

## Business and Planning Act 2020

### APPLICATION FOR PAVEMENT LICENCE

The completed application form together with the required documents and fee must be sent to;

The London Borough of Newham  
Highways and Sustainable Transport  
Network Management  
Newham Dockside  
1000 Dockside Road  
London  
E16 2QU

**Skipsand.Scaffolding@newham.gov.uk**

Part B **must** be displayed to the public at the premises upon application, for 14 days

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#### 1. Where do you want the pavement licence to apply:

Address of Licence:

265-267 High Street, Stratford, London E15 2TF

Business Name of premises:

Tony's Food Store

The application is for:

(enter quantity) 2                      Tables and 4                      Chairs, for the purposes of serving food  
and drink.

Details of Any other equipment being considered

none

#### 2. Is the land to be used owned or maintained by

- Newham Council as the Highway Authority:
- Network Rail
- Transport for London (TfL) or any of its subsidiaries

<input checked="" type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

#### 3 What is the:

- |   |   |               |
|---|---|---------------|
| • The width of the land that you wish to use:   | 5 | metres        |
| • The depth of the land that you wish to use:   | 1 | metres        |
| • Total area of the land that you wish to use : | 5 | square metres |



## Certificate of Employers' Liability Insurance

In accordance with the requirement of regulation 5 of the Employers' Liability (Compulsory Insurance) Regulations 1998 as amended by regulation 2 of the Employers' Liability (Compulsory Insurance) Regulations 2008 (the Regulations), one or more copies of this certificate must be displayed at each place of business at which the policyholder employs persons covered by the policy. This requirement will be satisfied if the certificate is made available in electronic form and each relevant employee to whom it relates has reasonable access to it in that form.

<b>Policy number</b>	MHGS3152747XB
<b>The insured</b>	Tony's Food Store
<b>Inception date</b>	17/06/2021
<b>Expiry date</b>	16/06/2022

We hereby certify that subject to paragraph 2 below

1. The Policy to which this certificate relates satisfies the requirements of the relevant law applicable in Great Britain, Northern Ireland, the Isle of Man, the Isle of Jersey, the Island of Guernsey and the Island of Alderney
2. The minimum amount of cover provided by this policy is no less than £5 million

Signed on behalf of **HDI Global Specialty SE and Great Lakes Insurance SE** (Authorised Insurer)

A handwritten signature in black ink, appearing to read "D. Summers", is written over a horizontal line.

**David Summers**

**Group CEO, Simply Business**

### Notes

This Certificate will only cover the individual or companies listed on our schedule. If you have any subsidiary companies that require cover for employees, please inform us. This will help ensure that you have the correct cover as an employer.

Issue date: 17 June 2021

Simply Business certifies that the information for Tony's Food Store shown here is correct, as of the issue date above.

For full policy terms and conditions, please refer to the policy wording document.

Company name	Tony's Food Store
Policy number	MHGS3152747XB
Trade/Business	Corner Shop
Public liability	up to £2,000,000
Product liability	up to £2,000,000
Employers liability	up to £10,000,000
Policy start date	17 June 2021
Policy end date	16 June 2022

A handwritten signature in black ink, appearing to read 'David Summers'.

David Summers  
Group CEO, Simply Business

## **2. Applicant Details**

First name: Iram

Family/ Surname Manzoor

Address: 265-267 High Street, Stratford, London E15 2TF

Business Address *(if different from above)*:

Date of Birth:

Main contact Telephone number: 07568150362

Mobile Number:

Email address:

Company name: *(if applicable)*: Tony's Food Store

Registered Office: *(if applicable)*

Principle Trading address: *(if applicable)*:  
265-267 High Street, Stratford, London E15 2TF

Registration number: *(if applicable)*

## **3. Application Details:**

3.1 Who will you appoint to be in charge of the area used for the tables and chairs  
(e.g. manager of premises)

**Iram Manzoor**

3.1. On what days and during what times do you want to put the tables and chairs on the land (use 24 hour clock):

Day	Start	Finish
Mon	10:00	21:00
Tues	10:00	21:00
Weds	10:00	21:00
Thurs	10:00	21:00
Fri	10:00	21:00
Sat	10:00	21:00
Sun	10:00	21:00



Note: The Council has a standard condition that the hours of operation may only be between **09.00 to 22.00 hours** on Monday to Sunday. The Council will only be prepared to extend those hours in exceptional circumstances. If you wish to trade before 09.00 hours or after 22.00 hours, please give details of the hours and full reasons below:

.....  
.....  
.....  
.....

The Network Management Team reserves the right to restrict times of operation in the interests of the public.

