Scheme of Delegation
Officers with delegated authority for matters within the portfolio of the Executive Director Commissioning and Community

December 2012

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Post Holder: Director Legal, People and Change
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Purpose
To set out the delegations from the Council’s Executive and Council bodies to Chief and Deputy Chief officers within the Commissioning & Community Directorate.

### Related Policies and Documents

All parts of the Officers scheme of delegation  
Commissioning & Community Directorate schemes of authorisation

### Who is governed by this policy?

The scheme of delegations will apply to all permanent, contract and temporary staff working for the Council.

### Executive Summary

All delegations are subject to compliance with the law, the Council’s Constitution, its Procurement Code, Financial Regulations and other relevant policies and procedures. All delegations may be exercised by the Chief Executive as well as those posts set out in this Scheme of Delegation.

This section sets out the powers which are conferred on the Council and its Executive which are exercisable by Officers and is the list maintained pursuant to Section 100 (G) (2) of the Local Government Act 1972. Under the provisions of the Local Government and Housing Act 1989 (S2) as amended by the Provisions of S202 of the Local Government and Public Involvement in Health Act 2007 and S30 of the Local Democracy Economic Development and Construction Act 2009 the post holders in this Scheme of Delegation hold politically restricted posts.

Pursuant to Paragraph 3.4.2 of Part 3 of the constitution the officers listed in this scheme of delegation may authorise officers to carry out the functions listed on their behalf. A list of all officers so authorised shall be maintained in accordance with paragraph 3.4.2.

Although these powers have been delegated to officers, there is a requirement to consult local ward councillors and community lead councillors if the decision you are making has a direct impact on a local community. Please consult Democratic Services for advice. In addition, please be aware that at the very least local ward councillors should be kept aware of any decision made and implemented under delegated powers that affects members of the community in their ward and this would normally be through the ward based bulletin.
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<thead>
<tr>
<th>No.</th>
<th>Function</th>
<th>Delegated Officer</th>
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<tr>
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<td><strong>ADULTS</strong></td>
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<tr>
<td></td>
<td><strong>National Assistance Act 1948</strong></td>
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<tr>
<td>DASC1</td>
<td>National Assistance Act 1948 (Section 21) - Power to provide accommodation for persons in need of care and assistance.</td>
<td>Executive Director</td>
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<td></td>
<td>Director for Adult Social Care</td>
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<tr>
<td>DASC2</td>
<td>National Assistance Act 1948 (Section 22) - Power to make charges for such accommodation in accordance with persons income.</td>
<td>Executive Director</td>
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<td>Director for Adult Social Care</td>
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<tr>
<td>DASC3</td>
<td>National Assistance Act 1948 (Section 23) - Power to make rules in respect of the management of premises in which accommodation is provided.</td>
<td>Executive Director</td>
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<td>Director for Adult Social Care</td>
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<tr>
<td>DASC4</td>
<td>National Assistance Act 1948 (Section 24) - Power to provide residential accommodation for any person subject to provisions under this Act.</td>
<td>Executive Director</td>
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<td>Director for Adult Social Care</td>
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<tr>
<td>DASC5</td>
<td>National Assistance Act 1948 (Section 25) (as amended) - Power to provide accommodation in premises maintained by voluntary sector organisation and Section 26 power to make arrangements with a voluntary organisation for the purposes of providing accommodation.</td>
<td>Executive Director</td>
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<td>Director for Adult Social Care</td>
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<tr>
<td>DASC6</td>
<td>National Assistance Act 1948 (Section 29) - Power to make welfare arrangements for the blind etc.</td>
<td>Executive Director</td>
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<td>Director for Adult Social Care</td>
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<tr>
<td>DASC7</td>
<td>National Assistance Act 1948 (Section 30) - Power to employ voluntary sector organisations for disabled persons' welfare (in pursuance of any scheme made under section 29).</td>
<td>Executive Director</td>
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<td>Director for Adult Social Care</td>
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<tr>
<td>DASC8</td>
<td>National Assistance Act 1948 (Section 32) - Power to make financial adjustments between Authority provided accommodations etc. and Local Authority area of residence.</td>
<td>Executive Director</td>
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<td>Director for Adult Social Care</td>
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<tr>
<td>DASC9</td>
<td>National Assistance Act 1948 (Section 43) - Power to recover costs of assistance for persons liable for maintenance and Section 45 power to recover expenditure incurred as a result of any misrepresentation or non-disclosure.</td>
<td>Executive Director</td>
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<td>Director for Adult Social Care</td>
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<tr>
<td>DASC10</td>
<td>Power to apply to a Magistrates Court for an Order requiring the removal of any person to a hospital or other place.</td>
<td>Executive Director</td>
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<td>Director for Adult Social Care</td>
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<tr>
<td>DASC11</td>
<td>National Assistance Act 1948 (Section 48) - Power to provide temporary protection for property of persons admitted to hospital etc.</td>
<td>Executive Director</td>
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<td>Director for Adult Social Care</td>
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<tr>
<td>DASC12</td>
<td>National Assistance Act 1948 (Section 49) (as amended) - Power to pay expenses of Officers of the Authority as receivers of mental patients.</td>
<td>Executive Director</td>
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<td>Director for Adult Social Care</td>
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<tr>
<td>DASC13</td>
<td>National Assistance Act 1948 (Section 55) - Power of entry.</td>
<td>Executive Director</td>
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<tr>
<td>No.</td>
<td>Function</td>
<td>Delegated Officer</td>
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<tr>
<td>DASC14</td>
<td>National Assistance Act 1948 (Section 56) - Power to recover sums due summarily as a civil debt.</td>
<td>Executive Director</td>
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<td>Director for Adult Social Care</td>
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<tr>
<td>CENSUS ACT 1920</td>
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<td>DASC15</td>
<td>To make census returning as maybe required the residents of any Council premises (S3(1)(d))</td>
<td>Executive Director</td>
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<td>Director for Adult Social Care</td>
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<td>General - To exercise such other powers and duties as vest in the Council by virtue of the National Assistance Act 1948 not specifically referred to above.</td>
<td>Executive Director</td>
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<td>Director for Adult Social Care</td>
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<td>Births &amp; Deaths Registration Act 1953</td>
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<td>DASC17</td>
<td>Sections 16 and 18 duty to notify Registrar of death of any person dying in any premises for which the Council is responsible.</td>
<td>Executive Director</td>
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<td>Director for Adult Social Care</td>
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<td>Disabled Persons (Employment) Act 1958</td>
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<td>DASC18</td>
<td>Section 65 - To give grants or loans to voluntary organisations whose activities provide services similar to relevant services</td>
<td>Executive Director</td>
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<td>Director for Adult Social Care</td>
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<td>Section 3 - To seek approval and comply with directions in respect of the provision of facilities employment or work for registered persons who are seriously disabled.</td>
<td>Executive Director</td>
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<td>Director for Adult Social Care</td>
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<td>Health Services &amp; Public Health Act 1968</td>
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<td>DASC20</td>
<td>Section 45 - arrangements for promoting the welfare of elderly people.</td>
<td>Executive Director</td>
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<td>Director for Adult Social Care</td>
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<td></td>
<td>Section 65 - Grants and loans to voluntary organisations</td>
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<tr>
<td>The Chronically Sick and Disabled Persons Act 1970</td>
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<tr>
<td>DASC22</td>
<td>Sections 1 and 2 - Duty to provide information as to existence of welfare services and determining the number of persons to whom Section 29 of the National Assistance Act 1948 applies.</td>
<td>Executive Director</td>
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<td>Director for Adult Social Care</td>
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<tr>
<td>DASC23</td>
<td>Section 18 - Duty to provide to the Secretary of State information as to accommodation of younger and older persons under Part III of the National Assistance Act 1948.</td>
<td>Executive Director</td>
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<td>Director for Adult Social Care</td>
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<tr>
<td>Local Authority Social Services Act 1970</td>
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<td>DASC24</td>
<td>Complaints Procedure Directions 1990 - Power to take action on recommendation of the Review Panel.</td>
<td>Executive Director</td>
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<td>Director for Adult Social Care</td>
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<tr>
<td>Local Government Act 1972</td>
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<tr>
<td>DASC25</td>
<td>Section 195(3) - Power to submit proposals for the care of mothers and young people under the National Health Service Act 1946 prophylaxis (preventative or protective) care and after care under the Health Service and Public Health Act 1968 and schemes under the National Assistance Act 1948 relating to the accommodation and welfare of disabled persons and the employment of disabled persons.</td>
<td>Executive Director</td>
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<td>Director for Adult Social Care</td>
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<td>National Health Service Act 1977</td>
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<tr>
<td>DASC26</td>
<td>Sections 21, 22, 28 &amp; Schedule 3 - Power to place, persons in residential accommodation and cooperation with the health service.</td>
<td>Executive Director</td>
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<td>Director for Adult Social Care</td>
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<td>Mental Health Act 1983 as amended</td>
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<tr>
<td>DASC27</td>
<td>Section 4 - Making emergency application to admit a patient for assessment.</td>
<td>In accordance with statutory provisions - Approved Social Worker</td>
</tr>
<tr>
<td>DASC28</td>
<td>Sections 7, 8 and 9 - Power to apply for or confer guardianship powers on person named as guardian of the patient.</td>
<td>Executive Director</td>
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<td>Director for Adult Social Care</td>
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<tr>
<td>DASC29</td>
<td>Section 10 - Power to take over guardianship of a patient in case of death, incapacity etc. of guardian (other than a local authority), Section 19 power to transfer guardianship to or from the Council and Section 37 and 40 guardianship of offenders.</td>
<td>Executive Director</td>
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<td>Director for Adult Social Care</td>
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<tr>
<td>DASC30</td>
<td>Section 13 - Directing an approved Social Worker to take a patient’s care into consideration Section 14 interviewing patients and 18 power to take any patients who absconds into custody.</td>
<td>Executive Director</td>
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<td>Director for Adult Social Care</td>
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<tr>
<td>DASC31</td>
<td>Section 20 - Power to examine patients subject to guardianship under this Act to ascertain whether the patient(s) should remain under guardianship and Section 23 orders discharging any patient who is subject to guardianship.</td>
<td>Executive Director</td>
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<td>Director for Adult Social Care</td>
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<tr>
<td>DASC32</td>
<td>Section 25 - Provision with regard to supervision and aftercare.</td>
<td>Executive Director</td>
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<td>No.</td>
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</tbody>
</table>
| DASC33 | Section 29 – Authority to apply and power to act as nearest relative of patient and Section 30 power to apply for discharge of a Section 29 Order. | Executive Director  
Director for Adult Social Care |
| DASC34 | Section 40 - Power to take patient to hospital or elsewhere on court making hospital order or guardianship order. | Executive Director  
Director for Adult Social Care |
| DASC35 | Section 114 - Power to appoint Approved Social Workers.                  | Executive Director  
Director for Adult Social Care |
| DASC36 | Section 116 and 117 arranging necessary visits and aftercare facilities.  | Executive Director  
Director for Adult Social Care |
| DASC37 | Section 115 - To enter and inspect premises                              | In accordance with statutory provisions -  
Approved Social Worker |
| DASC38 | Section 135 - To apply for a warrant to search and remove                | In accordance with statutory provisions -  
Approved Social Worker |
| DASC39 | Section 136 - To interview anyone taken to a place of safety.           | In accordance with statutory provisions -  
Approved Social Worker |
| DASC40 | Section 137 - To exercise powers of a constable when having someone in their custody under this Act. | In accordance with statutory provisions -  
Approved Social Worker |
| DASC41 | General. To exercise such other powers and duties under the Mental Health Act 1983 as vest in the Council not specifically mentioned above. | Executive Director  
Director for Adult Social Care |

