

Business and Planning Act 2020

APPLICATION FOR PAVEMENT LICENCE

The completed application form together with the required documents and fee must be sent to;

The London Borough of Newham
Highways and Sustainable Transport
Network Management
Newham Dockside
1000 Dockside Road
London
E16 2QU

Skipsand.Scaffolding@newham.gov.uk

Part B **must** be displayed to the public at the premises upon application, for 14 days

1. Where do you want the pavement licence to apply:

Address of Licence:

Business Name of premises:

The application is for:

(*enter quantity*) Tables and Chairs, for the purposes of serving food
and drink.

Details of Any other equipment being considered

2. Is the land to be used owned or maintained by

- Newham Council as the Highway Authority:
- Network Rail
- Transport for London (TfL) or any of its subsidiaries

3 What is the:

- The width of the land that you wish to use: metres
- The depth of the land that you wish to use: metres
- Total area of the land that you wish to use : square metres

2. Applicant Details

First name:

Family/ Surname

Address:

Business Address *(if different from above)*:

Date of Birth:

Main contact Telephone number:

Mobile Number:

Email address:

Company name: *(if applicable)*:

Registered Office: *(if applicable)*

Principle Trading address: *(if applicable)*:

Registration number: *(if applicable)*

3. Application Details:

3.1 Who will you appoint to be in charge of the area used for the tables and chairs
(e.g. manager of premises)

3.1. On what days and during what times do you want to put the tables and chairs on the land (use 24 hour clock):

Day	Start	Finish
Mon		
Tues		
Weds		
Thurs		
Fri		
Sat		
Sun		

Note: The Council has a standard condition that the hours of operation may only be between **09.00 to 22.00 hours** on Monday to Sunday. The Council will only be prepared to extend those hours in exceptional circumstances. If you wish to trade before 09.00 hours or after 22.00 hours, please give details of the hours and full reasons below:

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The Network Management Team reserves the right to restrict times of operation in the interests of the public.

- 3.3 Permissions are normally granted for a 3 month period (renewable subject to payment)
- 3.4 Give a brief description of the types of chairs, tables and barriers that will be used on the Highway including the numbers and what they are made of and their colours.
- 3.5 Give details of the toilet and hygiene facilities that will be provide for persons using the area, including the location of the facilities and their numbers.
- 3.6 What provision you have made for smoking and non-smoking areas for seating
- 3.7 Give details of the steps that you will be taking to ensure that the use of the highway does not cause a public nuisance to either nearby residents/businesses or passers-by. This should include preventative measures to stop noise nuisance that may be caused by patrons using the premises or arriving at or leaving the premises in particular at night.
- 3.8 Give details of the steps that you will be taking to ensure that the use of the highway does not cause or attract anti-social behaviour, crime or disorder in the vicinity (e.g. groups of people attracted by the operation gathering immediately outside the land and causing problems).
- 3.9. What arrangements will be made for the regular collection of any litter or other rubbish in the vicinity of the area that have been caused by the business?
- 3.10 How often will the tables and the land be cleaned of plates, drinking vessels and other utensils, waste, rubbish etc.?
- 3.11 What arrangements will be made for the storage and collection of any litter, waste, rubbish etc.?
- 3.12 What, if any arrangements or measures have you considered/put in place to reduce the risk to customers from vehicle incursions and social distancing?

3.13 Please give any other information which you believe will be of assistance to the Council in its consideration of the application

3.14 Please supply a plan clearly showing the proposed area covered by the licence in relation to the highway, if not to scale, with measurements clearly shown. The plan must show the positions and number of the proposed tables and chairs, together with any other items that the applicant wishes to place on the highway. The plan shall include clear measurements of, for example, pathway width/length, building width and any other fixed item in the proposed area.

3.15 a risk assessment demonstrating how the applicant will manage social distancing and the conflict between pedestrians using the footway, those using the tables and those queuing to access the premises,

Documents etc. to be submitted with this application form:

I have enclosed the following documents etc with this application form	State Yes or No
The fee (this can be paid by Credit/Debit card by calling 020 3373 1463)	
Plans in accordance with number 3.2(a) and (b) of the Rules Governing Applications	
Proof of any Public Liability insurance	
Photographic evidence of placement of notice in Part B. showing prominent location in premises window and overview of location in relation to premises as a whole showing Part B form displayed.	

Declaration of Applicant

1. I hereby declare that:

- a) I have read the Councils:
 - Rules Governing Applications
 - Standard Conditions
 - Guidelines For Determination of Applications
- b) I am aware that 'tacit approval' does not apply to this application
- c) The details contained in this application and any attached documents are correct to the best of my knowledge and belief.

2. I/we hereby further declare that I/we shall indemnify and save harmless the Council of the London Borough of Newham against any claim in respect of injury, damage or loss arising out of the grant of the permission that is not attributable to the negligence of the Council

Signed:

Print Name

Dated

Part B: Site Notice Template for display by an applicant for a Pavement Licence.

