of this information is not in the public interest as the disclosure of these details may lead to criminal activities such as fraud.</p>

Information Governance Report

Responses to Requests

Public Bodies	17208	16/09/2013	14/10/2013	Housing Options Centre	<p>Subject : Outer Borough Allocations</p> <p>Please confirm how many households were living in Hastings as at 1st August 2012 as a result of a Section 193 or Section 188 placement made by Newham Council.</p>	<p>Summary:</p> <p>As at 1st August 2012 we hold no records of any families having being placed in Hastings as a result of a Section 193 or Section 188 placement, by virtue of homelessness.</p>						
Media	17258	17/09/2013	16/10/2013	PARKS	<p>Subject: Play provision</p> <p>Please send me the following information about local play provision. Questions:</p> <p>1. What is the current total number in your local authority area of:</p> <p>a) Unstaffed playgrounds play areas and play spaces? b) Staffed playgrounds play areas and play spaces including adventure playgrounds?</p> <p>2. How many of the following facilities have closed since 2010:</p> <p>a) Unstaffed playgrounds play areas and play spaces? b) Staffed playgrounds play areas and play spaces including adventure playgrounds?</p>	<p>Summary:</p> <p>Thank you for your request.</p> <p>1. What is the current total number in your local authority area of:</p> <p>a) Unstaffed playgrounds play areas and play spaces? We can advise that there are a number of sites within this local authority which are illustrated below.</p> <table> <tr> <td>Parks and Open Spaces</td> <td>37</td> </tr> <tr> <td>Housing</td> <td>76</td> </tr> <tr> <td>Education (Schools)</td> <td>59</td> </tr> </table> <p>Therefore, the total from the above categorises is 172. Please note that many of these sites are not open to the general public as they are in schools, located to the rear of house blocks in locked communal gardens.</p> <p>b) Staffed playgrounds play areas and play spaces including adventure playgrounds? We do not record or hold this information.</p> <p>2. How many of the following facilities have closed since 2010:</p> <p>a) Unstaffed playgrounds, play areas and play spaces Our records indicate that 7 housing sites have been closed and the equipment removed (all of these were</p>	Parks and Open Spaces	37	Housing	76	Education (Schools)	59
Parks and Open Spaces	37											
Housing	76											
Education (Schools)	59											

Information Governance Report

Responses to Requests

				<p>3. Play provision revenue budget: What amount in pounds have you spent on staffed play provision in the following years (NB – only for the provision of play specifically, not early years or youth provision):</p> <p>a) 2010/2011</p> <p>b) 2011/2012</p> <p>c) 2012/2013</p> <p>d) planned spend for 2013/2014</p> <p>4. How many play worker or play development posts does this budget represent for the same years:</p> <p>a) 2010/2011</p> <p>b) 2011/2012</p> <p>c) 2012/2013</p> <p>d) planned for 2013/2014</p> <p>5. Play provision capital budget: What amount in pounds have you spent on play provision in the following years (NB – only for the provision of play specifically, not early years or youth provision):</p> <p>a) 2010/2011</p> <p>b) 2011/2012</p> <p>c) 2012/2013</p> <p>d) planned spend for 2013/2014</p>	<p>located towards the rear of a housing block, not accessible to the general public which were no longer required by residents and identified as old and broken equipment).</p> <p>b) Staffed playgrounds play areas and play spaces including adventure playgrounds? Please see 1b.</p> <p>3. Play provision revenue budget: What amount in pounds have you spent on staffed play provision in the following years (NB – only for the provision of play specifically, not early years or youth provision):</p> <p>a) 2010/2011 £848K (which includes direct delivery, commissioned universal play provision, support for disabled access).</p> <p>b) 2011/2012 £468K (which includes direct delivery and support for disabled access).</p> <p>c) 2012/2013 £436K (which includes direct delivery and support for disabled access).</p> <p>d) Planned spend for 2013/2014 £223K (part year direct delivery and full year disabled access).</p> <p>4. How many play worker or play development posts does this budget represent for the same years:</p> <p>a) 2010/2011 7</p> <p>b) 2011/2012 6</p> <p>c) 2012/2013 6</p> <p>d) Planned for 2013/2014 0</p> <p>5. Play Provision capital budget: What amount in pounds have you spent on play provision in the following years</p>
--	--	--	--	---	--

Information Governance Report

Responses to Requests

					<p>6. Play provision maintenance budget: What amount in pounds have you spent on play provision in the following years (NB – only for the provision of play specifically, not early years or youth provision):</p> <p>a) 2010/2011 b) 2011/2012 c) 2012/2013 d) Planned spend for 2013/2014</p> <p>7. If you would like to provide any further comment on this spending and how you support play in your local area, please do include this in your response.</p>	<p>(NB – only for the provision of play specifically, not early years or youth provision):</p> <p>a) 2010/2011 b) 2011/2012 c) 2012/2013 d) Planned spend for 2013/2014</p> <p>We do not hold this information. The Authorities Budget Book can be viewed using the following link http://www.newham.gov.uk/Pages/SearchResults.aspx?k=budget%20book</p> <p>6. Play provision maintenance budget: What amount in pounds have you spent on play provision in the following years (NB – only for the provision of play specifically, not early years or youth provision):</p> <p>a) 2010/2011 b) 2011/2012 c) 2012/2013 d) planned spend for 2013/2014</p> <p>Please see our response at question 5.</p> <p>We do not keep this information separately from the budget figures provided above.</p> <p>7. If you would like to provide any further comment on this spending and how you support play in your local area, please do include this in your response.</p> <p>We trust that the information provided is satisfactory.</p>
Public	17255	17/09/2013	15/10/2013	Parking Fines	<p>Subject: Head of Parking Operations 2009-2013</p> <p>1. The name, official title, date of appointment and date of termination of appointment of any person(s) who carried out</p>	<p>Summary:</p> <p>1. The role of Head of Parking within the Council did not exist until 12th May 2010. The Head of Parking role within the Council was removed from the structure on 31st March 2013. The current title of the role nearest to the original post is Enforcement</p>

Information Governance Report

Responses to Requests

				<p>the role of Head of Parking Enforcement/Operations (or nearest equivalent) for Newham Borough Council between 1 January 2011 and 17 September 2013.</p> <p>2. The details of the remuneration packages of the above person(s) including annual salary and performance bonus (if applicable) broken down by calendar year (2011, 2012, 2013).</p>	<p>Manager for Parking and Traffic Contraventions.</p> <p>2. The post of Head of Parking was graded at SMR (C) with a salary banding of £61,074 - £77,925.</p> <p>Under the Freedom of Information Act we have the right to refuse a request for information held if an exemption applies. We believe in this case such an exemption applies and have decided to refuse the disclosure of any additional detail relevant to this request.</p> <p>We believe that disclosing the additional breakdown of the annual salary applicable to this post would result in the disclosure of the personal financial data of the individual relevant to this request. The Council already adopts a transparent approach in the disclosure of the salaries of our most senior officers in the Annual Statement of Accounts. Our internal policy which is in line with the disclosure of personal data through the Freedom of Information Act is to disclose the official title, name of post holder and the annual salary, only for officers earning in excess of £150,000. We would also disclose the job title of salary banding of those senior officers earning in excess of £50,000, but would not disclose the name of the post-holder in conjunction with their salary details.</p> <p>We consider that in disclosing the exact salary details of the post in question together with information already in the public domain would breach the personal data of the post holder of this role for the requested period. Third party personal data is exempt from disclosure under section 40(2) of the Freedom of Information Act. Disclosure would therefore contravene the first data protection principle, which requires that personal data shall be processed fairly and lawfully by the London Borough of Newham.</p> <p>Section 40 of the Freedom of Information Act 2000 provides an absolute exemption where disclosure of</p>
--	--	--	--	---	--

Information Governance Report

Responses to Requests

						personal data about individuals would contravene any of the data protection principles set out in the Data Protection Act. Therefore there is no requirement to consider the public interest test in disclosure.
Public	17259	17/09/2013	15/10/2013	CYPS - Schools Traded Services	<p>Subject: New Free Schools</p> <p>How many new free schools are proposed in your borough, to start in 2014? For each free school proposal in your borough: Name of school and provider Primary/ secondary or both? Do you support the proposal? Who owns the site identified for the school? Do you support its sale for/use as a free school? Has any other use been earmarked for the site, and has it got planning permission? If it is a council owned, has any alternative plan for the site been made? Where is the proposal in the planning process? E.g. has there been any planning application re: the new school yet? When is one expected? Please give relevant details. Is there a need for more</p>	<p>Summary:</p> <p>1. How many new free schools are proposed in your borough, to start in 2014? There are currently four proposals. 2. For each free school proposal in your borough: Name of school and provider Primary/ secondary or both? Education Links Secondary provision http://www.community-links.org/news/pr/education-links-free-school-application-successful/ City Gateway Newham 14-19 provision http://www.citygateway.org.uk/ Oasis Academy Silvertown – Secondary http://www.oasisacademysilvertown.org/ East London Free School- all through (4-18) http://www.davidrossfoundation.co.uk/news/2013-07-16-free-school-proposals-get-green-light 3. Do you support the proposal? We do not comment on individual proposals, but if a bidder is successful we welcome them to Newham's family of schools. 4. Who owns the site identified for the school? This information would be provided by Department for Education/ Education Funding Agency as it is their responsibility to find sites for free schools. 5. Do you support its sale for/use as a free school? Has any other use been earmarked for the site, and has it got planning permission? If it is a council owned, has any alternative plan for the site been made?</p>

Information Governance Report

Responses to Requests

					<p>places in the local area? Will there be by September 2014? Any observations about ability of your authority to meet future demand for school places by September 2014?</p> <p>Are there any other plans for new community schools in your borough? Faith schools? Academies?</p>	<p>Please see our response to Question 4.</p> <p>6. Where is the proposal in the planning process? E.g. has there been any planning application re: the new school yet? When is one expected? Please give relevant details. Please see our response to Question 4.</p> <p>7. Is there a need for more places in the local area? Will there be by September 2014? Any observations about ability of your authority to meet future demand for school places by September 2014?</p> <p>There is an identified and agreed need for new Primary places and Secondary places in Newham. This will exist for at least the next five years in Primary and ten years in Secondary. We will continue to deliver sufficient high quality places in Newham schools, meeting the demand by expanding existing schools and working with free school providers who make successful bids to set up new schools.</p> <p>8. Are there any other plans for new community schools in your borough? Faith schools? Academies?</p> <p>None that we are aware of at this time.</p>
Public	17261	18/09/2013	16/10/2013	Private Sector & Adaptations	<p>Subject: Empty Dwelling Management Orders</p> <p>1. Please provide a year-by-year list (as far back as records allow – but no further back than 2006) of how many private homes/flats/maisonettes etc have laid empty for 6 months or more.</p> <p>2. Please provide a year-by-</p>	<p>Summary:</p> <p>Thank you for your request.</p> <p>Private Housing and Environmental Health responsibilities for empty property monitoring and enforcement ceased in the Summer 2012.</p> <p>1. Please provide a year-by-year list (as far back as records allow – but no further back than 2006) of how many private homes/flats/maisonettes etc have laid empty for 6 months or more.</p> <p>We can advise that there are no empty property</p>

Information Governance Report

Responses to Requests

					<p>year list of the number of homes which have met the criteria for the enforcement of EDMO powers - regardless of whether the power was actually used.</p> <p>3. Please provide a year-by-year list detailing how many times the council has attempted to use EDMP powers – regardless of whether the attempts were successful or not.</p> <p>4. Please provide a year-by-year list detailing the number of times the council has been successful in enforcing EDMO's on properties within the borough, listing both interim and final types of EDMO?</p> <p>5. Please provide a year-by-year list detailing the number of homes which - having been obtained by the council under EDMO powers - have then been used to provide social housing and occupied by social housing tenants.</p>	<p>population records available before 2009. However, please see below the number of empty properties for the years including and after 2009.</p> <p>2009 = 1,403 2010 = 1,605 2011 = 403 (empty property team closed)</p> <p>2. Please provide a year-by-year list of the number of homes which have met the criteria for the enforcement of EDMO powers - regardless of whether the power was actually used.</p> <p>EDMO have never been used by Newham Council instead Compulsory Purchase Orders (CPO's) were preferred as a more sustainable intervention (recorded are 300 CPO's in total between 2006-2011).</p> <p>3. Please provide a year-by-year list detailing how many times the Council has attempted to use EDMP powers – regardless of whether the attempts were successful or not. See answer to question 2.</p> <p>4. Please provide a year-by-year list detailing the number of times the council has been successful in enforcing EDMO's on properties within the borough, listing both interim and final types of EDMO? See answer to question 2.</p> <p>5. Please provide a year-by-year list detailing the number of homes which - having been obtained by the council under EDMO powers - have then been used to provide social housing and occupied by social housing tenants. See answer to question 2.</p> <p>We trust that the information provided is satisfactory.</p>
Business	17260	18/09/2013	15/10/2013	CYPS - Schools Traded Services	Subject: School Sickness Insurance	<p>Summary:</p> <p>1. Yes.</p>

Information Governance Report

Responses to Requests

					<p>The information relates to sickness/supply insurance cover for staff absence at the schools in your authority's jurisdiction.</p> <p>Can you please inform me</p> <p>a) If the local authority operates a mutual absence insurance scheme for schools to join so they can receive benefits when their staff are absent from work in return for an annual premium.</p> <p>b) If so the number of schools which are participating this year and also the number not participating.</p> <p>c) Whether a scheme will be operated next year for schools.</p> <p>d) The amount of surplus or loss incurred in each of the past 3 years.</p>	<p>2. A total of 87 schools are currently participating in the school. One school is not.</p> <p>3. Yes.</p> <p>4. 2010-2011 - loss of £172,773 2011-2012 - loss of £62,586 2012-2013 - profit of £315,130.</p>
Public	17365	19/09/2013	15/10/2013	Parking Design	<p>Subject: RPZ Consultation</p> <p>This is a request for information under the Freedom of Information Act.</p> <p>In response to the proposed Residential Parking Zone</p>	<p>Summary:</p> <p>We do not generally keep records of the exact number of requests for parking controls or general enquiries or concerns raised for particular areas. Many of these requests are raised informally with the local councillors either at their regular surgeries or as they are talking to members of the public within their ward.</p>

Information Governance Report

Responses to Requests

					<p>(RPZ) in the Boleyn area, I would like a list of people OR a number of people who have supposedly contacted Newham Council about the alleged parking issue. It states in the first line of the letter that John Biden (Head of Highways & Traffic) sent to residents affected by this proposed RPZ this month (September 2013):</p> <p>"In response to requests from residents to local Councillors, the council is carrying out a public consultation on the need to introduce a Residential Parking Zone (RPZ) in the area of the borough centred on Boleyn Ward..."</p> <p>I want to know how many of these requests Newham Council received, and what area these requests have come from.</p> <p>If you cannot provide the road name from where these requests came from, I will still want to know the amount of requests that were received.</p>	<p>However we have received two separate petitions from residents within the consultation area and many independent enquires as well as the requests made directly to the members. The consultation is being carried out to try and ascertain the true extent of any perceived parking problems within the area and to ask if there is any localised support for the council to try to resolve some of the issues raised.</p> <p>If there is not actually any parking problems or not sufficient support levels as detailed in our parking policy document (minimum 20% return rate and 55% support) then no further scheme development would take place. If there is support then (subject to member approval) a further consultation stage may be progressed</p> <p>In regards to the disclosure of the details of your fellow residents who may have submitted concerns relating to parking, this information would be exempt under Section 40 (2) of the Freedom of Information Act.</p> <p>We believe that disclosing the names of those residents whom approached us in confidence would result in the identification of individuals in your local area. Third party personal data is exempt from disclosure under section 40(2) of the Freedom of Information Act. Disclosure would therefore contravene the first data protection principle, which requires that personal data shall be processed fairly and lawfully by the London Borough of Newham.</p> <p>Section 40 of the Freedom of Information Act 2000 provides an absolute exemption where disclosure of personal data about individuals would contravene any of the data protection principles set out in the Data Protection Act. Therefore there is no requirement to consider the public interest test in disclosure.</p>
Public	17262	19/09/2013	15/10/2013	Parking Design	Subject: Residents	Summary:

Information Governance Report

Responses to Requests

				<p>Parking Zones</p> <p>I have received a letter in post stating that few people have asked the councillors to implement a parking restriction in the Boleyn Ward recently; I would like to know who are these people and what percentage of people have asked for this. We have spoken in the neighbourhood and people are not aware of this. So I would like to know the details of these fellow citizens who have asked for a parking restriction planning</p>	<p>We do not generally keep records of the exact number of requests for parking controls or general enquiries or concerns raised for particular areas. Many of these requests are raised informally with the local councillors either at their regular surgeries or as they are talking to members of the public within their ward. However we have received two separate petitions from residents within the consultation area and many independent enquires as well as the requests made directly to the members. The consultation is being carried out to try and ascertain the true extent of any perceived parking problems within the area and to ask if there is any localised support for the council to try to resolve some of the issues raised.</p> <p>If there is not actually any parking problems or not sufficient support levels as detailed in our parking policy document (minimum 20% return rate and 55% support) then no further scheme development would take place. If there is support then (subject to member approval) a further consultation stage may be progressed</p> <p>In regards to the disclosure of the details of your fellow residents who may have submitted concerns relating to parking, this information would be exempt under Section 40 (2) of the Freedom of Information Act.</p> <p>We believe that disclosing the names of those residents whom approached us in confidence would result in the identification of individuals in your local area. Third party personal data is exempt from disclosure under section 40(2) of the Freedom of Information Act. Disclosure would therefore contravene the first data protection principle, which requires that personal data shall be processed fairly and lawfully by the London Borough of Newham.</p> <p>Section 40 of the Freedom of Information Act 2000</p>
--	--	--	--	--	--

Information Governance Report

Responses to Requests

						provides an absolute exemption where disclosure of personal data about individuals would contravene any of the data protection principles set out in the Data Protection Act. Therefore there is no requirement to consider the public interest test in disclosure.																																																									
Public	17263	19/09/2013	16/10/2013	Lettings Agency	<p>Subject: Overcrowding</p> <p>Q1 how many tenants on your allocations/waiting list in a 1 bed private rental property are overcrowded? Q2 how many tenants on your allocations/waiting list in a 1 bed social housing property are overcrowded? Q3 how many tenants on your allocations/waiting list in a 2 bed private rental property are overcrowded? Q4 how many tenants on your allocations/waiting list in a 2 bed social housing property are overcrowded? If you no longer hold the allocations list please state the name of who does</p>	<p>Summary:</p> <p>Thank you for your request.</p> <p>Please find attached our general table for overcrowded and severely overcrowded households by tenure type which you may find useful.</p> <table border="1"> <thead> <tr> <th>Tenure</th> <th>Overcrowded</th> <th>Severely Overcrowded</th> </tr> </thead> <tbody> <tr> <td>Armed Forces</td> <td>1</td> <td>-</td> </tr> <tr> <td>Housing Association/Trust tenant</td> <td>183</td> <td>25</td> </tr> <tr> <td>In Bed and Breakfast</td> <td>12</td> <td>1</td> </tr> <tr> <td>In Hostel not provided Newham Council</td> <td>7</td> <td>-</td> </tr> <tr> <td>LBN Temporary Accommodation</td> <td>49</td> <td>8</td> </tr> <tr> <td>LBN Tied Tenancy</td> <td>1</td> <td>-</td> </tr> <tr> <td>No fixed Abode</td> <td>4</td> <td>-</td> </tr> <tr> <td>Permanent Council Tenant</td> <td>622</td> <td>154</td> </tr> <tr> <td>Permanent council tenant of another borough</td> <td>2</td> <td>1</td> </tr> <tr> <td>Private Rented LBN Bond Scheme</td> <td>47</td> <td>2</td> </tr> <tr> <td>Private Tenant</td> <td>542</td> <td>62</td> </tr> <tr> <td>Renting from employer/tied tenancy</td> <td>1</td> <td>-</td> </tr> <tr> <td>Staying with friends/other relatives</td> <td>108</td> <td>16</td> </tr> <tr> <td>Staying with parents own bedroom</td> <td>12</td> <td>6</td> </tr> <tr> <td>Staying with parents shared bedroom</td> <td>5</td> <td>-</td> </tr> <tr> <td>Supported Accommodation</td> <td>-</td> <td>1</td> </tr> <tr> <td>Temp Accommodation provided by another borough</td> <td>-</td> <td>1</td> </tr> <tr> <td>Grand Total</td> <td>1597</td> <td>276</td> </tr> </tbody> </table>	Tenure	Overcrowded	Severely Overcrowded	Armed Forces	1	-	Housing Association/Trust tenant	183	25	In Bed and Breakfast	12	1	In Hostel not provided Newham Council	7	-	LBN Temporary Accommodation	49	8	LBN Tied Tenancy	1	-	No fixed Abode	4	-	Permanent Council Tenant	622	154	Permanent council tenant of another borough	2	1	Private Rented LBN Bond Scheme	47	2	Private Tenant	542	62	Renting from employer/tied tenancy	1	-	Staying with friends/other relatives	108	16	Staying with parents own bedroom	12	6	Staying with parents shared bedroom	5	-	Supported Accommodation	-	1	Temp Accommodation provided by another borough	-	1	Grand Total	1597	276
Tenure	Overcrowded	Severely Overcrowded																																																													
Armed Forces	1	-																																																													
Housing Association/Trust tenant	183	25																																																													
In Bed and Breakfast	12	1																																																													
In Hostel not provided Newham Council	7	-																																																													
LBN Temporary Accommodation	49	8																																																													
LBN Tied Tenancy	1	-																																																													
No fixed Abode	4	-																																																													
Permanent Council Tenant	622	154																																																													
Permanent council tenant of another borough	2	1																																																													
Private Rented LBN Bond Scheme	47	2																																																													
Private Tenant	542	62																																																													
Renting from employer/tied tenancy	1	-																																																													
Staying with friends/other relatives	108	16																																																													
Staying with parents own bedroom	12	6																																																													
Staying with parents shared bedroom	5	-																																																													
Supported Accommodation	-	1																																																													
Temp Accommodation provided by another borough	-	1																																																													
Grand Total	1597	276																																																													