**Health and Social Services Security Adjudications Act 1983**

| DASC42 | Section 17 - Power to abate minimum charge for Home Support Services.   | Executive Director  
Director for Adult Social Care |
| DASC43 | Sections 21, 22 and 24 - Power to recover charges and create charge over land/property and determine interest payable. | Executive Director  
Director for Adult Social Care |

**Public Health (Control of Disease) Act 1984**

| DASC44 | Section 48 - Power to make provision regarding the burial or cremation of the dead. | Executive Director  
Director for Adult Social Care |

**Transport Act 1985**

<p>| DASC45 | Section 106 - to make grants for transport facilities and services for disabled people. | Executive Director |</p>
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<td>Director for Adult Social Care</td>
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<tr>
<td><strong>Disabled Persons (Consultation and Representation) Act 1986</strong></td>
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<tr>
<td>DASC46</td>
<td>Section 1(3) - Power to appoint authorized representative for disabled person in accordance with Regulations.</td>
<td>Executive Director Director for Adult Social Care</td>
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<tr>
<td>DASC47</td>
<td>Section 2(4) - Power to exclude authorized representative of disabled person from meetings about that person.</td>
<td>Executive Director Director for Adult Social Care</td>
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<tr>
<td>DASC48</td>
<td>Section 3 - Power to assess needs of disabled person.</td>
<td>Executive Director Director for Adult Social Care</td>
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<tr>
<td>DASC49</td>
<td>Section 4 - Power to decide on needs of a disabled person.</td>
<td>Executive Director Director for Adult Social Care</td>
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<tr>
<td>DASC50</td>
<td>Section 7 (4) - Duty to make arrangements for the assessment of needs of disabled persons following discharge from hospital after receipt of medical treatment for mental disorder for continuous period of not less than 6 months</td>
<td>Executive Director Director for Adult Social Care</td>
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<tr>
<td>DASC51</td>
<td>Section 8 - Power to make decision on ability of carer.</td>
<td>Executive Director Director for Adult Social Care</td>
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<tr>
<td><strong>Housing Act 1986</strong></td>
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<tr>
<td>DASC52</td>
<td>Sections 182 and 213 - Regard to evidence on homelessness related functions and assistance in discharge of homeless functions.</td>
<td>Executive Director Director for Adult Social Care</td>
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<tr>
<td><strong>Social Security Act 1988</strong></td>
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<td>DASC53</td>
<td>Section 13 - In respect of the distribution of welfare foods.</td>
<td>Executive Director Director for Adult Social Care</td>
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<td><strong>NHS and Community Care Act 1990</strong></td>
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<tr>
<td>DASC54</td>
<td>General - Provision of plans and assessments of a vulnerable persons’ need for community care services and negotiating and agreeing contracts with residential and nursing home providers and home support providers within the perimeters of any agreed providers list.</td>
<td>Executive Director Director for Adult Social Care</td>
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<td><strong>Carers (Recognition and Services) Act 1995</strong></td>
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<td>DASC55</td>
<td>Ensuring assessment and provision of services and support to Carers.</td>
<td>Executive Director</td>
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<td></td>
<td>Community Care (Direct Payments) Act 1996</td>
<td>Director for Adult Social Care</td>
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<tr>
<td>DASC56</td>
<td>General - To make arrangements for direct payments to identified service users</td>
<td>Executive Director</td>
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<tr>
<td></td>
<td>Community Care (Residential Accommodation) Act 1998</td>
<td>Director for Adult Social Care</td>
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<tr>
<td>DASC57</td>
<td>Appropriately apply the regulations and adhere to the guidance on 'charging for residential accommodation' CRAG, including the disregard of a person's capital assets up to the prevailing limits and conducting financial assessments.</td>
<td>Executive Director</td>
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<tr>
<td></td>
<td>Health Act 1999 &amp; National Health Service Act 2006</td>
<td>Director for Adult Social Care</td>
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<tr>
<td>DASC58</td>
<td>Subject to approval of the overall agreement by Cabinet, power to transfer funding between the local authority, Health and other agencies and to establish partnership arrangements to support shared objectives ensuring clear audit trails and financial probity.</td>
<td>Executive Director</td>
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<td></td>
<td>( Health Act 1999 Sections 28,29,30 &amp;.31 for arrangements previously agreed and National Health Service Act 2006 part 3 for future arrangements )</td>
<td>Director for Adult Social Care</td>
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<td></td>
<td>Care Standards Act 2000</td>
<td>Executive Director</td>
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<tr>
<td>DASC59</td>
<td>Applications, representations, Registrations and variations in respect of establishments or Agencies covered by the Act.</td>
<td>Director for Adult Social Care</td>
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<tr>
<td>DASC60</td>
<td>Refer to Secretary of State details of any person who should be included in the list maintained under Section 81 (individuals who are considered unsuitable to work with vulnerable adults).</td>
<td>Executive Director</td>
</tr>
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<td></td>
<td>Carers and Disabled Children Act 2000</td>
<td>Director for Adult Social Care</td>
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<tr>
<td>DASC61</td>
<td>Adults - Ensuring carers are given the right to their own assessment whether or not the person they are caring for is being assessed.</td>
<td>Executive Director</td>
</tr>
<tr>
<td>DASC62</td>
<td>Arrange direct payments or other services for carers to meet their needs and request any other</td>
<td>Executive Director</td>
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<td>Authority to assist in the provision of such services or deal with such requests from other Authorities.</td>
<td>Director for Adult Social Care</td>
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<td><strong>Health and Social Care Act 2001</strong></td>
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<tr>
<td>DASC63</td>
<td>Sections 50, 51, 54, 55, 56 and 57 - Provision of Community Care Services to those with preserved rights, additional accommodation payments, defined and direct payments.</td>
<td>Executive Director Director for Adult Social Care</td>
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<td></td>
<td><strong>Homelessness Act 2002</strong></td>
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<tr>
<td>DASC64</td>
<td>Section 1 - To provide assistance with homelessness review and have regard to homelessness strategy.</td>
<td>Executive Director Director for Adult Social Care</td>
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<td></td>
<td><strong>COMMUNITY CARE (DELAYED DISCHARGES ETC.) ACT 2003</strong></td>
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<td>DASC65</td>
<td>Section 4 - Assessment of any community care services needed on patients discharged from hospital and reviews of such assessments</td>
<td>Executive Director Director for Adult Social Care</td>
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<tr>
<td>DASC66</td>
<td>Section 6 - Delayed discharge payments.</td>
<td>Executive Director Director for Adult Social Care</td>
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<td>DASC67</td>
<td>Section 9 - Powers and duties in relation to resolving any disputes under the Act.</td>
<td>Executive Director Director for Adult Social Care</td>
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<tr>
<td>DASC68</td>
<td>Section 10 - Adjustments of payments.</td>
<td>Executive Director Director for Adult Social Care</td>
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<tr>
<td>DASC69</td>
<td>Section 15 - Making free of charge community care provisions under Regulations made under this Section.</td>
<td>Executive Director Director for Adult Social Care</td>
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<td></td>
<td><strong>MENTAL CAPACITY ACT 2005</strong></td>
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<tr>
<td>DASC70</td>
<td>Section 35 - To make and to put into effect arrangements to enable independent mental capacity advocates to be available to represent and support persons to whom acts or decisions proposed under sections 37, 38, and 39 of this Act relate.</td>
<td>Executive Director Director for Adult Social Care</td>
</tr>
<tr>
<td>DASC71</td>
<td>Section 39 - To instruct an independent mental capacity advocate for a person who becomes subject</td>
<td>Executive Director</td>
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<td>Sq. 74 - To make services available to each NHS body acting within the Council area so far as is reasonably necessary and practicable to enable the NHS body to discharge functions under the Act.</td>
<td>Executive Director</td>
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<td>Section 75 - To comply with, exercise and perform any powers and duties contained in any regulations made by the Secretary of State under this section enabling the making of arrangements between the Council, other local Authorities and NHS bodies for the discharge of the functions of NHS bodies and health related local Authority functions.</td>
<td>Executive Director</td>
</tr>
<tr>
<td></td>
<td>Section 76 – To make payments to any Strategic Health Authority, Primary Care Trust or Local Health Board towards expenditure to be incurred in the performance of their functions and to comply with, exercise and perform any powers and duties contained in any regulations made by the Secretary of State under this section attaching conditions to any such payments.</td>
<td>Executive Director</td>
</tr>
<tr>
<td></td>
<td>Section 82 – To co-operate with NHS bodies when exercising any of the Council’s functions in order to secure and advance the health and welfare of the people of England and Wales.</td>
<td>Executive Director</td>
</tr>
<tr>
<td></td>
<td>Section 254 – To allow premises, furniture or equipment provided for the care of mothers, for prevention, care and aftercare, or for home help and laundry purposes to be used by other social services authorities, local education authorities or bodies established under this Act on such terms as may be agreed and to provide, improve or furnish residential accommodation for officers employed by the Council or by voluntary organisations to perform services under this section or Schedule 20 of this Act.</td>
<td>Executive Director</td>
</tr>
<tr>
<td></td>
<td>Schedule 20 – To make arrangements for the provision of the care and services set out in this Schedule (care of mothers and young children, care and after care, home help and laundry facilities) and to comply with, exercise and perform any powers and duties contained in this Schedule and any regulations made there under with regard to the provision of such services.</td>
<td>Executive Director</td>
</tr>
<tr>
<td>No.</td>
<td>Function</td>
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<td></td>
<td><strong>SAFEGUARDING VULNERABLE GROUPS ACT 2006</strong></td>
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</table>
| DASC79 | Section 23 – To comply with, exercise and perform any powers and duties contained in any regulations made by the Secretary of State under this section with regard to the steps to be taken in connection with permitting others to engage in controlled activity in respect of children and vulnerable adults. | Executive Director  
Director for Adult Social Care |
| DASC80 | Section 27 – To make application to the Secretary of State for vetting information and to comply with, exercise and perform any powers and duties contained in any regulations made under this section with regard to informing persons of their rights to obtain information under this section. | Executive Director  
Director for Adult Social Care |
| DASC81 | Sections 35 to 40 - To provide the Independent Barring Board with prescribed information in the specified circumstances or as requested or required. | Executive Director  
Director for Adult Social Care |
|     | **LOCAL GOVT & INVOLEMENT IN HEALTH ACT 2007** | |
| DASC82 | Section 116 – To prepare and publish an assessment of relevant needs (health and social care) for the Council and co-operate with each partner PCT when preparing such an assessment. | Executive Director  
Director for Adult Social Care |
| DASC83 | Section 224 – To comply with and to exercise and perform any powers and duties contained in any regulations made by the Secretary of State under this section imposing duties on service providers (duties in respect of responding to requests for information and dealing with reports and recommendations from a local involvement network). | Executive Director  
Director for Adult Social Care |
| DASC84 | Section 225 – To comply with and to exercise and perform any powers and duties contained in any regulations made by the Secretary of State under this section requiring authorised representatives to enter and view, and observe the carrying-on of activities on premises owned or controlled by the Council. | Executive Director  
Director for Adult Social Care |
| DASC85 | Section 228 – To ensure that there are means by which activities set out in section 221 of this Act (promoting involvement of people in commissioning, providing and scrutiny of local care services etc) can be carried out and to comply with, exercise and perform any powers and duties contained in any regulations made by the Secretary of State under this section with regard to the Council’s duty (the temporary duty). | Executive Director  
Director for Adult Social Care |
| DASC86 | Section 243 – To comply with, exercise and perform any powers and duties contained in any order made by the Secretary of State under this section amending any enactment for the purpose of giving | Executive Director  
Director for Adult Social Care |
<table>
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<th>Function</th>
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<td>full effect tot his Act.</td>
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**HEALTH AND SOCIAL CARE ACT 2008**

