

CARER PARKING PERMIT

1. Carer parking permits cost £10 and last for 6 months. There is a limit of one carer parking permit per address.
2. Each address is as defined by the Local Land Property Gazetteer (LLPG).
3. Newham Council wishes to prevent fraudulent applications. If you know of or suspect permit fraud, please call 0800 052 2420. All calls are treated in the strictest confidence.
4. It is an offence to give false or misleading information. If the applicant does, they may be prosecuted and ordered to pay a fine of up to £2,500. Failure to abide by one or more of the terms and conditions herein may lead to prosecution and they could receive a fine of up to £5,000. If the case goes to the crown court, the maximum penalty is an unlimited fine or two years in prison, or both.
5. Newham Council and/or its agents may use the information provided by the applicant to satisfy itself that the applicant is eligible for the carer parking permit and/or to prevent and detect fraud.
6. In order to confirm proof of residency and to reduce instances of fraudulent applications, an authorised officer of Newham Council may ask to visit the applicant's home before or after issuing a permit. If the applicant refuses to allow inspection of their residence, Newham Council may refuse to issue or withdraw the permit.
7. Newham Council has a duty to protect the public money it deals with and may use information the applicant provides to detect and prevent fraud. For this reason, the council may also share this information with other organisations dealing with public money.
8. The address/property against which a carer parking permit is applied for must:
 - a. be the applicant's sole or main residence; and
 - b. fall within the boundaries of a Newham residential parking zone (controlled parking zone) as defined by Newham Council.
9. Carer parking permits are for the sole use of the applicant's carers and must only be displayed in a vehicle which is being used by the carer to deliver to care to the applicant at the time that the permit is displayed. At all other times the permit must be retained by the applicant.
10. Vehicles displaying a carer parking permit must:
 - a. be roadworthy;

- b. display a valid road fund licence (tax disc) throughout the life of the permit;
and
 - c. be insured in accordance with UK law.
- 11. Vehicles displaying a carer parking permit must not exceed 2.3 metres in height and/or 5.3 metres in length. Any carer parking permit displayed in a vehicle which exceeds this height and/or length restriction will be invalid.
- 12. If required, the applicant will support their carer parking permit application by providing the documentation outlined in the carer parking permit application form.
- 13. By applying for a carer parking permit, the applicant gives the council permission to verify that they are in receipt of care from a third party.
- 14. The applicant will notify Newham Council of any changes in their personal circumstances which may affect the validity of the carer parking permit including but not limited to:
 - a. a change of address; and/or
 - b. no longer requiring/receiving care.
- 15. Parking permits issued by Newham Council remain the property of the council and an applicant is required to return any such permit(s) to them if asked to do so by a council officer or somebody authorised by the council.
- 16. A carer parking permit must be displayed so that it is clearly visible from the front or nearside of the vehicle. Failure to clearly display a permit may result in a penalty charge notice being issued.
- 17. A carer parking permit is only valid for use in designated bays/spaces (either permit holder only bays or shared use bays that can be used by both permit holders and motorists purchasing a pay and display ticket) located within the residential parking zone (controlled parking zone) displayed on the permit. The vehicle must be parked completely within the bay/space otherwise a penalty charge notice may be issued.
- 18. If an appropriate permit bay/space is unavailable, a carer parking permit does not entitle a driver to park where other parking restrictions are in force.
- 19. The council reserves the right to withdraw, invalidate or refuse to issue a permit if:
 - a. the permit holder or any person using the permit threatens or physically attacks a civil enforcement officer, police officer or authorised officer of the council (such behaviour may also result in the applicant being barred from council premises);
 - b. the permit holder or any person using the permit fails to comply with a reasonable request from a civil enforcement officer, a police officer or an authorised officer of the council in respect of their behaviour or usage of any permit issued by the council;
 - c. it becomes apparent that a permit issued by the council is improperly held or is being improperly used; and/or

- d. there is any default in payment of the council's appropriate charge for the permit.
20. If the applicant moves address they must return the permit if requested by council. The permit will be cancelled or alternatively can be transferred to the applicant's new vehicle or address (if within a Newham residential parking zone).
 21. The applicant is solely responsible for renewing their carer parking permit before it expires. The applicant can renew their permit up to 6 weeks prior to its expiry date.
 22. The council will usually warn you if on-street parking is going to be disrupted or suspended, although this is not always possible. In such circumstances, warning notices will normally be put up 48 hours in advance at the relevant parking bays. Emergency suspensions may be introduced at any time of day. Please ensure your vehicle is not parked in a place where parking has been suspended, as you may be issued with a penalty charge notice and your vehicle may be removed.
 23. Newham Council does not accept carer parking permit applications by post and accepts no responsibility for any document loss or damage which occurs in transit to or from the council.
 24. The council takes no responsibility for permits lost in the post.