Period: 01/10/2013 To 31/10/2013

Information Governance Report

Responses to Requests

						We trust that the information provided is satisfactory.																								
Public	17264	19/09/2013	11/10/2013	Housing Benefit Service	<p>Subject: Housing Benefit-Under Occupancy</p> <p>Please advise on the number of cases in your area that were affected by the under occupancy charge as at 01 April 13 and that are no longer in receipt of Housing Benefit.</p>	<p>Summary:</p> <p>Thank you for your request.</p> <p>The number of housing benefit claims that have been cancelled between the 01/04/2013 to 02/10/2013 and were under occupied is 201. It should be noted that although these claims are no longer entitled to housing benefit, there are many possible reasons these claims have lost entitlement which may not solely be due to the under occupancy charge. Other reported changes in circumstances may have occurred i.e. Increase in income, household changes etc. We have noted and categorised the following cancellation reasons for the 201 claims below.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">CANCELLATION REASON</th> <th style="text-align: right;">Total</th> </tr> </thead> <tbody> <tr> <td>Bereavement</td> <td style="text-align: right;">2</td> </tr> <tr> <td>Moved Outside Local Authority</td> <td style="text-align: right;">33</td> </tr> <tr> <td>Claimant Request</td> <td style="text-align: right;">13</td> </tr> <tr> <td>Do Not Qualify</td> <td style="text-align: right;">63</td> </tr> <tr> <td>Information Not Supplied</td> <td style="text-align: right;">42</td> </tr> <tr> <td>Moved Within Local Authority</td> <td style="text-align: right;">4</td> </tr> <tr> <td>Not Entitled</td> <td style="text-align: right;">2</td> </tr> <tr> <td>Other</td> <td style="text-align: right;">10</td> </tr> <tr> <td>Rent Account Closed</td> <td style="text-align: right;">30</td> </tr> <tr> <td>(blank)</td> <td style="text-align: right;">2</td> </tr> <tr> <td>Grand Total</td> <td style="text-align: right;">201</td> </tr> </tbody> </table> <p>We trust that the information provided is satisfactory.</p>	CANCELLATION REASON	Total	Bereavement	2	Moved Outside Local Authority	33	Claimant Request	13	Do Not Qualify	63	Information Not Supplied	42	Moved Within Local Authority	4	Not Entitled	2	Other	10	Rent Account Closed	30	(blank)	2	Grand Total	201
CANCELLATION REASON	Total																													
Bereavement	2																													
Moved Outside Local Authority	33																													
Claimant Request	13																													
Do Not Qualify	63																													
Information Not Supplied	42																													
Moved Within Local Authority	4																													
Not Entitled	2																													
Other	10																													
Rent Account Closed	30																													
(blank)	2																													
Grand Total	201																													
Public	17265	19/09/2013	16/10/2013	Transport	Subject: Fleet	Summary:																								

Period: 01/10/2013 To 31/10/2013

Information Governance Report

Responses to Requests

				<p>Services</p>	<p>Management- Contract Information</p> <p>1. Contract Type: Maintenance, Leased, Hire 2. Who is the supplier of this contract? If there is more than one supplier please can you split all the information out below including annual spend, contract description and contract dates. 3. A small description of the contract. 4. The expiry date of each individual contract. 5. The contract review date. 6. Can you please send me contact details of the individual within the organisation responsible for this contract? Can you please send me two contact one from the fleet management (or equivalent) and the other procurement or purchasing preferably the category manager. 7. If the contract above was awarded within the last six months could you please provide me with the suppliers that were shortlisted?</p>	<p>Thank you for your request.</p> <p>1. Contract Type: Maintenance, Leased, Hire The Council fleet is currently split with vehicles on financed operating lease and short term contract hire. 2. Who is the supplier of this contract? If there is more than one supplier please can you split all the information out below including annual spend, contract description and contract dates. a. Siemens Finance - Johnston CN101 Sweepers Annual spend £150,730.43 Contract start 22/09/2011 Contract end 21/09/2014 Operating Lease. b. Siemens Finance – Johnston CN101 and Tennant 414 Sweepers Annual spend £47,683.64 Contract start 01/02/12 Contract end 01/02/2015 Operating Lease c. Siemens Finance – Johnston CN101 sweepers Annual spend £50,261.82 Contract start 22/09/2011 Contract end 21/09/2014 Operating Lease d. Cranmer Lawrence – Accessible mini buses Annual spend £63,704.70 Contract start 24/6/2011 Contract end 23/06/2016 Operating Lease e. Cranmer Lawrence – Accessible mini buses Annual spend £42,258.39 Contract start 21/06/2011 Contract end 20/06/2016 Operating lease f. Siemens Finance – Johnston CX200 sweepers Annual Spend £53,105.29 Contract start 26/07/2011 Contract end 25/07/2016 Operating Lease g. Cranmer Lawrence – Accessible mini buses Annual spend £94,970.38 Contract start 11/07/2011 Contract end 10/7/2016 Operating Lease h. Cranmer Lawrence – Accessible mini buses Annual spend £52,652.68 Contract start 04/08/2011 Contract end 03/08/2016 Operating Lease</p>
--	--	--	--	-----------------	---	--

Information Governance Report

Responses to Requests

				<p>8. I understand that the FOI Act is for recorded information but if you could be so help please include notes into what the organisation tends to do for future procurements. Extending contract, going to tender etc.</p>	<p>i. Cranmer Lawrence – Accessible mini buses Annual spend £32,315.33 Contract start 05/09/2011 Contract end 04/09/2016 Operating Lease j. Cranmer Lawrence – Accessible mini buses Annual spend £65,897.18 Contract start 30/09/2011 Contract end 29/09/2016 Operating lease k. Siemens Finance – Johnston VT650 sweepers Annual spend £45,710.71 Contract start 11/10/2011 Contract end 10/10/2016 Operating Lease l. Cranmer Lawrence – Accessible mini buses Annual spend £60,489.05 Contract start 13/10/2011 Contract end 12/10/2016 Operating Lease m. Cranmer Lawrence – 7.5t Caged Tippers Annual spend £39,359.51 Contract start 18/11/2011 Contract end 17/11/2016 Operating Lease n. Cranmer Lawrence – Accessible mini buses Annual spend £44,751.58 Contract start 11/11/2011 Contract end 10/11/2016 Operating Lease o. Cranmer Lawrence – Refuse Trucks Annual spend £217,884.43 Contract start 08/11/2011 Contract end 07/11/2016 Operating Lease p. Cranmer Lawrence – Refuse Trucks Annual spend £26,089.41 Contract start 02/12/2011 Contract end 01/12/2016 Operating Lease q. Cranmer Lawrence – Refuse Trucks Annual spend £188,020.66 Contract start 02/12/2011 Contract end 01/12/2016 Operating Lease r. Cranmer Lawrence – 7.5t Caged Tippers Annual spend £26,130.80 Contract start 13/12/2011 Contract end 12/12/2016 Operating Lease s. Cranmer Lawrence – Refuse Trucks Annual spend £156,493.06 Contract start 16/01/2012 Contract end 15/01/2017 Operating Lease t. Cranmer Lawrence – Refuse Trucks Annual spend</p>
--	--	--	--	---	--

Information Governance Report

Responses to Requests

					<p>£187,791.67 Contract start 10/02/2012 Contract end 09/02/2017 Operating Lease</p> <p>u. Cranmer Lawrence – 7.5t Caged Tippers Annual spend £30,319.82 Contract start 23/02/2012 Contract end 22/02/2017 Operating Lease</p> <p>v. Cranmer Lawrence – 7.5t Caged Tippers Annual spend £30,282.97 Contract start 26/04/2012 Contract end 25/04/2017 Operating Lease</p> <p>w. Cranmer Lawrence – Refuse Truck Annual Spend £26,039.38 Contract start 05/07/2012 Contract end 04/07/2017 Operating Lease</p> <p>x. Society General – Gritters Annual spend £48,708.09 Contract start 15/06/2012 Contract end 14/06/2017 Operating Lease</p> <p>3. A small description of the contract. These contracts are an operating lease through a finance company. We can advise that each contract has the option to extend for one year.</p> <p>4. The expiry date of each individual contract. This is shown against each contract.</p> <p>5. The contract review date. This is shown against each contract.</p> <p>6. Can you please send me contact details of the individual within the organisation responsible for this contract? Can you please send me two contact one from the fleet management (or equivalent) and the other procurement or purchasing preferably the category manager?</p> <p>The person responsible for managing these contracts is the Transport Manager: Mr Adrian Furminger on telephone 0203 3730361 (The Transport Manager will also lead on any vehicle related procurements). The Category Manager within Procurement is Mrs Pat King telephone number 0203 373 3763.</p>
--	--	--	--	--	--

Information Governance Report

Responses to Requests

						<p>7. If the contract above was awarded within the last six months could you please provide me with the suppliers that where shortlisted?</p> <p>No contracts were awarded within the last 6 months.</p> <p>8. I understand that the FOI Act is for recorded information but if you could be so help please include notes into what the organisation tends to do for future procurements. Extending contract, going to tender etc. Prior to the end of the current contracts a review will take place; the outcome of the review may be to extend the contract for the extra one year permitted in these contracts or to start a new procurement process to replace the vehicles. All tenders will follow OJEU processes and use pre existing frameworks.</p> <p>We trust that the information provided is satisfactory.</p>
Public	17270	19/09/2013	16/10/2013	CYPS - Schools Traded Services	<p>Subject: Agency Staffing Schools</p> <p>I need the following information from your council, do you have: Master vendor/neutral vendor solutions PSLs (preferred supplier lists) SLAs (service level agreements In place for the purpose of supply teaching agencies/recruitment agencies that provide teaching and support staff.</p>	<p>Summary:</p> <p>There are no such agreements in place with the London Borough of Newham or Newham Partnership Working for the supply of agency teachers and support staff to schools.</p>

Information Governance Report

Responses to Requests

				places in the nursery - total devolved funding for this nursery (current) - I.E. THE DEVOLVED FUNDING CAPITAL AS DEFINED HERE FOR THE NURSERY ONLY AND NOT THE WHOLE SCHOOL Total devolved funding for this nursery (2010) - AS ABOVE Does this nursery charge parents for extra time beyond the 15hrs/week free funded by the government (Y/N)? If YES above, how many parents are currently paying for extra time Please also provide in the body of your written response a brief definition of a 'nursery place' (i.e. 'one student attending 3hrs/day')	Brampton 104 98 6 192,819 167,137 Carpenters 52 52 0 103,280 83,569 Curwen 104 101 3 199,009 167,137 Dersingham 60 55 5 109,374 0 Drew 78 59 19 117,159 125,353 Earlham 60 51 9 101,323 102,121 Elmhurst 156 153 3 299,876 250,706 Gainsborough 60 47 13 93,920 102,121 Woodgrange 60 60 0 118,684 102,121 Grange 60 33 27 66,360 102,121 Hallsville 52 46 6 91,773 83,569 Keir Hardie 52 34 18 68,437 83,569 Hartley 120 119 1 233,701 204,242 Kensington 60 51 9 101,428 102,121 Manor 78 44 34 87,922 125,353 Maryland 78 66 12 130,532 125,353 Monega 104 83 21 163,642 167,137 Ranelagh 52 44 8 87,835 83,569 New City 78 69 9 136,455 125,353 Odessa 104 76 28 150,040 167,137 Ravenscroft 104 104 0 205,034 167,137 Roman Road 52 51 1 101,415 83,569 Salisbury 78 71 7 140,417
--	--	--	--	---	---

Information Governance Report

Responses to Requests

						125,353				
						Shaftesbury	60	54	6	107,163
						102,121				
						William Davies	52	47	5	93,478 83,569
						Star	78	72	6	142,494 125,353
						Tollgate60	68	(8)	134,645	102,121
						Upton Cross	60	60	0	118,827
						102,121				
						Winsor	78	60	18	118,854 125,353
						Selwyn	104	76	28	149,902 167,137
						Southern Road	156	116	40	228,306
						250,706				
						Scott Wilkie	78	45	33	89,760 125,353
						Calverton	78	36	42	72,173 125,353
						Ellen Wilkinson	78	68	10	134,029
						125,353				
						Cleves	104	81	23	160,122 167,137
						North Beckton	104	99	5	194,234
						167,137				
						Vicarage	52	52	0	103,267
						83,569				
						Nelson	52	52	0	103,175 83,569
						Essex	156	141	15	276,908 250,706
						Sandringham	120	120	0	235,668
						204,242				
						Central Park	156	156	0	305,721
						250,706				
						Gallions	78	70	8	138,450
						125,353				
						Britannia Village		52	52	0 103,478
						83,569				
						Portway	52	48	4	95,601 83,569
						Sir John Heron	104	62	42	122,899
						167,137				

Period: 01/10/2013 To 31/10/2013

Information Governance Report

Responses to Requests

					<p>Kaizen 104 63 41 124,921 167,137 Plaistow 52 41 11 81,976 83,569 West Ham Church 60 46 14 91,750 102,121 St Luke's 52 49 3 97,715 83,569 St Edward's 52 45 7 89,719 83,569 St Helen's 104 52 52 103,506 167,137 St Joachim's 52 50 2 99,406 83,569 St Michael's 52 39 13 77,982 83,569 St Winefride's 52 44 8 87,757 83,569 St Francis' 60 53 7 105,247 102,121 St Antony's 60 46 14 91,576 102,121</p> <p>Placements relate to morning or afternoon sessions, usually of three hours up to a total of fifteen hours per week for each free early education placement. 6-7. We do not centrally hold a register of schools that are providing additional nursery care to children beyond the free early education placement, for a charge. This information would be held locally by each school. For your reference, please see below the contact details for Newham's state nursery schools below. http://www.newham.gov.uk/Pages/ServiceChild/Newham%20nursery-schools.aspx</p>
Political	17297	20/09/2013	18/10/2013	Lettings Agency	<p>Subject: Outer Borough Allocations - SAME RESPONSE AS BEFORE - ZERO ACROSS BOARD? 1) The number of people on your social housing registers who have been housed in</p> <p>Summary:</p> <ol style="list-style-type: none"> 1. None. 2. None. 3. None.

Information Governance Report

Responses to Requests

					<p>properties in the area covered by Thanet District Council over the past two years.</p> <p>2) The number of people on your social housing registers who you propose to house in properties in the area covered by Thanet District Council over the next two years.</p> <p>3) The number of residential properties (including those that have not yet been built) that the Borough owns or is in the process of acquiring in the area covered by Thanet District Council.</p> <p>4) Your policy for housing residents of the Borough outside its boundaries.</p> <p>It has come to my attention that this information may have changed recently. I am happy for you to consider this a</p> <p>Freedom of Information request should you require.</p>	<p>4. We do not have a written policy on the allocation of residents of the borough outside of our boundaries.</p>
Media	17277	20/09/2013	24/10/2013	Parking Fines	<p>Subject: CCTV Enforcement Vehicles</p>	<p>Summary:</p> <p>Thank you for your request.</p>

Information Governance Report

Responses to Requests

					<p>For each of the past five years, how much has the local authority spent on CCTV enforcement vehicles? How many CCTV enforcement vehicles have been purchased and what is the total size of its fleet? What revenue from fines for parking and traffic contraventions has the council generated in each of the last five years?</p>	<p>1. For each of the past five years, how much has the local authority spent on CCTV enforcement vehicles? 2008 £20,000.00 Approx 2009 (Jan - Sept) £15,000.00 Sept 2009 - 2010 Zero 2011 - £101,287 (two CCTV vans used for crime and antisocial behaviour and not for parking or traffic contraventions) 2012 - Zero 2013 - £30,741 (two CCTV vehicles used for crime and antisocial behaviour and not for parking or traffic contraventions) 2. How many CCTV enforcement vehicles have been purchased and what is the total size of its fleet? Four purchased total size of the fleet four. These vehicles are currently used for crime and antisocial behaviour investigations and enforcement, not for parking or traffic contraventions. 3. What revenue from fines for parking and traffic contraventions has the Council generated in each of the last five years? 2008/09 £8,484,706.05 2009/10 £8,440,452.38 2010/11 £9,059,014.11 2011/12 £12,329,761.91 2012/13 £10,929,396.94</p> <p>We trust that the information provided is satisfactory.</p>
Public	17275	20/09/2013	17/10/2013	CYPS - Schools Traded Services	<p>Subject: SEN COSTS, month of birth, gender, primary need - 2011-2012 & 2012-2013</p>	<p>Summary: Thank you for your request. Please refer to the enclosed supporting spreadsheet.</p>

Information Governance Report

Responses to Requests

					<p>Could you please provide the following information for years 2011-2012 and 2012-2013 respectively in relation to your Local Authority(LA) maintained/state-funded mainstream schools (not special schools, pupil referral units or out-of borough pupils):</p> <p>1) SEN WITHOUT STATEMENT & COSTS The percentage of pupils with SEN without statement by month of birth and gender in:</p> <p>a) your LA maintained/state-funded primary schools and b) your LA maintained/state-funded secondary schools and the financial cost to your LA in relation to providing additional support for these pupils whether by the level of funding provided to school budgets and/or the level of funding held centrally (preferably by month of birth and gender):</p> <p>a) your LA maintained/state-funded primary schools and b) your LA maintained/state-funded secondary</p> <p>2) SEN WITH STATEMENT</p>	<p>We trust that the information provided is satisfactory.</p>
--	--	--	--	--	--	--

Information Governance Report

Responses to Requests

					<p>& COSTS</p> <p>The percentage of pupils with SEN with statement by month of birth and gender in:</p> <p>a) your LA maintained/state-funded primary schools and</p> <p>b) your LA maintained/state-funded secondary schools and the financial cost to your LA in relation to providing additional support for these pupils whether by the level of funding provided to school budgets and/or the level of funding held centrally (preferably by month of birth and gender):</p> <p>a) your LA maintained/state-funded primary schools and</p> <p>b) your LA maintained/state-funded secondary</p> <p>3) PRIMARY TYPE OF NEED - SEN WITHOUT STATEMENT</p> <p>The percentage of pupils by gender and their age in reception class or age in Year 7 at the start of the academic with each primary type of need listed below with SEN without statement in</p> <p>a) your LA maintained/state-funded primary schools and</p>	
--	--	--	--	--	---	--

Information Governance Report

Responses to Requests

					<p>b) your LA maintained/state-funded secondary schools; Specific Learning Difficulty Moderate Learning Difficulty Severe Learning Difficulty Profound & Multiple Learning Difficulty • Behaviour, Emotional and Social Difficulty • Speech Language and Communication Difficulty • Hearing Impairment • Visual Impairment • Multi-Sensory Impairment • Physical Disability • Autistic Spectrum Disorder • Other Difficulty/Disability</p> <p>4) PRIMARY TYPE OF NEED - SEN WITH STATEMENT</p> <p>The percentage of pupils by gender and their age in reception class or age in Year 7 at the start of the academic year with each primary type of need listed below with SEN with statement in</p> <p>a) your LA maintained/state-funded primary schools and b) your LA maintained/state-funded secondary schools; Specific Learning Difficulty Moderate Learning Difficulty</p>
--	--	--	--	--	--

Information Governance Report

Responses to Requests

					Severe Learning Difficulty Profound & Multiple Learning Difficulty • Behaviour, Emotional and Social Difficulty • Speech Language and Communication Difficulty • Hearing Impairment • Visual Impairment • Multi-Sensory Impairment • Physical Disability • Autistic Spectrum Disorder • Other Difficulty/Disability	
Public	17276	20/09/2013	18/10/2013	Human Resources	<p>Subject: Employee Pay</p> <p>a. The number of current employees on payroll that are earning the national minimum wage. b. The number of current employees on payroll that are earning less than the London living wage. c. The number of contract workers earning less than the London living wage.</p>	<p>Summary:</p> <p>a. All Newham Council employees are paid at least the National Minimum Wage. b. All Newham Council employees are paid at least the London Living Wage. The Council has a pay supplement policy in place to ensure no employee is paid less than the London Living Wage. c. We are not able to provide information on staff directly employed by third party organisations or companies providing contracted services or supplies to the Council. This information is not held by the Council.</p>
Public	17298	23/09/2013	21/10/2013	Lettings Agency	<p>Subject: Housing Waiting List</p> <p>1. What is the total number of people within the borough awaiting social housing?</p>	<p>Summary:</p> <p>1. The current total number of applicants on the housing register is 21,734. 2. Please see the breakdown below of the numbers of individuals waiting for properties, up to four bedrooms.</p>

Information Governance Report

Responses to Requests

					<p>2. Can this be broken down into a more detail list</p> <p>a. Total amount waiting for 1 bed property</p> <p>b. Total amount waiting for 2 bed property. Up to 4 bedroom property?</p> <p>3. The total number of residential properties that are owned privately and by the council but have been derelict and unoccupied?</p> <p>4. Legally, can any derelict property owned by the council, sold to any member of the public?</p>	<p>Housing List</p> <p>Bedroom size 1 Count: 7867</p> <p>Bedroom size 2 Count: 6215</p> <p>Bedroom size 3 Count: 4459</p> <p>Bedroom size 4 Count: 1083</p> <p>3. We do not record or hold information in respect of the number of privately owned properties which are derelict. You have not specified a time frame in respect of derelict and unoccupied properties. We shall therefore state the current position as of 21.10.2013. Similarly there are a number of interpretations which may be determined in respect of the classification of derelict or unoccupied and this would be applied differently between different property stocks.</p> <p>There are currently 502 vacant properties in regeneration areas which are awaiting demolition and redevelopment. These properties are unoccupied but are not derelict. As of today's date there are also a total of 108 properties which are void pending repair works to the property in order that they may be re-let to awaiting tenants. These properties are currently unoccupied but are not derelict.</p> <p>4. This would be dependent upon the property and whether the Council had made the decision to dispose of the property.</p>
Public	17300	23/09/2013	21/10/2013	Property Valuation	<p>Subject: Empty Commercial Policy</p> <p>I would like to find out the location of management</p>	<p>Summary</p> <p>Thank you for your request.</p> <p>1. Under the Freedom of Information Act we have the right to refuse a request for information held if an exemption</p>

Information Governance Report

Responses to Requests

				<p>voids or currently disused Commercial properties in Newham including those that are managed by Newham Council, Social Services or the Health Authority at the time of writing this letter on 21st September 2013.</p> <p>I would also like to know which commercial building in Newham has been empty for the longest period, and the specific time frame it has been empty. What if any, are the current plans to bring it back to use?</p> <p>I would like to be provided with current protocols for bringing long term empty commercial properties back into use.</p>	<p>applies. We believe in this case such an exemption applies and have decided to refuse the information you requested- to identify such properties.</p> <p>The borough is currently undergoing extensive regeneration and ongoing development, which means that there are higher levels of empty properties. Empty properties, both residential and commercial are more likely to be and have been subject to illegal occupation (squatting) and have been broken into and any saleable materials such as cooper and other fittings removed. Also premises that are the subject of squatting have resulted in an increase in anti-social behaviour and noise issues, which have a significant impact on local residents and adjoining properties.</p> <p>We therefore consider that disclosure of the exact location of empty properties is likely to lead to an increase in the levels of crime and disorder. It is our view that Section 31(1) (a) of the Freedom of Information Act 2000 applies to this request. This section provides that information is exempt from disclosure if such disclosure would prejudice the "prevention or detection of crime". To provide addresses of empty properties would in our view compromise the security of the buildings concerned and could enable criminal behaviour.</p> <p>By disclosing the addresses of vacant properties, the Council exposes neighbourhoods to the anti-social behaviour/criminal activities associated with such issues. Our Safety and Enforcement Team and the Police are currently doing all they can to deal with these problems and the Council is not minded to add to this problem by disclosing the details of known empty properties into the public domain.</p> <p>2 - 4. We can advise that our commercial properties that are held for investment purposes are only empty short</p>
--	--	--	--	---	---