**DASC87** Section 146 - Power to include people who lack capacity within the meaning of the Mental Capacity Act 2005 in existing direct payment scheme  
Delegated Officer: Executive Director  
Director for Adult Social Care

**General**

**DASC88** Grants – authority to exercise any power to give assistance whether by way of grant or loan under any provision subject to any scheme or framework approved by the executive.  
Delegated Officer: Executive Director  
Director for Adult Social Care

**DASC89** Such other actions as necessary for most effective discharge of all community care powers, duties and responsibilities.  
Delegated Officer: Executive Director  
Director for Adult Social Care

**Births & Deaths Registration Act 1953**

**DASC90** Sections 16 and 18 duty to notify Registrar of death of any person dying in any premises for which the Council is responsible.  
Delegated Officer: Executive Director  
Director Adult Social Care

**LIBRARIES**

**DCC5.** To approve the opening and closing times of libraries.  
Delegated Officer: Executive Director  
Director Community Commissioning, Hubs and Customer Services

**DCC6.** Agreeing and levying charges for the use of library facilities or overdue loans under Section 8 of the Public Libraries and Museums Act 1984.  
Delegated Officer: Executive Director  
Director Community Commissioning, Hubs and Customer Services

**DCC7.** Permitting the use of library premises for meetings etc. of a cultural nature under Section 20 of the Libraries and Museums Act 1964 or under Section 20 of the Public Libraries and Museums Act 1984 including the power to make charges.  
Delegated Officer: Executive Director  
Director Community Commissioning, Hubs and Customer Services

**DCC8.** To provide necessary facilities for the purposes of any powers or duties on the Council under the  
Delegated Officer: Executive Director
<table>
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<th>Delegated Officer</th>
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<tr>
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<td>public lending scheme (pursuant to Section 3 of the Public Lending Right Act 1979).</td>
<td>Director Community Commissioning, Hubs and Customer Services</td>
</tr>
<tr>
<td>DCC9.</td>
<td>To provide a comprehensive and efficient library service, including provision of sufficient stock, cooperation with the other authorities, contribution to expenses of other library authorities.</td>
<td>Executive Director Director Community Commissioning, Hubs and Customer Services</td>
</tr>
<tr>
<td>DCC10.</td>
<td>To make and enforce the provisions of byelaws regulating the use of libraries under Section 19 of the Public Libraries and Museums Act 1964</td>
<td>Executive Director Director Community Commissioning, Hubs and Customer Services</td>
</tr>
<tr>
<td>DCC11.</td>
<td>To permit the display of posters and leaflets on any library premises</td>
<td>Executive Director Director Community Commissioning, Hubs and Customer Services</td>
</tr>
<tr>
<td>DCC12.</td>
<td>To make and supply a copy of any article or published edition under Section 41 of the Copyright, Designs and Patents Act 1988 (provision copies to another library) or Section 42 (to preserve or replace an item).</td>
<td>Executive Director Director Community Commissioning, Hubs and Customer Services</td>
</tr>
<tr>
<td>DCC13.</td>
<td>To make provision for the lending of literacy, dramatic musical or artistic works to the public on payment under Section 66 of the Copyright, Designs and Patents Act 1988.</td>
<td>Executive Director Director Community Commissioning, Hubs and Customer Services</td>
</tr>
<tr>
<td>DCC14.</td>
<td>Ensuring adequate access to and use of records under the Council’s control by making such records available preparing indexes, guides, summaries, exhibitions and loaning them for exhibition or study under the Local Government (Records) Act 1962. Includes power to incur and contribute towards expenses.</td>
<td>Executive Director Director Community Commissioning, Hubs and Customer Services</td>
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<td></td>
<td><strong>CUSTOMER SERVICES – LOCAL SERVICE CENTRE PROVISION</strong></td>
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<tr>
<td>DCC15.</td>
<td>To provide front office services in accordance with the Council’s strategy and policy for service provision through its local service centers</td>
<td>Executive Director Director Community Commissioning, Hubs and Customer Services</td>
</tr>
<tr>
<td>DCC16.</td>
<td>To provide a Customer contact centre in accordance with the Council’s strategy and policy for provision of services through its contact centre.</td>
<td>Executive Director Director Community Commissioning, Hubs and Customer Services</td>
</tr>
<tr>
<td>No.</td>
<td>Function</td>
<td>Delegated Officer</td>
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</tbody>
</table>
| DCC17. | To administer payments for services in accordance with the Council’s strategy and policy for front office service provision                                                                                   | Executive Director  
Director Community Commissioning,  
Hubs and Customer Services |

**STRATEGIC PLANNING, REGENERATION AND OLYMPIC LEGACY**  
Note: Nothing in this scheme of delegation shall permit any officer to make a decision in respect of any application where they are responsible for management of the land or buildings to which the application relates.

