**A letter about what I want to do to pay the new rent you want for your property**

Dear **[xxxxxxxxx]**

I am writing to you because I have received a Section 21 notice to end my tenancy. I think the reason you have issued the notice is because you have put the rent up, or plan to put the rent up shortly.

I want to let you know that I am looking at ways I can afford to pay all, or most of, the extra rent you would like. I would be grateful if you would consider my offer and would be happy to carry on letting the property to me.

Before you decide to carry on with possession action, please consider what I can do to try and find the extra rent you want:

1. I may be eligible for a ‘Discretionary Housing Payment’ to cover all, or some of the additional rent, for a period of time. I can make a claim for this benefit.
2. I may also be able to afford to pay some more rent from the money I receive. I have worked out what I might be able to afford and would like to talk to you about this.
3. I may be eligible for a one off payment from the Local Authority, as a contribution to any rent increase, if the landlord agrees to carry on with the letting. I am willing to speak to you about this.
4. I will be seeking advice from a debt and benefits advisor to maximise my income.
5. I will be engaging with Workplace to help me find work or increase my work hours to maximise my earnings.

I hope you are willing to consider my offer to resolve the issue and I would be extremely grateful if you would contact me as soon as possible to discuss my offer and whether you are prepared to consider it. We can then work out exactly what I can afford to pay towards the extra rent, including any help from the Council. This would also mean you wouldn’t have the trouble and extra expense of having to end the tenancy and finding another tenant to re-let the property to.

I am very keen to resolve this matter as quickly as possible. I look forward to hearing from you.

My mobile phone number is \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

My email contact address is \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Yours sincerely

[Your Name]