

Let's get the party started 2013

Thank you for reading through our conditions of Grant. If you would like any further information, please do contact us: communitygrants@newham.gov.uk.

Conditions of Grant Aid

- 1.** The grant applicant, whether an informal residents' group or formal voluntary organisation must provide a clear statement of aims and objectives (either within the form or as a separate document), and be non-profit making.
- 2.** The project activity or event must be targeted on Newham and bring direct benefit to residents of Newham.
- 3.** Funds granted must only be used for the purposes set out in the application form or approval correspondence, unless changes are agreed by the council in writing.
- 4.** The project or event organisers shall not use any part of the council's grant to support any political party or to engage in publicity, which could reasonably be regarded as designed to affect support for a political party.
- 5.** Funds may not be used to promote any religion or for religious activity.
- 6.** Funds may not be used for the purchase of alcohol.
- 7.** Any allocation from this programme must be spent and accounted for, within 8 weeks of completion of the project activity, and submitted with other required project monitoring information
- 8.** Individual items of equipment purchased with Council funding with a value exceeding £500 must be insured and shall become the property of Newham Council if the project or group folds within two years of receiving the award.
- 9.** The grant cannot be used for expenditure made before the date of your grant offer notification.
- 10.** Proper and appropriate financial and accounting records must be in maintained.
- 11.** If the applicant owes an outstanding debt to the council, which is unrelated to the grant, the council will not pay grant funding until such time as the entire debt has been cleared.
- 12.** If the applicant has failed to submit the required monitoring information from previous council funding, the council will not consider any new application until this has been rectified.
- 13.** Council support should be acknowledged on project literature, as appropriate.
- 14.** A council officer will be assigned to the funded project to provide liaison as necessary. This officer must be kept informed of the progress of the project.
- 15.** Monitoring information must be provided as specified in the grant offer notification and access given to the project at all reasonable times in order that council officers may provide development support and carry out monitoring and evaluation duties as appropriate.
- 16.** The project must be inclusive of all sections of the Newham community and ensure it operates good practice in equal opportunities.
- 17.** The project organisers must comply with all legal requirements in relation to employment, insurance, health & safety, child & vulnerable adult protection, service delivery, premises & other relevant matters.
- 18.** No member of the organising group or management committee shall receive payment for services from this grant.
- 19.** Grants may not be used to subsidise fundraising activities.
- 20.** Funded projects will be expected to share information on their activities, outcomes and achievements, as and when required by the Council.