

FINAL Minutes

**LOPSG meeting held on Wednesday 27 June 2018 – 10:30am
at LLDC Marketing Suite, Level 10, 1 Stratford Place, Montfichet Rd, E20 1EJ**

Attendees:	Sheila Roberts	LBN – Enforcement & Safety – Chair
	John Newcombe	LBN – Enforcement & Safety
	Antonella Trow	LBN – Enforcement & Safety - Minutes
	Leah Pratten	LBN – Enforcement & Safety
	Clive Treacher	LBN – Highways & Traffic Management
	Kerry Wood	LBN - Noise and Nuisance
	Derek Worsfold	BTP
	Sara-Ellen Williams	LLDC
	Lydia Tickner	LLDC
	Chiara Malerba	LLDC
	Peter Tudor	LLDC
	Veronica Jones	LLDC
	Gilbert Yule	Lendlease
	Dave Sadler	LS185
	Danny Hawkins	Network
	Lucinda Ball	South Eastern Rail
	Stuart Phillips	South Eastern Rail
	Eric Blacker	MPS Events
	Gary Ashe	TFL
	Paul Rooney	Slammin Events
	Georgina Burden	Slammin Events
	Sean Williams	Slammin Events
	Richard Thacker	Wingfest
	Libby Ralph	Wingfest
	Liam Worthy	Virgin Sport
	Ian Allerton	Virgin Sport
	Craig Geary	Westfield

Details				Actions
1. Introductions and apologies Sheila Roberts chaired the meeting, welcomed the group and introductions made. Apologies received from the following members: Darren Raczowski, LS185; James Egan, LS185; Foyez Uddin, TFL Buses; Daniel Buck, Lee Valley; Mark O'Brien, LFB; Adrian Hodgson, Westfield; Eric Blacker, MPS Event;				
2. Minutes and Actions from last meeting Minutes of the last meeting dated 30 May 2018 checked and approved for accuracy.				
Date	Actions from Previous meetings and updates		Owner	Status
31 Jan 18	QEOP Works LLDC requested an update on their traffic order which was due by 31st March for all major events. SEW informed CT that they need to know as a matter of urgency when it will be updated so they can implement it, an action plan needs to be in place to resolve the issue. 28 March 18 LBN (JN) to follow this up and keep LLDC updated. April 18 SEW spoke to DB re PTO this is advertised and out for consultation on 18/4.			

	<p>It was also noted that the Traffic order had still not been received and needs to be in place for Ride London in July 2018.</p> <p>SR (LBN) added that the Traffic Order needs to be escalated to director level for resolving as a matter of urgency.</p> <p>27 June 18 <i>It was noted that SEW (LLDC) requires Tower Hamlets to agree the Traffic Order by tomorrow (Thursday 28th June) in time for Ride London. Discussions continued offline.</i></p>	CT	OPEN	
	<p>Shell (5-8 July 18)</p> <p><i>LLDC reiterated that going forward all planning meetings with LS185 must be held at least 2/3 months before each event.</i></p>			
30 May 18	<p>Stadium Update</p> <p>LLDC requested information and details on the advertised event on 29 June 2018 United Against Knife Crime Event.</p> <p>27 June 18 – United Against Knife Crime Event LS185 informed partners that 456 tickets have been sold to date with some giveaway tickets on offer, making a total of 747 attending the event.</p> <p>Athletics and Concerts LLDC stated that they still had not seen the TMP and Crowd Management plan for the concerts and also need to see the ingress and egress plan so it does not compromise Shell's event. It was also announced that LS185 could not have a bag drop for Jay-Z & Beyonce and Foo Fighters concerts as Shell will be building on the park.</p> <p>27 June 18 – Athletics LLDC drew attention to the delay in receiving the TMP for Athletics and Concerts which is required 28 days before the event for secondary roads and for Waterden Road there is a 3 months notice period. SR recommended that from a pragmatic point of view there should be more sharing of documents from LS185 and a workable solution needs to be established. She also added that the point of the group is to ensure that all partners have access to all plans in a timely fashion.</p> <p>LLDC highlighted that one of the conditions of cancelling the TAG meetings was that all TMP's would be formally shared at LOPSG like with all other events.</p>	LS185	Open	
AGENDA ITEMS				ACTIONS
<p>3. Elrow (Slammin) 18 & 19 August 2018</p> <p>Elrow use the same layout as Arcadia and is managed by Slammin'. Map layout was presented highlighting a longer build date and a half hour open flexibility for this years event.</p> <ul style="list-style-type: none"> PR (Slammin) to share ticket sales data with partners Elrow will be using the same medical provisions as Arcadia. Event Safety Plan will be available for comments in two weeks time A dynamic risk assessment is being formulated Slammin are discouraging party goers from bringing perfume bottles to the event and will be discussing the possibility of potentially having lockers onsite JN reminded organisers that the Wi-Fi code must be made available No solution has been established with regard to the streamers and a full clean up crew will be allocated to ensure these are removed 				Slammin

