





of Everything We Do

CLICK AND COLLECT

Following the COVID-19 rules for non-essential retailers



How to order

- Goods need to be pre-ordered
- Orders can be taken online, by phone call, text or post
- · Customers can't order at the shop



Collection

- Customers aren't allowed in to collect their goods
- Doors need to be closed
- If there is no door the shutter needs to be down and lifted when goods are handed over



Signage

 Appropriate signage should be placed at the front of the premises saying 'click and collect' only



Taking payment

- Customers can't go into the premises to pay
- Payment needs to be taken before they arrive ideally, or taken outside the premises

For further guidance please email: trading.standards@newham.gov.uk