**Sec. 4(1) the Business and Planning Act 2020.
Application for a Pavement Licence**

I/We *(insert name)*,

do hereby give notice that on *(date)* have applied to Newham Borough Council
for a 'Pavement Licence' at:
(postal address of premises)

known as *(Premises Name)*;

The application is for:
(brief description of application (e.g outdoor seating to the front of the premises for serving of food and drink))

Any person wishing to make representations to this application may do so by writing,
preferably by email, to:

The London Borough of Newham
Highways and Sustainable Transport
Network Management
Newham Dockside
1000 Dockside Road
London
E16 2QU
Skipsand.Scaffolding@newham.gov.uk

by:

*(last date for representations being the date 7 days after the date the application is submitted to the local authority
(excluding public holidays))*

The application and information submitted with it can be viewed on the Council's
website at: www.newham.gov.uk/pavementlicence

Signed

Dated :
(date the notice was placed which must be the same date as the date of application)

ATTACHMENTS FOR QUESTIONS

3.4 Square tables and chairs made by wood , 60x60, 8 tables, 16 chairs .

We have metal black barriers with banners, flowers around the sitting area made by wood base.

3.5 We have 2 toilets inside the buisness for cutromers use, sanitisers through out the buisness (inside and outside)

3.6 The area if permitted will be smoking

3.7 We are closing at reasonable time so usage of area till 22:00 always 1/2 person supervise outside area. Warning signs will be available for the public noise nuisance.

3.8 We have always 1 or 2 of our staff monitoring outside area. We have CCTV and security services from Stratford shopping centre if needed.

3.9 Twice a week early mornings we have regular waste service from BIFFA ,for general waste recycle and food waste. It is at the back of the buisness (servicing area). Tables clean by member of staff each usage

3.10 Each usage , consistently cleaned

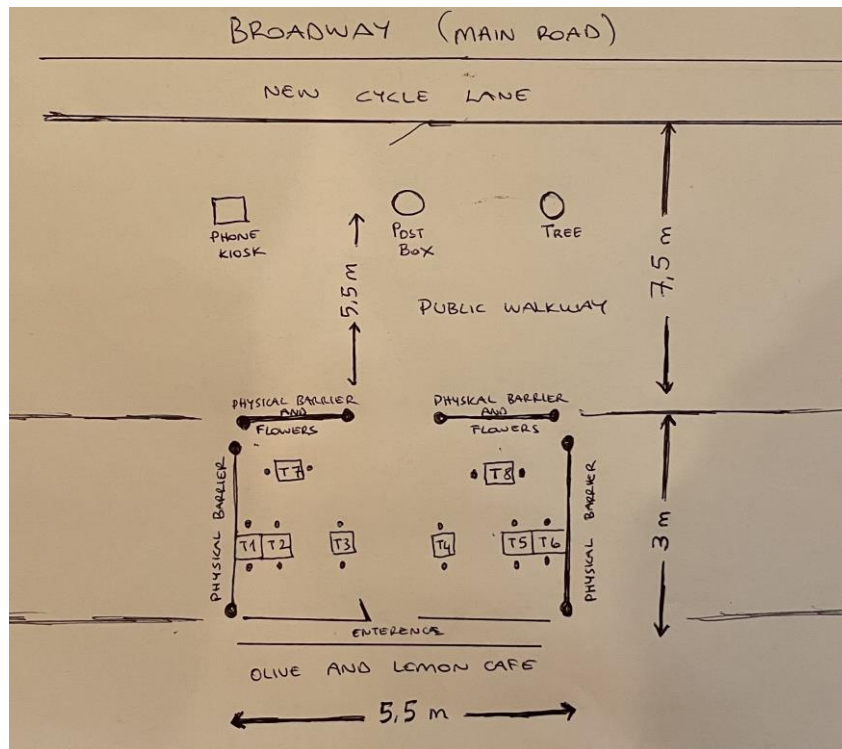
3.11 We have plastic, glass, food and general waste litters to use. Waiter/waitress clean table each usage.

3.12 Area is far away from the road (around 10m). We have barriers to minimise incursions, if any. All the tables are arrange by law 1-2 meters away from each other.

3.13 We believe area will be more friendly and more livley with our flowery garden. It encourage people to visit area more safely, we have been previously granted but it is expired during lockdown

3.14 Please see different attachment

3.15 Outside always monitored by the member of staff, cleaned with senitiser each usage, 1 or 2 metres distance between tables and side walk, always monitored and make sure distance between tables and sidewalk, we don't have queuing issue, if any we book a table for our guest tell them to come back





Newham London

Part B: Site Notice Template for display to an applicant for a Premises Licence
Sec. 4(1) The Business and Planning Act 2008
Application for a Premises Licence

(The insert will be: Dogan Oak)

Do hereby give notice that you (Dogan Oak) have applied to Newham Borough Council for a Premises Licence at:
1000 Chichester Road
London E16 4QS

Notice of the premises (hereby):
1000 Chichester Road
London E16 4QS

The application is for:
and location of application is a public house to be used for the purpose of selling food and drink
Outdoor seating to the front of the premises for selling food and drink

Any person wishing to make representations to this application may do so by writing, preferably by email, to:
The London Borough of Newham
Highways and Sustainable Transport
Newham Management
Newham House
1000 Chichester Road
London E16 4QS
Email: Newham.Sustainable@newham.gov.uk

By: 19/05/2021

For more information please bring the copy to the office after the date of application to the local authority (Newham Council offices)

The application and information submitted will be on the Council's website at: www.newham.gov.uk for consultation

Dogan Oak

Dated: 17/05/2021

Under the notice submitted, please note that the copy will be on the Council's website for consultation