<ul style="list-style-type: none"> Organisers are required to share the resident's letter and drop zones with Kerry Wood (LBN) with a draft including the logo to be sent in to JN for review SR (LBN) affirmed that partners have a high level of confidence in the organisers and are satisfied with all aspects of the plans. 	<p>Slammin</p>
<p>4. Arcadia debrief</p> <p>It was acknowledged that the Arcadia Event went well and had used the same footprint as Elrow from last year. Highlights and learnings from the event were shared as follows:</p> <p><u>Saturday</u></p> <ul style="list-style-type: none"> There were some challenges with the build due to the weather which were resolved. Community Day on the Friday was received extremely well with approximately 600 attending and received positive reaction. 16,200 attended on the Saturday and the site held up well Only 1 complaint received on the Saturday which was due to lack of notification. Organisers will investigate further and review the area the letter drop encompasses. There were 30 seen by the medical team all minor with one hospitalisation for an ankle injury. 12 evictions were noted on the day Traffic management ran smoothly and it was noted that perhaps barriers were needed to assist with crossing at Waterden Road. Plastic was banned on site and Arcadia sold water in cans which did not sell well. LBN added that they may need to review licences making them more environmentally friendly going forward for all events. <p><u>Sunday</u></p> <ul style="list-style-type: none"> There were 15k people in attendance at the Sunday show. 37 went through the medical centre with 1 hospitalised. It was noted that the CCTV scope needs to be widened and cover all areas of the event. South Eastern informed partners that they saw an uplift of figures on both days and Slammin to share postcode data with Stuart Phillips. TFL added that clear comms need to be shared with revellers ensuring there is clear understanding of last train times to avoid backlash on TFL staff. LBN announced that they were satisfied with the event and no major incidents was recorded. All issues raised on the day were resolved effectively. 	<p>Slammin</p> <p>Slammin</p>
<p>5. Wingfest 4/5 August 18</p> <p>Wingfest has been running for the past 5 years and is new to the QEOP. The event expects to attract about 5k people per day. Summary of the event was shared with partners along with the credibility of the organisers who have worked at Wembley stadium and have 15 years experience in the industry.</p> <p>Event layout and plans were shared adding that the 35 food traders offering chicken wings will also be supplemented with background music and bars. There will be a small stage offering background music, shaded seating area, sponsored activation zone, sanitary facilities, small merry go round and a wood carving spectator section.</p> <p>Event space will be capped at 5k per day with ticket scanning, bag searching and pedestrian queuing barriers outside each trader. LBN recommend that full body searching should be implemented.</p> <p>SR (LBN) added that a list of traders needs to be shared 28 days before the event. LLDC informed members that all documentation is currently on ISOROPS for comment. Organisers are to share with JN (LBN) crowd movement calculations and emergency access details.</p> <p>LLDC recommended that the organisers ensure weight load to hold down parasols is well over 50kg.</p> <p>JN (LBN) informed organisers that they need to ensure the Wi-Fi for card payments is tested ahead of the event and all medical teams will be in place.</p>	<p>Wingfest</p> <p>Wingfest</p> <p>Wingfest</p> <p>Wingfest</p>

