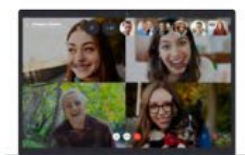




How to guide: **Zoom**



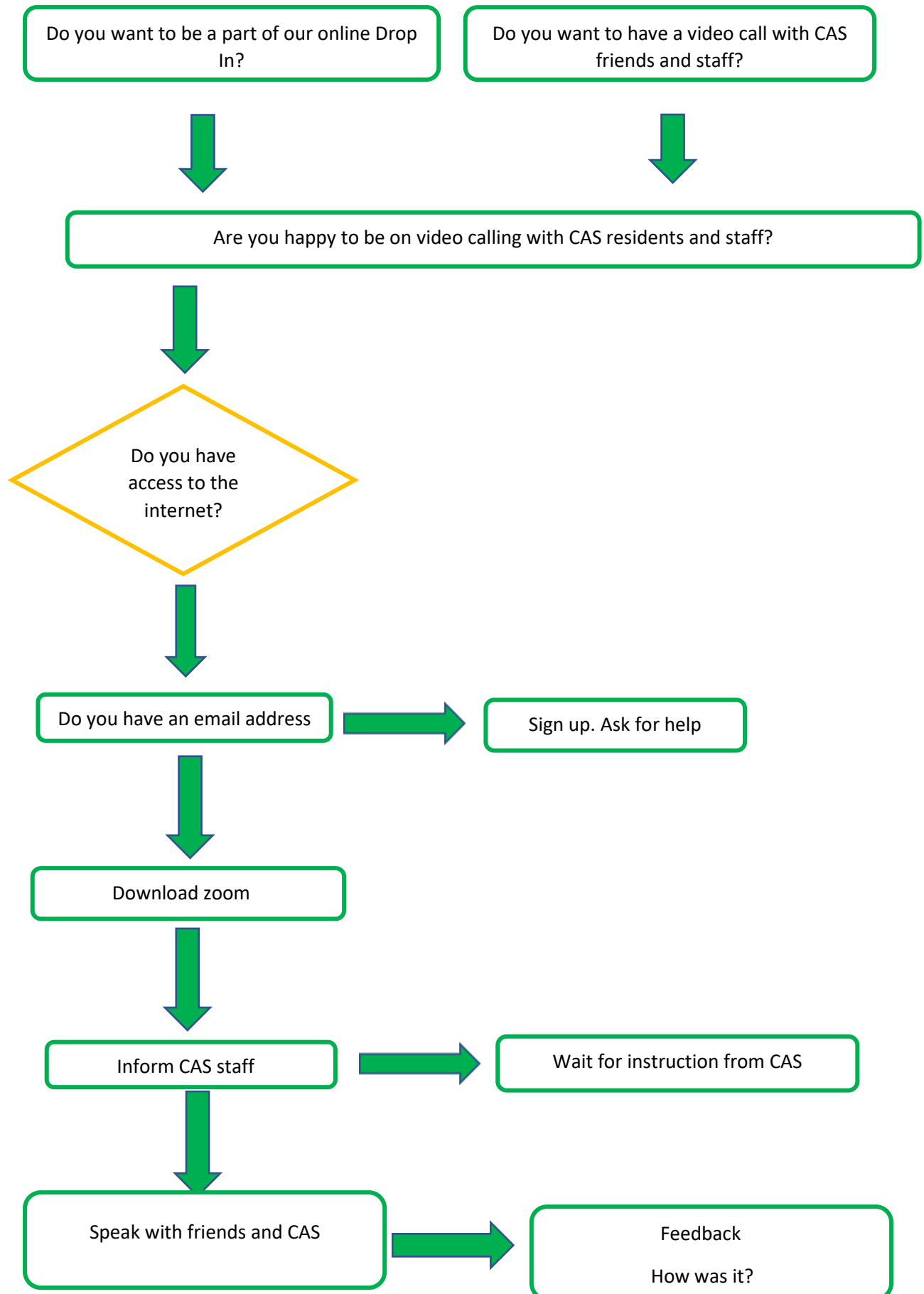
Zoom is a great way to stay connected with friends, family, and people you can't meet up with in person.



Zoom allows you to call or video chat a person or a group of people.



It is free to call or video chat people who also use Zoom.