| DSPR1 | Those officers named shall be delegated all those functions set out in paragraph 3.2 of the Development Control Committee Terms of Reference (Article 8 of the Constitution) being any matter falling within the remit of the Physical Regeneration and Development Service not otherwise reserved to the Development Control committee or the executive in the Mayors Scheme of Delegation including but not limited to the functions set out below | Executive Director  
Director Strategic Planning, Regeneration and Olympic Legacy |
| DSPR2 | Power to make a direction under Article 4 of the Town and Country (General Permitted Development Order) 1995.                                                                                               | Executive Director  
Director Strategic Planning, Regeneration and Olympic Legacy |
| DSPR3 | Duty to maintain register of Planning applications under Section 69 of the Town and Country Planning Act 1990.                                                                                                   | Executive Director  
Director Strategic Planning, Regeneration and Olympic Legacy |
| DSPR4 | Power to consult on planning applications before determination. (Section 71 Town & Country Planning Act 1990)                                                                                                  | Executive Director  
Director Strategic Planning, Regeneration and Olympic Legacy |
| DSPR5 | Power to determine application for planning permission under Sections 70(1)(a) and (b) and 72 of the Town and Country Planning Act 1990 subject to limitations on delegation set by the Development Control and Licensing Committee. | Executive Director  
Director Strategic Planning, Regeneration and Olympic Legacy |
| DSPR6 | Power to grant planning permission for development already carried out under Section 73A of the Town and Country Planning Act 1990. | Executive Director  
Director Strategic Planning, 
Regeneration and Olympic Legacy |
| DSPR7 | Power to decline to determine application for planning permission under Section 70A of the Town and Country Planning Act 1990. | Executive Director  
Director Strategic Planning, 
Regeneration and Olympic Legacy |
| DSPR8 | Power to serve a completion notice under Section 94(2) of the Town and Country Planning Act 1990 | Executive Director  
Director Strategic Planning, 
Regeneration and Olympic Legacy |
| DSPR9 | Power to require the discontinuance of a use of land under Section 102 of the Town and Country Planning Act 1990. | Executive Director  
Director Strategic Planning, 
Regeneration and Olympic Legacy |
| DSPR10 | Power to enter into agreement regulating development or use of land under Section 106 of the Town and Country Planning Act 1990. | Executive Director  
Director Strategic Planning, 
Regeneration and Olympic Legacy  
In Consultation With Director Legal Services |
| DSPR11 | Power to determine application for planning permission made by a local authority, alone or jointly with another person under Section 316 of the Town and Country Planning Act 1990 and the Town and Country Planning General Regulations 1992 (S.I. 1992/1492). | Executive Director  
Director Strategic Planning, 
Regeneration and Olympic Legacy |
| DSPR12 | Power to make determinations, give approvals and agree certain other matters relating to the exercise of permitted development rights under Parts 6, 7, 11, 17, 19, 20, 21 to 24, 26, 30 and 31 of Schedule 2 to the Town and Country Planning (General Permitted Development) Order 1995 (S.I. 1995/418). | Executive Director  
Director Strategic Planning, 
Regeneration and Olympic Legacy |
| DSPR13 | Power to issue a certificate of existing or proposed lawful use or development under Sections 191(4) and 192(2) of the Town and Country Planning Act 1990. | Executive Director  
Director Strategic Planning, Regeneration and Olympic Legacy |
| DSPR14 | Power to require and serve notices re: proper maintenance of land under Section 215(1) of the Town and Country Planning Act 1990. | Executive Director  
Director Strategic Planning, Regeneration and Olympic Legacy |
| DSPR15 | Power to grant consent for the display of advertisements under Section 220 of the Town and Country Planning Act 1990 and the Town and Country Planning (Control of Advertisements) Regulations 1992 | Executive Director  
Director Strategic Planning, Regeneration and Olympic Legacy |
| DSPR16 | Power to authorise entry onto land under Section 196A of the Town and Country Planning Act 1990. | Executive Director  
Director Strategic Planning, Regeneration and Olympic Legacy |
| DSPR17 | Power to serve a planning contravention notice, breach of condition notice or stop notice under Sections 171C, 187A and 183(1) of the Town and Country Planning Act 1990. | Executive Director  
Director Strategic Planning, Regeneration and Olympic Legacy |
| DSPR18 | Power to issue an enforcement notice under Section 172 of the Town and Country Planning Act 1990. | Executive Director  
Director Strategic Planning, Regeneration and Olympic Legacy |
| DSPR19 | Power to apply for an injunction restraining a breach of planning control under Section 187B of the Town and Country Planning Act 1990. | Executive Director  
Director Strategic Planning, Regeneration and Olympic Legacy |
| DSPR20 | Power to determine applications for hazardous substances consent, and related powers under Sections 9(1) and 10 of the Planning (Hazardous Substances) Act 1990 (c. 10). | Executive Director  
Director Strategic Planning, Regeneration and Olympic Legacy |
| DSPR21 | To exercise all power or duty with regard to issuing consents and certificates in respect of hazardous substances under the Planning (Hazardous Substances Act) 1990 Sections 7-10 & 15. | Executive Director  
Director Strategic Planning,  
Regeneration and Olympic Legacy |
| DSPR22 | To serve Notice that a claim for deemed hazardous substances consent is invalid under Section 11. | Executive Director  
Director Strategic Planning,  
Regeneration and Olympic Legacy in consultation with Director Safety & Enforcement |
| DSPR23 | To revoke, modify, apply for confirmation and pay compensation in respect of any hazardous substances consent under Sections 13-16. | Executive Director  
Director Strategic Planning,  
Regeneration and Olympic Legacy in consultation with Director Safety & Enforcement |
| DSPR24 | To define applications for the culmination of any hazardous substances consent on the change of control of the land and pay compensation in respect of any relocation or medication under Sections 17-19. | Executive Director  
Director Strategic Planning,  
Regeneration and Olympic Legacy in consultation with Director Safety & Enforcement |
| DSPR25 | To issue, waive or relax contravention notices in respect of hazardous substances under Section 24. | Executive Director  
Director Strategic Planning,  
Regeneration and Olympic Legacy in consultation with Director Safety & Enforcement |
| DSPR26 | To enforce any contravention of any hazardous substances control and in consultation with the Director Legal Services to take any enforcement action and authorise entry or seek a warrant of entry. | Executive Director  
Director Strategic Planning,  
Regeneration and Olympic Legacy in consultation with Director Safety & Enforcement |
| DSPR27 | To keep a register of hazardous substances consents for public inspection under Section 28. | Executive Director
Director Strategic Planning, Regeneration and Olympic Legacy |
| DSPR28 | Maintain a list of listed buildings in the Borough under Section 2 of the Planning (Listed Buildings & Conservation Areas) Act 1990. | Executive Director
Director Strategic Planning, Regeneration and Olympic Legacy |
| DSPR29 | To issue preservation notices under Section 3. | Executive Director
Director Strategic Planning, Regeneration and Olympic Legacy |
| DSPR30 | To exercise all powers and duties in respect of applications for listed building consents under Sections 10-18, 67-68 of the Act. | Executive Director
Director Strategic Planning, Regeneration and Olympic Legacy |
| DSPR31 | To determine any application to vary or discharge any listed building consent under Section 19. | Executive Director
Director Strategic Planning, Regeneration and Olympic Legacy |
| DSPR32 | To make representations on the Council’s behalf in respect of any appeals against refusal to grant listed building consent. | Executive Director
Director Strategic Planning, Regeneration and Olympic Legacy |
| DSPR33 | To exercise all the powers and duties in respect of revoking or modifying any listed building consent under Sections 25 & 25. | Executive Director
Director Strategic Planning, Regeneration and Olympic Legacy |
