

Conditions of Grant



1. The project activity/event must be targeted in, and directly benefit the residents of, Newham
2. Funds granted must only be used for the purposes set out in the application form or approval correspondence, unless changes are agreed by the Newham Council in writing.
3. The project or event organisers shall not use any part of the Council's grant to support any political party or to engage in publicity, which could reasonably be regarded as designed to affect support for a political party.
4. Funds may not be used to promote any religion or for religious activity.
5. Funds may not be used for the purchase of alcohol or any form of gambling.
6. Any allocation from this programme must be spent and accounted for. Within 8 weeks of completion of the project activity you will submit monitoring information and proof of expenditure.
7. The grant cannot be used for expenditure made before the date of your grant offer notification.
8. Proper and appropriate financial and accounting records must be in maintained for 2 years
9. If the applicant owes an outstanding debt to the Council, which is unrelated to the grant, the Council will not pay grant funding until such time as the entire debt has been cleared.
10. If the applicant has failed to submit the required monitoring information from previous Council funding, the Council will not consider any new application until this has been rectified.
11. Council support should be acknowledged on project literature, as appropriate.
12. A Council officer may be assigned to the funded project to provide liaison as necessary. This officer must be kept informed of the progress of the project.
13. Monitoring information must be provided as specified in the grant offer notification and access given to the project at all reasonable times in order that Council officers may provide development support and carry out monitoring and evaluation duties as appropriate.
14. The project must be inclusive of all sections of the Newham community and ensure it operates good practice in equal opportunities.
15. The project organiser must comply with all legal requirements in relation to employment, insurance, health and safety, child and vulnerable adult protection, service delivery, premises and other relevant matters.
16. No member of the organising group or management committee shall receive payment for services from this grant.
17. Grants may not be used to subsidise fundraising activities.
18. Funded projects will be expected to share information on their activities, outcomes and achievements, as and when required by the Council.
19. The project organisers are responsible for planning a safe and peaceful event