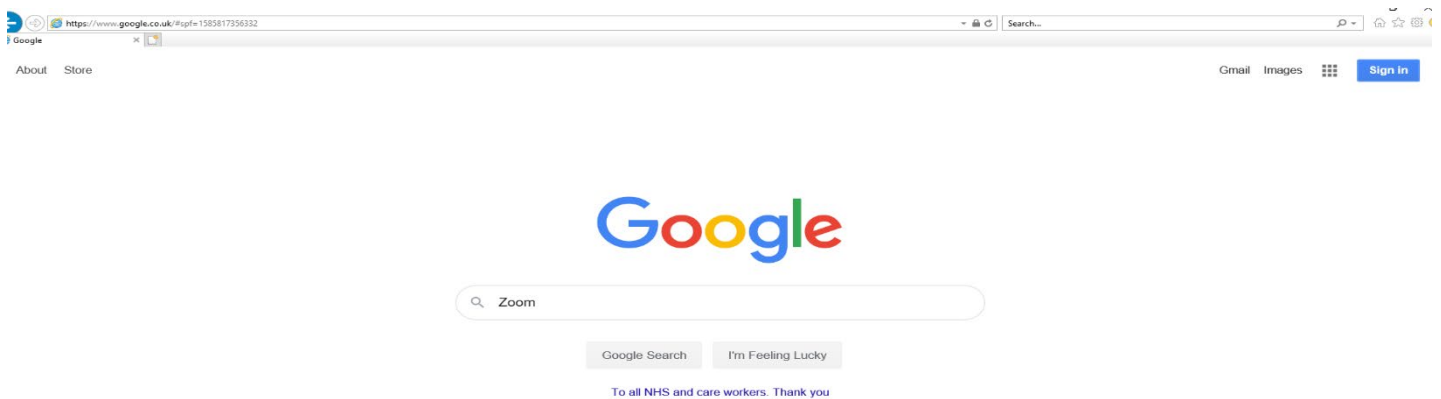


How to access Zoom

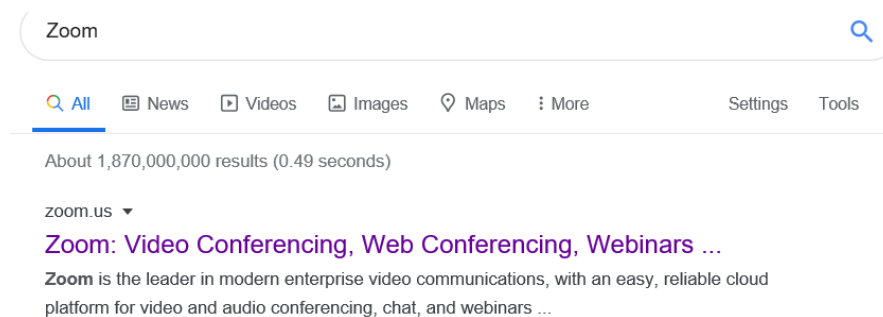
Do you have an email account?

If not we can help set one up!

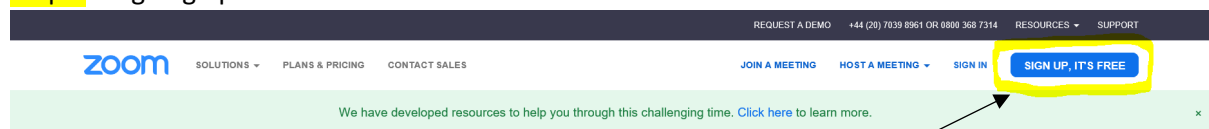
Step 1 – search zoom on google



Step 2 – Click on the Zoom tab



Step 3 – signing up to Zoom



Click on SIGN UP

Step 4 - Please enter your email address

Sign Up Free

Your work email address

Zoom is protected by reCAPTCHA and the [Privacy Policy](#) and [Terms of Service](#) apply.

Sign Up

By signing up, I agree to the [Privacy Policy](#) and [Terms of Service](#).

_____ or _____

AT THIS POINT YOU WILL NEED TO GO ON TO YOUR EMAIL ACCOUNT

Step 5 – Activate account

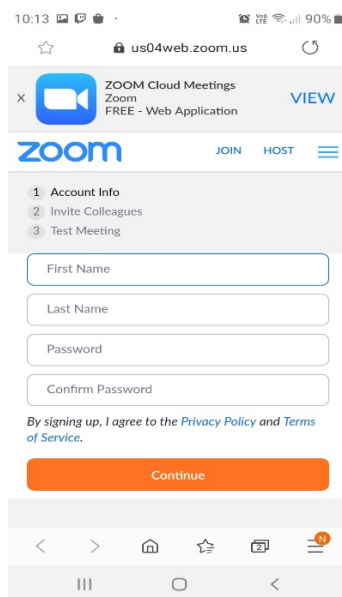
Welcome to Zoom!

To activate your account please click the button below to verify your email address:

Activate Account

By clicking this button, you confirm that you are at least 16 years of age

Step 6 – Fill in your details



The screenshot shows the Zoom mobile app interface. At the top, the status bar displays the time 10:13, signal strength, Wi-Fi, and 90% battery. Below the status bar is a navigation bar with a star icon, the URL 'us04web.zoom.us', and a refresh icon. The main content area features the Zoom logo and a list of steps: 1 Account Info, 2 Invite Colleagues, and 3 Test Meeting. Below the list are four input fields: First Name, Last Name, Password, and Confirm Password. At the bottom, there is a 'Continue' button and a footer with navigation icons.

10:13 90%

us04web.zoom.us

zoom JOIN HOST

- 1 Account Info
- 2 Invite Colleagues
- 3 Test Meeting

First Name

Last Name

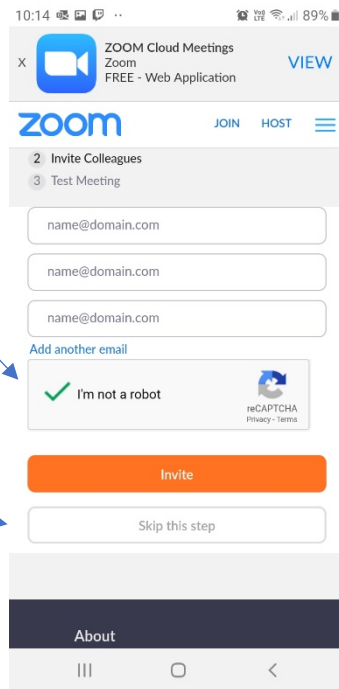
Password

Confirm Password

By signing up, I agree to the [Privacy Policy](#) and [Terms of Service](#).

Continue

Step 7 – Click I’m not a robot.



10:14 89%

ZOOM Cloud Meetings
Zoom
FREE - Web Application

VIEW

zoom JOIN HOST

2 Invite Colleagues
3 Test Meeting

name@domain.com

name@domain.com

name@domain.com

Add another email

✓ I'm not a robot

reCAPTCHA
Privacy - Terms

Invite

Skip this step

About

Step 8 - Click skip

PLEASE INFORM A MEMBER OF THE CAS TEAM WHEN YOU HAVE COMPLETED THESE STEPS