Information Governance Report

Responses to Requests

						<p>term until they are re-let. Our letting agents are instructed as soon as possible after we regain possession. During the empty period, the properties are secured and are inspected regularly by the Council's Property Managers and they cannot be described as disused.</p> <p>Other empty commercial properties fall under the description of ex-operational mainly following the decanting of Council staff to alternative locations in the borough. These may be held vacant, longer term, pending redevelopment or a decision on sale or leasing by members. In the interim, members will consider a range of temporary uses until a final decision is taken.</p> <p>Please note that ex-operational properties are also secured and inspected as our commercial investment properties.</p> <p>If, however, you wish to enquire about a specific empty property that you feel could be brought into use by you, we would be happy to advise you further in relation to that possibility. You may at your earliest convenience contact the Property and Commercial Development Team on telephone number 0208 430 2000.</p> <p>We trust that the information provided is satisfactory.</p>
Public	17302	23/09/2013	23/10/2013	Highway Records	<p>Subject: Highway Records</p> <p>I would like to see all records of highways maintenance work undertaken on Jenkins Lane between June 12 and June 13. Site visits and inspections as well as actual repairs & maintenance work undertaken.</p>	<p>Summary:</p> <p>Thank you for your request and apologise for the delay in our reply.</p> <p>Further to your enquiry under the Freedom of Information Act, we can inform you that routine highway safety inspections for Jenkins Lane from June 12 to June 13, took place on the 21st May 2013 (6 x monthly inspections) and on the 27th August 2013 (12 x monthly inspections). Following each inspection, works orders were placed with</p>

Information Governance Report

Responses to Requests

						<p>the Council's contractor in accordance with normal practice. Please find attached a summary of the works undertaken.</p> <p>We trust that the information provided is satisfactory.</p>				
Public	17304	23/09/2013	21/10/2013	Street Scene Enforcement	<p>Subject: Emergency Planning</p> <p>I am currently researching the level of resilience/Emergency Planning within the Borough of Newham. 1. How many full/part time officers do you currently employ to directly undertake planning duties as prescribed under the Civil Contingencies Act (2004) in the emergency planning department. 2. This will need to define how many are employed as emergency planning officers and how many are employed as line managers that cover the emergency planning department. 3. Over the next 12 months, will you be increasing or decreasing the number of officers in this department. 4. In the last 12 months,</p>	<p>Summary:</p> <p>1. How many full/part time officers do you currently employ to directly undertake planning duties as prescribed under the Civil Contingencies Act (2004) in the emergency planning department. Two officers.</p> <p>2. This will need to define how many are employed as emergency planning officers and how many are employed as line managers that cover the emergency planning department. There is one emergency planning officer and one manager.</p> <p>3. Over the next 12 months, will you be increasing or decreasing the number of officers in this department. No, the numbers will remain as they are.</p> <p>4. In the last 12 months, have you had any incidents that the council has needed to respond to by activating its emergency response arrangements, and if so how many. Six incidents.</p> <p>5. In the last 12 months, has there been an occasion where there has been a shortage of emergency planning officers? No</p> <p>6. What is the annual budget for the emergency planning department for the financial years 2012 to 2013 and 2013 to 2014?</p> <table> <tr> <td>2012/13</td> <td>£405,000</td> </tr> <tr> <td>2013/14</td> <td>£118,700</td> </tr> </table>	2012/13	£405,000	2013/14	£118,700
2012/13	£405,000									
2013/14	£118,700									

Information Governance Report

Responses to Requests

					<p>have you had any incidents that the council has needed to respond to by activating its emergency response arrangements, and if so how many.</p> <p>5. In the last 12 months, has there been an occasion where there has been a shortage of emergency planning officers.</p> <p>6. What is the annual budget for the emergency planning department for the financial years 2012 to 2013 and 2013 to 2014</p>																																		
Public	17305	23/09/2013	28/10/2013	Human Resources	<p>Subject: Sickness Absence</p> <p>1. What was the total number of days lost for your organisation due to sickness absence over the last 2 years? For guidance and to help expedite the response, I would like to clarify my request. Last 2 years defined as financial years 2011-12 & 2012-13 and may I request, that your reply be broken down to reflect the organisations structure of Directorates, (as I have no</p>	<p>Summary:</p> <p>Thank you for your request.</p> <p>1 - 3. Please refer to the table below with regards to the information sought.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;"></th> <th style="width: 25%; text-align: center;">Year 2011-12</th> <th style="width: 25%; text-align: center;">Year 2012-13</th> </tr> </thead> <tbody> <tr> <td colspan="3">OPERATIONS</td> </tr> <tr> <td>Total Staff (Head Count)</td> <td style="text-align: right;">4,638</td> <td style="text-align: right;">4,325</td> </tr> <tr> <td>Total Calendar days sick (Working Days Lost to sickness)</td> <td style="text-align: right;">58392.5</td> <td style="text-align: right;">52658.5</td> </tr> <tr> <td>Total FTE</td> <td style="text-align: right;">3843.03</td> <td style="text-align: right;">3568.5</td> </tr> <tr> <td colspan="3">RESOURCES AND COMMERCIAL DEVELOPMENT</td> </tr> <tr> <td>Total Staff</td> <td style="text-align: right;">874</td> <td style="text-align: right;">902</td> </tr> <tr> <td>Total Calendar days sick</td> <td style="text-align: right;">7858.5</td> <td style="text-align: right;">7777.5</td> </tr> <tr> <td>Total FTE</td> <td style="text-align: right;">837.51</td> <td style="text-align: right;">866.11</td> </tr> <tr> <td colspan="3">STRATEGIC COMMISSIONING AND COMMUNITY</td> </tr> <tr> <td>Total Staff</td> <td style="text-align: right;">886</td> <td style="text-align: right;">938</td> </tr> </tbody> </table>		Year 2011-12	Year 2012-13	OPERATIONS			Total Staff (Head Count)	4,638	4,325	Total Calendar days sick (Working Days Lost to sickness)	58392.5	52658.5	Total FTE	3843.03	3568.5	RESOURCES AND COMMERCIAL DEVELOPMENT			Total Staff	874	902	Total Calendar days sick	7858.5	7777.5	Total FTE	837.51	866.11	STRATEGIC COMMISSIONING AND COMMUNITY			Total Staff	886	938
	Year 2011-12	Year 2012-13																																					
OPERATIONS																																							
Total Staff (Head Count)	4,638	4,325																																					
Total Calendar days sick (Working Days Lost to sickness)	58392.5	52658.5																																					
Total FTE	3843.03	3568.5																																					
RESOURCES AND COMMERCIAL DEVELOPMENT																																							
Total Staff	874	902																																					
Total Calendar days sick	7858.5	7777.5																																					
Total FTE	837.51	866.11																																					
STRATEGIC COMMISSIONING AND COMMUNITY																																							
Total Staff	886	938																																					

Information Governance Report

Responses to Requests

				<p>idea of your organisations structure) I have used Birmingham Council structure purely as an example (Adults & Communities), (Children, Young People & Families), (Corporate Resources), (Development),(Environment & Culture), (Homes & Neighbourhoods).</p> <p>2. What is the Total number of employees (headcount broken down in to the organisational structure and also covering the same time period as requested in question 1).</p> <p>3. What is the FTE (full time equivalent) broken in to the organisational structure and also the same time period as requested in question 1? Year 2011-12 Year 2012-13</p> <p>Department Name Working Days Lost to sickness</p> <p>Department Name Head Count Department Name Average F</p> <p>4. During the last financial year April 2012 to March</p>	<p>Total Calendar days sick 9526.5 10799.5 Total FTE 829.3 882.33</p> <p>4. We have a comprehensive policy for managing absence due to sickness, which includes return to work interviews after each and every absence. We can advise that returns to work interviews are carried out by line managers who record these on an individual basis.</p> <p>As this potentially is a request which would involve a collation of data from a number of services across the Council, under the Freedom of Information Act the Council has a right to refuse a request for information held if the cost of complying with a request exceeds the appropriate limit. The appropriate limit for local authorities is £450 or 2.5 days or 18 hours. We believe in this case such an exemption applies and has decided to refuse this aspect of your request for information under section 12(1) of the Act.</p> <p>12 Exemption where cost of compliance exceeds appropriate limit (1) Section 1(1) does not oblige a public authority to comply with a request for information if the authority estimates that the cost of complying with the request would exceed the appropriate limit.</p> <p>We trust that the information provided is satisfactory.</p>
--	--	--	--	---	---

Information Governance Report

Responses to Requests

					<p>2013 what percentage of your organisations "return to work meetings" are held and documented on:</p> <p>a. The day employee returns b. The week employee returns but not on first day c. RTW interview held outside the week employee returned or not held</p> <p>RTW meeting Held % of RTW</p> <p>Day employee returns to work</p> <p>RTW meeting held in first week but not on day employee returned</p> <p>RTW interview held outside of first seven days or not held at all</p> <p>5. Please submit data contained in your reply into an Excel spread sheet.</p>	
Public	17306	23/09/2013	21/10/2013	Highway Maintenance	<p>Subject: Stopping Up Highway 2011</p> <p>I am looking to find out if the Stopping up of highway of Salway Road and Grove Crescent Road advertised in the London Gazette 2011 ever went ahead and if so looking for a copy of the map</p>	<p>Summary:</p> <p>The Highways Service has confirmed the 'Stopping up' of the highway at the requested locations did take place.</p> <p>Please find attached the associated order and accompanying map.</p>

Information Governance Report

Responses to Requests

					and schedule	
Media	17301	23/09/2013	28/10/2013	Vulnerable Young People	<p>Subject: Reports of Sexual Misconduct in Schools</p> <p>Since January 1, 2010 (to the date of this request), I would like to know every incident of a child being involved in a sexual act in a school, recorded as a separate item.</p> <p>It is important the notes DO NOT contain the name of the people involved, or the name of the school involved. Providing either of these details might risk identifying someone potentially involved in criminal behaviour.</p> <p>However, the council should provide the year the incident happened, and the vague details of the accusation. It is also crucial that the age and sex of the children involved are disclosed, along with any other details relating to the outcome of any disciplinary process which may have followed (for example suspension).</p> <p>Incidents could involve children accessing pornographic websites, or</p>	<p>Summary:</p> <p>Thank you for your request.</p> <p>We do not record referrals made to Children's Services within particular categories and are therefore unable to confirm overall numbers that specifically relate to pupils from our schools involved in incidents as described in your FOI request.</p> <p>It maybe helpful to explain that the information required is primarily held by the individual school(s) concerned in a variety of formats and in order to retrieve this information an Officer would have to manually interrogate a vast number of records to differentiate the precise information required to satisfy this request. In doing so, this would greatly exceed the appropriate time limit.</p> <p>Under the Freedom of Information Act the Council has a right to refuse a request for information held if the cost of complying with a request exceeds the appropriate limit. The appropriate limit for local authorities is £450 or 2.5 days or 18 hours. We believe in this case such an exemption applies and has decided to refuse your request for information under section 12(1) of the Act.</p> <p>12 Exemption where cost of compliance exceeds appropriate limit</p> <p>(1) Section 1(1) does not oblige a public authority to comply with a request for information if the authority estimates that the cost of complying with the request would exceed the appropriate limit.</p>

Information Governance Report

Responses to Requests

					<p>engaging in some sort of sexual activity with another. This request is being sent to 150 local authorities with the view of examining the prevalence of sexual acts in schools, nationally. It may be that the council has no record of any incidents of this nature. Likewise, the council might not be responsible for running schools or social services in its area. In which case, please state this is the case and return the request. If there are any questions about data protection issues, please get in touch at the earliest opportunity by telephone. My mobile number is below.</p>	
Media	17271	23/09/2013	21/10/2013	Housing Benefit Service	<p>Subject: Discretionary housing payments</p> <p>According to the most recent available figures, the number of people within your local authority area who have been impacted by the removal of the spare room subsidy, also known as the 'bedroom tax'</p>	<p>Summary:</p> <p>1. According to the most recent available figures, the number of people within your local authority area who have been impacted by the removal of the spare room subsidy, also known as the 'bedroom tax'. There are currently a total of approximately 2,031 household affected by the 'bedroom tax' in the borough. 2. The total amount of discretionary housing payment funding awarded to your local authority to date this financial year.</p>

Information Governance Report

Responses to Requests

					<p>2. The total amount of discretionary housing payment funding awarded to your local authority to date this financial year</p> <p>3. The total amount of discretionary housing payment funding spent by your local authority to date this financial year</p> <p>4. The total amount of discretionary housing payment spent on 'removal of the spare room subsidy' cases this financial year</p> <p>5. The number of tenants who have received some discretionary housing payment funding to date specifically for help dealing with the impact of the removal of the spare room subsidy</p> <p>6. Any official guidance which sets out the councils approach to deciding awards of discretionary housing payment</p>	<p>The authority has received interim funding from Government of £824,298.00 to date. The total Government funding available to Newham for 2013/14 is £2,472,896.00.</p> <p>3. The total amount of discretionary housing payment funding spent by your local authority to date this financial year.</p> <p>As of 11.10.2013 the authority has awarded £424,057.52 in Discretionary Housing Payments to this financial year.</p> <p>4. The total amount of discretionary housing payment spent on 'removal of the spare room subsidy' cases this financial year.</p> <p>As of 11.10.2013 a total of £141,814.41 in Discretionary Housing Payments has been awarded to tenants affected by the 'bedroom tax'.</p> <p>5. The number of tenants who have received some discretionary housing payment funding to date specifically for help dealing with the impact of the removal of the spare room subsidy.</p> <p>As of 11.10.2013 a total of 242 tenants affected by 'bedroom tax' have received an award of Discretionary Housing Payment.</p> <p>6. Any official guidance which sets out the councils approach to deciding awards of discretionary housing payment.</p> <p>Please find attached the authority's policy on awarding Discretionary Housing Payment. This policy is currently under review.</p>
Business	17303	23/09/2013	29/10/2013	Adult Services (FOI)	<p>Subject: Placements</p> <p>We request information relating to care fee rates paid for the provision of adult</p>	<p>Summary:</p> <p>We request information relating to care fee rates paid for the provision of adult care services</p> <p>1. How many placements do you fund in privately</p>

Information Governance Report

Responses to Requests

				<p>care services</p> <ol style="list-style-type: none"> 1. How many placements do you fund in privately operated homes? 2. How many placements do you fund in your own and other Local Authority run facilities? 3. What are the average fees paid for residential and nursing care to private operators? 4. What is the average fees paid for the same resident profile, as above in a Local Authority run facility? 5. How many Local Authority placements do you have with the full cost being paid by the resident? 6. How many placements do you have in a privately operated home where a top up/3rd party payment is applied? 7. How many placements do you have in a Local Authority facility where a top up/3rd party payment is applied? 8. What are the average top up/3rd party rates for both operators as above? 9. Do you provide a premium rate for Dementia Care 	<p>operated homes?</p> <p>From our current system, we unable to differentiate between expenditure on private sector and not-for-profit social care providers. All figures are therefore based on expenditure on all independent sector activity. In 2012/13, we procured, on average, 699 nursing and residential care placements per week.</p> <ol style="list-style-type: none"> 2. How many placements do you fund in your own and other Local Authority run facilities? We do not run any in-house residential care homes. We do not procure any placements in other local authority care homes. 3. What is the average fees paid for residential and nursing care to private operators? The average weekly fee paid to independent sector residential and nursing care home providers was £670.43. 4. What is the average fees paid for the same resident profile, as above in a Local Authority run facility? Not applicable. 5. How many Local Authority placements do you have with the full cost being paid by the resident? The service user funds the full cost of the placement. As this activity does not have an impact on the finances of the authority we cannot state how many self-funders there are in the Borough. How many placements do you have in a privately operated home where a top up 3rd party payment is applied? We have not to date systematically recorded top-up arrangements. However we are working on revised recording practices. From recent provider feedback top ups are minimal. 7. How many placements do you have in a Local Authority facility where a top up/3rd party payment is applied? See 2
--	--	--	--	--	---

Information Governance Report

Responses to Requests

				<p>services? 10. What is this rate? 11. Do you have a base/expected/usual fee rate? 12. What are these rates?</p>	<p>8. What are the average top up/3rd party rates for both operators as above? See question 6. 9. Do you provide a premium rate for Dementia Care services? Yes 10. What is this rate? The rate is £479.75 for Dementia residential, £631.25 for dementia nursing including FNC. 11. Do you have a base/expected/usual fee rate? Yes 12. What are these rates? The rate is £454.50 for residential, £607 for nursing dementia including FNC. Thank you for your clarification request. Your original request referred to ALL social care placements in residential and nursing care whereas the follow-up request queries information relating to older people in residential placements. The information you require is detailed below.</p> <p>Q3. Older People residential was £548 Older People nursing was £539 Q10 - Q12. In the borough we can confirm that we usually pay the full amount including FNC, deducting client contribution and reclaim the FNC. The current benchmarks are as follows: Nursing Up to £498.30 (plus FNC - currently £109.79) £608.09. Nursing Dementia Up to £522.55 (plus FNC – currently £109.79) £632.31.</p>
--	--	--	--	--	---

Information Governance Report

Responses to Requests

						We trust that the information provided is satisfactory.
Business	17307	24/09/2013	21/10/2013	Complaints and Member Enquiries	<p>Subject: School Agency Spend</p> <p>The 2012/13 school agency staff spend data for primary schools, secondary schools, special schools and nurseries</p> <p>The list of suppliers used relating to these expenditure with spend amount per supplier</p> <p>I would prefer to receive the information in the excel spreadsheet template that I have provided which includes CFR codes.</p>	<p>Summary:</p> <p>Please find the attached spreadsheet which details the annual spend on agency staff by all Newham schools for the last full financial year 2012-2013.</p> <p>The Department for Education now provides school spend information in respect of individual schools in Newham and across the country on its website. This can be found on the schools performance table information and includes related statistics such as total annual support teacher spend, per pupil.</p> <p>For your ease of reference please see the Department for Education website below http://www.education.gov.uk/schools/performance/geo/la316_all.html</p> <p>The further breakdown of information you have requested in respect of the suppliers of staff and levels/specialities of agency staff is not held centrally by the authority. It is recommended you contact the schools directly for this degree of local detail.</p> <p>For your ease of reference, please see the web link below which lists Newham's schools. http://www.newham.gov.uk/Pages/Services/Schools-Directory.aspx</p>
Business	17315	25/09/2013	23/10/2013	Finance	<p>Subject: Construction Contractors</p> <p>1. How you procure</p>	<p>Summary:</p> <p>1. Newham uses Construction line to source Contractors for Projects under the EU limit (£4,348,350). Companies</p>

Period: 01/10/2013 To 31/10/2013

Information Governance Report

Responses to Requests

				<p>Construction Contractors</p> <p>2. If by your own framework, please tell me:</p> <p>a. The titles and content of the relevant frameworks</p> <p>b. Who is on the current frameworks</p> <p>c. The start and end dates of the frameworks</p> <p>d. Any possible extension periods to the frameworks</p> <p>e. The name and contact email of person responsible for the Frameworks.</p> <p>I am particularly interested in contracts/works/frameworks related to mechanical services (plumbing & heating).</p>	<p>would be sourced using the random search facility to provide a wider opportunity. Construction line is the UK's pre-qualification certification scheme for construction-related contractors. It is supported by the Office of Government Commerce and the Department of Communities and Local Government.</p> <p>The tender list of approved companies which would have been randomly sourced would be invited to tender via NECTR, Newham's Electronic Contract and Tendering Resource. This is our web based system designed specifically for all procurements undertaken by the London Borough of Newham.</p> <p>2. The Council do not procure through our own Construction frame work but the Council has signed access agreements to use OJEU frameworks operated by other Authorities.</p> <p>South East and London Construction Framework for Major Contracts (iESE)</p> <p>The main areas of activity will comprise individual projects or programmes for new build work and/or extensions and/or improvements and/or renovations and/or major reinstatement, repairs and maintenance and/or building site infrastructure works to a range of buildings across local and central government and other Public Bodies ranging from green field to complex inner city sites. In some instances, this may include drainage, roads, flood defence, contamination remediation and laying services infrastructure. Projects will comprise construct only, design & build and develop & construct.</p> <p>A contract range between £1,000,000 and £2,500,000,000.</p> <p>Start date - 22/07/2011</p> <p>Completion date - 25/07/2015</p> <p>Framework Duration 4 Years</p>
--	--	--	--	---	---

Information Governance Report

Responses to Requests

						<p>London Borough of Barking and Dagenham Framework for Major Construction Works</p> <p>Contractors appointed to the Education and other services framework will be required to carry out major refurbishment and modernisation projects and building extensions in both occupied and unoccupied premises as well as new build projects for both educational and public premises and works in parks and public spaces. Estimated construction cost over £1,500,000.</p> <p>Contractors appointed to the General construction (lower value) lot should be capable of carrying out smaller scale refurbishment, modernisation and new build projects in all types of property including the public housing stock, education and other public premises. Projects are likely to include extensions to existing buildings as well as the construction of small new build projects. Estimated construction cost between £50,000 and £2,000,000.</p> <p>Start date - 18/05/2012</p> <p>Completion date - 17/05/2016</p> <p>Framework duration 4 years</p>
Business	17316	25/09/2013	23/10/2013	Anti-Social Behaviour	<p>Subject: Noise Nuisance</p> <p>1. How many statutory nuisance complaints has the council received in total between 1st January 2013 and 22nd September 2013?</p> <p>2. How many noise abatement orders have been made between 1st January 2013 and 22nd September 2013?</p>	<p>Summary:</p> <p>I am looking to source information under the Freedom of Information Act 2000. The questions I hope you will be able to answer are as follows:</p> <p>1. How many statutory nuisance complaints has the council received in total between 1st January 2013 and 22nd September 2013?</p> <p>At the initial point of the recording of complaints it is only noted on our systems that the complaint relates to a noise nuisance. For the requested period there has been a total of 6503 noise nuisance complaints. In order to establish</p>

Information Governance Report

Responses to Requests

				<p>3. How many 'noise abatement' orders have been broken between 1st January 2013 and 22nd September 2013?</p> <p>4. In how many instances between 1st January 2013 and 22nd September 2013 has the council been granted an order to remove equipment from residential premises as a result of complaints regarding noise disturbance?</p> <p>5. How many complaints has the council received in each of the following categories since 1st January, 2013? (If a complaint falls into more than one category, please select the category you believe to be most appropriate. Please do NOT list complaints twice.)</p> <p>Noise E.g. from loud music, home improvements, domestic alarms.</p> <p>Animals E.g. smells, fouling and damage created by animals. The keeping of an excessive number of animals. Potentially dangerous</p>	<p>as to whether the noise nuisance constitutes a statutory noise nuisance it would be necessary for an officer to attend the location and actual hear or witness the nuisance to determine as to whether it constitutes a statutory noise nuisance. Our systems are unable to readily retrieve this information in respect of those reports which subsequently went on to be classified as a statutory noise nuisance.</p> <p>In order to accurately retrieve this information from the individual reports of noise nuisance an officer would be required to manually interrogate each of the reports and follow ups for each noise complaint individually, which are in excess of 6500, to be able to identify the additional action taken and the whether the initial complaint was subsequently classified as a statutory noise nuisance, whether an abatement order was issued and whether it had subsequently been breached. This manual exercise would exceed the appropriate limit.</p> <p>Under the Freedom of Information Act the Council has a right to refuse a request for information held if the cost of complying with a request exceeds the appropriate limit. The appropriate limit for local authorities is £450 or 2.5 days or 18 hours. We believe in this case such an exemption applies and has decided to refuse your request for information under section 12(1) of the Act.</p> <p>12 Exemption where cost of compliance exceeds appropriate limit (1) Section 1(1) does not oblige a public authority to comply with a request for information if the authority estimates that the cost of complying with the request would exceed the appropriate limit.</p> <p>2. How many 'noise abatement' orders have been made between 1st January 2013 and 22nd September 2013? There have been a total of 64 noise abatement orders</p>
--	--	--	--	---	--

