

Privacy Notice - ECINS

Who we are

London Borough of Newham (LBN) is registered with the Information Commissioner's Office (ICO) as a 'Data Controller'. This privacy notice applies to you ('the service user') and LBN ('the Council'). The Council takes the privacy of your information very seriously.

This privacy notice relates to our functions relating to Empowering Communities Integrated Network System (ECINS). It provides additional information that specifically relates to this service, and should be read together with our [general privacy notice](#), which provides more detail.

What data do we collect

We collect data that identifies individuals, such as name, date of birth, address, contact information, gender, next of kin, religion, ethnic origin and criminal convictions if applicable.

Why we collect your data

We collect your data to fulfil the community safety objectives such as, enhancing public safety and crime prevention, safeguarding of vulnerable adults, operational coordination and emergency response, analysis and policy development.

The lawful basis for processing your data

The sharing of personal information is based on **Article 6(1)(e) GDPR**: "processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller."

For special category data, processing is lawful under **Article 9(2)(g) GDPR**: "processing is necessary for reasons of substantial public interest."

Supplementary Condition (Data Protection Act 2018, Schedule 1):

Under the Data Protection Act 2018, *Schedule 1, Part 2, Paragraph 10* applies, which covers "preventing or detecting unlawful acts" and supports processing for substantial public interest purposes.

The legal gateway is found in Section 115 Crime and Disorder Act 1998: Powers to share information for crime prevention and community safety purposes.

How we use your data

We use your personal information to bring together, compare and match it with data from other sources, such as Council's Adult Services, Community Safety Team and Licencing Team. Also, partner agencies, such as Met Police, NHS and Integrated Offender Management where necessary, to support our services and meet our legal responsibilities.

Who we will share your data with

ECINS and stored on their cloud-based system.

How long we will keep your data

Your data will be kept safe and secure for the duration of contract, in line with our retention Schedule: **ECINS** – until the end of contract, **LBN** – 6 years after date of creation.

How do we protect your data

We comply with all laws concerning the protection of personal information and have security measures in place to reduce the risk of theft, loss, destruction, misuse or inappropriate disclosure of information. Staff access to information is provided on a need-to-know basis and we have access controls in place to help with this.

Know your rights

We process your data in accordance with the UK General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018. Find out about your rights at [Your rights – Processing personal data privacy notice – Newham Council](#) or at [For the public | ICO](#). If you have any queries or concerns relating to data protection matters, please email: dpo@newham.gov.uk