<p>6. Virgin Sport Hackney Half Marathon debrief</p> <p>2018 saw the biggest event in 5 years following the re-branding of the Half Marathon with double the sign up figures from last year.</p> <ul style="list-style-type: none"> • 5k signed up for the marathon outside the QEOP with 15,668 taking part in the half marathon • Medical marquee on site with 176 minor medical treatments carried out with 7 sent to hospital and discharged on the day • 19 runners were treated around the 3 treatment centres • Liaised closely with Chris Mitchell (WF) on signage which was much improved and effective • All road closures were put in on time and lifted 10mins early • Issues arose with runners avoiding the sun and running on the pavements which was resolved • LLDC highlighted their observations of motorbikes and cyclists getting onto the route and recommend that this will need to be taped off for in the future. This was more prevalent on Clarneco Road. • Virgin Sport Hackney plan to return next year and a date needs to be confirmed by the end of the week. LS185 to liaise with Virgin Sport Hackney on confirmation of 2019 dates. 	<p>Virgin Sport</p> <p>185/Virgin Sport</p>
<p>7. QEOP Works Update and LLDC Events Update</p> <p>SEW drawn attention to the need for correct traffic orders to be in place for each event with more developers on the park there is a wider impact on new residents.</p> <ul style="list-style-type: none"> • LS185 (James Egan) to confirm dates for the Virgin Sport Hackney as a matter of urgency. Proposed dates are 12 or 19 May 2019. • GNLRC Corporate relay - LS185 need to confirm if this will be going ahead in 2019. • LLDC are working on 5/6 events every week which include film shoots. • Great Get Together on 24th June was a huge success with great crowds. Issue with a drone on the day which park security are monitoring. • Plans for 2019 events are currently underway with Ride London dates already in the diary. • Hoardings are planned to be installed in the North park next year and after Elrow LLDC will be assessing concerts in the North Park. • After the Oktoberfest Stratford Waterfront will be going into development from 20 November and there will be significant road changes over the next few months. Construction meetings will cover these all in more detail. • Phase 1 of Eastwick and Sweetwater due to start building in July/August 2018. • Makeshift (a box park) have got planning consent to start pre-works in August and start building in November and plan to open in April 2019. • Phase 2 build planned to start in January 2019. • LS185 to share all football updates and any potential upcoming event dates at the London Stadium which will be added to the LLDC event list for distribution. • Potential filming session on 28 October 2018 that would require closure of Waterden Road this has not yet been confirmed. 	<p>LS185</p> <p>LS185</p> <p>185/LLDC</p>
<p>8. Stadium Update</p> <ul style="list-style-type: none"> • DS advised partners that LS185 are currently collating concert and football data which should be due by the end of the week. • Rolling Stones concert went well considering stadium only had 9/10 days turnaround from football. • Jay-Z and Beyonce concert had no major issues reported only minor drink related incidents. • Foo Fighters had a 12 minute delay coming on stage, which was on request as they were under 70k capacity. Night two had 72.5k in attendance with 3 arrests, 2 GBH, 1 unknown and 91 public medical and 18 staff medical with 1 being hospitalised. • Knife Crime event on Friday with current tickets sales at 456 with a total attendance at 747. There will be a small football match which will be cleared by 21:30. • Athletics World Cup taking place on the 14/15 July - anticipate 30k spectators for the Saturday and 25k for the Sunday session. 	

<ul style="list-style-type: none"> • Muller Anniversary Games will be held on 21 & 22 July. The Saturday session will be occupying the lower bowl only. Sales currently at 11k for Saturday and 10k for Sunday. LS185 will be adjusting their staffing figures accordingly based on the figures shared. • Corporate Relay will be held next week with 550 teams registered to take part making a total of 2,200 competitors. There will be a maximum of 4,400 spectators in the stadium at any one time. • Premier League dates have now been issued and the first West Ham home game is on the 18th August against Bournemouth. • Baseball will be coming to the London Stadium on 29 & 30 June 2019. Teams participating will be New York Yankees vs Boston Red Socks • Concert windows to be confirmed for 2019. LS185 will share dates once promoters have confirmed. 	LS185
<p>9. A.O.B.</p> <p>There are no planned screens or activation on the summer lawns during Stadium event days.</p> <ul style="list-style-type: none"> • South Eastern wanted it noted that going forward they require Athletics confirmed numbers at least 12 weeks before the event to enable accurate resourcing is in place. 	
<p>10. Date of Next meeting:</p> <p>Next LOPSG meeting scheduled for Wednesday 25 July 2018.</p>	