Information Governance Report

Responses to Requests

				<p>animals. Refuse, accumulation and deposits ;V e.g. rubbish left in gardens or private alleyways Condition & maintenance of domestic premises e.g. guttering, garden & hedges, hygiene, vermin & pests, any other general maintenance Parking & vehicles e.g. including mobile homes, caravans and all other motorised or non-motorised vehicles</p>	<p>made in the requested time frame. 3. How many 'noise abatement' orders have been broken between 1st January 2013 and 22nd September 2013? In order to accurately retrieve this information it would be necessary to conduct a manual review of the relevant case files to determine any breaches within the relevant time frame. This manual retrieval together with the time already spent by officers in the retrieval of the information provided would exceed the appropriate limit set out by the FOI Act. Please see our response to Question 1. It may be useful to note the service has indicated that they estimate the number of orders broken to be in the region of thirty. 4. In how many instances between 1st January 2013 and 22nd September 2013 has the council been granted an order to remove equipment from residential premises as a result of complaints regarding noise disturbance? In the requested time frame there have been no orders granted to permit the Council to remove equipment from residential premises in response to a complaint of a noise nuisance. 5. How many complaints has the council received in each of the following categories since 1st January, 2013? (If a complaint falls into more than one category, please select the category you believe to be most appropriate. Please do NOT list complaints twice.) Noise E.g. from loud music, home improvements, domestic alarms. 6503 reports Animals E.g. smells, fouling and damage created by animals. The keeping of an excessive number of animals. Potentially dangerous animals. 201 reports Refuse, accumulation and deposits – e.g. rubbish left in</p>
--	--	--	--	---	--

Information Governance Report

Responses to Requests

						<p>gardens or private alleyways. 2525 reports Condition & maintenance of domestic premises e.g. guttering, garden & hedges, hygiene, vermin & pests, any other general maintenance. 160 reports specifically in relation to overgrown vegetation and high hedges. Parking & vehicles e.g. including mobile homes, caravans and all other motorised or non-motorised vehicles 939 reports.</p> <p>It should be noted that the figures provided above have been retrieved from the Council's system which relates to enforcement following reports received from residents. For the general headings you have provided for each of the complaints, upon initial receipt of reports from residents these would be forwarded to different teams throughout the Council, whom would subsequently record and manage the reports through different systems. Therefore the figures given above are likely to significantly under represent the true number of reports for the general headings given.</p> <p>It is not possible within the appropriate limit to reconcile the reports for the specified time frame from the different teams across the Council which apply to the general headings stated in your request. Please see our response to Question 1.</p> <p>Should there be a particular service area which you would specifically be interested in receiving a full breakdown of reports/complaints received and specify the exact type of report, you are welcome to resubmit a further request.</p>
Public	17308	25/09/2013	23/10/2013	Parking Fines	Subject: 2012 Civil	Summary:

Information Governance Report

Responses to Requests

				<p>Enforcement Officer Data</p> <p>I request pseudonymised information about Parking Enforcement as carried out by or on behalf of Newham Borough Council in the 2012 calendar year, broken down by Civil Enforcement Officer (CEO). Specifically, for each calendar month of the year 2012 and each CEO, please provide the following statistics:</p> <ol style="list-style-type: none"> 1. Anonymous Identifier of CEO (can be e.g. a badge number or any other numbering, as long as the same CEO gets the same identifier from month to month) 2. Number of PCNs issued during the month by CEO 3. Number of hours (including overtime) worked by CEO 4. Number of overtime hours worked by CEO 5. Number of days sick leave taken by CEO <p>For the 2012 calendar year as a whole please also state for each CEO:</p> <ol style="list-style-type: none"> 1. Whether or not the CEO's 	<p>Thank you for your request.</p> <p>1 - 5. We can confirm that Civil Enforcement Officers (CEO's) are employed by the Councils contractor Mouchel. We can further advise that the relationship of employment between Mouchel and their CEO's fall outside the requirements of the Freedom of Information Act (FOIA). The Council's annual reports on Parking and Enforcement are published on our website at http://www.newham.gov.uk/Pages/Category/Parking.aspx. For the 2012 calendar year</p> <ol style="list-style-type: none"> 1. As previously stated, CEO's are employed by the Councils contractor and as a result their records are not subject to disclosure under FOIA. 2. As previously stated, CEO's are employed by the Councils contractor and as a result their records are not subject to disclosure under FOIA.
--	--	--	--	--	---

Information Governance Report

Responses to Requests

					<p>employment was terminated during the 2012 calendar year, and if so whether the termination was voluntary or involuntary.</p> <p>2. The number of disciplinary proceedings (formal or informal) held involving the CEO</p>	
Public	17309	25/09/2013	23/10/2013	Council Tax	<p>Subject: LHA/HB costs</p> <p>1. how much was spent on Housing Benefit payments in the year 2012/2013</p> <p>2. How much was spent on Local Housing Allowance payments in the year 2012/2013</p> <p>3. How many households was the LHA paid for?</p> <p>4. How many households was the Social Housing/Housing Benefit paid for?</p>	<p>Summary:</p> <p>1. How much was spent on Housing Benefit payments in the year 2012/2013 Newham's total housing benefit payments awarded for 2012/13 was £268,172,178.35.</p> <p>2. How much was spent on Local Housing Allowance payments in the year 2012/2013. Unfortunately our systems are unable to separate out Local Housing Allowance payments from other payments of housing benefit made. We are able to state that £94,951,792.22 net of overpayments was awarded in housing benefit based on Local Housing Allowance during 2012/13.</p> <p>3. How many households was the LHA paid for? A total of 14,275 claimants received some award of housing benefit based on Local Housing Allowance during 2012/13.</p> <p>4. How many households was the Social Housing/Housing Benefit paid for? A total of 22,751 claimants received some award of housing benefit for social housing (secure council and registered social landlord tenancies) during 2012/13</p>

Information Governance Report

Responses to Requests

Public	17310	25/09/2013	24/10/2013	Adult Services (FOI)	<p>Subject: No Next of Kin - Foreign Nationals</p> <p>1. What are the current statistical figures for residents of the Council in terms of nationality? Request is for actual figures and percentage of the population of the local area.</p> <p>2. Does the Council have knowledge of the country of origin of people who die in the UK with no next of kin or family? How does this get established?</p> <p>3. What assistance does the Council provide in times of death to people who die in the UK with no next of kin in the country?</p> <p>4. Statistically, how many of these deaths has the Council had to provide assistance for in the past 3 years?</p> <p>5. How many of these deaths were of non EU nationals*.</p> <p>6. Can the statistics be further disaggregated to reflect how many were from Africa, and which specific countries?</p>	<p>Summary:</p> <p>Thank you for your request.</p> <p>Q1. Please visit the Authority's website at http://www.newham.info for further information.</p> <p>Q2. We have limited knowledge of country of origin and make every effort to trace relatives, by way of carrying out property searches, contact friends/ embassies etc. Please be aware that these initial investigations are not for the specific purpose of finding out the deceased country of origin.</p> <p>Q3. The Authority performs funeral arrangements under S.46 Public Health (Control of Disease) Act 1984. Section 46 (1) of the Public Health Act 1984 the 'local authority has a duty to provide a burial or cremation of any person who had died or been found dead in their area where it appears to the authority that not suitable arrangements for the disposal of the body have been or are being made otherwise than by the Authority.</p> <p>Q4. In the last 3 years the Authority has provided assistance to approx 30 cases, which is on average 10 cases per year.</p> <p>Q5. We are unable to provide an accurate figure for non EU nationals. As stated previously it is not always clear what a person's status is. It maybe helpful to explain that when a resident in the Newham area dies outside of hospital and there is no next of kin to assist with funeral arrangements, then the Authority has a duty under S.46 Public Health (Control of Disease) Act 1984, to make the necessary arrangements for a public health funeral. Again, we would not necessarily be able to establish status but there is no legal requirement that we do so.</p>
--------	-------	------------	------------	----------------------	---	--

Information Governance Report

Responses to Requests

				<p>7. What is the financial cost to the Council per death to provide this assistance? What does the cost entail when broken down?</p> <p>8. Would this be a cost that the Council would be looking to try make savings on, in light of the government policy of making cuts and savings?</p> <p>9. How much has the council spent on death from people of African origin in each of the past 3 years?</p> <p>10. Would the Council support an initiative that seeks to engage with government on a policy review that may bring about changes that could require non EU nationals coming to the UK to take personal responsibility for the full cost implications of an unfortunate eventuality befalling them, and their families/dependents, while living in the UK.</p> <p>11. Would there be any legal, policy or administrative impediments that can be anticipated if this initiative were to be launched? If so,</p>	<p>Q6. No, the statistics cannot be further disaggregated to reflect how many were from Africa, and which specific countries.</p> <p>Q7. The cost would vary in each individual case depending on assets recovered/ and amount of time deployed by staff and external agencies etc</p> <p>Q8. Local Authorities have a statutory duty under the Public Health Act to provide this service. The costs are outside of the Authority control to some extent and therefore not about cuts but market rates. As a local Authority where possible we also try to meet the cultural and religious requirements of the deceased.</p> <p>Q9. Zero.</p> <p>Q10. As you are seeking the Authority's opinion, this is therefore not a valid question which is not covered under the purposes of FOI.</p> <p>Q11. This would impact on the Sec 46 of the Public Health Act.</p> <p>Q12 & Q13. We can advise none at present.</p> <p>We trust that the information provided is satisfactory.</p>
--	--	--	--	---	--

Information Governance Report

Responses to Requests

					<p>which one?</p> <p>12. What is the obligation, if any, on foreign embassies to take on the burial and or repatriation of bodies of their nationals?</p> <p>13. If they do, how is this procedurally administered?</p>																	
Public	17323	26/09/2013	24/10/2013	Adult Services (FOI)	<p>Subject: FACS Care Numbers</p> <p>1. The number of people with substantial needs (under FACS criteria) who received council adult care services in 2010/11</p> <p>2. The number of people with critical needs (under FACS criteria) who received council adult care services in 2010/11</p> <p>3. The number of people with substantial needs (under FACS criteria) who received council adult care services in 2011/12</p> <p>4. The number of people with critical needs (under FACS criteria) who received council adult care services in 2011/12</p> <p>5. The number of people with substantial needs</p>	<p>Summary:</p> <p>Unfortunately our computerised systems are unable to report on service user's evaluation of need according to whether or not they receive services. Our computerised systems record this information where available according to the assessments of individuals rather than the services they receive. We have provided the information we have been able to retrieve and hope this may still be of use to you.</p> <p>Please see the table below which details the numbers of assessments completed for individuals and the evaluation of their needs, for the requested years.</p> <table border="1"> <thead> <tr> <th>Year</th> <th>2010-11</th> <th>2011-12</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>Critical</td> <td>153</td> <td>76</td> <td>357</td> </tr> <tr> <td>Substantial</td> <td>996</td> <td>808</td> <td>609</td> </tr> <tr> <td>Total</td> <td>1659</td> <td>1428</td> <td>1300</td> </tr> </tbody> </table> <p>It should be noted there are a number of qualifications which should be applied in the interpretation of this data, due to the limitations of the information we are able to readily compile from our computerised systems. The reasons for this are detailed below.</p> <p>The total numbers in the data provided is underreporting as it does not include Mental Health. This data comes from an external source and we are not able to verify</p>	Year	2010-11	2011-12	2012-13	Critical	153	76	357	Substantial	996	808	609	Total	1659	1428	1300
Year	2010-11	2011-12	2012-13																			
Critical	153	76	357																			
Substantial	996	808	609																			
Total	1659	1428	1300																			

Information Governance Report

Responses to Requests

					(under FACS criteria) who received council adult care services in 2012/13 6. The number of people with critical needs (under FACS criteria) who received council adult care services in 2012/13	easily who has critical and substantial needs in alignment with the data already held by Adult Services. The data provided is based on the number of people who had assessments rather than number of people who received services. Our computerised systems are unable to provide data on the numbers of those actually receiving services and the information in relation to the valuation of need is recorded by assessment. In the compilation of the data it was noted that a significant number of service users do not have the FACS eligibility completed in the online records and therefore these would not be included in the data provided. Our systems are also unable to breakdown in to any further detail on the type of service user.
Public	17320	26/09/2013	24/10/2013	CYPS - Schools Traded Services	Subject: Two Year Old - Free Early Edu Places 1. How many two-year-olds within your local authority area are currently eligible for the "free early education for two-year-olds from lower income households" offer (most recent figures)? 2. How many two-year-old places are available within your local authority area (most recent figures)? 3. How many places have been taken up by eligible two-year-olds (most recent figures)?	Summary: 1. Our Council Tax and Benefits Service from the records of families held estimate approximately 923 families with two year old children are eligible for free early education placements. 2. The last figures held for our childcare sufficiency figures are a total of 829 placements but this number relates to 2012. It should be noted that this figure is now out of date as we have been working hard to develop new provider placements for anticipated future demand for places. 3. Local providers have submitted a total of 574 approved applications from families with two year old children who have taken up free early education placements in the borough.

Information Governance Report

Responses to Requests

					Please provide the source for each figure given.	
Public	17296	26/09/2013	24/10/2013	Communications	<p>Subject: Under The Stars 2013 Budget</p> <p>Please forward details of Newham's estimated & budgeted costs for the event - Under The Stars 2013</p>	<p>Summary:</p> <p>We are now able to provide the full and final costs of this year Under The Stars, in line with the information you originally requested under FOI request E16483. The full and total cost of this year's four day Under The Stars event, enjoyed by 35,000 people, was £395,281.65.</p>
Business	17321	26/09/2013	24/10/2013	CYPS - Corporate Parenting	<p>Subject: Children leaving care</p> <p>1. What was the value of the Leaving Care Grant in your authority for the year 2012-13? Namely, how much money were children leaving care in 2012-13 given by the authority to start their new life and set up home? N.B. If this amount differs from the current value of the Leaving Care Grant, please provide the current value.</p> <p>2. Does your local authority support looked-after young people, other than those with special needs, to remain living with their foster carers beyond their 18th birthday?</p> <p>3. If yes, how many young</p>	<p>Summary:</p> <p>Thank you for your request.</p> <p>1. What was the value of the Leaving Care Grant in your authority for the year 2012-13? Namely, how much money were children leaving care in 2012-13 given by the authority to start their new life and set up home? N.B. If this amount differs from the current value of the Leaving Care Grant, please provide the current value. We can confirm that it was previously £1,300 and is now £2,000.</p> <p>2. Does your local authority support looked-after young people, other than those with special needs, to remain living with their foster carers beyond their 18th birthday? Yes, this policy is supported and considered in cases where a young person has expressed the wish to remain with their foster carer beyond aged 18. In most situations, the arrangement is turned into a 'supported lodgings' placement, though there are a small number of cases where the placement remains at a fostering rate.</p> <p>3. If yes, how many young people aged 18 or over are</p>

Information Governance Report

Responses to Requests

					people aged 18 or over are currently looked-after by your local authority?	currently looked-after by your local authority? None. Should a young person aged 18+ who remains 'Looked After' and stays on in their placement they are categorised as a 'Former Relevant Young Person'.
Public	17326	27/09/2013	24/10/2013	Complaints and Member Enquiries	<p>Subject: Agency spend in schools for Academic year 12-13</p> <p>I am interested in the amounts paid by all Schools in Newham LEA to third parties in relation to temporary agency staffing cover. My hope is to receive an electronic breakdown of amounts paid through the department's purchase ledger by school for the last Academic year ending 2013. Please can you supply the following information in an excel spread sheet format:-</p> <p>School Name – URN or DFE number – agency/supplier name – total amount paid</p>	<p>Summary:</p> <p>Please find the attached spreadsheet which details the annual spend on agency staff by all Newham schools for the last full financial year 2012-2013. The Department for Education now provides school spend information in respect of individual schools in Newham and across the country on its website. This can be found on the schools performance table information and includes related statistics such as total annual support teacher spend, per pupil. For your ease of reference please see the Department for Education website below http://www.education.gov.uk/schools/performance/geo/la316_all.html The further breakdown of information you have requested in respect of the suppliers of staff and levels/specialities of agency staff is not held centrally by the authority. It is recommended you contact the schools directly for this degree of local detail. For your ease of reference, please see the web link below which lists Newham's schools. http://www.newham.gov.uk/Pages/Services/Schools-Directory.aspx</p>
Business	17314	27/09/2013	24/10/2013	Business Rates	Subject: Business Credits - with LofA	Summary:

Information Governance Report

Responses to Requests

					<p>1. Details of all genuine credits that are held on your business rates system to include: credits written away to suspense/ control accounts</p> <p>2. Amounts written off</p> <p>3. Credits which are due to non individuals.</p> <p>Appropriate letters of authority are attached.</p> <p>Please exclude all non genuine credits that may have arisen as a result of internal accounting practices or system changes.</p>	<p>We have reviewed our systems and we have been unable to locate any credits held on any business rates accounts for any of the clients for whom you provided letters of authority.</p>
Public	17328	27/09/2013	24/10/2013	Housing Benefit Service	<p>Subject: Housing Benefit/LHA Payments</p> <p>1. How much was spent on Housing Benefit payments in the year 2012/2013</p> <p>2. How many households was the Housing Benefit paid for?</p> <p>3. How much was spent on Local Housing Allowance payments in the year 2012/2013</p> <p>4. How many households was the Local Housing</p>	<p>Summary:</p> <p>1. How much was spent on Housing Benefit payments in the year 2012/2013 The total housing benefit awarded for 2012/13 was £270,412,646.80. This resulted in payments after recovery of overpayments of £268,172,178.35</p> <p>2. How many households was the Housing Benefit paid for? A total of 22,751 claimants received some award of housing benefit for social housing (secure council and registered social landlord tenancies) during 2012/13.</p> <p>3. How much was spent on Local Housing Allowance payments in the year 2012/2013. Unfortunately our systems are unable to separate out</p>

Information Governance Report

Responses to Requests

					Allowance for paid for?	Local Housing Allowance payments from other payments of housing benefit made. We are able to state that £94,951,792.22 net of overpayments was awarded in housing benefit based on Local Housing Allowance during 2012/13. 3. How many households was the LHA paid for? A total of 14,275 claimants received some award of housing benefit based on Local Housing Allowance during 2012/13.
Business	17312	27/09/2013	24/10/2013	Public Health, Safety & Licensing	<p>Subject: Payments to Council</p> <p>Please provide any details of payments made to the Council, its employees or councillors in connection with the funding of legal action or other related support by: The Campaign for Fairer Gambling Stop the FOBT campaign Derek Webb Hannah O'Donnell Prime table Games Likewise any correspondence (including e-mails) or minutes of minutes with same. Details of any agreement in which legal risk/costs has been underwritten by the aforementioned</p>	<p>Summary:</p> <p>No payments were made to or received by our Licensing or Legal Services teams in respect of the funding of any legal action made by the named individuals and organisations.</p>

Information Governance Report

Responses to Requests

					organisations																									
Business	17329	27/09/2013	24/10/2013	Parking Fines	<p>Subject: Business Parking Permits</p> <p>Number of and names of people, who have "business parking permits or are registered with LBN for BPP's, that work for NEWTEC/ East London child care institute.</p>	<p>Summary:</p> <p>Thank you for your request.</p> <p>We can confirm that we have no current business parking permits for the above organisations. We trust that the information provided is satisfactory.</p>																								
Political	17330	27/09/2013	24/10/2013	Human Resources	<p>Subject: Senior Officer Pay</p> <p>Under the Freedom of Information Act I request the release of the following information: How many individuals are employed by your organisation on annual salaries of</p> <p>(a) £65,000 - £74,999 (b) £75,000 - £99,999 (c) £100,000 - £149,999 (d) £150,000 - £199,999 (e) £200,000+.</p>	<p>Summary:</p> <p>Please see the table below which details the total number of employees on annual salaries in the salary bands requested.</p> <table style="margin-left: auto; margin-right: auto;"> <tr> <td></td> <td style="text-align: center;">£65,000 - £74,999</td> <td style="text-align: center;">£75,000 - £99,999</td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td style="text-align: center;">£100,000 - £149,999</td> <td style="text-align: center;">£150,000 - £199,999</td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td style="text-align: center;">£200,000+</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>No. of Employees</td> <td style="text-align: center;">38</td> <td style="text-align: center;">40</td> <td style="text-align: center;">10</td> <td style="text-align: center;">4</td> <td style="text-align: center;">0</td> </tr> </table>		£65,000 - £74,999	£75,000 - £99,999					£100,000 - £149,999	£150,000 - £199,999					£200,000+					No. of Employees	38	40	10	4	0
	£65,000 - £74,999	£75,000 - £99,999																												
	£100,000 - £149,999	£150,000 - £199,999																												
	£200,000+																													
No. of Employees	38	40	10	4	0																									
Public	17322	27/09/2013	28/10/2013	Human Resources	<p>Subject: Revenues Staffing</p> <p>In your authority specifically</p>	<p>Summary:</p> <p>Thank you for your request.</p>																								

Information Governance Report

Responses to Requests

				<p>what functions does the revenues and exchequer manager perform and what is the salary range for this post. within this area please provide details of employment of permanent temporary or contract staff in the last 3.5 years and the previous local authority they worked for i.e. date of employment to Newham, role employed into and previous local authority they worked for.</p>	<p>The Revenues & Exchequer Manager has overall management responsibility for the Councils Revenues & Exchequer Services.</p> <p>The post holder is responsible for strategically managing the Revenues & Exchequer Service to ensure a comprehensive, efficient and effective Revenue collection and Payment service. The post holder contributes to meeting the Council's priorities by ensuring the delivery of quality, consistent and value for money services through effective service, budget and business planning and performance management.</p> <p>The post holder contributes to meeting political and financial objectives by leading and encouraging the innovation of service delivery methods and improvements through active engagement with staff, trade unions, communities, partners and businesses to improve outcomes.</p> <p>They are also responsible for establishing and maintaining an outcome focused team which develop staff potential and address underperformance and inefficiencies in activity and ways of working.</p> <p>The Post attracts a salary range of £52,491 - £65,091. In the last 3.5 years the Revenues & Exchequer Service has recruited one permanent and one temporary member of staff. The Revenues & Exchequer Service has also employed two agency workers during this time.</p> <p>Non-Disclosure of Information Under Section 40 of the FOIA</p> <p>Under the Freedom of Information Act we have the right to refuse a request for information held if an exemption applies. We believe in this case such an exemption applies and have decided to refuse your request.</p> <p>We believe that by disclosing an individual's dates of employment to Newham, role and previous local authority</p>
--	--	--	--	---	---

