

Job Description



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| Job Title: School Crossing Patrol | Service Area: Highways and Sustainable Transport | |
| Directorate: Community and Environment | Post Number: 36198 | Evaluation Number: |
| Grade: SC1 | Date last updated: | |

Overall Purpose of Job

To help pedestrians cross the road safely at a designated location, on their way to and from school.

Job Context

The post holder reports to the School Crossing Patrol Coordinator.

1. The post holder will direct and control pedestrians.
2. The post holder will stop traffic.
3. The post holder will release traffic.
4. The post holder will be required to wear a uniform and to use the prescribed stop sign.

Key Tasks and Accountabilities:

To undertake all responsibilities listed below:

1. To communicate clear instructions to children.
2. To take responsibility for the safety of children.
3. To give clear signals to motorists.
4. To understand and apply the relevant parts of the Highway Code.
5. To attend regularly and keep good time.
6. To carry out all duties in accordance with the Councils Equal Opportunities Policy..

EQUALITY AND DIVERSITY

We are committed to and champion equality and diversity in all aspects of employment with the London Borough of Newham. All employees are expected to understand and promote our Equality and Diversity Policy in the course of their work.

PROTECTING OUR STAFF AND SERVICES

Adherence to Health and Safety requirements and proper risk management is required from all employees in so far as is relevant to their role. All employees are expected to understand and promote good Health and Safety practices and manage risks appropriately.

Personal Specification



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IMPORTANT INFORMATION FOR APPLICANTS

The criteria listed in this Person Specification are all essential to the job. Where the Method of Assessment is stated to be the Application Form, your application needs to demonstrate clearly and concisely how you meet each of the criteria, even if other methods of assessment are also shown. If you do not address these criteria fully, or if we do not consider that you meet them, you will not be shortlisted. Please give specific examples wherever possible.

| CRITERIA | METHOD OF ASSESSMENT |
|---|----------------------------|
| EQUALITY AND DIVERSITY We are committed to and champion equality and diversity in all aspects of employment with the London Borough of Newham. All employees are expected to understand and promote our Equality and Diversity Policy in the course of their work. | |
| PROTECTING OUR STAFF AND SERVICES Adherence to Health and Safety requirements and proper risk management is required from all employees in so far as is relevant to their role. All employees are expected to understand and promote good Health and Safety practices and manage risks appropriately. | |
| OTHER SPECIAL REQUIREMENTS: | |
| Willing to undertake relevant training | Application Form/Interview |
| Willing to work in all weather conditions | Application Form/Interview |

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| Willing to take leave during school holidays | Application Form/Interview |
| Willing to work at any patrol point within a reasonable distance to your home | Application Form/Interview |
| Willing to comply with the Councils No Smoking and Alcohol Policy | Application Form/Interview |
| This post is subject to a [standard/enhanced] CRB check. | |
| This post is exempt from The Rehabilitation of Offenders Act (1974). | |
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