| DSPR34 | To pay any compensation payable with respect to the Council’s exercise of its listed building consent powers under Sections 27-29. | Executive Director
Director Strategic Planning, Regeneration and Olympic Legacy |
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<th>Code</th>
<th>Description</th>
<th>Responsible Officer</th>
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<tr>
<td>DSPR35</td>
<td>To exercise the Council’s powers and duties with regard to enforcing any listed building consent and in consultation with the Director Legal Services to take action under Sections 38, 40, 42, 44 &amp; 44A.</td>
<td>Executive Director Director Strategic Planning, Regeneration and Olympic Legacy</td>
</tr>
<tr>
<td>DSPR36</td>
<td>To exercise all the Council’s powers and duties in respect of issuing and serving repairs notices including authorising urgent works, reclaiming the cost, etc. under Sections 48, 54 &amp; 55.</td>
<td>Executive Director Director Strategic Planning, Regeneration and Olympic Legacy</td>
</tr>
<tr>
<td>DSPR37</td>
<td>To agree a contribution or grant or other assistance in respect of the repair or maintenance of any listed building or other building of historic interest under Section 57.</td>
<td>Executive Director Director Strategic Planning, Regeneration and Olympic Legacy</td>
</tr>
<tr>
<td>DSPR38</td>
<td>To propose to designate any part of the Borough a Conservation Area and to keep the borough under review under Sections 69 &amp; 70.</td>
<td>Executive Director Director Strategic Planning, Regeneration and Olympic Legacy</td>
</tr>
<tr>
<td>DSPR39</td>
<td>To exercise all other powers and duties under the Planning (Listed Buildings &amp; Conservation Areas) Act 1990 as one relevant to the Council’s planning functions.</td>
<td>Executive Director Director Strategic Planning, Regeneration and Olympic Legacy</td>
</tr>
<tr>
<td>DSPR40</td>
<td>Power to determine application for listed building consent, and related powers under Sections 16(1) and (2), 17, 27(2) and 33(1) of the Planning (Listed Buildings and Buildings in Conservation Areas) Act 1990 (c.9).</td>
<td>Executive Director Director Strategic Planning, Regeneration and Olympic Legacy</td>
</tr>
<tr>
<td>DSPR41</td>
<td>Power to determine applications for conservation area consent under Section 16(1) of the Planning (Listed Buildings and Buildings in Conservation Areas Act 1990, as applied by section 74(3) of that Act.</td>
<td>Executive Director Director Strategic Planning, Regeneration and Olympic Legacy</td>
</tr>
</tbody>
</table>
| DSPR42 | Duties relating to applications for listed building consent and conservation area consent under Sections 13(1) and 14(1) and (4) of the Planning (Listed Buildings and Buildings in Conservation Areas) Act 1990 and regulations 3 to 6 and 13 of the Town and Country Planning (Listed Buildings and Buildings in Conservation Areas) Regulations 1990 and paragraphs 8, 15 and 22 of Department of the Environment Circular 14/97. | Executive Director  
Director Strategic Planning,  
Regeneration and Olympic Legacy |
| DSPR43 | Power to serve a building preservation notice and related powers under Sections 3(1) and 4(1) of the Planning (Listed Buildings and Buildings in Conservation Areas) Act 1990. | Executive Director  
Director Strategic Planning,  
Regeneration and Olympic Legacy |
| DSPR44 | Powers to acquire a listed building in need of repair and to serve repairs notice under Sections 47 and 48 of the Planning (Listed Buildings and Buildings in Conservation Areas) Act 1990. | Executive Director  
Director Strategic Planning,  
Regeneration and Olympic Legacy |
| DSPR45 | Power to apply for an injunction in relation to a listed building under Section 44A of the Planning (Listed Buildings and Buildings in Conservation Areas) Act 1990. | Executive Director  
Director Strategic Planning,  
Regeneration and Olympic Legacy |
| DSPR46 | Power to execute urgent works under Section 54 of the Planning (Listed Buildings and Buildings in Conservation Areas) Act 1990. | Executive Director  
Director Strategic Planning,  
Regeneration and Olympic Legacy |
| DSPR47 | Power to recommend adding a building to a local or national list and for referring such matters to English Heritage as appropriate. | Executive Director  
Director Strategic Planning,  
Regeneration and Olympic Legacy |
| DSPR48 | Power to issue licences authorising the use of land as a caravan site ("site licences") under Section 3(3) of the Caravan Sites and Control of Development Act 1960 (c. 62). | Executive Director  
Director Strategic Planning,  
Regeneration and Olympic Legacy |
| DSPR49 | Power to license the use of moveable dwellings and camping sites and all other powers of the Authority under The Public Health Act 1936 (c.49). | Executive Director
Director Strategic Planning, Regeneration and Olympic Legacy |
| DSPR50 | Power to decline to determine retrospective application – section 70C of the Town and country Planning Act 1990 | Executive Director
Director Strategic Planning, Regeneration and Olympic Legacy |
| DSPR51 | To perform any duties and powers in respect of the assessment of the environmental effects of any planning permission under Regulations made under Section 71A of the Town and Country Planning Act 1990. | Executive Director
Director Strategic Planning, Regeneration and Olympic Legacy |
| DSPR52 | To specify the purposes for which a building may be used when granting planning permission for its erection under Section 75 of the Town and Country Planning Act 1990 | Executive Director
Director Strategic Planning, Regeneration and Olympic Legacy |
| DSPR53 | To comply with any direction under Section 77 of the 1990 Act with regard to any planning permission to be referred to the Secretary of State and to present the Council’s views in respect of any such application. | Executive Director
Director Strategic Planning, Regeneration and Olympic Legacy |
| DSPR54 | To deal with and appear at and give evidence on behalf of the Council in respect of any appeal under Sections 78 & 79 of the 1990 Act. | Executive Director
Director Strategic Planning, Regeneration and Olympic Legacy |
| DSPR55 | To review whether a simplified planning zone is desirable for any part of the Borough under Section 83 of the 1990 Act. | Executive Director
Director Strategic Planning, Regeneration and Olympic Legacy |
| DSPR56 | Power to limit the duration of any planning permission in accordance with Section 91 of the 1990 Act. | Executive Director
Director Strategic Planning, Regeneration and Olympic Legacy |
| DSPR57 | Power to serve completion notices and to withdraw any such notices under Section 94 of the 1990 Act and to apply for culmination under Section 95. | Regeneration and Olympic Legacy |
| DSPR58 | Power to revoke or modify planning permissions under Section 97 of the 1990 Act, to apply for culmination under Section 97 of opposed revocations or indications, to advertise and serve notice under Section 99 in respect of any unopposed Order, and to present the Council’s view on any proposed modification or revocation by the Secretary of State in accordance with Section 100. | Executive Director Strategic Planning, Regeneration and Olympic Legacy |
| DSPR59 | To pay, apportion, give notice and exercise all other powers and duties in respect of compensation arising under the Council’s powers and duties under the 1990 Act under Sections 107-111, 115, 116 and 118 of the 1990 Act. | Executive Director Strategic Planning, Regeneration and Olympic Legacy in consultation with Director Legal Services, Change |
| DSPR60 | To exercise the powers and duties in respect of any response Notice under Sections 137, 139, 140 and 144 of the 1990 Act. | Executive Director Development in consultation with Director for Legal |
| DSPR61 | To serve any relevant notices and exercise other powers and duties in connection with blight under Sections 151, 152, 157, 159 & 169 of the 1990 Act. | Executive Director Strategic Planning, Regeneration and Olympic Legacy in consultation with the Directors for Legal, and Finance |
| DSPR62 | To serve any contravention, enforcement, or stop notices, instruct the Director Legal Services to issue such Notices, decide whether enforcement action should be taken or discontinued, whether any notice should be varied, withdrawn, enforced, deal with any appeals, enter land recover | Executive Director Strategic Planning, Regeneration and Olympic Legacy |
expenses and exercise any of the powers and duties in respect of such matters under Section 171, 171BB, 172, 172A, 173, 175, 178, 181, 183, 184, 186, 187 and 188 of the 1990 Act and other relevant powers.