Information Governance Report

Responses to Requests

						<p>experience could potentially result in the identification of individuals. We would apply Section 40, as third party personal data is exempt from disclosure under section 40(2) of the Freedom of Information Act. Disclosure would therefore contravene the first data protection principle, which requires that personal data shall be processed fairly and lawfully by the London Borough of Newham. Section 40 of the Freedom of Information Act 2000 provides an absolute exemption where disclosure of personal data about individuals would contravene any of the data protection principles set out in the Data Protection Act. Therefore there is no requirement to consider the public interest test in disclosure.</p> <p>We trust that the information provided is satisfactory.</p>
Public	17324	27/09/2013	24/10/2013	Business Rates	<p>Subject: Voluntary, Community and Social enterprises who own their own buildings</p> <p>I am requesting a list of all voluntary, community organisations and social enterprises in this borough that own and occupy their own commercial buildings. Please provide name of organisation, address, e-mail and size of building.</p>	<p>Summary:</p> <p>Thank you for your request.</p> <p>We do not hold the ownership details for properties occupied by voluntary, community or social enterprises.</p>
Public	17299	27/09/2013	29/10/2013	Housing Regeneration	<p>Subject: Carpenters Estate</p>	<p>Summary:</p>

Information Governance Report

Responses to Requests

				<p>Projects</p> <p>1. What are the detailed future plans for Carpenters Estate following the failed UCL bid?</p> <p>2. What are current Local Plans and/ or Consultation processes are there for Carpenter's Estate, and how are the stakeholders (i.e. residents and owners) involved in this?</p> <p>3. How are current Local Plans and/ or Consultation Processes been communicated to residents AND owners of properties in Carpenter's Estate?</p> <p>(4) What is your relationship with the London Legacy in developing Carpenter's Estate?</p> <p>(5) Who are the developers interested in Carpenter's Estate?</p> <p>(6) Who are the investors interested in carpenter's Estate?</p>	<p>1. What are the detailed future plans for Carpenters Estate following the failed UCL bid?</p> <p>As advised in a response to an earlier Freedom of Information Request, following the end of negotiations with UCL the Council remains committed to redeveloping the Carpenters Estate and is currently appraising options to take this forward. The most detailed set of options for the development of the estate remain those contained within the Stratford Metropolitan Masterplan.</p> <p>2. What are current Local Plans and/ or Consultation processes are there for Carpenter's Estate, and how are the stakeholders (i.e. residents and owners) involved in this?</p> <p>The Council's Local Plan is Newham's guide to development in the borough up until 2027. It includes the Core Strategy (2012) that sets out a series of core policies and identifies the main sites for development including Stratford and West Ham covering the Carpenters Estate. Information about the Local Plan and the Core Strategy can be accessed at http://www.newham.gov.uk/Pages/Services/Local-plan.aspx There was a process of continuous engagement in preparing the Core Strategy. Public consultations were held on 'Issues and Options' in March 2008, 'Choices' in November 2010, 'Proposed Submission' in February 2011, and 'Post Submission Minor Amendments' in November 2012, alongside a series of stakeholder meetings, Members workshops and other public events which have shaped the strategy. This is summarised in a consultation report published on the website http://www.newham.gov.uk/Documents/Environment%20and%20planning/CoreStrategyStatementOfConsultation.pdf. In addition the London Legacy Development Corporation</p>
--	--	--	--	--	---

Information Governance Report

Responses to Requests

					<p>is preparing its own Local Plan with its own consultation processes. For more information about the LLDC Local Plan please see the LLDC website www.londonlegacy.co.uk.</p> <p>(3) How are current Local Plans and/ or Consultation Processes been communicated to residents AND owners of properties in Carpenter's Estate? As referred to above details of the Local Plan and the consultation process that informed its development are available on the Newham website. To be informed of LLDC consultations around their Local Plan, please email LLDC at planning policy at planningpolicy@londonlegacy.co.uk.</p> <p>(4) What is your relationship with the London Legacy in developing Carpenter's Estate? The Council is the landowner of the Carpenters Estate. Any planning applications resulting from the Council's commitment to redeveloping the Carpenters Estate would be submitted to the London Legacy Development Corporation which is the Local Planning Authority.</p> <p>(5) Who are the developers interested in Carpenter's Estate? In the past a number of parties have expressed an interest in working with the council, but these were not pursued while UCL and Newham Council were in exclusive negotiations. Informal discussions have been taking place with a variety of interested parties but as no decisions have been taken on a preferred development option detail of interested parties remain confidential.</p> <p>(6) Who are the investors interested in Carpenter's Estate? As above, as no decisions have been taken on a preferred development option for the estate, details of interested parties remain confidential.</p>
--	--	--	--	--	---

Information Governance Report

Responses to Requests

Media	17350	30/09/2013	28/10/2013	Complaints and Member Enquiries	<p>Subject: Freedom of Information Statistics</p> <p>1) How many inquiries did you receive in 2010-11, 2011-12, 2012-13 under the Freedom of Information Act?</p> <p>2) How many inquiries did you respond to – in full, i.e. with the information requested - within the statutory 20 day limit?</p> <p>3) How many inquiries did you respond to – partially, i.e. with some of the information requested - within the statutory 20 day limit?</p> <p>4) How many inquiries were responded to after the statutory 20 day period?</p> <p>5) How many inquiries were rejected?</p>	<p>Summary:</p> <p>The information you have requested is contained in reports submitted to the Council’s Audit Board. The following links will take you to information provided to the Board over a period of time:</p> <p>Audit Board - 30th January 2013 (item 7) – Annual report covering April 2011 to March 2012 https://mgov.newham.gov.uk/ieListDocuments.aspx?CId=828&MId=9195&Ver=4</p> <p>Audit Board - 21st September 2011 (item 9) –Half year report January to June 2011 https://mgov.newham.gov.uk/ieListDocuments.aspx?CId=828&MId=7480&Ver=4</p> <p>Audit Board - 7th February 2011 (item 7) - Annual report covering August 2009 to November 2010 https://mgov.newham.gov.uk/ieListDocuments.aspx?CId=828&MId=7476&Ver=4</p> <p>The annual report covering April 2012 to March 2013 is scheduled to be presented to the next Audit Board meeting to be held on 13th November 2013. You will be able to access the report within the next couple of weeks at: https://mgov.newham.gov.uk/ieListDocuments.aspx?CId=828&MId=9738&Ver=4</p> <p>In the meantime, I can inform you that the Council has received a total of 1378 in 2013 so far (January to October).</p> <p>The number of requests received during 2012/13 (April 2012 to March 2013) was 1386 and the performance in responding to requests within the 20 day limit for this period was 95.7%.</p>
-------	-------	------------	------------	---------------------------------	--	--

Information Governance Report

Responses to Requests

Public	17347	30/09/2013	28/10/2013	Mayoral Support Team	<p>Subject: Mayor - Declaration of Gifts</p> <p>In June, Mayor of Newham Robin Wales declaration states 21/06/2013 - Gift: Apple iPad Mini. Value approx. £130.00p offered by Advanced Business Park (China) Holdings Group Ltd, Building 4, Area 3, No. 188, Western Road, South 4th Ring Road, Beijing, China/100070; Received as a gift during an overseas visit to Beijing. The value is based on the goods being locally produced. The Mayor will keep the gift for his personal use and will reimburse the Council to the equivalent value. Please supply the full specification of the iPad he received including memory sizes and any accessories. Please also supply the documentation and any information considered at coming to the £130 value. Please supply the supporting information showing the</p>	<p>Summary:</p> <p>1. iPad mini Wi-Fi 16GB / IOS 6.1. No accessories or Cellular / 3G capacity. 2. The initial £130 valuation was provided verbally to the Mayor's Office based on a Council officer's research of local equivalent prices. No documentation is held to support this initial valuation. The Mayor paid this amount and a declaration was made to reflect this, in line with the Council's policies for the declaration of gifts and hospitality. When he did this the Mayor queried the amount and the methodology by which it was established and asked for an independent valuation to be undertaken via the Council's Interim Monitoring Officer. A revised valuation was provided by officers on the 18th September on behalf of the Council's Interim Monitoring Officer of £209.62. The Mayor then paid in full the revised amount advised and the relevant declaration was amended to reflect this. Following the advice given by the Council's Interim Monitoring Officer, the Mayor further requested that the amount be put into the Council's General Fund rather than any pre-determined service area or budget, which was agreed by the Council's Interim Monitoring Officer. The full amount of £209.62 has been paid into the Council's General Fund. The gift was received in China as stated in the declaration. The packaging reflects its local origin. No receipts or proof of purchase were provided alongside it and therefore no documentation is held that shows it to be of Chinese manufacture or purchase. 3. As above the original valuation was provided by a Council officer. The revised and final independent valuation was provided via the Council's Interim Monitoring</p>
--------	-------	------------	------------	----------------------	---	--

Information Governance Report

Responses to Requests

					goods are locally produced and that cost, Finally please let me know who decided the £130 valuation.	Officer.
Public	17348	30/09/2013	24/10/2013	Cleansing Waste and Recycling Service	<p>Subject: Recycling and Waste contracts</p> <p>Examples of recycling contract you could have:</p> <ul style="list-style-type: none"> • Green Waste Disposal • Household Waste Recycling Centres • Refuse Recycling Street Cleaning • Recycling Collection Services <p>Examples of waste management contract you could have:</p> <ul style="list-style-type: none"> • Waste Development Environmental Assessment • Waste Transfer & MRF (Materials recovery facility) • Waste Disposal Landfill • Bulky Waste <p>For each of the types of contract above please can you send me :</p> <p>1. Contract Type- From the examples given above please state what type of contract this is. Please state</p>	<p>Summary:</p> <p>Thank you for your request.</p> <p>Newham Council is a 'waste collection authority', which means that it is responsible for collecting waste from households. The refuse collection, recycling collection, bulky collection and street cleansing services are all run 'in-house' by the Council.</p> <p>The East London Waste Authority (ELWA) is the associated 'waste disposal authority', and is responsible for arranging for the treatment and disposal of the waste (including recycling and green waste) collected by Newham. ELWA is also responsible for providing re-use and recycling centres for residents to use. ELWA have contracts in place to manage this waste.</p> <p>It should be noted that Newham Council is not in a contractual relationship with ELWA. The relationship between Newham and ELWA is defined by the Environmental Protection Act 1990, is bound by statute, and will continue indefinitely unless there are changes to the primary legislation. As the Council are not in a contractual arrangement with ELWA other aspects of your request are not applicable.</p> <p>We trust that the information provided is satisfactory.</p>

Information Governance Report

Responses to Requests

					<p>other and type of contract if the type of contract is not listed above. In some cases the organisation will have one or two big contracts that are covered in a managed contract please state in the contract description what services the contract provides as well.</p> <p>2. The supplier of the recycling or waste contract</p> <p>3. What is the annual average spends for each of the suppliers. For those organisations with new contracts can you please specify the estimated spend?</p> <p>4. A brief description of what the contract entails. Please to specific to the services provided under these contract(s).</p> <p>5. What is the contract duration of the each of the contract(s)?</p> <p>6. What is the start date of each contract(s)?</p> <p>7. What is the expiry date of each contract(s)?</p> <p>8. When does the organisation intend to review these contract(s)</p>	
--	--	--	--	--	---	--

Information Governance Report

Responses to Requests

					<p>9. Who is responsible for reviewing this contract please send me their full name, actual job title, contact number and their direct email address.</p> <p>Even if the organisation has a managed contract please can you send me all the contract information I have requested including the contact details.</p> <p>If this contract has just been award within the last six months can you please send me information on the shortlist of suppliers that bid on the contract?</p>	
Public	17343	30/09/2013	28/10/2013	Parking Fines	<p>Subject: PCN and FPNs - vehicle details</p> <p>1. Does or have the London borough of Newham collected and retained vehicle registration numbers from vehicles that have been seen/viewed on the London borough of Newham's CCTV system or by parking attendants walking their allotted areas?.</p> <p>2. Does or have the London borough of Newham retained</p>	<p>Summary:</p> <p>Thank you for your request.</p> <p>1. Yes, but only where a Penalty Charge Notice (PCN) has been issued.</p> <p>2. Yes. PCN's issued are retained on the Councils database. In relation to Fixed Penalty Notices (FPN's) these are not issued to vehicles. Please be advised that some FPN's which are issued to vehicle owners are in relation to abandoned vehicles and street/off road repairs to vehicles which have a note of the vehicle registration contained on the FPN record. These type records are retained on the Council's database.</p>

Information Governance Report

Responses to Requests

					<p>vehicle registrations numbers of vehicles that have been issued with either penalty charge notices or fixed penalty notices on either a database or as a hardcopy?</p> <p>3. How long is the data retention period for vehicle registration numbers at the London borough of Newham?</p> <p>4. Which directive or directives will answer the above three questions?</p>	<p>3. As per the Council's 'Records Retention Schedule' the retention period is three years from when the PCN is paid or cancelled. .</p> <p>4. Please visit the link below http://newhamintranet/resources/ict/informationgovernance/dataprotection.htm.</p> <p>We trust that the information provided is satisfactory.</p>
Public	17344	30/09/2013	28/10/2013	CCTV	<p>Subject : CCTV Control Room</p> <p>In issue 284 of the Newham mag, page 6 has an article about CCTV.</p> <p>1. Which London borough of Newham building is the new CCTV control centre housed in?</p> <p>2. How much did the new control centre cost?</p> <p>3. How many staff works in the new control centre?</p> <p>4. Is the WEE link, (web enable enquire link), based in the new control centre?</p> <p>5. Which directive or</p>	<p>Summary</p> <p>1. Which London borough of Newham building is the new CCTV control centre housed in? The control centre is based at Folkestone Road Depot E6.</p> <p>2. How much did the new control centre cost? There were major structural works to the welfare block which included conversion of part of the building into a new control room. The total building welfare block renovation cost was £1.1 million.</p> <p>3. How many staff works in the new control centre? There are a total of 28 directly employed and contract staff who will work from the new control centre however this is a 24/7 operation and staff work a shift system. At our busiest times there will be a maximum of 15 staff on duty.</p> <p>4. Is the WEE link, (web enable enquire link) based in the new control centre? No.</p>

Information Governance Report

Responses to Requests

					directives will answer the above four questions?	5. Which directive or directives will answer the above four questions? This information was provided by the Operations Directorate.
Political	17331	30/09/2013	24/10/2013	Adult Services (FOI)	<p>Subject: Deferred Payment Scheme</p> <p>Under the Freedom of Information Act, please provide me with the following information:</p> <ol style="list-style-type: none"> 1. Does your Council currently offer a deferred payment scheme to help people fund their residential care fees? 2. If so, do you charge interest? If yes, at what rate of interest? 3. How many care home residents in your area currently have a deferred payment arrangement with the council to pay for their residential care fees? 	<p>Summary:</p> <p>Request and Response</p> <p>Under the Freedom of Information Act, please provide me with the following information:</p> <ol style="list-style-type: none"> 1. Does your Council currently offer a deferred payment scheme to help people fund their residential care fees? Yes. 2. If so, do you charge interest? If yes, at what rate of interest? We do not currently charge interest on these arrangements. 3. How many care home residents in your area currently have a deferred payment arrangement with the council to pay for their residential care fees? 36 residents.
Public	17346	30/09/2013	28/10/2013	Cemetery / Mortuary	<p>Subject: Public Health Funerals</p> <ol style="list-style-type: none"> 1. From July 2013 to any pending please provide details of any deceased 	<p>Summary:</p> <p>Following guidance which the Treasury has issued in respect of such FOI requests we have responded to your request in reliance upon the exemptions listed below. Under Section 21 of the Act London Borough of Newham</p>

Information Governance Report

Responses to Requests

					<p>persons you have dealt with who have no known next of kin (or you cannot find next of kin).</p> <p>2. Date of Death and Date of Birth.</p> <p>3. Last known address.</p> <p>4. The date passed onto TSOL or The Duchy Solicitor (plus any pending).</p> <p>5. The Value of estate if known (approximately).</p> <p>6. Please email your response.</p>	<p>is not required to provide information in response to a request if it is already reasonably accessible to you. The information you requested is available from the Treasury Solicitor's Department Bona Vacant Division website at www.bonavacantia.gov.uk</p> <p>The council usually refer estates with a net value of over £500 to the Treasury Solicitor's Department. The department would then publish limited information about those valued at over £5,000, unless a claimant comes forward during the period before publication.</p> <p>In addition to this, the information you requested with regard to the date of birth and last known address are on the death certificate. This information is accessible from the General Register Office at www.gro.gov.uk</p> <p>Further we rely on Section 31 of the Freedom of Information Act. This exemption applies where disclosure would be likely to prejudice a range of investigations and conduct, including the prevention and detection of crime. Releasing information under FOIA is equivalent to publishing it "to the world at large" and so our decision must be based on the likely effect of anyone having access to the requested information. The vast majority of the estates in question contain residential property, which, due to the circumstances of the estate, is likely to be empty, and in many cases will contain assets. Releasing information that identifies, either directly or indirectly, the whereabouts of such properties (and assets) before they have been secured leads to a real and significant risk of theft and fraud. It may also alert unlawful occupiers to the location of empty properties in the borough. This could also interfere with the statutory function to collect bona vacant (ownerless goods) vested in the Crown and would provide an opportunity for criminal acts to be committed. With regards to section 31 above (qualified exemption), a</p>
--	--	--	--	--	--	---

Information Governance Report

Responses to Requests

						<p>'public interest test' is required to determine if the exemption is applicable. In applying this test we have considered the following factors:</p> <p>Factors in favour of disclosure: the general public interest in the promotion of transparency, accountability, public understanding and involvement in the democratic process; the benefits to potential beneficiaries of unclaimed estates of genealogists tracing them down earlier; the resulting likely effect of fewer empty properties in the borough and the commercial benefits to lawyers and genealogists in tracing beneficiaries.</p> <p>Factors against disclosure: disclosure would increase the risk of fraud and theft towards vulnerable estates, and potentially towards individuals; such fraud and theft would diminish the value of estates, estates that potentially have beneficiaries; releasing information which may lead to the identification of empty properties increases the likelihood of unlawful occupation in the borough</p> <p>Whilst there are arguments on each side, we consider that, in the circumstances of the case, the public interest favours withholding this information.</p>
Business	17349	30/09/2013	24/10/2013	Business Rates	<p>Subject: Business Rates Liability</p> <p>1ST FL PT and 2ND FL 24, BARKING ROAD, LONDON, BA Reference:00000154924101</p> <p>GND FL and 1ST FL PT 24, BARKING ROAD, LONDON, BA Reference:00000154924151</p>	<p>Summary:</p> <p>Thank you for your request.</p> <p>Our records show that Kwik Save Stores Limited was liable for the rates charges for the requested period. Under the Freedom of Information Act FOIA 2000 - Section 43 exempts information whose disclosure would be likely to prejudice the commercial interests of any person. Section 43 protects not only the commercial interests of</p>

Information Governance Report

Responses to Requests

					<p>I would be grateful if you could confirm the following information for the above properties / assessments.</p> <p>1. The Liable Party and the Rates payable for the financial years 2005/2006.</p>	<p>third parties but also the commercial interests of the public authority that holds the information;</p> <p>In considering the public interest test the Council has regard to the benefits of maintaining a healthy bidding position during any procurement process, the need to attract a wide range of bidders confident with the way in which the Council would handle their information and how this may affect the Council's bargaining position during future contractual negotiations.</p> <p>We acknowledge that the public interest is served by promoting transparency in the accountability of public funds, ensuring that public money is being used effectively and that the local authority is getting value for money when entering into commercial transactions with companies. On the other hand, however, we recognise and consider that there is a greater public interest in maintaining confidentiality and protecting commercially sensitive information, release of which could damage commercial status in future negotiations, including that of the local authority. As such, we consider that maintaining the exemption outweighs the public interest in disclosure. We are therefore in reliance upon section 43 and unable to divulge information of the rates payable as such disclosure under the Act would likely prejudice the commercial interests of Kwik Save Stores Limited.</p> <p>We trust that the information provided is satisfactory.</p>
Business	17404	01/10/2013	29/10/2013	Complaints and Member Enquiries	<p>Subject: Business Rates Credits</p> <p>(a) Addresses of all commercial properties that</p>	<p>Summary:</p> <p>Under the Freedom of Information Act we have the right to refuse a request for information held if an exemption applies. We believe in this case such an exemption</p>

Information Governance Report

Responses to Requests

					<p>currently have a historic credit on their account above £1,000.</p> <p>(b) The names and addresses of the owners of those properties referred to in (a) if they are a limited company.</p> <p>(c) The amount by which the account is in credit and the date, or rating year that the credit arose.</p>	<p>applies and have decided to refuse your request. We consider that the information requested in respect of the names and addresses of the rate payers and businesses of these properties which are in credit would be exempt under Section 31 of the Freedom of Information Act 2000.</p> <p>This exemption applies because the release of these details would prejudice the prevention or detection of crime. Credits can be provided to companies in a variety of ways, including directly to a company representative by cash or cheque. Due to the limited means of personal verification it is possible that credits could be claimed fraudulently.</p> <p>It has been concluded that disclosure of this information is not in the public interest as the disclosure of these details may lead to criminal activities such as fraud.</p>
Business	17407	01/10/2013	29/10/2013	Adult Services (FOI)	<p>Subject: Implementation and delivery of NHS Health checks</p> <p>To the Officer for Freedom of Information, The aim of this FOI request is to further our understanding of your implementation and delivery of NHS Health Checks, with specific reference to:</p> <ul style="list-style-type: none"> Patient engagement Diagnostic testing methods Quality and consistency 	<p>Summary:</p> <p>Implementation and delivery of NHS Health checks Response Patient engagement Engaging with the eligible cohort is fundamental to the programme; please can you provide details of how you will ensure that the NHS Health Check programme is accessible to all eligible patients, including details of plans to support/drive patient engagement in order to achieve DH uptake targets? Specifically; a) Current delivery models All 62 GP practices have been commissioned to provider, the NHS Health Checks and 4 pharmacies. We also support an outreach programme through the summer</p>

