

Job Description



Job Title: Data Strategy Manager	Service Area: Digital, Data and Service Design	
Directorate: Resources	Post Number: Fusion	Evaluation Number: 7739
Grade: PO6	Date last updated: December 2025	

People at the heart of everything we do

We are committed to putting people – Newham residents and Council staff – at the heart of all we do. Our approach is a collaborative joint enterprise between residents, the Mayor, Members, Council staff and the Corporate Management Team.

Equality and diversity

We are committed to and champion equality and diversity in all aspects of employment with the London Borough of Newham. All employees are expected to understand and promote our Equality and Diversity policy in the course of their work.

Protecting our staff and services

Adherence to health and safety requirements and proper risk management is required from all employees in so far as is relevant to their role. All employees are expected to understand and promote good health and safety practices and manage risks appropriately.

Corporate parent

We believe that every member of staff working for Newham Council should understand and fulfil our corporate parenting responsibilities for our looked after children that we have under the Children and Social Work Act 2017.

Purpose of Job

Newham has recently launched its Data Strategy and is now entering the next phase of its delivery. The Data Strategy Manager will play a crucial role in overseeing and managing the delivery of key workstreams within this strategy. The role involves close collaboration with services and senior leaders to co-deliver initiatives across governance, data architecture, accountability, skills development, and necessary data infrastructure and practices are in place for successful AI integration. The Data Strategy Delivery Manager acts as a link between business, product and technical teams by ensuring clear communication, monitoring progress, managing stakeholder expectations and removing barriers to project success. Additionally, this role oversees and supports the implementation of organisation-wide data practices, making sure that every initiative meets deadlines, stays within scope and complies with quality standards.

Job Context

- The post holder will report to the Head of Data.
- The post holder will manage the delivery of the Council's Data Strategy.
- The post holder will collaborate with cross-functional teams and service leads to co-deliver initiatives across data architecture, governance, accountability, skills and transformation.
- The post holder will have regular contact with the senior managers in delivering key corporate functions for the relevant services.
- The post holder may be required to work some evenings, weekends and occasional public holidays to meet service requirements and to ensure appropriate representation of the Council with residents, the mayor and elected Members, and external bodies.

Key Tasks and Accountabilities:

Key tasks and accountabilities are intended to be a guide to the range and level of work expected of the post holder. This list is not exhaustive, and the post holder may be required to perform other reasonable duties as necessary from time to time.

To undertake all responsibilities listed below:

1. Lead the delivery and implementation of Newham's Data Strategy, ensuring the successful execution of workstreams across data governance, data architecture, skills development and AI adoption.
2. Manage the coordination and delivery of data-related workstreams, ensuring that all initiatives are delivered on time, within scope and meet the necessary quality standards, while continuously identifying and addressing risks and obstacles to ensure smooth delivery.
3. Support services in implementing organisation-wide data practices that align with Newham's Data Strategy.
4. Assist services in developing service-specific data standards, ensuring that these standards are tailored to their specific service needs while adhering to the overarching data governance framework.
5. Work with HR and Organisational Development service to implement and establish wider data management competencies within the organisation (including targeted training, guidance, and resources) to enable teams to build data literacy skills and understand their data responsibilities.
6. Ensure alignment with wider information governance functions by working closely with Information Governance and Data Security teams to maintain compliance and consistency across all data activities.
7. Manage the Data Strategy Steering Group activities, providing progress updates, surfacing risks and issues, and ensuring governance activities remain aligned with strategic priorities.

8. Monitor, evaluate, and report on governance implementation progress, identifying gaps, risks, and improvement opportunities to support leadership decision-making.
9. Promote and embed data stewardship across services, helping teams take ownership of their data and actively participate in governance delivery.
10. Manage relationships with key stakeholders, including service leaders, project sponsors, and Board-level directors, to secure engagement, support, and momentum for the data strategy.

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PROTECTING OUR STAFF AND SERVICES

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Personal Specification



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IMPORTANT INFORMATION FOR APPLICANTS

The criteria listed in this Person Specification are all essential to the job. Where the Method of Assessment is stated to be the Application Form, your application needs to demonstrate clearly and concisely how you meet each of the criteria, even if other methods of assessment are also shown. If you do not address these criteria fully, or if we do not consider that you meet them, you will not be shortlisted. Please give specific examples wherever possible.

CRITERIA	METHOD OF ASSESSMENT
<p>KNOWLEDGE AND EXPERIENCE:</p> <p>Proven experience in delivering and implementing data strategies, data governance frameworks, or large-scale data management programmes.</p> <p>Strong understanding of data management principles, including data quality, metadata management, master data management, and data stewardship.</p> <p>Experience working with cross-functional teams to embed governance practices into operational services.</p> <p>Skilled in monitoring, evaluating, and reporting on data initiatives, with a demonstrated ability to identify risks, gaps, and opportunities for improvement.</p> <p>Knowledge of data literacy and change management approaches to support culture change and adoption of governance practices and data-driven decision-making.</p> <p>Experience in facilitating steering groups, workshops, or governance forums to guide decision-making and ensure alignment with strategic objectives.</p>	<p>Application and Interview</p> <p>Application and Interview</p> <p>Application and Interview</p> <p>Application and Interview</p> <p>Application and Interview</p> <p>Application and Interview</p>
<p>EDUCATION/QUALIFICATIONS</p> <p>Degree in a related subject area is desirable.</p>	<p>Application</p>

<p>SKILLS AND ABILITIES: ESSENTIAL</p> <p>Ability to plan, manage, and deliver complex data governance and strategy initiatives on time and within scope.</p> <p>Strong relationship-building skills, with experience engaging senior leaders, service managers, and board-level stakeholders to secure buy-in and drive adoption of data initiatives.</p> <p>Analytical and problem-solving skills, with the ability to interpret complex data, identify gaps, risks, and opportunities, and translate findings into actionable recommendations.</p> <p>Familiarity with tools and platforms for data governance, metadata management, data visualisation and data quality monitoring such as SQL, Microsoft Purview and Power BI.</p> <p>Excellent written and verbal communication skills, with the ability to present complex information clearly, concisely, and persuasively.</p> <p>Understanding of Agile principles and frameworks with the ability to implement these practices across teams.</p> <p>Ability to track performance using key metrics, ensuring delivery goals are met.</p>	<p>Application and Test</p> <p>Application and Interview</p> <p>Application and Interview</p> <p>Application and Interview</p> <p>Application and Interview</p> <p>Application and Interview</p> <p>Application and Interview</p>
<p>PERSONAL STYLE AND BEHAVIOUR:</p> <p>Able to influence teams and leaders across the organisation to adopt data governance practices and standards.</p> <p>Communicates complex data, analysis, and models clearly and effectively to senior management.</p> <p>Challenges existing practices and identifies opportunities for improvement through insightful analysis and presentation of data.</p> <p>Flexible, adaptable, and proactive, demonstrating leadership, initiative, and sound judgement in decision-making.</p>	<p>Application and Interview</p> <p>Application and Interview</p> <p>Application and Interview</p> <p>Application and Interview</p>

OTHER SPECIAL REQUIREMENTS:
This post is subject to a basic DBS check

Satisfactory clearance at
conditional offer stage