

FINAL Minutes
 SSAG Meeting held on 4 August 2020 @ 11am
 Via Zoom video conferencing

Attendees:	Sheila Roberts (SRO)	LBN – Enforcement & Safety – Chair
	Edward King	LBN – Enforcement & Safety
	Leah Pratten	LBN – Enforcement & Safety
	Jim Jordan	LBN – Highways & Traffic Management
	Pete Ng	LBN – Highways & Traffic Management
	Mark Camley	LLDC
	Mick Perridge	JLL
	Jason Eglash	LS185
	Anna Jankowski	LS185
	Graham Gilmore	LS185
	Vanessa Ferrera	LS185
	John Sandlin	SIA
	Sally Burns	Public Health Newham
	Andy Sheldon	MPS
	Lou Elliston	SGSA
	Matthew Atkinson	St John Ambulance
	Meg Lewington	St John Ambulance
	Stuart Phillips	South Eastern
	Gary Ashe	TFL Underground
	Neil King	TFL Underground
	Ben Illingworth	West Ham United
	Pete Smith	West Ham United
	Tara Warren	West Ham United
	Nicola Keye	West Ham United
	Philippa Cartwright	West Ham United
	Tom Lish	Westfield Stratford Centre

1. Apologies

Apologies received from: Gerry Kitchener, Network Rail

2. Minutes from the last meeting held on 16 July 2020 agreed.

Action updates from previous minutes	Ref
<p><u>HVM Installation</u> LLDC have plans to install the HVM system. Peter Tudor to follow up with TT.</p> <p><u>1 October 2019 - update</u> LLDC (MC) confirmed that the HVM the plan is still in draft form and are consulting with LS185. No sign off date yet identified.</p> <p><u>3 December 2019 – update</u> LLDC currently reviewing the business case and will have a more substantial update at the next SAG.</p> <p><u>4th August 2020</u> <i>Update on the HVM system still pending.</i></p>	LLDC OPEN
<p><u>E20 update</u> A new seating manifest from West Ham Football Club to be submitted to LBN.</p>	

<p><u>4 February 2020 – update</u> Changes to the seating in the north south seating system has been agreed in principal and requires a building regulations application to move forward.</p> <p><u>4 August 2020</u> <i>Full seating manifest highlighting changes to include the ticketing of wet seats and migration consequences. This is required before the safety certificate can be issued.</i></p>	LS185
AGENDA ITEMS	Actions
<p>3. Public Health Newham update</p> <p>Public Health announced that COVID-19 levels in Newham were currently low based on their weekly monitoring reports. Increased levels of testing is ongoing with information of contact tracing being distributed to residents. Key messaging to reinforce social distancing, wearing of face coverings and hand washing is paramount. Advice from PH is that temperature monitoring is not required but implementation of the other controls is essential. This advice is recognised by the government and SB (PH) to share the guidance with LS185.</p> <p>Chair added that guidance and documentation is still under review for the return of audiences to the stadium.</p> <p>PH raised their concerns around fans traveling to games from areas which may be on lockdown and how this would be managed.</p> <p>SR (Chair) informed the group that Local Authority can intervene led by Public Health, intelligence and behaviour of fans. Quick time decisions with regards to lockdown of areas can be overnight and the biggest risk would be complacency.</p>	SB (PH)
<p>4. Stadium Summary of events update</p> <p>LS185 announced that overall all recent events at the stadium were well organised with no major issues reported.</p> <p>EK (LBN) confirmed that events ran smoothly and LBN were impressed with COVID-19 implementation within the stadium. Some recurring issues around Covid controls at Gate 1 need to be reviewed.</p> <p>LS185 shared their timeline for preparation of BCD fixtures which commenced on 20 June.</p> <p><u>Next Steps</u> Reduced capacity consultation for the return of spectators is underway. Football fixtures and initial dates will be released on 21 August 2020.</p> <p>Premier League Season will start on 12 September 2020 and would likely be BCD.</p> <p>Following the SGSA COVID-19 guidance, LS185 announced that they plan to implement method 1 which will be considered from the design process through to ticketing.</p> <p>Risks which may be encountered will include local or national lockdown from LA or government, change to social distancing back to 2 metres, member of staff or fan testing positive, third party influences, fans behaviour within the stadium and egress which may reduce capacity. Social distancing cannot be guaranteed on the underground and other public transport.</p>	LS185