Information Governance Report

Responses to Requests

				<p>Patient engagement Engaging with the eligible cohort is fundamental to the programme; please can you provide details of how you will ensure that the NHS Health Check programme is accessible to all eligible patients, including details of plans to support/drive patient engagement in order to achieve DH uptake targets? Specifically; Current delivery models Programme support e.g. marketing Alternative providers Diagnostic testing methods Clinical diagnostic testing is a core element of the NHS Health Check; please can you share the rationale for your choice of testing methods, particularly with reference to point of care testing (POCT)? Specifically; Tests undertaken during the NHS Health Check Attitude to POCT; has it been considered and is it available to service providers?</p>	<p>months. All practices have been provided with a practice search tool which indicates the patients who are suitable for a check in order to support the invitation for the check process and have practice specific targets set on an annual basis. The pharmacies and outreach service offer opportunistic screening. b) Programme support e.g. marketing We utilise the programme approved marketing resources. c) Alternative providers We offer an outreach service which offers NHS HC to those people who are eligible and a heart health check to others. 2. Diagnostic testing methods Clinical diagnostic testing is a core element of the NHS Health Check; please can you share the rationale for your choice of testing methods, particularly with reference to point of care testing (POCT)? We use POC routinely. Specifically; a) Tests undertaken during the NHS Health Check We comply with the national model and in addition we offer gender and age related prompts regarding screening programmes b) Attitude to POCT; has it been considered and is it available to service providers? It is a core part of our service provision and well received by providers and people undertaking the check. c) Key factors driving the decision making process The routine use of POC has always been part of our service. 3. Quality and consistency Ensuring the quality and consistency of results is critical to providing meaningful Health Checks; please can you provide details of any training, accreditation and quality</p>
--	--	--	--	---	---

Information Governance Report

Responses to Requests

					<p>Key factors driving the decision making process Quality and consistency Ensuring the quality and consistency of results is critical to providing meaningful Health Checks; please can you provide details of any training, accreditation and quality control processes that are utilised across the programme delivery? Specifically; Quality Assurance (QA) processes (internal IQC and external EQA) Current training (who is trained and what training is delivered) Accreditation process</p>	<p>control processes that are utilised across the programme delivery? Specifically; a) Quality Assurance (QA) processes (internal IQC and external EQA) We support both internal and external EQA and have a comprehensive data monitoring service from which we can observe activity and outcomes. b) Current training (who is trained and what training is delivered). We have a comprehensive 3 day training package for all qualified HCAs and nurses new to the programme with practice based clinical assessments built into the process. All staff undertaking health checks needs to meet the competencies as outlined in the national guidance. All staff is required to undertake an annual training update. These lists are monitored. 4. Accreditation process We have a comprehensive 3 day training package for all qualified HCAs and nurses new to the programme with practice based clinical assessments built into the process. All staff undertaking health checks needs to meet the competencies as outlined in the national guidance. All staff is required to undertake an annual training update. These lists are reviewed. Other criteria required of providers are set out in the specification and monitored accordingly.</p>
Public	17353	01/10/2013	29/10/2013	CYPS - Schools Traded Services	<p>Subject: Fraudulent School Applications</p> <p>I request information of the following nature: A full breakdown of the number of fraudulent school</p>	<p>Summary:</p> <p>The London Borough of Newham has not conducted any investigations into fraudulent school applications in the last three years As set out in our published admissions booklets (available on the Newham website link provided below) there are a</p>

Information Governance Report

Responses to Requests

					<p>applications detected over the last three years.</p>	<p>number of documents required to support school applications, particularly in relation to the home address. The address checking arrangements in place are conducted by each school. Should the school be unable to satisfactorily resolve any inconsistencies directly with the parent, the matter would then be referred to Pupil Services, within the Council.</p> <p>In the last three years, no such cases have been referred from any of Newham's schools and therefore no investigations have been undertaken.</p> <p>Please visit the following website for further information at http://www.newham.gov.uk/EducationAndLearning/Schools/FindingASchoolPlaceInNewham/default.htm</p>
Public	17360	01/10/2013	29/10/2013	Property Valuation	<p>Subject: Council Commercial Property Let</p> <p>17-19 Barking Road E6 1PW</p> <p>1. How many people made application to rent this shop? 2. Names of all applicants. 3. Date of all applications. 4. On what grounds were applications refused and accepted. 5. What is the use of shop has been let? 6. How much rent is the shop let for? 7. Who is property let to?</p>	<p>Summary:</p> <p>1. How many people made applications to rent this shop? A total of ten applications have been made from 2010 to 2013 to rent this shop. 2. Names of all applicants. Under the Freedom of Information Act we have the right to refuse a request for information held if an exemption applies. We believe in this case such an exemption applies and have decided to refuse your request. We believe that disclosing the names of individuals whom have approached the Council in respect of renting this property would potentially result in the identification of those individuals. Third party personal data is exempt from disclosure under section 40(2) of the Freedom of Information Act. Disclosure would therefore contravene the first data protection principle, which requires that personal data shall be processed fairly and lawfully by the London Borough of Newham. These individuals submitted their</p>

Information Governance Report

Responses to Requests

						<p>personal data in the course of submitting an application for rental of this property in confidence and would not reasonably expect this information attributable to them to be disclosed into the public domain.</p> <p>Section 40 of the Freedom of Information Act 2000 provides an absolute exemption where disclosure of personal data about individuals would contravene any of the data protection principles set out in the Data Protection Act. Therefore there is no requirement to consider the public interest test in disclosure.</p> <p>3. Date of all applications.</p> <p>Please see the table below which details the dates of the relevant applications where they have been recorded.</p> <table border="1"> <thead> <tr> <th>APPLICATION</th> <th>USE</th> <th>TERM</th> <th>RENT</th> <th>RENT</th> <th>Free</th> </tr> <tr> <th></th> <th>PERIOD</th> <th>Rent Free</th> <th>APP DATE</th> <th></th> <th></th> </tr> </thead> <tbody> <tr> <td>1</td> <td>A1 98P Shop 3months</td> <td>10 yrs Oct-10</td> <td>£50,000</td> <td></td> <td>Yes</td> </tr> <tr> <td>2</td> <td>A3/A5</td> <td>15 yrs Oct-10</td> <td>£37,500</td> <td></td> <td>Yes</td> </tr> <tr> <td>3</td> <td>A1 Sports shop 3months</td> <td>5 yrs Dec-10</td> <td>£50,000</td> <td></td> <td>Yes</td> </tr> <tr> <td>4</td> <td>A1 Frozen food,</td> <td>15 yrs Jun-11</td> <td></td> <td>£35,500</td> <td></td> </tr> <tr> <td>5</td> <td>Mediterranean S/ Market</td> <td></td> <td></td> <td>25 yrs</td> <td>£35,000</td> </tr> <tr> <td>5</td> <td>A1</td> <td>10 yrs</td> <td>£45,000</td> <td></td> <td></td> </tr> <tr> <td>6</td> <td>A1 Furniture sale Yes</td> <td>3months</td> <td></td> <td>10 yrs Nov-11</td> <td>£42,000</td> </tr> <tr> <td>7</td> <td>Furniture Store 6months</td> <td>5 yrs Apr-13</td> <td>£35,000</td> <td></td> <td>Yes</td> </tr> <tr> <td>8</td> <td>Pound Store 6months</td> <td>10 yrs May-13</td> <td>£40,000</td> <td></td> <td>Yes</td> </tr> <tr> <td>9</td> <td>Gym</td> <td>10 yrs Jun-13</td> <td>£35,000</td> <td></td> <td>Yes 6ths-</td> </tr> </tbody> </table>	APPLICATION	USE	TERM	RENT	RENT	Free		PERIOD	Rent Free	APP DATE			1	A1 98P Shop 3months	10 yrs Oct-10	£50,000		Yes	2	A3/A5	15 yrs Oct-10	£37,500		Yes	3	A1 Sports shop 3months	5 yrs Dec-10	£50,000		Yes	4	A1 Frozen food,	15 yrs Jun-11		£35,500		5	Mediterranean S/ Market			25 yrs	£35,000	5	A1	10 yrs	£45,000			6	A1 Furniture sale Yes	3months		10 yrs Nov-11	£42,000	7	Furniture Store 6months	5 yrs Apr-13	£35,000		Yes	8	Pound Store 6months	10 yrs May-13	£40,000		Yes	9	Gym	10 yrs Jun-13	£35,000		Yes 6ths-
APPLICATION	USE	TERM	RENT	RENT	Free																																																																									
	PERIOD	Rent Free	APP DATE																																																																											
1	A1 98P Shop 3months	10 yrs Oct-10	£50,000		Yes																																																																									
2	A3/A5	15 yrs Oct-10	£37,500		Yes																																																																									
3	A1 Sports shop 3months	5 yrs Dec-10	£50,000		Yes																																																																									
4	A1 Frozen food,	15 yrs Jun-11		£35,500																																																																										
5	Mediterranean S/ Market			25 yrs	£35,000																																																																									
5	A1	10 yrs	£45,000																																																																											
6	A1 Furniture sale Yes	3months		10 yrs Nov-11	£42,000																																																																									
7	Furniture Store 6months	5 yrs Apr-13	£35,000		Yes																																																																									
8	Pound Store 6months	10 yrs May-13	£40,000		Yes																																																																									
9	Gym	10 yrs Jun-13	£35,000		Yes 6ths-																																																																									

Information Governance Report

Responses to Requests

						<p>10 Sale of Home Goods 5 yrs £51,000 No N/A Jun-13</p> <p>4. On what grounds were applications refused and accepted. Our decisions are based upon credit checks/references for the relevant applications and the ease of obtaining planning consent for the proposed use, together with the individual merits of the applications themselves.</p> <p>5. What is the use of shop has been let? Retail sale of Household goods</p> <p>6. How much rent is the shop let for? £51,000pa without request for any rent free period</p> <p>7. Who is property let to? Please see our response to Question 2.</p>
Business	17369	01/10/2013	29/10/2013	Parking Fines	<p>Subject: PCN appeals and London</p> <p>Councils Code of Practice Please can you tell me which of the following are methods that appear on your parking PCN as being methods by which a motorist can make an appeal: Email Web form / eform (i.e. completing a form or forms on the council website) Letter Telephone Fax Any other method.</p>	<p>Summary:</p> <p>The London Borough of Newham currently accept representations as stated on the PCN by writing to: Newham Council, Parking & Traffic Enforcement, PO Box 1125, Warrington, WA55 1EJ or by Fax to 0845 305 8106. Telephone representations are accepted only where a person's disability specifically prevents them from making written representations. Our service development team are currently working towards offering a service online where representation can be made via our website through eforms. The Council has a published parking policy (London Borough of Newham Parking Policy and Procedures) on our website at the following link which explains our policy and procedures: http://www.newham.gov.uk/Pages/Category/Parking.aspx</p>

Information Governance Report

Responses to Requests

					London Councils have issued a Code of Practice on Civil Parking and Traffic Enforcement. To what extent does the council implement the Code of Practice? (I think this is more a business as usual question rather than an FOI question although you could answer "fully", "not at all", "the sections we agree with" etc.	
Public	17368	01/10/2013	29/10/2013	Complaints and Member Enquiries	<p>Subject: Structure Charts-Employee Info</p> <p>I would like to make a request under the Freedom of Information Act for information relating to your council.</p> <p>Please could you provide the following information for me?</p> <ul style="list-style-type: none"> The name of the electronic Educational Management Information System that is being used to report Schools Census data, record admissions, and Attainment within Education or Children Services? <p>Could you also confirm the name, job title, direct telephone number and email</p>	<p>Summary:</p> <p>Structure Charts-Employee Info Response The person(s) responsible for management and maintenance of the above system (this is usually the Education or Children Services IT systems Manager)? DfE Collect website – Department for Education www.education.gov.uk ChildView – Alison Matthews, Strategic Lead for Data and Impact, DDI: 020 337 30814 alison.matthews@newham.gov.uk Keypas and EPAS - Annette Hiron, Head of Strategic Commissioning and Intelligence, DDE: 020 3373 4734, annette.hiron@newham.gov.uk The Data Quality Manager for the above system? DfE Collect website – Department for Education www.education.gov.uk ChildView – Alison Matthews, Strategic Lead for Data and Impact DDI: 020 337 30814 alison.matthews@newham.gov.uk Keypas and EPAS - Annette Hiron, Head of Strategic Commissioning and Intelligence, DDI: 020 3373 4734</p>

Information Governance Report

Responses to Requests

				<p>address for all of the following individuals within the Council that are either responsible for or hold the job title of:</p> <ul style="list-style-type: none"> The person(s) responsible for management and maintenance of the above system (this is usually the Education or Children Services IT systems Manager)? The Data Quality Manager for the above system? <p>As well as;</p> <ul style="list-style-type: none"> The individual responsible (usually Head of Service and/or AD for Education) who would have overall responsibility for ensuring the Autumn 2013, Winter 2013/14 and Summer 2014 School Census data is submitted? The person responsible, usually a Service Manager or Information Manager, who ensures the School Census data, is collected from schools and submitted to the performance team? The individual who manages the Performance 	<p>annette.hirons@newham.gov.uk</p> <p>As well as;</p> <p>The individual responsible (usually Head of Service and/or AD for Education) who would have overall responsibility for ensuring the Autumn 2013, Winter 2013/14 and Summer 2014 School Census data is submitted?</p> <p>Linzi Roberts-Egan, Director of Children's Services, DDI: 020 3373 4071 linzi.RobertsEgan@newham.gov.uk</p> <p>The person responsible, usually a Service Manager or Information Manager, who ensures the School Census data, is collected from schools and submitted to the performance team?</p> <p>Linzi Roberts-Egan, Director of Children's Services, DDI: 020 3373 4071 linzi.RobertsEgan@newham.gov.uk</p> <p>The individual who manages the Performance team that develops these Reports within Education?</p> <p>Annette Hirons, Head of Strategic Commissioning and Intelligence, DDI: 020 3373 4734 annette.hirons@newham.gov.uk</p> <p>The Head of Performance for Education and Children Services?</p> <p>Linzi Roberts-Egan, Director of Children's Services, DDI: 020 3373 4071 linzi.RobertsEgan@newham.gov.uk</p> <p>The individual/s responsible for extracting the data and creation of reports?</p> <p>Paul Dennis, Principal Systems and Intelligence Manager DDI: 020 3373 6798 paul.dennis@newham.gov.uk</p> <p>Could you also confirm the individuals who manage the following teams or functions, their job title, name, email address and direct line?</p> <p>Admissions, Pupil Placement and Transfers Group Manager (Pupil Services), Tracy Jones, Tracy.Jones@newham.gov.uk</p> <p>DDI: 020 3373 2713</p>
--	--	--	--	--	---

Information Governance Report

Responses to Requests

					<p>team that develops these Reports within Education?</p> <ul style="list-style-type: none"> • The Head of Performance for Education and Children Services? • The individual/s responsible for extracting the data and creation of reports? <p>Could you also confirm the individuals who manage the following teams or functions, their job title, name, email address and direct line?</p> <ul style="list-style-type: none"> • Admissions, Pupil Placement and Transfers • SEN (Special Educational Needs) • Children Support Services • Attainment • The Education Improvement Manager / Officers • School Transportation Manager <p>Where possible please can you confirm the name, email address, direct line and position held for each and every responsible officer for the above questions.</p>	<p>SEN (Special Educational Needs) Interim Group Manager - Special Education Needs, Maggie Buckley, maggie.buckley@newham.gov.uk, DDI: 020 3373 1708 Children Support Services – Children’s Rights – Amanda Norton, DDI: 020 3373 3109, amanda.norton@newham.gov.uk Attainment: Judith Kirk, Strategic Lead for School Standards, DDI: 020 3373 0566, Judith.Kirk@newham.gov.uk The Education Improvement Manager / Officers Judith Kirk, Strategic Lead for School Standards, DDI: 020 3373 0566, Judith.Kirk@newham.gov.uk Steve Cameron, Head of Improvement and Employability, DDI: 020 3373 6817, Steve.Cameron@newham.gov.uk School Transportation Manager Interim Group Manager - Special Education Needs, Maggie Buckley, maggie.buckley@newham.gov.uk, DDI: 020 3373 1708</p>
Public	17409	01/10/2013	25/10/2013	Crime & Anti	Subject: ASB - High Hedge	Summary:

Information Governance Report

Responses to Requests

				Social Behaviour	<p>Complaints</p> <ul style="list-style-type: none"> • The cost to the Council of undertaking a high hedge complaint, including the appeal, if known, or an estimated cost; and • The number of valid high hedge complaints you have adjudicated on; and • The number of high hedge complaints that went to appeal; and • The number of appeals dismissed • The fee for undertaking a high hedge complaint made under Part 8 of The Anti-social behaviour Act 2003. 	<p>ASB - High Hedge Complaints Response Can you please provide the following information in relation to high hedge disputes undertaken by your authority in response to complaints made under Part 8 of the Anti-social behaviour Act 2003;</p> <p>1. The cost to the Council of undertaking a high hedge complaint, including the appeal, if known, or an estimated cost; There is no standard cost to the council of undertaking a high hedge complaint.</p> <p>2. The number of valid high hedge complaints you have adjudicated on; 1</p> <p>3. The number of high hedge complaints that went to appeal; and the number of appeals dismissed. Same appeal, upheld twice.</p> <p>4. The fee for undertaking a high hedge complaint made under Part 8 of The Anti-social behaviour Act 2003. The current fee is £300</p>
Public	17415	02/10/2013	29/10/2013	DP- Council Tax	<p>Subject: Council Tax Assessment</p> <p>Please send me copies of all documents which explain the rules for calculating entitlement to Council Tax Reduction, assessing income when a claim is made etc I would also like to know when the Council or Cabinet agreed these rules and to</p>	<p>Summary:</p> <p>Section 21 of the Freedom of Information Act contains an exemption for information which is reasonably accessible by other means. The full details are readily available on the Newham website on the relevant links below. The Council Tax Reduction scheme is available on our website in the Related Documents section on the page below: http://www.newham.gov.uk/Pages/ServiceChild/Council-tax-reduction-and-second-adult-rebate.aspx Cabinet and Council papers:</p>

Information Governance Report

Responses to Requests

					have the date and any reference number of the relevant Council or Cabinet minutes.	Item 10 of the Cabinet meeting of 27th September 2012 https://mgov.newham.gov.uk/ieListDocuments.aspx?CId=294&MId=8157&Ver=4 Item 7 of the Cabinet meeting of 13th December 2012 https://mgov.newham.gov.uk/ieListDocuments.aspx?CId=294&MId=9165&Ver=4 Item 3 of the Council meeting of 24th January 2013 https://mgov.newham.gov.uk/ieListDocuments.aspx?CId=295&MId=9729&Ver=4																				
Media	17413	02/10/2013	28/10/2013	Insurance, Treasury Management; Superannuation Fun	<p>Subject: Teacher Insurance Claims</p> <p>In the last financial year 2012/2013 please provide me with the number of settlements and the total amount paid as compensation to teachers or teaching assistants for injuries sustained at schools or outside schools. For each incident please provide me with the amount of compensation, costs and a summary of the claim.</p> <p>Note: The question relates to payments made in 2012/2013 regardless of when the incident took place. If the settlement was made by the authority's insurers it is still information "held" by</p>	<p>Summary:</p> <p>Teacher Insurance Claims Response Teacher Insurance Claims 2012/2013 Number of Settlements Total Compensation Paid 16 £275,910.43</p> <p>The amount is how much the claim settled for, and is a combination of damages, claimant's solicitors' costs & our own solicitor' costs. We have no way of breaking this down.</p> <p>Summary of claims:</p> <table> <tr> <td>Slipped on floor</td> <td>2</td> </tr> <tr> <td>Drank contaminated water</td> <td>1</td> </tr> <tr> <td>Assaulted by pupil</td> <td>4</td> </tr> <tr> <td>Slipped on floor whilst putting up display</td> <td>1</td> </tr> <tr> <td>Slipped on wet floor</td> <td>2</td> </tr> <tr> <td>Slipped on safety surface</td> <td>2</td> </tr> <tr> <td>Dropped piece of wood on toe</td> <td>1</td> </tr> <tr> <td>Slipped on wet decking</td> <td>1</td> </tr> <tr> <td>Exposed to Asbestos</td> <td>1</td> </tr> <tr> <td>Injured by funnel shattering</td> <td>1</td> </tr> </table>	Slipped on floor	2	Drank contaminated water	1	Assaulted by pupil	4	Slipped on floor whilst putting up display	1	Slipped on wet floor	2	Slipped on safety surface	2	Dropped piece of wood on toe	1	Slipped on wet decking	1	Exposed to Asbestos	1	Injured by funnel shattering	1
Slipped on floor	2																									
Drank contaminated water	1																									
Assaulted by pupil	4																									
Slipped on floor whilst putting up display	1																									
Slipped on wet floor	2																									
Slipped on safety surface	2																									
Dropped piece of wood on toe	1																									
Slipped on wet decking	1																									
Exposed to Asbestos	1																									
Injured by funnel shattering	1																									

Information Governance Report

Responses to Requests

					your authority under the terms of the Act.	
Organisation	17432	02/10/2013	21/10/2013	Housing Regeneration Projects	<p>Subject: Carpenters Redevelopment</p> <p>1. How many flats/ properties were decanted following the decision of UCL to develop the Carpenters Estate?</p> <p>2. How many of these were socially rented properties and how many tenants remain in socially rented properties?</p> <p>3. Will they be able to stay in these properties?</p> <p>4. Is the estate or parts of it to be used for short life housing pending the authority identifying another developer?</p> <p>5. Is there someone at the council that I could talk to about the decant?</p>	<p>Summary:</p> <p>The enquirer has already telephoned me on Tuesday morning as the TMO Estate Director gave her my contact details. She is writing an academic paper on Carpenters estate.</p> <p>I would add that it would be helpful if Information Governance sent through the whole email (which I have been sent from TMO office) from the enquirer as understanding why the information is required particularly as many enquiries concerning Carpenters Estate have political motivations/agendas.</p> <p>I can write down what information I gave her in relation to questions written although Community Infrastructure /Housing would have to put a form of words on the temporary leasing of properties as they are leading on this.</p>
Organisation	17386	02/10/2013	25/10/2013	Parking Fines	<p>Subject: Parking Enforcement</p> <p>List of questions relating to annual statistics on the issue</p>	<p>Summary:</p> <p>Parking Enforcement Annual Report Response The Councils' Parking and Traffic Enforcement Annual Report 2011/12 can be located from our website by the following</p>

Period: 01/10/2013 To 31/10/2013

Information Governance Report

Responses to Requests

					of on-street parking fines for 2011/12 financial year.	link:- http://www.newham.gov.uk/Pages/Category/Parking.aspx
Business	17416	02/10/2013	25/10/2013	Business Rates	<p>Subject: Business Rate Credits</p> <p>We therefore request a breakdown of credit balances accrued since your earliest records, for the amounts owing to all “incorporated” companies within the authorities billing area, including:-</p> <ul style="list-style-type: none"> The name of each business in respect of which Non-Domestic Rate credit balances remain payable; The value of overpayment in each case which remains unclaimed; The year(s) in which overpayment was made; and The hereditament address 	<p>Summary:</p> <p>Business Rates Credits Response</p> <p>Under the Freedom of Information Act we have the right to refuse a request for information held if an exemption applies. We believe in this case such an exemption applies and have decided to refuse your request. We consider the information you have requested to be exempt under Section 31 of the Freedom of Information Act 2000 - Law Enforcement. This exemption applies because the release of these details would prejudice the prevention or detection of crime. Credits can be provided to companies in a variety of ways, including directly to a company representative by cash or cheque. Due to limited means of personal verification it is possible that credits could be claimed fraudulently. It has been concluded that disclosure of this information is not in the public interest as the disclosure of these details may lead to criminal activities such as fraud. Therefore this information has been withheld.</p>
Public	17385	02/10/2013	29/10/2013	Strategic Properties	<p>Subject: Council Properties</p> <p>In reply to FOI request E15681 the FOI response</p>	<p>Summary:</p> <p>1. This matter is still with external counsel and our application is presently being prepared in preparation of our claim for repossession.</p>

