

FINAL Minutes

**LOPSG meeting held on Wednesday 26 September 2018 – 10am
at LLDC Marketing Suite, Level 10, 1 Stratford Place, Montfichet Rd, E20 1EJ**

Attendees:	Sheila Roberts	LBN – Enforcement & Safety – Chair
	Antonella Trow	LBN – Enforcement & Safety - Minutes
	John Newcombe	LBN – Enforcement & Safety
	Leah Pratten	LBN – Enforcement & Safety
	Clive Treacher	LBN – Highways & Traffic Management
	Kerry Wood	LBN - Noise and Nuisance
	Derek Worsfold	BTP
	Eric Blacker	MPS Events
	Sara-Ellen Williams	LLDC
	Lydia Tickner	LLDC
	Peter Tudor	LLDC
	Veronica Jones	LLDC
	Tony Tolley	LLDC
	Daniel Buck	Lee Valley Park
	Sophie Stone	Lee Valley Park
	Natalie Menzies	Lendlease
	Gilbert Yule	Lendlease
	Chris Mitchell	Westfield
	Craig Geary	Westfield
	Stuart Phillips	South Eastern Rail
	Mel Bradley	Shrouds of the Somme
	Lynda Hickey	Imagination
	Pete	Wilson James
	Georgina Burden	Goose
	Paul Rooney	Slammin Events
	Mark Griffith	London Marathon
	Neil McGuigan	England Hockey
	Sue Catton	England Hockey

Details				Actions
1. Introductions and apologies Sheila Roberts chaired the meeting and members were welcomed. Apologies announced as follows:: Adrian Hodgson, Westfield; Andy Sheldon, MPS; Dave Sadler, LS185, Graham Harris, LS185; Chiara Malerba, LLDC, Karl Winstanley, DLR; Mark Bourne, DLR; Neal King, LU;				
2. Minutes and Actions from last meeting Minutes of the last meeting dated 25 July June 2018 checked and approved for accuracy.				
Date	Actions from Previous meetings and updates	Owner	Status	
27 Jun 18	QEOP Works Update and LLDC Events Update <ul style="list-style-type: none"> GNLR Corporate relay - LS185 need to confirm if this will be going ahead in 2019. 25 July 2018 & 29 August 2018 & 26 September 2018 Date for GNLR still pending confirmation. LS185 to share once a firm date is set.	LS185	Open	

27 Jun 18	<p>Stadium Update</p> <ul style="list-style-type: none"> Concert windows to be confirmed for 2019. LS185 will share dates once promoters have confirmed. <p>25 July 2018 LS185 are currently working on Concert dates and these will be shared once confirmed. LLDC requested that they received the ETA of when dates will be confirmed by.</p> <p>26 September 2018 LS185 are currently not in a position to share concert dates.</p>	LS185	Open
AGENDA ITEMS		ACTIONS	
<p>3. Shrouds of the Somme (8 – 18 November 2018)</p> <p>Organisers thanked partners for their support and assistance. An update was presented following their last LOPSG meeting in July 2018. A traditional Remembrance service will be held on Sunday 11th November. LBN advised the organisers that any changes to the broadcast overlay needs to be shared.</p> <p>They anticipate around 150,000 to 200,000 visitors over the 11 day period. Site layout including exits, press drop offs, VVIP, security screening and shop layout shared with partners. Fencing of the area commences on the 4th November and the laying out of the Shrouds starts.</p> <p>Members continued discussions reviewing contingencies, TMP, wayfinding, signage assisted by TFL and volunteer briefing.</p> <p>There are no blue badge provisions in place, it was noted that LLDC will have discussions with TFL buses to divert to assist with blue badge drops.</p> <p>Organisers will be invited back on 30th January 2019 to debrief the event.</p>			
<p>4. Ride London Debrief</p> <p>It was noted that the event was well executed with no major incidents recorded. A Ride London rep was thanked for being in the control room during the event.</p> <p>Road closures and openings were all on schedule. Issues arose around the perimeter of the park with heavy traffic at Montfichet Road. Organisers will be looking to stagger the riders next year to avoid build up.</p> <p>Poor signage was identified around Pool Street and it was announced that TM and marshals will be required at the junction of Montfichet and Westfield Avenue going forward. Tighter cone lines will be reviewed for 2019. LD (LLDC) added that they require advance road closures in Hackney Wick for 2019. CTreacher (LBN) to follow up with Hackney. It was suggested that Brian Foxton from Hackney be invited to LOPSG for the next Ride London meeting.</p> <p>Planning meetings were had with England Hockey, challenge with ingress and egress with build being changed to accommodate. It was acknowledged that the design of site change worked well. SR (LBN) suggested that LVRP should always have a rep in POC and advised closer working partnership with LLDC. LVRP were reminded to attend the Construction meetings held by LLDC to ensure they are abreast of all planned construction works taking place on the Park.</p> <p>Ride London are working on future event dates for the next two years. It was noted that in 2020 Ride London will take place during the football season.</p> <p>Constructing programming to be assessed, LLDC informed partners that they will be sitting with Ride London to review this.</p>		CT AT	

5. Elrow Debrief

Event ran over two days with 14,600 counted on Saturday and 13,400 for the Sunday.

