

FINAL Minutes

**LOPSG meeting held on Wednesday 25 July 2018 – 10am
at LLDC Marketing Suite, Level 10, 1 Stratford Place, Montfichet Rd, E20 1EJ**

Attendees:	Sheila Roberts	LBN – Enforcement & Safety – Chair
	John Newcombe	LBN – Enforcement & Safety
	Antonella Trow	LBN – Enforcement & Safety - Minutes
	Leah Pratten	LBN – Enforcement & Safety
	Kerry Wood	LBN - Noise and Nuisance
	Peter Kingham	BTP
	Sara-Ellen Williams	LLDC
	Lydia Tickner	LLDC
	Chiara Malerba	LLDC
	Natalie Menzies	Lendlease
	Graham Harris	LS185
	Danny Hawkins	Network
	Stuart Phillips	South Eastern Rail
	Barry Richardson	South Eastern Rail
	Eric Blacker	MPS Events
	Jordi Tranter-Navarro	MPS Hackney Events
	Gary Ashe	TFL
	Steve Ford	LAS
	Adrian Hodgson	Westfield
	Chris Mitchell	Westfield

Details				Actions
1. Introductions and apologies Sheila Roberts chaired the meeting, welcomed the group and introductions made. Apologies received from the following members: Dave Sadler, LS185; James Egan, LS185; Foyez Uddin, TFL Buses; Daniel Buck, Lee Valley; Mark O'Brien, LFB; Sophie Stone, Lee Valley; John Griffiths-Jones, Arriva rail; Clive Treacher, LBN; Derek Worsford, BTP; Gilbert Yule, Lendlease; Craig Geary, Westfield..				
2. Minutes and Actions from last meeting Minutes of the last meeting dated 27 June 2018 checked and approved for accuracy.				
Date	Actions from Previous meetings and updates		Owner	Status
30 May 18	Stadium Update LLDC requested information and details on the advertised event on 29 June 2018 - United Against Knife Crime Event. 27 June 18 – United Against Knife Crime Event LS185 informed partners that 456 tickets have been sold to date with some giveaway tickets on offer, making a total of 747 attending the event. Athletics and Concerts LLDC stated that they still had not seen the TMP and Crowd Management plan for the concerts and also need to see the ingress and egress plan so it does not compromise Shell's event. It was also announced that LS185 could not have a bag drop for Jay-Z & Beyonce and Foo Fighters concerts as Shell will be building on the park.			

	<p><u>27 June 18 – Athletics</u> LLDC drew attention to the delay in receiving the TMP for Athletics and Concerts which is required 28 days before the event for secondary roads and for Waterden Road there is a 3 months notice period. SR recommended that from a pragmatic point of view there should be more sharing of documents from LS185 and a workable solution needs to be established. She also added that the point of the group is to ensure that all partners have access to all plans in a timely fashion.</p> <p>LLDC highlighted that one of the conditions of cancelling the TAG meetings was that all TMP's would be formally shared at LOPSG like with all other events.</p> <p><u>25 July 2018</u> <i>GH (LS185) advised the group that they are currently working on a long term secure document sharing solution. It was recommended that Interim measures be put in place for the sharing of TMP's and other crucial documentation. JN (LBN) to email a list of required documents and timelines.</i></p>	LS185 JN	Open	
27 Jun 18	<p>Elrow (Slammin) 18 & 19 August 2018</p> <ul style="list-style-type: none"> PR (Slammin) to share ticket sales data with partners Organisers are required to share the resident's letter and drop zones with Kerry Wood (LBN) with a draft including the logo to be sent in to JN for review <p><u>25 July 2018</u> <i>LLDC to email JN (LBN) the ticket sales data and copy of the resident's letter. LBN suggested that going forward a draft copy of the resident's letter along with the drop area be submitted for review to LBN prior to distribution.</i></p>	LLDC	Open	
27 Jun 18	<p>Arcadia debrief South Eastern informed partners that they saw an uplift of figures on both days and Slammin to share postcode data with Stuart Phillips.</p> <p><u>25 July 2018</u> <i>LLDC (VJ) to chase up postcode data for SP (South Eastern).</i></p>	VJ (LLDC)	Open	
27 Jun 18	<p>Virgin Sport Hackney Half Marathon debrief</p> <p>Virgin Sport Hackney plan to return next year and a date needs to be confirmed by the end of the week. LS185 to liaise with Virgin Sport Hackney on confirmation of 2019 dates.</p> <p><u>25 July 2018</u> <i>It was announced that the date for Virgin Sport Hackney had been confirmed as 19 May 2019.</i></p>		Closed	
27 Jun 18	<p>QEOP Works Update and LLDC Events Update</p> <ul style="list-style-type: none"> GNLR Corporate relay - LS185 need to confirm if this will be going ahead in 2019. <p><u>25 July 2018</u> <i>Date for GNLR still pending confirmation. LS185 to share once a firm date is set.</i></p>	LS185	Open	
27 Jun 18	<p>Stadium Update</p> <ul style="list-style-type: none"> Concert windows to be confirmed for 2019. LS185 will share dates once promoters have confirmed. 			