Period: 01/10/2013 To31/10/2013

Information Governance Report

Responses to Requests

					<p>stated that "The Council have instructed solicitors to sue for possession from the occupiers, who are believed to be in possession but who have no formal agreement with the Council".</p> <p>Under the FOI act, can you tell me what date the council solicitors served the possession order on and at what stage the proceedings are now at? For example, has the occupier received notice to vacate and have they replied or vacated the premises?</p> <p>Does the fact that a serving councillor is on the board of the organisation that is occupying the premises have any legal bearing on this matter that is preventing action being taken?</p> <p>Has any action been taken by the council against the councillor involved on the board of the organisation that is continuing the illegal occupation?</p>	<p>2. No</p> <p>3. No</p>
Public	17431	02/10/2013	29/10/2013	Human Resources	Subject: Zero Hour Contracts	Summary:

Information Governance Report

Responses to Requests

				<p>1. The number of staff on zero-hours contracts working directly for the council (i.e. not working for external companies contracted by the council) as of each of the following dates:</p> <ol style="list-style-type: none"> 1st April 2010 1st April 2012 1st April 2013 1st October 2013 <p>2. The number of staff on casual contracts working directly for the council (i.e. not working for external companies contracted by the council) as of each of the following dates:</p> <ol style="list-style-type: none"> 1st April 2010 1st April 2012 1st April 2013 1st October 2013 <p>3. The number of staff on zero-hours contracts, and the list of their staff positions, working directly for the council (i.e. not working for external companies contracted by the council) who were classed within each of the following directorates as of i) 1st April 2010 and ii) 1st October</p>	<p>1-2.</p> <p>1. Newham Council currently employs 112 staff who are employed on a sessional basis, usually to provide relief cover for other permanent staff, to provide additional staff cover in busy periods or in term-time or seasonal roles. The staffs in these roles are not guaranteed hours of work and are not obliged to be available for work. Under the Advisory, Conciliation and Arbitration Service (ACAS) definition, these 112 staff are on zero hours contracts which are not currently being reviewed for potential migration to fixed term or annualised contracts</p> <p>In addition to those 112, the Council also employs nine independent Fostering and Adoption Panel members on contracts that do not guarantee hours or oblige them to be available for meetings. The Panel members are independent advisers on adoption placements who are paid for panel meetings over and above any regular employment they have outside of the Council</p> <p>There are a further 378 staff who are working more regularly under contracts that do not guarantee hours or oblige them to be available for work. The Council is currently reviewing their individual contractual arrangements with a view to offering fixed term or annualised contracts. This includes staff employed in areas such as Travel Buddies (escorting vulnerable young people to and from school on a term basis), Private Housing Enforcement Officers (who were originally employed to establish our borough-wide private rented sector licensing scheme), and Environmental Health Officers and music tutors who deliver Every Child a Musician, the countries largest, free music tuition programme.</p> <p>Unfortunately we are unable to extract a report from our systems of the numbers of sessional staff held on our</p>
--	--	--	--	---	---

Information Governance Report

Responses to Requests

				<p>2013 respectively:</p> <p>a. Children and Young People (or equivalent directorate)</p> <p>b. Adult Social Services (or equivalent directorate)</p> <p>4. The number of staff on casual contracts, and the list of their staff positions, working directly for the council (i.e. not working for external companies contracted by the council) who were classed within each of the following directorates as of i) 1st April 2010 and ii) 1st October 2013 respectively:</p> <p>a. Children and Young People (or equivalent directorate)</p> <p>b. Adult Social Services (or equivalent directorate)</p>	<p>systems for the dates specified in your request. The figures provided for the current number of staff on zero hour a contract has recently been manually compiled with a view to reviewing the contractual arrangements of these staff. In order to retrieve information in respect of those employed on zero hour contracts on the three historical dates provided would require an officer to manually interrogate each of the relevant employee files individually to be able to identify if those employee were at that time employed on such contracts and to also make an assessment as to whether they had actually worked or undergone review in respect of the contractual arrangement held during the relevant years. This manual exercise would greatly exceed the appropriate limit. Under the Freedom of Information Act the Council has a right to refuse a request for information held if the cost of complying with a request exceeds the appropriate limit. The appropriate limit for local authorities is £450 or 2.5 days or 18 hours. We believe in this case such an exemption applies and has decided to refuse your request for information under section 12(1) of the Act.</p> <p>12 Exemption where cost of compliance exceeds appropriate limit</p> <p>(1) Section 1(1) does not oblige a public authority to comply with a request for information if the authority estimates that the cost of complying with the request would exceed the appropriate limit.</p> <p>3-4. For the reasons given above in our response to Question 1 and 2, we are unable to compile information from our systems in respect of past totals of staff on seasonal or casual contracts for historical dates. In respect of the positions of current staff employed on seasonal contracts for the directorates specified, please see the relevant breakdown below.</p>
--	--	--	--	--	---

Information Governance Report

Responses to Requests

						<p>Adults Social Care: No staff are employed on seasonal contracts.</p> <p>Children and Young Peoples Service: 55 seasonal staff, with a further 175 staff with contracts presently under review, with the aim of changing their contractual terms where appropriate to move them away from Zero Hours. The posts and numbers are:</p> <ul style="list-style-type: none"> 1 x Domestic Assistant 9 x Campsite Assistants 13 x Crèche Workers 5 x Resource Centre Workers 27 x Youth Workers 142 x Every Child a Musician Tutors (Under Review) 33 x Travel Buddies (Under Review)
Business	17421	03/10/2013	29/10/2013	Business Rates	<p>Subject: Business Accounts and Reliefs</p> <p>We request, under the Freedom of Information Act 2000, the following information for each current ratepayer, preferably on an emailed Excel spreadsheet:</p> <ul style="list-style-type: none"> Ratepayer name Billing Authority property reference Rate Account Number Full Address of the property concerned The Billing Address Type of relief if applicable 	<p>Summary:</p> <p>We have recently acquired a new Business Rates system within the Council and this facility is currently not programmed to or required to provide the information you have requested for our own reporting purposes. We are therefore unable to compile a complete list in respect of those properties and the relevant relief applicable, occupation of the property and start dates.</p> <p>In respect of a general list of all business rate accounts under the Freedom of Information Act we have the right to refuse a request for information held if an exemption applies. We believe in this case Section 21 exemption applies and have decided to refuse your request for information.</p> <p>Section 21 of the Act contains an exemption for information which is reasonably accessible by other means.</p> <p>The full lists of premises liable for the payment of Business</p>

Information Governance Report

Responses to Requests

					<p>Start date of the relief</p> <p>The monetary amount of the relief or the percentage amount applied</p> <p>Whether the property is occupied or empty</p> <p>The liability start date</p> <p>The current rateable value</p> <p>I am aware that you may not wish to supply the name of the ratepayer where this is considered to be personal information. In this case I would request that you provide the remainder of the information requested without the ratepayer name.</p>	<p>rates are already publically available through the Valuation Office Agency website. For your ease of reference, please see the relevant web link below</p> <p>http://www.2010.voa.gov.uk/rli/</p>
Organisation	17476	03/10/2013	31/10/2013	CYPS - Support Learning	<p>Subject : Children's Centres</p> <p>Under the Freedom of Information Act 2000, I am asking you to please supply the following information: Do Sure Start centres in your local authority area offer prenatal services? If so, which services? Is registration of child births</p>	<p>Summary:</p> <p>Do Sure Start centres in your local authority area offer prenatal services? If so, which services? Yes. Our Sure Start Centres offer Mums and Dads, Bumps and Babies Antenatal groups - Antenatal groups are for expectant parents in any stage of pregnancy who would like to meet other local expectant parents and gain information or advice about their pregnancy and birth from the Early Help Plus midwife. Antenatal Classes for Women and Birth Partners Breastfeeding Workshops - monthly breastfeeding</p>

Information Governance Report

Responses to Requests

				<p>possible in your local authority's Sure Start children's centres? If so, in which?</p> <p>How many children's centres in your local authority offer antenatal classes?</p> <p>How many of your Sure Start centres are open evenings/weekends?</p> <p>How many of the Sure Start centres in your local authority monitor father attendance?</p> <p>How many of your local authority Sure Start centres collect the names and addresses of non-resident fathers?</p> <p>Amongst the families attending your local authority Sure Start services, in what percentage of these families has the father attended (if you collect this information)?</p>	<p>workshops for expectant parents</p> <p>Breastfeeding Groups - Breastfeeding groups give women the opportunity to meet other breastfeeding mothers, get advice and tips on breastfeeding, help to problem solve if necessary, and get encouragement and information.</p> <p>Water Birth Workshops - Information about having a water birth</p> <p>Dadi Day - Dadi Day is for men only and will give dads the opportunity to meet other expectant fathers, learn and practice safe baby care.</p> <p>Is registration of child births possible in your local authority's Sure Start children's centres? If so, in which?</p> <p>No.</p> <p>How many children's centres in your local authority offer antenatal classes?</p> <p>All of the centres offer antenatal classes if they can offer a suitable room with adequate room space.</p> <p>How many of your Sure Start centres are open evenings/weekends?</p> <p>Ten centres are open for Saturday sessions and some evenings 6 -8pm.</p> <p>How many of the Sure Start centres in your local authority monitor father attendance?</p> <p>All Children Centres collate this information.</p> <p>How many of your local authority Sure Start centres collect the names and addresses of non-resident fathers?</p> <p>The centres only offer services for Newham residents therefore it is unlikely they would hold information on non-resident fathers, especially if outside borough.</p> <p>Amongst the families attending your local authority Sure Start services, in what percentage of these families has the father attended (if you collect this information)?</p> <p>This information is now collected by individual children centres and it not held centrally by the Local Authority.</p>
--	--	--	--	---	--

Information Governance Report

Responses to Requests

						For your information, the contact details for Newham's Children's Centres can be located on the link provided below http://www.newham.gov.uk/Pages/Services/Childrens-centres.aspx
Public	17475	03/10/2013	31/10/2013	Human Resources	<p>Subject: Staff Absences</p> <p>1. In the last 4 years how many Newham Council's employees were on a long term leave exceeding 28 weeks? (sick leave, compassion leave, suspended)</p> <p>2. How many of these employees were paid full wages after exceeding 28 weeks.</p> <p>3. For how long were they paid full wages?</p>	<p>Summary:</p> <p>1. In the last four financial years from 1st April 2009 – 31st March 2013, a total of 192 staff have had sickness absences exceeding six months. We do not hold a central record which is able to report on the duration of absences for other reasons as this would be held locally within individual employee files.</p> <p>2. Our systems do not have a reporting facility to enable us to report on the duration and pay arrangements of individual employees currently absent from work. In order to retrieve this information an officer would be required to manually interrogate each of the employee files individually, which are almost 200, to be able to identify the pay arrangements and relevant management actions for individual employees and the circumstances giving rise to their absence. It would also be required to employees entitled to protracted sickness pay through long service. Following the initial start on the completion of this request it was found that to confirm this information from individual employee files and cross-referencing with the payroll system, this manual interrogation of information took approximately twenty minutes per employee. Therefore this manual retrieval of information would exceed the appropriate time limit.</p> <p>Under the Freedom of Information Act the Council has a right to refuse a request for information held if the cost of</p>

Information Governance Report

Responses to Requests

						<p>complying with a request exceeds the appropriate limit. The appropriate limit for local authorities is £450 or 2.5 days or 18 hours. We believe in this case such an exemption applies and has decided to refuse your request for information under section 12(1) of the Act.</p> <p>12 Exemption where cost of compliance exceeds appropriate limit</p> <p>(1) Section 1(1) does not oblige a public authority to comply with a request for information if the authority estimates that the cost of complying with the request would exceed the appropriate limit.</p>																																																		
Public Bodies	17425	04/10/2013	29/10/2013	Adult Services (FOI)	<p>Subject: Drug and Alcohol Services</p> <p>Please can you provide me with a list of all companies, institutions or charities that are contracted to provide London Borough of Newham with Drug and Alcohol Services? Please also provide the dates at which each of these contracts expire.</p>	<p>Summary:</p> <p>Drug and Alcohol Services Response List of providers contracted to provide Drug and Alcohol Services for London Borough of Newham</p> <table border="0"> <thead> <tr> <th>Main Drug Treatment Service Providers</th> <th>No.</th> <th>Supplier Details</th> <th>Service Provided</th> <th>Contract Expiry Date</th> </tr> </thead> <tbody> <tr> <td>1 DASL - Drug and Alcohol Services for London Community Alcohol Service</td> <td></td> <td></td> <td></td> <td>31/03/14</td> </tr> <tr> <td>2 WDP - Westminster Drug Project</td> <td></td> <td>DIP Service</td> <td></td> <td>31/03/14</td> </tr> <tr> <td>3 Anchor House</td> <td></td> <td></td> <td>(London Inter-Diocesan Council of the Apostleship of the Sea)</td> <td></td> </tr> <tr> <td>Recovery Capital Programme</td> <td></td> <td></td> <td>Recovery Hub</td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td>31/03/14</td> </tr> <tr> <td>4 ELFT - East London Foundation Trust</td> <td></td> <td></td> <td>Adult Community Drug Service</td> <td></td> </tr> <tr> <td>Young Peoples Drug and Alcohol Service</td> <td></td> <td></td> <td></td> <td>31/03/14</td> </tr> <tr> <td>GP Drug Treatment Service</td> <td></td> <td>Supplier Details</td> <td>Service Provided</td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td>Contract Expiry Date</td> <td></td> </tr> </tbody> </table>	Main Drug Treatment Service Providers	No.	Supplier Details	Service Provided	Contract Expiry Date	1 DASL - Drug and Alcohol Services for London Community Alcohol Service				31/03/14	2 WDP - Westminster Drug Project		DIP Service		31/03/14	3 Anchor House			(London Inter-Diocesan Council of the Apostleship of the Sea)		Recovery Capital Programme			Recovery Hub						31/03/14	4 ELFT - East London Foundation Trust			Adult Community Drug Service		Young Peoples Drug and Alcohol Service				31/03/14	GP Drug Treatment Service		Supplier Details	Service Provided					Contract Expiry Date	
Main Drug Treatment Service Providers	No.	Supplier Details	Service Provided	Contract Expiry Date																																																				
1 DASL - Drug and Alcohol Services for London Community Alcohol Service				31/03/14																																																				
2 WDP - Westminster Drug Project		DIP Service		31/03/14																																																				
3 Anchor House			(London Inter-Diocesan Council of the Apostleship of the Sea)																																																					
Recovery Capital Programme			Recovery Hub																																																					
				31/03/14																																																				
4 ELFT - East London Foundation Trust			Adult Community Drug Service																																																					
Young Peoples Drug and Alcohol Service				31/03/14																																																				
GP Drug Treatment Service		Supplier Details	Service Provided																																																					
			Contract Expiry Date																																																					

Information Governance Report

Responses to Requests

						1 Dr Samuel and Khan Primary Care Drug Treatment Service 31/03/14
						2 Dr Driver and Partners Primary Care Drug Treatment Service 31/03/14
						3 Dr Sweden and Partner Primary Care Drug Treatment Service 31/03/14
						4 PSU - Lantern Health CIC Primary Care Drug Treatment Service 31/03/14
						5 Greengate Medical Centre Primary Care Drug Treatment Service 31/03/14
						6 Dr Lwin Surgery Primary Care Drug Treatment Service 31/03/14
						7 Royal Docks Medical practice Primary Care Drug Treatment Service 31/03/14
						8 Abbey Road Medical Practice Primary Care Drug Treatment Service 31/03/14
						9 Dr Patel Lathom Road Primary Care Drug Treatment Service 31/03/14
						10 East End Medical Centre Primary Care Drug Treatment Service 31/03/14
						11 Market Street Health Centre Primary Care Drug Treatment Service 31/03/14
						12 Stratford Village Surgery Primary Care Drug Treatment Service 31/03/14
						13 Tollgate Medical Centre Primary Care Drug Treatment Service 31/03/14
						14 Woodgrange Medical Practice Primary Care Drug Treatment Service 31/03/14
						15 Upton Lane Medical Centre Primary Care Drug Treatment Service 31/03/14
						16 Upper Road Medical Practice Primary Care Drug Treatment Service 31/03/14
						17 St Bartholomew's Surgery Primary Care Drug Treatment Service 31/03/14

Information Governance Report

Responses to Requests

					<p>18 Essex Lodge Primary Care Drug Treatment Service 31/03/14</p> <p>19 Star Lane Medical Centre Primary Care Drug Treatment Service 31/03/14</p> <p>20 Summit Practice Primary Care Drug Treatment Service 31/03/14</p> <p>21 Dr Abiola - Lord Lister Primary Care Drug Treatment Service 31/03/14</p> <p>22 Wordsworth Health Centre (The Graham Practice) Primary Care Drug Treatment Service 31/03/14</p> <p>23 Dr Knight & Partner Primary Care Drug Treatment Service 31/03/14</p> <p>24 Glen Road Medical Centre Primary Care Drug Treatment Service 31/03/14</p> <p>25 ELFT - Newham Transitional Practice Primary Care Drug Treatment Service 31/03/14</p> <p>26 ELFT - Newham Transitional Practice (Vicarage Lane Branch) Primary Care Drug Treatment Service 31/03/14</p> <p>27 Dr Bhadra's Surgery Primary Care Drug Treatment Service 31/03/14</p> <p>28 Balaam Street Practice Primary Care Drug Treatment Service 31/03/14</p> <p>29 Newham Medical Centre Primary Care Drug Treatment Service 31/03/14</p> <p>30 DMC Primary Care Drug Treatment Service 31/03/14</p> <p>Pharmacy Based Needle Exchange and Supervised Consumption Service</p> <p>Supplier Details Service Provided Contract Expiry Date</p> <p>1 Akro Supervised Consumption 31/03/14</p> <p>2 ASDA Pharmacy Supervised Consumption 31/03/14</p>
--	--	--	--	--	--

Information Governance Report

Responses to Requests

						3 Bell Pharmacy 31/03/14 Supervised Consumption
						Bell Pharmacy Needle Exchange 31/03/14
						4 Berg Pharmacy 31/03/14 Supervised Consumption
						5 Blakeberry Ltd 31/03/14 Supervised Consumption
						6 Boots Supervised Consumption 31/03/14
						7 Boots Supervised Consumption 31/03/14
						8 Britannia Pharmacy (Laville LTD) Supervised Consumption 31/03/14
						Britannia Pharmacy (Laville LTD) 31/03/14 Needle Exchange
						9 Britannia Pharmacy (formally chemifarm) Supervised Consumption 31/03/14
						Britannia Pharmacy (formally chemifarm) 31/03/14 Needle Exchange
						10 Clockwork Supervised Consumption 31/03/14
						11 Day Lewis Supervised Consumption 31/03/14
						12 Day Lewis Needle Exchange 31/03/14
						13 Day Lewis Supervised Consumption 31/03/14
						14 Duncans Supervised Consumption 31/03/14
						15 Frank Mays Supervised Consumption 31/03/14
						16 Jetsol (Healthcare Concepts) 31/03/14 Supervised Consumption
						17 Jetsol (Healthcare Concepts) 31/03/14 Needle Exchange
						18 Kalhan Limited 31/03/14 Supervised Consumption
						19 LRM/Medina Pharmacy Ltd 31/03/14 Supervised Consumption
						LRM/Medina Pharmacy Ltd 31/03/14 Needle Exchange
						20 Manor Park Pharmacy Supervised Consumption

Information Governance Report

Responses to Requests

						31/03/14		
						Manor Park Pharmacy	Needle Exchange	
						31/03/14		
					21 Mansons Chemist	Supervised Consumption		
						31/03/14		
					22 Mayors Healthcare Ltd	Supervised Consumption		
						31/03/14		
					23 Mayors Chemist	Needle Exchange		31/03/14
					24 Medina	Supervised Consumption		31/03/14
					25 Muhammads Pharmacy /ASM HealthCare Ltd			
						Supervised Consumption		31/03/14
					26 Britannia (Formally Munro)	Supervised Consumption		
						31/03/14		
					27 Munro	Supervised Consumption		31/03/14
					Munro	Needle Exchange		31/03/14
					28 Munro	Supervised Consumption		31/03/14
					29 Newmans /S&A Pharmacy	Needle Exchange		
						31/03/14		
					Newmans /S&A Pharmacy	Supervised		
					Consumption	31/03/14		
					Royal Docks Pharmacy	Supervised Consumption		
						31/03/14		
					30 Pharmaram	Supervised Consumption		31/03/14
					31 Pharmacy Republic	Supervised Consumption		
						31/03/14		
					32 Rattan Pharmacy	Supervised Consumption		
						31/03/14		
					33 Rohpharm	Supervised Consumption		31/03/14
					34 Rohpharm	Needle Exchange		31/03/14
					SAI	Supervised Consumption		31/03/14
					SAI	Needle Exchange		31/03/14
					35 Vicarage Pharmacy	Supervised Consumption		
						31/03/14		
					Vicarage Pharmacy	Needle Exchange		31/03/14

Information Governance Report

Responses to Requests

						36 Woodgrange Pharmacy /Amanah Health Care Supervised Consumption 31/03/14
Business	17424	04/10/2013	25/10/2013	Property Valuation	<p>Subject: Council Property-Advertising-Revenue</p> <p>Could you please tell me what type of advertising and sponsorship schemes you have running in the council's region, i.e. sites where you generate revenue by allowing companies to sponsor them or other Council departments to advertise events, etc? In particular, I would like to know about any of the following schemes:</p> <ul style="list-style-type: none"> Roundabouts Boundary (Welcome to) signs Poster sites Car parks Bus shelters Council buildings, e.g. leisure centres Vehicles, e.g. refuse lorries <p>If you do generate revenue and/or currently allow advertising/sponsorship on any sites that you own, could</p>	<p>Summary:</p> <p>Council Property-Advertising-Revenue response The Local Authority does not manage any advertising on Roundabouts, Boundary signs, Council buildings, Car parks or Vehicles. Bus shelters in the borough are the property of Transport for London. The Council has a contract for the provision of on-street poster sites with JC Decaux which will expire in December 2013. The Council is currently reviewing its activity in this area, and expects to issue tenders for this work shortly. The project is being managed by Nick Williams, Head of 2012 Legacy, who has spoken to you about this matter and the commercial sensitivities involved. He has agreed to add your company to the list of organisations that will be invited to tender. Please note that this will be widely advertised.</p>

Information Governance Report

Responses to Requests

					<p>you also please tell me:</p> <ol style="list-style-type: none"> 1. How much revenue the Council currently receives, per annum, for each site type (e.g. roundabouts £10K, etc) 2. The name of the supplier or internal department that manages the advertising/sponsorship process. 3. If outsourced to a supplier, whether this was via a tender process. 4. If a tender process was used to find a supplier, when this current contract started and when it will end. 5. If a tender process wasn't used, when any trial or contract started and when it will end. 6. The contact details of the person who manages the supplier or process for the Council or whom we can contact for further information if no schemes are in place. 	
Public	17422	04/10/2013	28/10/2013	CYPS - Schools Traded Services	<p>Subject: Exam Boards</p> <p>I will like to know the exam boards for the following A-</p>	<p>Summary:</p> <p>A Level Exam Boards Response The Local Authority does not hold this information. Please</p>

