**Requesting a standard**

**authorisation**

The managing authority requests a standard authorisation by completing Form 1 and giving or sending it to the supervisory body

Form 1 Managing authority request for a standard authorisation

**Assessments**

Once a standard authorisation is requested, the person concerned will be

assessed by assessors appointed by the supervisory body.

Each assessor will decide whether or not the person satisfies the particular qualifying requirement(s).

If a managing authority gives itself an urgent authorisation, all of the assessments required for a standard authorisation must be completed during the period the urgent authorisation is in force.

Where no urgent authorisation is in force, all assessments required for a standard authorisation must be completed within 21 days from the date the supervisory body receives a request for such an authorisation.

**Assessment forms**

A standard authorisation may only be given if the person being assessed

meets all of the six qualifying requirements that must be satisfied before a standard authorisation may be given.

* Age assessment form for completion by assessor
* Mental health assessment form for completion by assessor
* Mental capacity assessment form for completion by assessor
* No refusals assessment form for completion by assessor
* Eligibility assessment form for completion by assessor
* Best interests assessment form for completion by assessor

Once the supervisory body has all of the required assessments (including any

equivalent assessments), it will either give or refuse the requested standard authorisation.

A standard authorisation must be given if the person meets all of the qualifying requirements. It is given by completing and signing Form 5.

If the person does not meet all of the qualifying requirements then a standard authorisation may not be given. The decision to refuse the managing authority’s request for a standard authorisation is given by completing and signing Form 6 .