Saturday debrief

- 33 medical incidents dealt with, no admissions noted.
- 1 noise complaint received by organisers
- Egress ran fairly smoothly. Road closures were lifted too early which made clean up difficult to be carried out.

Sunday debrief

More complaints were received on the Sunday and these were sent directly to LBN. No breach of licence recorded, discussions continued reviewing the noise complaints and mitigating factors.

Organisers worked closely with the stadium and the alternative route on the day worked well.

- Lasers were an issue on the Sunday
- High level of NOS sellers identified, 45 got through the gate bridge and 33 were found and evicted. Security in place worked well. No medical or assaults associated with this.
- 52 event goers seen though medical centre with 2 admissions to hospital.

JN (LBN) advised organisers should consider potentially have drug dogs on the search lanes going forward as a high level of drug taking was noted on the Sunday. Early engagement with enforcement and safety teams need to be in place.

Westfield raised their concerns about receiving complaints from their customers because of abusive of toilets by Elrow event goers.

Organisers acknowledged the work required going forward with early discussions with police required.

6. Hockey Fan Central Debrief (21 July – 5 August)

Event organisers informed the partners that Fan Central was a huge success. The site capacity held 7k at any one time. Organisers shared a presentation highlighting key areas of success and challenges.

80% of visitors walked the Vitality mile to the event and reported that the route was engaging and safe. Over 90k attendees recorded and 70% of these visited Fan Central. Two routes were maintained for ingress and egress with extra resources being required to assist with later evening games.

Crowd management and egress on day one was a challenge with swift learnings made, a new and effective approach was initiated for the following days. Messaging was improved and changes assisted with crowd flow. LP (LBN) advised organisers that stewards need to be better briefed to manage crowds. It was suggested that an increase of stewards would be required for any future planning. Stewarding assistance was received from WSC on the first day.

No ejections, noise or alcohol issues reported. Approximately 3 medical issues noted per day due to heat, dust or insect bites.

Challenges arose around section 30 building control and understanding of the requirements.

TT (LLDC) highlighted some key issues identified as follows:

- Narrowing of lanes could have avoided the queuing
- Challenge with the weather (heatwave with dust) and water supply was warm
- Rain and wind on 28 & 29 July caused catering units to be closed down as their structures were not robust enough.
- Inflatables on the pitch needed to be put down due to wind.

Learnings

- Rigorous protocol for comms
- Weather mitigation
- Ground conditions and the impact of a prolonged event and footfall.
- Better crowd management

<ul style="list-style-type: none"> • Joint co-ordination with messaging around other events taking place on the park • Multi discipline onsite trade repair team to resolve any issues. <p>SEW (LLDC) informed the group that there will be early planning meetings that all partners should attend. Partners were thanked for their assistance and participation.</p> <p>England Hockey projections for next years event were shared with the group and clashes discussed.</p>	
<p>7. Stadium Update</p> <p>LBN gave an update on events being held at the London Stadium:</p> <ul style="list-style-type: none"> • 26 Sept 18 – West Ham v Macclesfield KO 7:45pm. No adverse intelligence received. • 29 Sept 18 – West Ham v Man United KO 12:30pm – BAU on egress <p>WSC confirmed that gates will be open on ingress and closed for egress.</p>	
<p>8. QEOP Works & LLDC Events Update</p> <ul style="list-style-type: none"> • Oktoberfest - still in negotiations in terms of licensing. Proposal to open at 6pm after egress with an hour extension to be reviewed by LBN. Drinking enforcement, LLDC planning are content with proposal. • QEOP Map – road names sit with LBN, draft to be shared at the construction group meeting. • CCMG Meeting – LVRP requested to attend these meetings as all park construction, dates, confirmations and any late changes are shared at this meeting and discussed in detail • High Ropes to be shared at the CCMG meeting. 	
<p>9. A.O.B.</p> <p>No other business was noted.</p>	
<p>10. Next LOPSG Meeting</p> <p>Next meeting will be held on Wednesday 28th November.</p>	