

FINAL Minutes
LOPSG meeting held on Monday 10 August 2020 – 9:30am
via video conferencing

Attendees:	Sheila Roberts	LBN – Enforcement & Safety - Chair
		LBN – Enforcement & Safety - minutes
	Edward King	LBN – Enforcement & Safety
	Peter Ng	LBN – Highways & Sustainable Transport
	Ian McConnell	LBN – Public Protection
	Rena Patel	LLDC
	Sara-Ellen Williams	LLDC
	Peter Tudor	LLDC
	Naz Begum	LLDC
	Emma Foster	JLL
	Paul Coates	Lee Valley Park
	Tina Friswell	DLR
	Graham Harris	LS185
	Jasmine Tenic	MPS
	Tom Lish	WSC
	Alan Croft	Main Stage Festival
	Natalie Taylor	Main Stage Festival

Details

1. Introductions and apologies

Meeting held via Zoom conference, apologies noted as follows:

Tony Tolley, LLDC; Jason Eglash, LS185; Mark Camley, LLSC; Catherine Boyd, Tower Hamlets; Gary Ashe, TFL; Chris Mitchell, WSC.

2. Minutes and Actions from last meeting

Minutes of the last meeting dated 29 April 2020 agreed.

AGENDA ITEMS

ACTIONS

3. @ the Drive-In Cinema 16-21 September 2020

Organisers shared a top line overview of the event, covering their medical plan strategy, TMP, Covid 19 risk assessment procedures, method statements, ejection procedures, ticketing process, vehicle ingress logistics and spacing, emergency evacuation, wind mitigation plan, security and stewarding.

Event to take place in 12 cities across the UK for 13 weeks, starting in July and ending in October. Build to commence on Tuesday 15 September and will be show ready by end of the day. Two screening slots per day, with the matinee at 2pm until 5pm and evening session starting at 6pm until 10pm. Event will be licenced under a TEN with no alcohol on sale.

- Any lessons learnt from previous shows to be incorporated into current plans.
- Details of residents' letter drop/leafleting must be shared with LBN. Organisers requested to ensure there is a dedicated and manned complaints telephone number on the leaflets.
- Food registration details of all catering units shared with LBN.
- Track and trace strategies to be shared with LBN.
- Organisers to work closely with LS185 in an event of a potential friendly during their show dates.
- LBN Noise recommended a build start of no earlier than 8am.
- MPS advised that organisers ensure there is a robust site search strategy in place between shows.
- Updated TMP to be distributed to stakeholders.

MainStage

<p>Portable sanitary facilities onsite, all 2m apart, with cleaning scheduled after each use. Food to be ordered online and delivered to the car. Security patrols onsite to ensure customers remain in their vehicles at all times unless going to the toilets, clear messaging announced in advance and on the website. There will be additional entertainment including car disco, family games and karaoke.</p> <p>SIA security at the gate managing and monitoring arrivals as well as checking ID if necessary.</p> <p>Partners discussed and reviewed the egress route, with LBN raising some concerns and PN emailing recommendations. LLDC to pull together construction end of date times to assist with the planning.</p> <p>Organisers will be invited back to debrief their event.</p>	<p>LLDC</p>
<p>4. Stadium Update</p> <p><u>Football</u> Planning is ongoing for the potential of spectators returning to the stadium. LS185 have instructed a Crowd Movement and Management company to review different scenarios in line with Government guidance.</p> <p><u>Other Events</u> LS185 are reviewing enquiries for future events. Partners to be notified accordingly.</p>	
<p>4. LLDC Events & QEOP Works Update</p> <p><u>Events & Works update</u></p> <ul style="list-style-type: none"> • QEOP and London wide (LECC) latest events calendar to be shared with stakeholders. • Working on events to take place in the north park. • Restarting runs from September, all with reduced numbers. • Filming projects are ongoing with no impact to other businesses. • PML C enquiry for October. • PML A theatre is going ahead with build from April 2021-2020. • Two weekends of road closures for the build bridge. • Planning for 2021 is underway for late summer moving into autumn. 	<p>LLDC</p>
<p>8. A.O.B.</p> <p>No other business noted.</p>	
<p>10. Next LOPSG Meeting</p> <p>Next meeting on Wednesday 30 September 2020.</p>	