Period: 01/10/2013 To31/10/2013

Information Governance Report

Responses to Requests

					<p>level subjects in every school that offers A-levels in your borough. They are: A2 mathematics A2 RE or RS A2 Economics This is required as a matter of urgency</p>	<p>direct your enquiry to the colleges within the borough. The Schools contact details can be located at:- http://www.newham.gov.uk/Pages/Services/Schools-Directory.aspx</p>
Public	17428	07/10/2013	25/10/2013	<p>Communications /Press office/publicity</p>	<p>Subject: Request to view prepared material</p> <p>Please could you let me know if the authority has a policy of preparing statements and material for release to the media only upon direct request by the media?</p> <p>This material is sometimes described as 'lines to take', 'on-demand', 'and response to query', or 'request only'. It is disclosed in response to a particular inquiry on a particular subject from a media representative. Please could you send me copies of all of these prepared statements from the past 36 months in whatever form they exist and in their entirety,</p>	<p>Summary:</p> <p>Request to view prepared material Response The Council does not have a policy on preparing statements and material for release to the media only upon direct request by the media. Statements and other material are provided to members of the media either directly on request or through media releases which are published on the Council's website at http://www.newham.gov.uk/Pages/LatestNews.aspx</p>

Information Governance Report

Responses to Requests

					accompanied by any related email correspondence where it exists explaining why a decision was taken to not publish the information pro-actively?	
Business	17430	07/10/2013	25/10/2013	Adult Services (FOI)	<p>Subject: Adults with Learning Disabilities</p> <p>Head of Commissioning for Learning Disabilities (LD) – Full name and contact details please Number of In-House LD service users (if you provide In-House care) Number of External LD service users (if you commission LD care through external care providers) Number of hours of visits per week of commissioned care for LD (if you commission LD care through external care providers) Number of External providers that provide LD care on behalf of the Council (if you commission LD care through external care providers)</p>	<p>Summary:</p> <p>Adults with Learning Disabilities Response:- Please could you advise the following: 1. Head of Commissioning for Learning Disabilities (LD) – Full name and contact details. Ann Lloyd, ann.lloyd@newham.gov.uk Tel. 02033733542 2. Number of In-House LD service users (if you provide In-House care). 78 people with LD supported within Community Services 18 within Supported employment 16 people through Shared Lives 3. Number of External LD service users (if you commission LD care through external care providers). 435 4. Number of hours of visits per week of commissioned care for LD (if you commission LD care through external care providers). 1,679 hours of visits per week. 5. Number of External providers that provide LD care on behalf of the Council (if you commission LD care through external care providers). 124</p>
Public	17426	08/10/2013	29/10/2013	Parking Fines	Subject: Parking	Summary:

Information Governance Report

Responses to Requests

				<p>Enforcement</p> <p>Please can you provide the following incidence rate information under the Freedom of Information Act: During the Past 12 Months 1. The number of Parking Charge Notices (PCNs) issued for violation of the dropped kerb crossing (at either side of the road) on the northern flank of Malmesbury Road Park in Malmesbury Road, Canning Town, E16. as compared to: 2. The number of Parking Charge Notices (PCNs) issued for violation of the dropped kerb at the single-side of carriageway position on the eastern flank of Malmesbury Road Park at location LP3 (lamp post? 3) in Oak Crescent, Canning Town, E16. During the Past 5 Years 3. The number of Parking Charge Notices (PCNs) issued for violation of the dropped kerb crossing (at either side of the road) on the northern flank of</p>	<p>Parking Enforcement Malmesbury Road Park, Canning Town response During the Past 12 Months 1. The number of Parking Charge Notices (PCNs) issued for violation of the dropped kerb crossing (at either side of the road) on the northern flank of Malmesbury Road Park in Malmesbury Road, Canning Town, and E16. 100 2. Compared to the number of Parking Charge Notices (PCNs) issued for violation of the dropped kerb at the single-side of carriageway position on the eastern flank of Malmesbury Road Park at location LP3 (lamp post? 3) in Oak Crescent, Canning Town, E16. 123 During the Past 5 Years:- 3. The number of Parking Charge Notices (PCNs) issued for violation of the dropped kerb crossing (at either side of the road) on the northern flank of Malmesbury Road Park in Malmesbury Road, Canning Town, E16 342 4. Compared to the number of Parking Charge Notices (PCNs) issued for violation of the dropped kerb at the single-side of carriageway position on the eastern flank of Malmesbury Road Park at location LP3 (lamp post? 3) in Oak Crescent, Canning Town, E16. 432</p>
--	--	--	--	---	---

Information Governance Report

Responses to Requests

					<p>Malmesbury Road Park in Malmesbury Road, Canning Town E16.</p> <p>as compared to:</p> <p>4. The number of Parking Charge Notices (PCNs) issued for violation of the dropped kerb at the single-side of carriageway position on the eastern flank of Malmesbury Road Park at location LP3 (lamp post? 3) in Oak Crescent, Canning Town, E16.</p>	
Business	17452	09/10/2013	25/10/2013	Adult Services (FOI)	<p>Subject: Public Health Appointments</p> <p>Please see attached FOI request.</p> <p>How many Public Health Consultants are employed by your Local Authority?</p> <p>2. Of these, how many have a medical background?</p> <p>3. Do you employ any staff, Associate Specialist and Speciality Doctors?</p> <p>4. What Terms and Conditions are you likely to offer Public Health Consultants that you employ in the future?</p>	<p>Summary:</p> <p>Public Health Appointments Response</p> <p>1. How many Public Health Consultants are employed by your Local Authority?</p> <p>1 Public Health Consultant (fixed term) employed on an Agenda for Change NHS grade.</p> <p>2. Of these, how many have a medical background?</p> <p>None.</p> <p>3. Do you employ any staff, Associate Specialist and Speciality Doctors?</p> <p>No.</p> <p>4. What Terms and Conditions are you likely to offer Public Health Consultants that you employ in the future?</p> <p>Whilst the staff who transferred from the NHS are covered by a statutory transfer order until the end of March 2015, any vacant posts will be recruited to on the London Borough of Newham's Terms and Conditions, although we will consider continued access to the NHS Pension</p>

Information Governance Report

Responses to Requests

						scheme if a suitable candidate is currently making contributions to that scheme.
Public	17450	09/10/2013	29/10/2013	RMD Technical	<p>Subject: Parr Road Maintenance/Major Works</p> <p>I recall, about a month ago, there was scaffolding brought into roof/gutter repair.</p> <p>I would be grateful if you could confirm this and provide me a list of repairs (with costs broken down if scaffolding used), carried out for all flats in Parr Road since 1 April 2013 to 30 September 2013.</p>	<p>Summary:</p> <p>Parr Road Maintenance/Major Works Response The Local Authority have no record of any scaffolding jobs for the flats at Parr Road.</p>
Business	17433	09/10/2013	29/10/2013	Regeneration Projects	<p>Subject: Redevelopment of Rathbone Market area</p> <p>1. Could I have a list of every business that existed in Rathbone market before the regeneration scheme began and the amount of compensation each one of them received upon demolition of their premises? If this can't be answered, what was the range of the compensation awarded? Minimum awarded -</p>	<p>Summary:</p> <p>Redevelopment of Rathbone Market Response 1. Could I have a list of every business that existed in Rathbone market before the regeneration scheme began and the amount of compensation each one of them received upon demolition of their premises? If this can't be answered, There are 4 businesses Greggs Plc, Costcutter Ltd, Strandhaven Ltd and Percy Ingle Bakeries Ltd. The Council considers the information relating to financial arrangements between the Council and the tenants at Rathbone Market constitutes confidential and commercially sensitive information. Disclosure of this information could constitute a breach of confidence and</p>

Information Governance Report

Responses to Requests

				<p>maximum awarded.</p> <p>2. What was the compensation amount based on? What was the calculation? Were outstanding payments/debts deducted from the compensation figure? What was the nature of these outstanding payments/debts?</p> <p>3. Did any business/leaseholder receive more than the statutory minimum? How much did they receive? On what basis?</p>	<p>would be prejudicial to the commercial interests of the parties concerned. This information is therefore exempt from disclosure under section 41 of the Freedom of Information Act.</p> <p>Under the Freedom of Information Act we have the right to refuse a request for information held if an exemption applies. We believe in this case such an exemption applies and has decided to refuse your request.</p> <p>Section 41 of the Freedom of Information Act 2000 states: "41 (1) Information is exempt information if –</p> <p>(a) It was obtained by the public authority from any other person (including another public authority), and</p> <p>(b) The disclosure of the information to the public (otherwise than under this Act) would constitute a breach of confidence actionable by that or any other person.</p> <p>(2) The duty to confirm or deny does not arise if, or to the extent that, the confirmation or denial that would have to be given to comply with section 1(1) (a) would (apart from this Act) constitute an actionable breach of confidence."</p> <p>Description of the exemption</p> <p>In order for this exemption to apply, the information must have been obtained from another person or public authority and disclosure of it would mean that London borough of Newham would be open to legal action for a breach of confidence.</p> <p>London borough of Newham is relieved of the duty to 'confirm or deny' whether the information is held if doing so would result in a breach of confidence as outlined above.</p> <p>2. What was the range of the compensation awarded? There were no compensation payments made upon demolition of Rathbone Market retail units.</p> <p>3. What was the compensation amount based on? N/A. The Council had full vacant possession of the site, at</p>
--	--	--	--	--	---

Information Governance Report

Responses to Requests

						<p>the commencement of demolition works.</p> <p>4. What was the calculation? N/A</p> <p>5. Were outstanding payments/debts deducted from the compensation figure? Please see answer to question 1 above.</p> <p>6. What was the nature of these outstanding payments/debts? Please see answer to question 1 above.</p> <p>7. Did any business/leaseholder receive more than the statutory minimum? Please see answer to question 1 above.</p> <p>8. How much did they receive? Please see answer to question 1 above</p> <p>9. On what basis? Please see answer to question 1 above</p>
Public	17470	10/10/2013	28/10/2013	Adult Services (FOI)	<p>Subject: Home Adaptations</p> <p>Under Freedom of Information can you please provide the following information</p> <ol style="list-style-type: none"> 1. The total number of bathroom adaptations into accessible shower rooms for 2012/13. 2. The total cost of these adaptations for 2012/13. 3. The grand total cost of keeping elderly and disabled people in their own homes to 	<p>Summary:</p> <p>Home Adaptation Response Under Freedom of Information can you please provide the following information</p> <ol style="list-style-type: none"> 1) The total number of bathroom adaptations into accessible shower rooms for 2012/13 143 2) The total cost of these adaptations for 2012/13 £1,390,052 3) The grand total cost of keeping elderly and disabled people in their own homes to include bathroom adaptations, kitchen adaptations, any other home adaptations, providing daily living products including any other expenditure for 2012/13 £456,206

Information Governance Report

Responses to Requests

					<p>include bathroom adaptations, kitchen adaptations, any other home adaptations, providing daily living products including any other expenditure for 2012/13.</p> <p>4. The budget for item 3 above for 2013/14.</p> <p>5. The total number of bath lifts provided in years 2010/11, 2011/12 and 2012/13</p>	<p>4) The budget for item 3 above for 2013/14. In January of this year a large backlog of Disabled Facilities Grant cases were inherited by Adult Social Care (ASC) from the Home Improvement Agency (HIA); within the existing financial year of 2012-2013. There had already been a commitment made of - £894,717 in this year to meet some of the cases. To meet the overall case demands it was agreed organisationally and with the Mayor's approval to release an additional resource of a £1,000,000 for this financial year (2013-2014) to meet the current demands for the next twelve months.</p> <p>5) The total number of bath lifts provided in years 2010/11, 2011/12 and 2012/13. 2010/11 = 470 2011/12 = 410 2012/13 = 418</p>
Public	17463	11/10/2013	25/10/2013	Parking Fines	<p>Subject: Parking Enforcement</p> <p>Can you please tell me how many PCN's have been issued on Fishguard Way (E16) and break them down between those issued by Traffic Enforcement Officers (aka Traffic Wardens) and the mobile CCTV units. Dates as follows: Between 1 October 2010 and 30 September 2011. Between 1 October 2011 and 30 September 2012. Between 1 October 2012</p>	<p>Summary:</p> <p>PCN's issued on Fishguard Way (E16) Response Between 1 October 2010 and 30 September 2011 - on-street = 156 cctv = 3 Between 1 October 2011 and 30 September 2012 - on-street = 140 cctv = 9 Between 1 October 2012 and 30 September 2013 - on-street = 43 cctv = 13</p>

Information Governance Report

Responses to Requests

					and 30 September 2013.	
Business	17483	14/10/2013	30/10/2013	Parking Fines	<p>Subject: Parking Enforcement Statistics</p> <p>Thank you for your prompt response. I am looking into the number of tickets issued by mobile CCTV cars or any other means used. This is for the period previously stated and to cover the following post code areas:</p> <p style="margin-left: 40px;">E6 E13 E16</p>	<p>Summary:</p> <p>Parking Enforcement Statistics Response The information requested by postcode, is irretrievable from our data system. The data system only lists PCNs by street names.</p>
Media	17485	14/10/2013	28/10/2013	Service and Performance Improvement Service	<p>Subject: Children's Social Care Intervention</p> <p>1. Statistics related to the number of children who have come to the attention of social services with needs related to hunger (poor feeding, malnutrition etc) 2. Please provide figures for the last two years they are available.</p>	<p>Summary:</p> <p>Children's Social Care Intervention Response 1. Statistics related to the number of children who have come to the attention of social services with needs related to hunger (poor feeding, malnutrition etc). Our record systems does not record separately the data in the form requested. The need categories are more general than this and cover things like 'family dysfunction', 'family in acute stress' and 'low income', any of which could conceivably include 'hunger' as a factor. Under the Freedom of Information Act the Council has a right to refuse a request for information held if the cost of complying with a request exceeds the appropriate limit. The appropriate limit for local authorities is £450 or 2.5 days or 18 hours. We believe in this case such an</p>

Information Governance Report

Responses to Requests

						<p>exemption applies and has decided to refuse your request for information under section 12(1) of the Act.</p> <p>12 Exemption where cost of compliance exceeds appropriate limit</p> <p>(1) Section 1(1) does not oblige a public authority to comply with a request for information if the authority estimates that the cost of complying with the request would exceed the appropriate limit.</p> <p>2. Please provide figures for the last two years if they are available.</p> <p>There is no data available.</p>
Public	17508	16/10/2013	28/10/2013	Road Safety	<p>Subject: Road Closures</p> <p>HIGHWAYS TTRO ENQUIRY UNDER THE FREEDOM OF INFORMATION ACT</p> <p>As the highway authority responsible for processing Temporary Traffic Regulation Orders (TTROs) and Notices (TTRNS) under the Road Traffic Regulation Act, 1984, please can you, or any agencies working on your behalf, advise me on the following:</p> <p>1. How many TTROs and TTRNS under the Road Traffic Regulation Act, 1984 were processed and published by the Council in the last financial year?</p>	<p>Summary:</p> <p>Road Closures TTROs & TTRN Processed Response</p> <p>1. How many TTROs and TTRNS under the Road Traffic Regulation Act, 1984 were processed and published by the Council in the last financial year? Please indicate whether any of these include blanket road closures.</p> <p>14(1) - 13 TTRO's made and published</p> <p>14(2) - 49 TTRO's</p> <p>14(2)N - 17 TTRN's</p> <p>Blanket Orders – n/a</p> <p>Total = 79</p> <p>2. How many were in relation to Council road works and related highways activities? Please include any works under a term highways contract.</p> <p>14(1) & 14(2) - 30 TTROs/ TTRNs</p> <p>3. How many were in relation to statutory undertakers/utility street works?</p> <p>14(1) & 14(2) - 16 TTROs/TTRNs</p> <p>4. How many were in relation to public events and other third party activities? Please outline if there are additional public events processed under the Town Police Clauses</p>

Period: 01/10/2013 To 31/10/2013

Information Governance Report

Responses to Requests

				<p>Please indicate whether any of these include blanket road closures.</p> <p>2. How many were in relation to Council road works and related highways activities? Please include any works under a term highways contract.</p> <p>3. How many were in relation to statutory undertakers/utility street works?</p> <p>4. How many were in relation to public events and other third party activities? Please outline if there are additional public events processed under the Town Police Clauses Act (1847).</p> <p>5. How much do you charge to process and advertise planned and urgent?</p> <p>6. What are the time scales to process a TTRO? Please include the lead in times for the submission of a TTRO application and the time taken to receive the application and to advertise a TTRO.</p> <p>7. Do you have a public notices website? If so, can you list it?</p>	<p>Act (1847). Newham does not use the Town Police Clauses Act (1847) in the Metropolis this would be Commissioners Directions made under the Metropolitan Police Act 1839. This is no longer used by the MPS who rely on authorities to use Sec 16A. We also produce filming notices. Section 16A Orders – 34 Other third party activities 14(1) & 14(2) - 30 TTROs/ TTRNs</p> <p>5. How much do you charge to process and advertise planned and urgent? 14(1) - £730 plus advertising costs 14(2) - £730 14(2)N - £730</p> <p>6. What are the time scales to process a TTRO? Please include the lead in times for the submission of a TTRO application and the time taken to receive the application and to advertise a TTRO. 14(2) – 10 working days 14(1) – 3 months</p> <p>7. Do you have a public notices website? If so, can you list it? No.</p>
--	--	--	--	--	--

Information Governance Report

Responses to Requests

Public	17514	16/10/2013	30/10/2013	Legal Services	<p>Subject: Legal Costs</p> <p>1. Please outline</p> <ul style="list-style-type: none"> a) total spend on litigation b) number of litigation cases c) a list of litigation practices whose services were utilised for your organisation in each of your last two completed financial years, broken down by department. <p>2. Please additionally provide</p> <ul style="list-style-type: none"> a) total spend on mediation b) number of mediation cases c) A list of mediation companies whose services were utilised for your organisation in each of your last two completed financial years, broken down by department. 	<p>Summary:</p> <p>Legal Costs Response</p> <p>From our preliminary assessment, it is clear that we will not be able to answer your request which is too specific in nature. Under section 1(3) of the Freedom of Information Act, a public authority need not comply with a request unless any further information reasonably required to locate the information is supplied. If a request is too broad in nature, then public authorities have a duty to provide advice and assistance to the applicant in order to focus the request.</p> <p>In order to provide you with the information on the scale that you have requested would be too resource intensive for an officer to decipher and identify the necessary information required.</p> <p>Section 12 of the Act makes provision for public authorities to refuse requests for information where the cost of dealing with them would exceed the appropriate limit, which for central government is set at £600. This represents the estimated cost of one person spending 2.5 working days in determining whether the departments hold the information, locating, retrieving, extracting and processing the information.</p> <p>We estimate that it will take us in excess of 2.5 working days to determine the appropriate material, locate, retrieve and extract the information, in reference to your request. Therefore, your request will not be processed further. You may wish to refine your request by narrowing its scope by being more specific about what information you particularly wish to obtain, including any dates or period of time, or which service areas are relevant to the information required.</p>
--------	-------	------------	------------	----------------	--	---

Information Governance Report

Responses to Requests

Business	17518	17/10/2013	28/10/2013	CYPS - Safeguarding Assessment	Subject: Supported Accommodation Services	Summary: Supported Accommodation Services Response: 1. Number of Young People age 16-18 residing in Supported Accommodation provision as of 24.09.13: 19 2. Number of Young People age 16-18 residing in Supported Accommodation provision as of 31.03.13: 20 3. Number of Young People age 16-18 residing in Supported Accommodation provision as of 31.03.12: 19 4. How does the use of Supported Accommodation feature as part of the Local Authorities Looked After Children Strategy? High Priority / Medium Priority / Low Priority. High 5. How does the current supply of Supported Accommodation within the boundaries of the Local Authority meet the Local Authorities demands? Over resourced / Meets demand / Further provision needed. Further Provision needed. 6. Is the Local Authority part of an existing contract for Supported Accommodation services? Yes, recently awarded one and 2 other tenders due to be published this financial year. Further tenders will be Dynamic Purchasing Systems (DPS) for Accommodation and medium/high level floating support (5+ hours per week per young person) and 24 hour supported accommodation. N.B the recently awarded tender is to provide accommodation and support from 16 to 25, not 16-18. The age range for the 2 upcoming DPS tenders has not been set yet but is likely to be the same. 7. If Yes then please provide the following details:
----------	-------	------------	------------	--------------------------------------	--	---

Information Governance Report

Responses to Requests

						<p>Type of Contract: Accommodation and low-level floating support (up to 4 hours per week per young person). Block accommodation and 1 hour support per week per young person for 80 young people, with spot element above the block rates.</p> <p>Contract start date: 01/12/2013</p> <p>Contract end date: 30/11/2016 with option to extend to 30/11/2017</p> <p>Likely date for re-tender (if applicable): Nov 2016</p> <p>8. If there is a specific contact within the Local Authority responsible for the commissioning of this service we would be pleased if you could supply the details:</p> <p>Name: Jason Eustice</p> <p>Email: Jason.eustice@newham.gov.uk</p>
Public	17552	19/10/2013	29/10/2013	Highway Maintenance	<p>Subject: Road Signage</p> <p>Could you please provide me with the following information regarding The Royal Albert way in east London:</p> <p>Heading from the university of east London in the general direction of London city airport, could you please tell me where the repeater signs are located on the carriageway and how many there are please? Also the distance between each repeater sign if this is available? And can you confirm that the distances</p>	<p>Summary:</p> <p>Royal Albert Way Road Signage Response</p> <p>The Council does not hold this information. Please direct your enquiry to Transport for London website: www.tfl.gov.uk.</p>

Information Governance Report

Responses to Requests

					<p>between each repeater sign falls within the guidelines set out by the government for the speed allocated to the road.</p> <p>I have a driving offence case pending and need the information to build a defence as such.</p> <p>I look forward to hearing from you and receiving the information I have requested.</p>	
--	--	--	--	--	--	--

Information Governance Report

Responses to Requests

Public	17555	21/10/2013	28/10/2013	Home Ownership & Leasehold Services	Subject: Calculation of Service Charges I would like to know how much London Borough of Newham is charging the residents (Lease holders/council tenants) in service charges per week/year for the maintenance of the security gates installed at the following two locations: Drummond Castle Court 153a Odessa Road E7 9BS and flats 17-51 Odessa Road, Forest Gate , London E7 9BQ	Summary: Calculation of Service Charges in Odessa Road Response Drummond Castle Court and the flats at Odessa Road are managed by Swan Housing Association. Please direct your enquiry to them at Forest Gate PFI 2 -10 Upton Lane, Forest Gate, London E7 9LN Website: www.swan.org.uk
--------	-------	------------	------------	-------------------------------------	---	--