<p>NK (LU) informed members they need to manage expectations and London Underground have a statutory and moral obligation to implement social distancing on the network. Flow into the stations will be reduced to ensure implementation of 2 metre distancing. Queues formed outside the station will need to be managed by LS185.</p> <p>Discussions around the management of stadium travel hubs continued with GA (TFL) requesting clarification of responsibility of queues outside the underground and the level of management as the stop and holds will be considerably longer. Members discussed the potential of moving the final stop and hold to Car Park B to reduce anxieties, in conjunction with WSC.</p> <p>LS185 added that they cannot enforce the stop and hold if there is an issue on the trains. Transport would also be an issue if they plan to travel by car.</p> <p>The Chair reminded partners that egress will be the most challenging aspect of planning and implementing the government advice, which is one metre plus with other precautions such as face coverings. Fan behaviour is a huge factor and compliance with the Spectator Code of Conduct is vital.</p> <p>Partners discussed in more detail the challenges faced and LS185 added that there should be uniformity with all other stadia covering Zone Ex.</p> <p>LS185 to determine whether holding a table top exercise will be beneficial or necessary.</p>	<p>LS185</p> <p>LS185</p>
<p>5. SGSA COVID-19 Guidance</p> <p>Following a review of the SGSA COVID-19 guidance, LBN submitted a concise register of issues that require more detailed interpretation; these included clarification of away fans, more information on verifying the ticket holders and how it interacts with WHUFC including hospitality tickets. Issues on test and trace, clarification on barriers on the concourse as it contradicts the Green Guide, cancellation and comms method. Clarification on turnstiles and strength of stakeholder’s engagement, review of method two, more information on breaches of Code of Conduct. Government measures on chanting and singing at stadia.</p> <p>BI (WHUFC) added that the red, amber and green zones will remain in place on the 12th September and envisage these to remain in place until further notice. This will affect the sales of the lower bowl seats.</p> <p>MC (LLDC) reiterated that the SGSA guidance needs to be clearer. There needs to be a pilot and comprehensive understanding of how Zone Ex is managed before the stadium is opened.</p> <p>LBN recommended sub working groups be arranged to work through the complexities of implementing the SGSA and government COVID-19 guidance.</p> <p>There is ongoing deliberations between SGSA, Premier League and the government to determine and underpin issues that affect all stadia irrespective of layout.</p> <p>WHUFC to investigate the possibility of a small group to attend test event matches at other grounds to assess specific areas and share learnings.</p> <p>SGSA Announcement Consultation concluded at the end of last week, SGSA are currently reviewing and looking to get the final guidance out next week. The Premier League will not produce any further guidance and will only use the SGSA guidance going forward.</p> <p>As all grounds are different it is up to the operators to ensure they have the best plans in place for their layout and must adhere to the 2 metre rule. The SGSA appreciate the challenges around transport issues and can only give guidance.</p>	<p>SGSA</p> <p>LBN LS185</p> <p>WHUFC</p>

<p>Clear guidance on controls that will be common to all stadia, such as the mandatory use of face masks, face coverings/masks for children and clarity around the apparent conflict with the Regulations which exempt stadia. Face masks/face covering rules as well as away fans need to be clarified.</p> <p>Ticketing related issues faced at the cricket test event will be shared.</p>	<p>SGSA</p> <p>SGSA</p>
<p>6. Comms</p> <p>WHUFC must have a robust and consistent Comms Plan in place and include the Code of Conduct and consequences. All other partner comms to reflect and mirror these and be linked to the website.</p> <p>WHUFC announced once they receive clarity from various meetings they will be proactive and follow ticketing guidance and put a clear policy in place. Every challenge in relation to Code of Conduct will be communicated clearly. The focus will be on management of ticket sales via ballots only for season ticket holders who will be re-seated including hospitality. There will be no sales on the day. Issuing of digital tickets can be used to manage postcodes that may be in lockdown. Copy of the T&C's to be submitted to LBN for review.</p> <p>The Chair reminded partners of the importance of working closely together to ensure robust and concise comms are communicated.</p> <p>It was brought to the attention of partners that TFL will need time for consultation with Trade Unions within their TFL environment and organisers need to be mindful of the time required to communicate.</p> <p>Members discussed the importance of preventing clashes with other events in London or Westfield peak egress. WHUFC confirmed that the Premier League are aware of this and when fixtures are released there is a consultation period to assist with the problem of clashes.</p> <p>WSC will continue to work closely with the stadium and partners. They confirmed that the gates will be closed for any fixtures with audiences. There is mixed responses with compliance to wearing face coverings. Awaiting further guidance.</p>	<p>WHUFC</p> <p>ALL</p> <p>WHUFC</p> <p>ALL</p>
<p>7. Any other safety related business</p> <p>No other safety related business noted.</p>	
<p>10. Date of next Football SAG</p> <p>Monday 21 September 2020</p>	