

FINAL Minutes

**LOPSG meeting held on Wednesday 27 March 2019 – 10am
at LLDC Marketing Suite, Level 10, 1 Stratford Place, Montfichet Rd, E20 1EJ**

Attendees:	Sheila Roberts	LBN – Enforcement & Safety - Chair
	John Newcombe	LBN – Enforcement & Safety
	Antonella Trow	LBN – Enforcement & Safety - Minutes
	Kerry Wood	LBN – Public Protection
	Peter Kingham	BTP
	Sara-Ellen Williams	LLDC
	Veronica Jones	LLDC
	Charlie Muir	LLDC
	Charlotte Hutton	JLL
	Graham Harris	LS185
	Gary Ashe	TFL
	Barry Richardson	South Eastern Rail
	Chris Mitchell	Westfield Stratford City
	Esther Hughes	London Borough of Enfield
	Liam Worthy	LW Events
	Ian Allerton	Virgin Sport Hackney Half

Details

1. Introductions and apologies

Sheila Roberts (Chair) opened the meeting and welcomed members.

Apologies announced as follows:

Daniel Buck, Lee Valley Parks; Derek Worsfold, BTP; Danny Hawkins, Network Rail; Eric Blacker, MPS; Gilbert Yule, Lendlease; Lee Ivor Smith, Greater Anglia; Stuart Phillips, South Eastern Rail.

2. Minutes and Actions from last meeting

Minutes of the last meeting dated 29 January 2019 checked and approved for accuracy.

AGENDA ITEMS

ACTIONS

3. Virgin Sport Half Marathon

This is the sixth year the event has been running and will be using the sample plan and format as before. Event overview was shared with members:

- 26,000 entrants anticipated
- Estimate about 30k spectators
- Start and Finish on Hackney Marshes. Working closely with London Borough of Hackney as there are more activities planned on the Thursday and Friday.
- 9am start time with late finishers approximately 13:30
- SEW (LLDC) requested details of travel hubs be sent to Naz Begum.
- In discussions with Arriva to put on more trains.
- Arrivals and departures planned through Stratford, Homerton and Leyton stations.

Routes & Traffic Management

- Will not be using Loop and Carpenters Road.
- Road closures and timings shared. It was announced that they will be concentrating on activities in the north park. Final version of plans are ready for review.
- Showers and taps enroute along with first aid, toilets and snacks for the runners.
- It was noted that when the north south highway opens it will remain HVM'd off. Diversion plans

Virgin Sport

<p>have been signed off with TFL buses.</p> <ul style="list-style-type: none"> Organisers plan to have fully recyclable cup and zero plastic bottles at this event. Runners will be educated on how to use these. Entertainment points, fan hub, cleansing details shared with partners. Adverse weather contingencies are in place with necessary ballasts being reviewed and wind speed monitoring throughout the event. <p>KW (LBN) requested a full plan of activities, times and locations. Noise team would also like to be kept up to date on events on Hackney Marshes.</p> <p>Plans have been submitted pending comments from partners. Organisers confirmed that they are in discussions with the police to allocate a SECO.</p> <p>Members discussed in detail the crowd management plan, manned car parks and medical plan. Final documents will be submitted by 7th April with comments requested back by the 14th April.</p>	<p>Virgin Sport</p> <p>ALL</p>
<p>3. London Stadium Update & Events</p> <p>An event update was shared by LS185 covering events at the London Stadium which were noted as follows:</p> <p><u>Football</u></p> <ul style="list-style-type: none"> Three more games left for this season. Conversations about potential friendly matches are ongoing dependant on seat transition. SEW (LLDC) requested urgent confirmation of friendlies as 4th August is the Ride London Event. LBN (SRO) announced that an extraordinary SAG may need to be called by the Stadium for friendlies. LS185 informed that group that they are looking at using reusable cups going forward. <p><u>Concert</u></p> <ul style="list-style-type: none"> Muse one night only show on Saturday 1st June 2019 – tickets are sold out. <p><u>Other Sports Events</u></p> <ul style="list-style-type: none"> Major League Baseball (MLB) 29-30 June 19 – planning is ongoing. 	<p>L:S185</p>
<p>4. QEOP Works Update & LLDC Events Update</p> <p><u>Events</u></p> <ul style="list-style-type: none"> QEOP events calendar shared and reviewed by members. It was noted that it is a busy season for runs and activations on the park. <p>LLDC reminded partners that all details of multiple events planned on the park will be shared at the Park Co-Ordination Group meetings.</p> <p><u>Works update:</u></p> <ul style="list-style-type: none"> Section of Carpenters Road closed for 4+ years. North South Highway completion end of April 2019 to be confirmed. Clarnico Lane closes to vehicles after NS Highway opens. Canalside section of Marshgate Terrance closes to vehicles after NS Highway opens. South park lawns hoarding planned for 22nd April 2019. Hybrid map currently being prepared to accommodate all closures and should be ready for CCMG. 	<p>LLDC</p>
<p>7. A.O.B.</p> <p><u>Support & Training</u></p> <p>SRO (LBN) informed members that they will be working on supporting and training small event holders, covering risk assessments and legal framework. Any suggestions would be welcomed.</p>	

LLDC added that they held in house training which was very successful. SEW to suggest dates in the Autumn for training sessions.	SEW
10. Next LOPSG Meeting Next meeting will be held on Wednesday 29 May 2019.	