DSPR63 | Issue and revoke certificates of lawfulness and exercise the powers and duties in respect of such certificates whether for existing or proposed use or development under Sections 191-193 and 196 of the 1990 Act. | Executive Director Director Strategic Planning, Regeneration and Olympic Legacy

DSPR64 | To require any preservation or planting of trees in any development and make tree preservation orders and exercise all powers and duties in respect of all tree preservation orders under Sections 197-199, 201, 203, 205-209 and 211-214 of the 1990 Act. | Executive Director Director Strategic Planning, Regeneration and Olympic Legacy

DSPR65 | To carry out the Council’s powers and duties in respect of the control of advertisements, placards, posters and the like including source of notices, enforcement. Instructing the Director Legal Services in respect of any legal proceedings, removal and obligation under Sections 220 and 224-225, 225A, 225C and 225F of the 1990 Act and the London Local Authorities Act 1995 Sections 10-13. | Executive Director Director Strategic Planning, Regeneration and Olympic Legacy

DSPR66 | Power to exercise the Council’s functions under Section 247 of the Town and Country Planning Act 1990 to make orders authorising the stopping up or diversion of any highway within the Borough or within another London Borough if that Borough consents. | Executive Director Director Strategic Planning, Regeneration and Olympic Legacy

DSPR67 | Issue notices extinguishing rights of vehicles on the highway and pay any compensation arising under Sections 249 & 250 of the 1990 Act. | Executive Director Director Strategic Planning, Regeneration and Olympic Legacy

DSPR68 | Duty to give advice or assistance to qualifying bodies as, is considered appropriate for the purpose of, or in connection with, facilitating the making proposals for neighbourhood development orders in relation to neighbourhood areas under Schedule 4B or the Town and County Planning Act 1990. | Executive Director Director Strategic Planning, Regeneration and Olympic Legacy

