

FINAL Minutes

**LOPSG meeting held on Wednesday 28 November 2018 – 10am
at LLDC Marketing Suite, Level 10, 1 Stratford Place, Montfichet Rd, E20 1EJ**

Attendees:	Sheila Roberts	LBN – Enforcement & Safety – Chair
	Antonella Trow	LBN – Enforcement & Safety - Minutes
	John Newcombe	LBN – Enforcement & Safety
	Leah Pratten	LBN – Enforcement & Safety
	Clive Treacher	LBN – Highways & Traffic Management
	Kerry Wood	LBN - Noise and Nuisance
	Peter Kingham	BTP
	Eric Blacker	MPS Events
	Sara-Ellen Williams	LLDC
	Chiara Malerba	LLDC
	Lydia Tickner	LLDC
	Peter Tudor	LLDC
	Veronica Jones	LLDC
	Sophie Stone	Lee Valley Park
	Graham Harris	LS185
	Adrian Hodgson	Westfield
	Chris Mitchell	Westfield
	Stuart Phillips	South Eastern Rail
	Gary Ashe	TFL
	Richard Thacker	Wingfest
	Jamil Miah	Gotoscp (QEOP Marathon)
	Jack Williams	Run Through (QEOP Marathon)
	Ben Green	Run Through (QEOP Marathon)

Details			Actions
1. Introductions and apologies Sheila Roberts (Chair) opened the meeting and welcomed members. Apologies announced as follows: Catherine Boyd, Tower Hamlets; Daniel Buck, Lee Valley Parks; Derek Worsfold, BTP; Karl Winstanley, DLR; Lucinda Ball, South Eastern; Mark Bourne, DLR; Mark Cotter, TFL; Paul Bassett, C2C.			
2. Minutes and Actions from last meeting Minutes of the last meeting dated 26 September 2018 checked and approved for accuracy.			
Date	Actions from Previous meetings and updates	Owner	Status
27 Jun 18	QEOP Works Update and LLDC Events Update GNLR Corporate relay - LS185 need to confirm if this will be going ahead in 2019. 25 July 2018 & 29 August 2018 & 26 September 2018 Date for GNLR still pending confirmation. LS185 to share once a firm date is set. <u>GNLR 28 November 2018</u> It was noted that LLDC need confirmation from LS185 of date by February 2019.	LS185	Open

AGENDA ITEMS	ACTIONS
<p>3. Wingfest debrief</p> <p>It was noted that this was a record event at a great location, the organisers thanked partners for their guidance. Event ran smoothly despite the hot weather with no medical issues recorded. Additional shaded cover was in place to assist with the hot weather.</p> <p>32 food and 4 sweet traders on site, with some selling out during the event. Issues with overheating generators due to the weather all resolved. There was an issue with the water initially, which was re-routed to ensure it was shaded and kept cool.</p> <p>LLDC added that the event ethos and briefing was satisfactory and event was well planned with contingencies in place.</p> <p>SR (LBN) congratulated organisers for presenting a well managed and successful event.</p>	
<p>4. QEOP Half Marathon – 10 February 2019</p> <p>RunThrough the event organisers shared their presentation for the QEOP Half Marathon planned for Sunday 10th February 2019. The event should raise around £200k for charitable organisations.</p> <p>Planned route was shared and discussions had in detail covering event timings. It was noted that organisers worked tirelessly incorporating all the construction work on the park. SEW (LLDC) announced that full details and timings will be shared and reviewed at the CCMG meeting.</p> <p>Participants will be capped at 4k with a staggered start time and a 3 hour cut off. A sweep bike and medical team will be on the route to ensure 3 hour cut off time is kept and slower runners picked up.</p> <p>Members discussed in detail marshal levels, barriers, safety lead cycles, road closures and diversions. WSC added that there needs to be robust diversions with marshals in place. Organiser advised that they are currently working on closures and plan to have signage out 16 days prior to event. Diversions will be reviewed and TMP raised. Draft plans uploaded for review with event plan and adverse weather contingencies shared.</p> <p>Organisers currently preparing cycle responder, rapid response vehicles and ops plan. It was shared that the event is fully sustainable with recycle pods on site.</p> <p>There will be low level PA system on route, with areas mapped and shared with the noise team.</p> <p><u>Event Village</u> Plans shared and members reviewed bag drop plan, info tent, food vans, charity stalls, PA system, t-shirts and medals, sports retail stands and water stations.</p> <p>WSC declared that they can assist with signage but would require 4 weeks notice.</p> <p>JN (LBN) advised that the council can assist with temporary structure compliance and review risk assessment.</p>	
<p>5. Stadium Update</p> <p><u>Football</u></p> <ul style="list-style-type: none"> It was announced that there is an FA Cup draw next week for a fixture to be played early January 2019. The 3rd round draw will be on 5th January 2019. 2018-2019 football calendar shared. LS185 currently in discussion with LLDC regarding away coach parking. <p><u>Concerts</u></p> <ul style="list-style-type: none"> Bespoke meeting for concerts to be set up Muse are confirmed for one night on Saturday 1st June 2019. 	

<p><u>Sports Events</u></p> <ul style="list-style-type: none"> Major League Baseball (MLB) SAG's to be set up for 2019. 	
<p>6. QEOP LLDC Events and Works Update</p> <p>SEW (LLDC) thanked members for their assistance throughout the year and ran through events held on the Park.</p> <ul style="list-style-type: none"> Oktoberfest – partners were reminded to submit any feed back to CM (LLDC). LBN draw attention to the size of jugs of alcohol on offer and the fact that there was no free water. Several other issues were raised and discussed with regard to overly intoxicated event goers. Arcadia planning to return to the Park in 2019. Run Hackney on 19 May 2019. <p>LLDC reminded partners that all details of multiple events planned on the park will be shared at the Park Co-Ordination Group meetings.</p> <p><u>Works update:</u></p> <ul style="list-style-type: none"> Stratford Waterfront development works start on 10 December 2018. Carpenters Road closed 2/3 January 2019. North South Highway new completion date set for 22 March 2019. Clarnico Lane planned road closure on 10 January 2019. LLDC confirmed that all detailed construction/road closures will be shared at the CCMG meetings and it is imperative partners attend. LLDC requested M7 issue dates from Westfield South park lawns hoarding planned to be installed by Spring 2019. 	
<p>7. A.O.B.</p> <p><u>LS185 - Capacity Increase Application</u> SR(LBN) advised the group that LS185 are expected to submit an application today to increase the capacity at the stadium to 60,000. There is a 28 day consultation period and core partners will be consulted.</p> <p><u>Hockey Temporary Stand</u> It was noted that Hockey will not be building a temporary stand and will have a maximum capacity of 5k only.</p> <p><u>Boardwalk</u> Network Rail confirmed that the Boardwalk will be closed next year and the crowd control plan has been changed to reflect this. SIS added that they will be using the queuing system in place from the Olympics.</p>	
<p>10. Next LOPSG Meeting</p> <p>Next meeting will be held on Wednesday 30 January 2019.</p>	