- 3.3 Permissions are normally granted for a 3 month period (renewable subject to payment)
- 3.4 Give a brief description of the types of chairs, tables and barriers that will be used on the Highway including the numbers and what they are made of and their colours.
- 3.5 Give details of the toilet and hygiene facilities that will be provide for persons using the area, including the location of the facilities and their numbers.
- 3.6 What provision you have made for smoking and non-smoking areas for seating
- 3.7 Give details of the steps that you will be taking to ensure that the use of the highway does not cause a public nuisance to either nearby residents/businesses or passers-by. This should include preventative measures to stop noise nuisance that may be caused by patrons using the premises or arriving at or leaving the premises in particular at night.
- 3.8 Give details of the steps that you will be taking to ensure that the use of the highway does not cause or attract anti-social behaviour, crime or disorder in the vicinity (e.g. groups of people attracted by the operation gathering immediately outside the land and causing problems).
- 3.9. What arrangements will be made for the regular collection of any litter or other rubbish in the vicinity of the area that have been caused by the business?
- 3.10 How often will the tables and the land be cleaned of plates, drinking vessels and other utensils, waste, rubbish etc.?
- 3.11 What arrangements will be made for the storage and collection of any litter, waste, rubbish etc.?
- 3.12 What, if any arrangements or measures have you considered/put in place to reduce the risk to customers from vehicle incursions and social distancing?

3.13 Please give any other information which you believe will be of assistance to the Council in its consideration of the application

3.14 Please supply a plan clearly showing the proposed area covered by the licence in relation to the highway, if not to scale, with measurements clearly shown. The plan must show the positions and number of the proposed tables and chairs, together with any other items that the applicant wishes to place on the highway. The plan shall include clear measurements of, for example, pathway width/length, building width and any other fixed item in the proposed area.

3.15 a risk assessment demonstrating how the applicant will manage social distancing and the conflict between pedestrians using the footway, those using the tables and those queuing to access the premises,

**Documents etc. to be submitted with this application form:**

I have enclosed the following documents etc with this application form	State Yes or No
The fee (this can be paid by Credit/Debit card by calling 020 3373 1463)	No <input type="checkbox"/>
Plans in accordance with number 3.2(a) and (b) of the Rules Governing Applications	Yes <input type="checkbox"/>
Proof of any Public Liability insurance	Yes <input checked="" type="checkbox"/>
Photographic evidence of placement of notice in Part B. showing prominent location in premises window and overview of location in relation to premises as a whole showing Part B form displayed.	Yes <input type="checkbox"/>

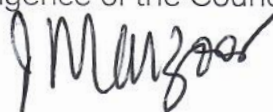
**Declaration of Applicant**

1. I hereby declare that:

- a) I have read the Councils:
  - Rules Governing Applications
  - Standard Conditions
  - Guidelines For Determination of Applications
- b) I am aware that 'tacit approval' does not apply to this application
- c) The details contained in this application and any attached documents are correct to the best of my knowledge and belief.

2. I/we hereby further declare that I/we shall indemnify and save harmless the Council of the London Borough of Newham against any claim in respect of injury, damage or loss arising out of the grant of the permission that is not attributable to the negligence of the Council

Signed:



Print Name Iram Manzoor

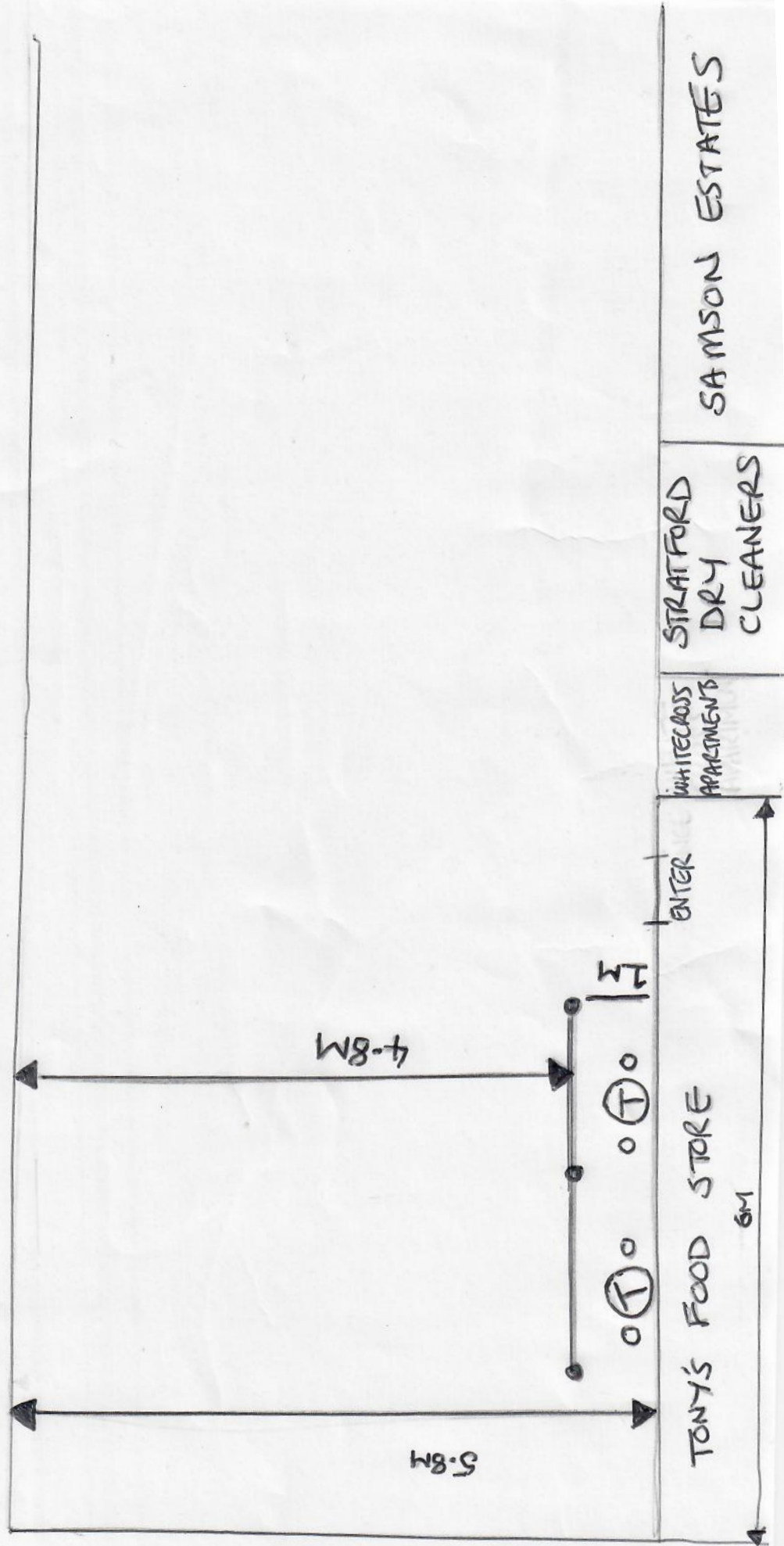
Dated 16/06/2021



265-267 HIGH STREET, STRATFORD, LONDON. E15 2TF

—●— BARRIER

HIGH STREET



WISF ROAD

## REPLIES TO QUESTIONS IN APPLICATION FOR PAVEMENT LICENCE

### Q3.4

Aluminium round tables x 2. Depth 60cm and width 60cm. Chairs – 2 at each table:  
Aluminium outdoor chairs, width 60cm and depth 60cm

**Q3.5** We have no toilet facilities available at these premises. We have a bin just inside the entrance to the shop but if a licence is granted will place a bin outside between or alongside the two tables. We have two to three staff at all times in the store and they will be frequently checking that no litter is displaced. The outside is also visible from inside the store and the counter.

**Q3.6** Ash trays will be provided on the tables if smoking is permitted.

**Q3.7** The tables are to be used for light snacks purchased from our store – sandwiches, patties, slush puppies, not meals so it is not envisaged that customers will remain seated for long periods of time. In addition, we have 2-3 staff members at all times in the store to ensure everything runs smoothly. Tables and chairs will be removed from outside at 9pm to discourage loitering.

**Q3.8** Area will be monitored by staff and anyone appearing to commit crime or disorder will kindly be asked to leave and made aware that there is CCTV footage being recorded to be passed on to relevant authorities as and when required.

**Q3.9:** Litter bin will be placed outside as well as regularly collected from tables by staff members.

**Q3.10:** There will be no tableware as the food expected to be consumed at the tables is snacks such as sandwiches, patties and soft drinks etc. The packaging waste will regularly be collected and disposed of by staff members.

**Q3.11** We have a commercial waste contract with Newham to remove our waste once a week. This bin is stored inside the garage on Wise Road.

**Q3.12** If licence is granted we will place a barrier just outside the tables to ensure customers stay within this area. Each table will seat only two people at any one time. Chairs will be placed so as to encourage social distancing.



**Q3.13** As mentioned above, this is a convenience store not a café. We sell sandwiches, patties, soft drinks and snacks and have a hot drinks and slush puppy machine. No meals are prepared or served in our store so customers are not encouraged to stay for long periods of time. We do not believe toilet facilities are required or expected with these type of snacks, however, we do have a toilet available in our dry cleaning shop next door if required.

**Q3.14** Please see attached plan

**Q3.15** Barriers will be placed to mark off the seating area so that pedestrians are not disturbed. Social distancing and use of sanitisers will be encouraged. Area will be monitored by staff by being present outside and also by the CCTV monitor inside the shop. There are no queuing issues at present and we see no reason why provision of seating will cause queuing.