DSPR69 | Power to decline to consider a proposal for a neighbourhood development order if it is considered to be a repeat proposal under Para 5 of Schedule 4B of the Town and Country Planning Act 1990. | Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
| DSPR70 | Exercise the Council’s powers and duties in respect of the Ancient Monuments & Archaeological Areas Act 1979. | Executive Director  
Director Strategic Planning,  
Regeneration and Olympic Legacy |
|--------|-------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------|
| DSPR71 | Exercise the Council’s powers and duties under the Building Act 1984 insofar as is relevant in connection with the Council’s planning functions including, but not limited to, Sections 8,9,16,21,22,24,33,35,36,72,73,74,77,78 and 80, 50-54,56,47,95,30. | Executive Director  
Director Strategic Planning,  
Regeneration and Olympic Legacy |
| DSPR72 | Bring proceedings under any legislation relating to the Council’s planning functions as including but not limited to local legislation and byelaws. | Executive Director  
Director Strategic Planning,  
Regeneration and Olympic Legacy |
| DSPR73 | To give consent to demolition under the street and exercise the Council’s powers and duties in respect of under the street or retaining walls related to the Council’s planning function under the Greater London Council (General Powers) Act 1986. | Executive Director  
Director Strategic Planning,  
Regeneration and Olympic Legacy in consultation with Director for Legal services |
| DSPR74 | To respond to any consultation by Central or Local Government Departments or statutory undertakings unless of a controversial or strategic nature or within the terms of reference of Development Control Committee or the executive under the Mayor’s Scheme of Delegation. | Executive Director  
Director Strategic Planning,  
Regeneration and Olympic Legacy |
| DSPR75 | To approve and adopt any planning brief. | Executive Director  
Director Strategic Planning,  
Regeneration and Olympic Legacy |
| DSPR76 | To dispense with or relax requirements of Building Regulations under Section 8, Building Act 1984 | Executive Director  
Director Strategic Planning,  
Regeneration and Olympic Legacy |
| DSPR77 | To approve or reject plans deposited under the Building Regulations (Section 16, Building Act, 1984). | Executive Director  
Director Strategic Planning, Regeneration and Olympic Legacy |
| DSPR78 | To act on behalf of the Council in ensuring compliance with the duty required by section 91(2), Building Act 1984 to enforce Building Regulations including by site inspection. Power to enforce building regulations. | Executive Director  
Director Strategic Planning, Regeneration and Olympic Legacy |
| DSPR79 | To reject or give conditional approval to plans where it is proposed to construct a building using short-lived or other unsuitable material under Sections 19 & 20, Building Act, 1984. To act on behalf of the Council under Sections 21 & 22, Building Act, 1984 in relation to drainage. | Executive Director  
Director Strategic Planning, Regeneration and Olympic Legacy |
| DSPR80 | To approve satisfactory exits, entrances and gangways in case of certain public buildings for which plans have been deposited under the Building Regulations - (Section 24, Building Act, 1984). | Executive Director  
Director Strategic Planning, Regeneration and Olympic Legacy |
| DSPR81 | To act on behalf of the Council under Section 25, Building Act 1984 (ensuring that deposited plans of a house contain provision for the sufficient wholesome water supply). | Executive Director  
Director Strategic Planning, Regeneration and Olympic Legacy |
| DSPR82 | To approve the Council’s participation in a joint application with an applicant for Building Regulation approval to the CLG to determine questions arising under Building Regulations (Section 30, Building Act, 1984). | Executive Director  
Director Strategic Planning, Regeneration and Olympic Legacy |
| DSPR83 | To sign and serve notices under Section 32, Building Act 1984, declaring deposit of plans to be of no effect after a certain interval. | Executive Director  
Director Strategic Planning, Regeneration and Olympic Legacy |
| DSPR84 | To act on behalf of the Council under Section 33 of the Building Act 1984 (requiring the carrying out of tests on building work for compliance with building regulations). | Executive Director  
Director Strategic Planning, Regeneration and Olympic Legacy |
| DSPR85 | To authorise on behalf of the Council action under Section 35, Building Act 1984 (proceeding in Court for breach of Building Regulations). |
| DSPR86 | To sign and serve notices under Section 36, Building Act 1984 requiring the removal or alteration of work not in conformity with Building Regulations or executed notwithstanding rejection of plans. |
| DSPR87 | To receive on behalf of the Council initial notice served under Section 47 of the Building Act, 1984 and exercise the powers of the Council under Sections 50, 51, 52, 53, 54 and 56 of the Building Act 1984 and the Building (Approved Inspectors, etc.) Regulations 1985. |
| DSPR88 | To act on behalf of the Council under Section 71, Building Act 1984, (ensuring that entrances, exits etc. are provided in certain cases). |
| DSPR89 | To sign notices under Section 72, Building Act 1984 requiring works for the provision of means of escape from fire in the case of certain high buildings, after consultation with the Fire Authority |
| DSPR90 | To sign and serve notices under Section 73 Building Act, 1984, relating to new buildings over-reaching adjacent chimneys |
| DSPR91 | To act on behalf of the Council under Section 74 of the Building Act 1984 (Construction of certain underground cellars or rooms). |
| DSPR92 | London Building Acts (Amendment) Act 1939 Section 61-68. All the powers and duties in relation to dangerous structures/buildings |
| DSPR93 | In consultation with the Director Environmental Health, to sign and serve notices on behalf of the Council under Section 80-82 Building Act, 1984 (powers of local authority in relation to demolitions). | Executive Director  
Director Strategic Planning,  
Regeneration and Olympic Legacy |
| DSPR94 | To be an authorised officer of the Council under Section 95 of the Building Act, 1984 (right of access to enter premises). | Executive Director  
Director Strategic Planning,  
Regeneration and Olympic Legacy |
| DSPR95 | In consultation with the Director Environmental Health, to act on behalf of the Council under Section 10, Clean Air Act, 1956 (rejection of plans where a chimney is not of sufficient height to prevent the emission from the chimney becoming prejudicial to health). | Executive Director  
Director Strategic Planning,  
Regeneration and Olympic Legacy |
| DSPR96 | To act on behalf of the Council under Section 220 of the Highways Act, 1980 (serving of advance payments code notice). | Executive Director  
Director Strategic Planning,  
Regeneration and Olympic Legacy |
| DSPR97 | To act on behalf of the Council under Section 16 of the Local Government (Miscellaneous Provision) Act, 1976 (request for information). | Executive Director  
Director Strategic Planning,  
Regeneration and Olympic Legacy |
| DSPR98 | To act on behalf of the Council under Section 61 of the East Ham Corporation Act, 1957 as amended by Sections 84 and 87(2) of the London Government Act, 1963 (provision of access for the Fire brigade to new buildings). | Executive Director  
Director Strategic Planning,  
Regeneration and Olympic Legacy |
| DSPR99 | To act as the appointing officer under the Party Wall etc., Act 1996 | Executive Director  
Director Strategic Planning,  
Regeneration and Olympic Legacy |
| DSPR100 | To authorise other Officers under his/her control to carry out duties under all or any of the sections of enactments or rules referred to herein provided he/she is satisfied as to their qualifications and competence to carry out the duties allocated. | Executive Director  
Director Strategic Planning,  
Regeneration and Olympic Legacy |
| DSPR101 | Licensing Act 2003 - Section 18(6)  
To make relevant representations about an application for a premises licence. | Executive Director  
Director Strategic Planning, Regeneration and Olympic Legacy |
| DSPR102 | Licensing Act 2003 - Section 31(5)  
To make relevant representations about an application for a provisional statement. | Executive Director  
Director Strategic Planning, Regeneration and Olympic Legacy |
| DSPR103 | Licensing Act 2003 - Section 35(5)  
To make relevant representations about an application to vary a premises licence. | Executive Director  
Director Strategic Planning, Regeneration and Olympic Legacy |
| DSPR104 | Licensing Act 2003 - Section 51  
To apply for a review of a premises licence in accordance with Part 3 of this Act and any regulations made there under. | Executive Director  
Director Strategic Planning, Regeneration and Olympic Legacy |
| DSPR105 | Licensing Act 2003 - Section 72(7)  
To make relevant representations about an application for a club premises certificate. | Executive Director  
Director Strategic Planning, Regeneration and Olympic Legacy |
| DSPR106 | Licensing Act 2003 - Section 85(5)  
To make relevant representations about an application to vary a club premises certificate. | Executive Director  
Director Strategic Planning, Regeneration and Olympic Legacy |
| DSPR107 | Licensing Act 2003 - Section 87  
To apply for a review of a club premises certificate in accordance with Part 4 of this Act and any regulations made there under. | Executive Director  
Director Strategic Planning, Regeneration and Olympic Legacy |
| DSPR108 | Licensing Act 2003 - Part 1 of Schedule 5  
To appeal against the grant of a premises licence, the grant of a provisional statement, and the making of any decision following an application for the variation or review of a premises licence. | Executive Director  
Director Strategic Planning, Regeneration and Olympic Legacy |
| DSPR109 | Licensing Act 2003 - Part 2 of Schedule 5  
To appeal against the grant of a club premises certificate and the making of any decision following an application for the variation or review of a club premises certificate. | Executive Director  
Director Strategic Planning,  
Regeneration and Olympic Legacy |
| DSPR110 | Licensing Act (Hearings Regulations) 2005 - Regulation 8  
To give any notice specified in this regulation (notice by any party that they intend to appear and notice of witnesses) | Executive Director  
Director Strategic Planning,  
Regeneration and Olympic Legacy |
| DSPR111 | Licensing Act (Hearings Regulations) 2005 - Regulation 10  
To withdraw any representations | Executive Director  
Director Strategic Planning,  
Regeneration and Olympic Legacy |
| DSPR112 | Licensing Act (Hearings Regulations) 2005 - Regulation 16  
Licensing Act (Hearings Regulations) 2005 - To give further information, to question any party and to address the licensing authority | Executive Director  
Director Strategic Planning,  
Regeneration and Olympic Legacy |
| DSPR113 | Licensing Act (Hearings Regulations) 2005 - Approve provisions within S106 Agreements where the Council is not the Planning Authority in consultation with the Mayor and Board Member | Executive Director  
Director Strategic Planning,  
Regeneration and Olympic Legacy |
| DSPR114 | London local Authorities Act 2007 - Authority to exercise powers under Section 6 (designation of land where advertisements prohibited). | Executive Director  
Director Strategic Planning,  
Regeneration and Olympic Legacy |
| DSPR115 | Crossrail Act 2008 - section 12 To comply with and to exercise and perform any powers and duties contained in any regulations made by the Secretary of State under this section with regard to the charging of fees for applications for approval under the planning permission granted under this Act.  
Section 18 To serve a counter-notice in response to any notice served by a Crossrail undertaker under this section requiring the removal, topping or lopping of any tree.  
Schedule 7 To comply with and to exercise and perform any powers and duties contained in this schedule and any order made by the Secretary of State there under with regard to planning applications made in connection with the Crossrail development. | Executive Director  
Director Strategic Planning,  
Regeneration and Olympic Legacy |
| DSPR116 | To enter into agreements where the Council is not the Local Planning Authority and the LPA is entering into the agreement under s106 Town and Country Planning Act 1990 or other appropriate or incidental powers and where the Council is not entering into the agreement in its capacity as landowner of the land concerned | Executive Director in consultation with the Mayor, the Operational Executive Adviser for Regeneration and the Director for Legal Services |
| DSPR117 | To prepare and consult as considered appropriate on any documents which facilitate the production of any local development document or facilitates the production of any other document which the Council is obligated to prepare as part of its Local Development Scheme under the Planning and Compensation Act 2004 or any other legislation or regulation. This does not include authority to approve or consult on any document which under legislation or regulation requires approval from the Executive and/or Council. | Executive Director Director Strategic Planning, Regeneration and Olympic Legacy |
| DSPR118 | Duty to co-operate with other planning authorities in relation to planning of sustainable development under section 33A of the Planning and Compulsory Purchase Act 2004 as inserted by the Localism Act 2011 (assist with preparation of development plan documents or other local development documents) | Executive Director Director Strategic Planning, Regeneration and Olympic Legacy |

