

FINAL Minutes

SSAG Meeting held on Tuesday 16 June 2020 @ 10:30am
Via Zoom video conferencing

Attendees:	Sheila Roberts (SRO)	LBN – Enforcement & Safety – Chair
	Edward King	LBN – Enforcement & Safety
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	Leah Pratten	LBN – Enforcement & Safety
	Jim Jordan	LBN – Highways & Traffic Management
	Pete Ng	LBN – Highways & Traffic Management
	Derek Worsfold	BTP
	Mark Camley	LLDC
	Peter Tudor	LLDC
	Jason Eglash	LS185
	Anna Jankowski	LS185
	Darren Raczkowski	LS185
	Graham Gilmore	LS185
	Carl Honeysett	JLL
	Rob Sydney	LAS
	Steve Ford	LAS
	Andy Sheldon	MPS
	Lou Elliston	SGSA
	Megan Lewington	St John Ambulance
	Stuart Phillips	South Eastern
	Gary Ashe	TFL Underground
	Ben Illingworth	West Ham United
	Philippa Cartwright	West Ham United
	Rashdul Zaman	Westfield

- 1. Apologies**
Apologies received from: Gerry Kitchener, Network Rail
- 2.** Minutes from the last meeting held on 3 December 2019 agreed.

Action updates from previous minutes	Ref
<p><u>HVM Installation</u> LLDC have plans to install the HVM system. Peter Tudor to follow up with TT.</p> <p><u>1 October 2019 - update</u> LLDC (MC) confirmed that the HVM the plan is still in draft form and are consulting with LS185. No sign off date yet identified.</p> <p><u>3 December 2019 – update</u> <i>LLDC currently reviewing the business case and will have a more substantial update at the next SAG.</i></p>	LLDC OPEN
<p><u>E20 update</u></p> <p>A new seating manifest from West Ham Football Club to be submitted to LBN.</p> <p><u>4 February 2020 – update</u> <i>Changes to the seating in the north south seating system has been agreed in principal and requires a building regulations application to move forward.</i></p>	LS185

AGENDA ITEMS	Actions
<p>3. Date of Premier League fixtures and training games</p> <p>Training test fixtures were successful with all medical protocols adhered to in line with Public Health England's guidance.</p> <p>Three home games have been confirmed as follows: WHU v Wolves on 20 June 2020 WHU v Chelsea on 1 July 2020 WHU v Burnley on 8 July 2020</p>	
<p>4. Event Update – Strategic Actions and Learnings</p> <p><u>West Ham v Southampton - Sat 29 Feb</u></p> <p>Pre-event planning with partners and stakeholders was a success. No major issues noted at the game. There was heavier traffic on site due to Covid19 and protests along the Greenway. Following a traffic review by LBN, it was noted that the gyratory system needs to be reviewed in detail at a TAG including HVM follow-up. LBN to share the traffic report with stakeholders.</p> <p>LLDC (MC) requested copies of any traffic studies carried out before and after the gyratory system was changed. JJ (LBN) to follow up.</p>	<p>PN</p> <p>JJ</p>
<p>5. Application to vary the General Safety Certificate – paperwork submitted <i>Consultation with SGSA, MPS, SSAG</i></p> <p>LBN informed stakeholders that in order for the events to take place behind closed doors, LS185 need to vary their General Safety Certificate and this SSAG forms part of the consultation process.</p> <p>An application for the remaining 5 matches of the 2019/2020 season has been submitted by LS185 along with a stadium management plan, generic risk assessment updates, event specific risk assessment focusing on BCD and Covid-19, plan for appropriate staffing, traffic, parking and staff ingress.</p> <p>It was noted that a workshop with stakeholders was carried out with specific scenarios around Covid-19 and BCD. LS185 are working closely with West Ham United and the Premier League to ensure adequate social distancing is in place for the broadcasting teams. There are several control measures in place and extensive signage around the stadium. The Premier League will have an Assurance Officer on site to monitor implementation.</p> <p>West Ham United have sent an operational manual summarising their procedures on site. All broadcasters and partners entering the stadium have to complete a health screening form and sign up to the protocols set.</p>	
<p>6. Operational plans</p> <p>The DOT plan for BCD fixture between WHU and Wolverhampton Wanderers was shared covering staffing plan including ingress from stations, medical provisions, control room and SOR operations, zoning specific to Covid-19 within the island, search and security regime, bridge deployments, PPE, cleansing and sanitation.</p>	

<p>Transport operation shared highlighting the soft closure on Marshgate Lane with an anticipated opening time of 21:00 and allocated stadium podium parking bays for staff, broadcasters, West Ham VIP, Away team and press overflow. LBN added that there may be an issue with Marshgate Lane and LS185 may need to adapt their plans to accommodate accordingly. PN to share the traffic management drawings for the pit lane with LS185.</p>	<p>PN</p>
<p>7. Liaison and potential impact on partner agencies – QEOP, Westfield, SRS, SIS</p> <p>Stakeholders discussed the potential impact on agencies and what provisions were on site to assist with any emergencies.</p>	
<p>8. Accreditation</p> <p>A detailed summary of how accreditation will be structured was shared with stakeholders.</p>	
<p>9. Comms plans</p> <p>Normal match day structure for comms will still be in place, no additional changes have been planned. Partners are requested to ensure communication lines are kept open and available. Any changes in contact numbers to be shared promptly. LLDC informed the group that Park HQ will be operating as normal.</p>	<p>ALL</p>
<p>10. Any other safety related business</p> <ul style="list-style-type: none"> • SR informed the group that she received an email from a fan requesting information on when the stadium will be open to fans. She will share the Government guidance with him. • TFL stated that in case of an emergency shutdown of the station there is the facility on Montfichet to manage the crowd and queues. • PN to circulate plans in place for Montfichet. • GG (LS185) commended his team and partners for their efforts and collaboration in setting out Covid-19 plans. 	<p>SR</p> <p>PN</p>
<p>10. Date of next Football SAG</p> <p>Tuesday 4 August 2020</p>	