	<p>25 July 2018 <i>LS185 are currently working on Concert dates and these will be shared once confirmed. LLDC requested that they received the ETA of when dates will be confirmed by.</i></p>	LS185	Open
AGENDA ITEMS		ACTIONS	
<p>3. Shrouds of the Somme 8-18th November 2018 (10am-7pm)</p> <p>To mark the centenary of the end of the First World War, Shrouds of the Somme will be displaying a powerful piece of commemorative art by Rob Heard of hand stitched and bound calico shrouds of 72,395 figurines representing Commonwealth servicemen killed at the Somme. These figurines will be displayed on the South Park Lawn next to the ArcelorMittal Orbit.</p> <p>The event will have worldwide televised coverage and they anticipate about 150,000 – 200,000 visitors to the area along with 10,000 school children.</p> <p>The South Park Lawn will be herrased off. A viewing platform with a number of exits will be installed along with a small temporary marquee. There will be overnight security and 5/6 bag searching stations during the day and temporary sanitary facilities being provided. The sight will have temporary lighting as well as wheelchair and buggy access. Potentially hope to close Loop Road from just after the school/Marshgate Lane and at Carpenter's Road/Pool Street for security and safe coach drop offs. LBN suggested they share the busiest periods on their website and may need to consider having volunteers during these times to assist with crowd movement on Westfield Avenue.</p> <p>There will be speeches on the 8th and a Remembrance service on Sunday 11 November 2018. More details of the event to be shared once finalised including potential extension and contingencies.</p> <p>LBN shared their concerns in relation to the first aid provision which needs to be secured.</p> <p>It was announced that Shrouds of the Somme have already had meetings with Westfield, TFL and other rail providers keeping them abreast of the event.</p> <p>LLDC (SEW) thanked all partners involved for their support and participation.</p>			
<p>4. Stadium Update</p> <p>Stadium is currently loading out of Athletics in preparation for the football season.</p> <ul style="list-style-type: none"> • 18 August – West Ham v Bournemouth • 20 August – Carabao Cup scheduled • 1 September – West Ham v Wolverhampton • 23 September – West Ham v Chelsea • 26 September – Carabao Cup scheduled • 29 September – West Ham v Man United (12:30pm KO) • 20 October – West Ham v Tottenham • 3 November – West Ham v Burnley • 24 November – West Ham v Man City • 4 December – West Ham v Cardiff. LLDC have advised LS185 that coach parking must be booked early. GH to share the walking route plan given to away fans with LBN. • 29-30 June 2019 – Baseball game scheduled. GH (LS185) to advise when tickets will be going on sale. SR (LBN) reminded LS85 that 1st draft of documentation is required 6 months out and a special Safety Certificate will be required. • Concert dates still being worked on and will be shared once signed off. <p>LS185 were reminded that they are required to attend the Construction Working Group meetings hosted by LLDC.</p>		<p>LS185</p> <p>LS185</p> <p>LS185</p>	

<p>5. QEOP Works update & LLDC Events update</p> <p>SEW (LLDC) thanked partners for their assistance and efforts in preparation for the potential world cup football screening.</p> <ul style="list-style-type: none"> • North South Highway is currently behind schedule. • Oktoberfest will be the last event being held on Stratford Waterfront before handing over to development. • Road closure on Carpenters Road will commence beginning of January 2019. • New School being opened on the Park in September 2018. • After the Shrouds of the Somme in November 2018 the South Park Lawn will be handed over to UCL and hoardings will be installed in preparation for development. • Eastwick and Sweetwater – phase 1 to start imminently. • Makeshift have got planning consent to start pre-works in August 2018. • North Park hoardings to be confirmed. Decision to be made in November 2018 regarding concerts on the North Park. • Hockey Fanzone running till 5th August 2018. Wingfest, Elrow, Shrouds of the Somme and smaller events still to take place. 	
<p>6. A.O.B.</p> <ul style="list-style-type: none"> • It was announced that Madison Square Garden will be opening in 2022 and a bespoke SAG will be held for them in due course. 	
<p>7. Date of Next meeting:</p> <p>Next LOPSG meeting scheduled for Wednesday 29 August 2018.</p>	