**STRATEGIC COMMISSIONING AND PARTNERSHIP DEVELOPMENT**

**Mayors Office and Civic matters**

| DSCPD1 | Approving the attendance of a Member or Members at any conference where attendance is in the interests of the Council (See also delegation Part 2 of the Scheme of Delegations and (see also Chief Executives scheme of delegation). | Chief Executive Executive Directors Director for Legal Director with relevant responsibility |
| DSCPD2 | Approving travelling and subsistence claims of Members in accordance with the agreed Scheme (See also Part 2 of the Scheme of Delegations and see also Chief Executives scheme of delegation). | Chief Executive Executive Directors Director for Finance Director for Legal Director with relevant responsibility |
| DSCPD3. | Approving expenditure for Members’ library and other resources and development, as necessary to enable them to carry out their office and the functions of the Authority. (See also Part 2 of the Scheme of Delegations) | Chief Executive  
Executive Directors  
Director for Finance  
Director for Legal  
Director with relevant responsibility |
| --- | --- | --- |
| DSCPD4. | To provide and furnish halls, offices and other buildings for the use of public meetings (See also delegation in Part 2 of the Scheme of Delegations) | Chief Executive  
Executive Directors  
Director  
Director for Business Systems, Property and Commercial |
| DSCPD5. | Authorising payment of subscription to any local government association or body of which the Council is in membership. | Chief Executive  
Executive Directors  
Director with relevant responsibility |
| DSCPD6. | Approving the attendance of a Member or Members at any conference where attendance is in the interests of the Council (See also the general scheme of delegations Part 2 and ED Executive Director of Resources delegations). | Chief Executive  
Executive Directors  
Director with relevant responsibility |
| DSCPD7. | Production of Mayors annual report | Executive Director  
Director with relevant responsibility |
| DSCPD8. | Approving proposals for Members or officers to make foreign visits and receive foreign visitors where the cost is to be met in whole or part by the Council subject to any protocol in this regard that may apply from time to time. This delegation does not apply to any officer attending an essential conference or course abroad which shall be approved by the relevant Executive Director. | Chief Executive  
Executive Directors  
Director with relevant responsibility |
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<tr>
<th>Strategy and Policy</th>
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<tr>
<td><strong>DSCPD9.</strong> Carry out relevant research and surveys including incurring necessary expenditure in relation to such research and surveys as are appropriate to help facilitate the Council’s functions.</td>
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<td><strong>DSCPD10.</strong> Facilitate the operation of the Local Strategic Partnership and the development of the sustainable Community Strategy.</td>
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<td><strong>DSCPD11.</strong> Co-ordinate the formulation of the Corporate plan and keep the plan under review.</td>
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<td><strong>DSCPD12.</strong> Prepare annual report for the Council’s performance and budget outcomes.</td>
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<td><strong>CME1.</strong> Maintaining the Council’s Publication Scheme, the Freedom of Information Act charging policy and re-use policy.</td>
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</table>
| CME2. | To act as the Council’s final stage Complaints Officer and investigate complaints at the final stage. | Executive Director  
Director with relevant responsibility |
|-------|-------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------|
| CME3. | Comment on any allegations made in a complaint to the Local Ombudsman and give notice of any documents to which are not to be disclosed in the public interest. | Executive Director  
Director with relevant responsibility |