

## Business and Planning Act 2020

### APPLICATION FOR PAVEMENT LICENCE

The completed application form together with the required documents and fee must be sent to;

The London Borough of Newham  
Highways and Sustainable Transport  
Network Management  
Newham Dockside  
1000 Dockside Road  
London  
E16 2QU

Skipsand.Scaffolding@newham.gov.uk

Part B **must** be displayed to the public at the premises upon application, for 14 days

---

#### 1. Where do you want the pavement licence to apply:

Address of Licence:

**The Boleyn Tavern, 1 Barking Road  
London E6 1PW**

Business Name of premises:

**The Boleyn Tavern (Public House)**

The application is for:

(enter quantity) <sup>10</sup> Tables and Chairs, for the purposes of serving food and drink.

Details of Any other equipment being considered

**Canvas barriers with stanchion posts around the front area to separate our seated customers from pedestrians on the pavement.**

#### 2. Is the land to be used owned or maintained by

- Newham Council as the Highway Authority:
- Network Rail
- Transport for London (TfL) or any of its subsidiaries

<input checked="" type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

#### 3 What is the:

- |   |      |               |
|---|------|---------------|
| • The width of the land that you wish to use:   | 12.5 | metres        |
| • The depth of the land that you wish to use:   | 4.2  | metres        |
| • Total area of the land that you wish to use : | 52.5 | square metres |

## **2. Applicant Details**

First name:

Family/ Surname

Address:

Business Address *(if different from above)*:

336 OLD STREET, EC1V 9DR

Date of Birth:

Main contact Telephone number:

Mobile Number:

Email address:

Company name: *(if applicable)*: Remarkable Pubs Ltd

Registered Office: *(if applicable)*  
13 Eburne Road, London N7 6AR

Principle Trading address: *(if applicable)*:

Registration number: *(if applicable)*

3177224

## **3. Application Details:**

3.1 Who will you appoint to be in charge of the area used for the tables and chairs  
(e.g. manager of premises)

Sean Atkinson (DPS)

3.1. On what days and during what times do you want to put the tables and chairs on  
the land (use 24 hour clock):

Day	Start	Finish
Mon	11.30	22.00
Tues	11.30	22.00
Weds	11.30	22.00
Thurs	11.30	22.00
Fri	11.30	22.00
Sat	11.30	22.00
Sun	11.30	22.00

Note: The Council has a standard condition that the hours of operation may only be between **09.00 to 22.00 hours** on Monday to Sunday. The Council will only be prepared to extend those hours in exceptional circumstances. If you wish to trade before 09.00 hours or after 22.00 hours, please give details of the hours and full reasons below:

.....  
.....  
.....  
.....

The Network Management Team reserves the right to restrict times of operation in the interests of the public.

- 3.3 Permissions are normally granted for a 3 month period (renewable subject to payment)
- 3.4 Give a brief description of the types of chairs, tables and barriers that will be used on the Highway including the numbers and what they are made of and their colours.
- 3.5 Give details of the toilet and hygiene facilities that will be provide for persons using the area, including the location of the facilities and their numbers.
- 3.6 What provision you have made for smoking and non-smoking areas for seating
- 3.7 Give details of the steps that you will be taking to ensure that the use of the highway does not cause a public nuisance to either nearby residents/businesses or passers-by. This should include preventative measures to stop noise nuisance that may be caused by patrons using the premises or arriving at or leaving the premises in particular at night.
- 3.8 Give details of the steps that you will be taking to ensure that the use of the highway does not cause or attract anti-social behaviour, crime or disorder in the vicinity (e.g. groups of people attracted by the operation gathering immediately outside the land and causing problems).
- 3.9. What arrangements will be made for the regular collection of any litter or other rubbish in the vicinity of the area that have been caused by the business?
- 3.10 How often will the tables and the land be cleaned of plates, drinking vessels and other utensils, waste, rubbish etc.?
- 3.11 What arrangements will be made for the storage and collection of any litter, waste, rubbish etc.?
- 3.12 What, if any arrangements or measures have you considered/put in place to reduce the risk to customers from vehicle incursions and social distancing?

3.13 Please give any other information which you believe will be of assistance to the Council in its consideration of the application

3.14 Please supply a plan clearly showing the proposed area covered by the licence in relation to the highway, if not to scale, with measurements clearly shown. The plan must show the positions and number of the proposed tables and chairs, together with any other items that the applicant wishes to place on the highway. The plan shall include clear measurements of, for example, pathway width/length, building width and any other fixed item in the proposed area.

3.15 a risk assessment demonstrating how the applicant will manage social distancing and the conflict between pedestrians using the footway, those using the tables and those queuing to access the premises,

**Documents etc. to be submitted with this application form:**

<b>I have enclosed the following documents etc with this application form</b>	<b>State Yes or No</b>
The fee (this can be paid by Credit/Debit card by calling 020 3373 1463)	Yes
Plans in accordance with number 3.2(a) and (b) of the Rules Governing Applications	Yes
Proof of any Public Liability insurance	Yes
Photographic evidence of placement of notice in Part B. showing prominent location in premises window and overview of location in relation to premises as a whole showing Part B form displayed.	Yes

**Declaration of Applicant**

1. I hereby declare that:

- a) I have read the Councils:
  - Rules Governing Applications
  - Standard Conditions
  - Guidelines For Determination of Applications
- b) I am aware that 'tacit approval' does not apply to this application
- c) The details contained in this application and any attached documents are correct to the best of my knowledge and belief.

2. I/we hereby further declare that I/we shall indemnify and save harmless the Council of the London Borough of Newham against any claim in respect of injury, damage or loss arising out of the grant of the permission that is not attributable to the negligence of the Council

Signed:



Print Name Robert Thomas

Dated 17/12/2021

**Part B: Site Notice Template for display by an applicant for a Pavement Licence.**

**Sec. 4(1) the Business and Planning Act 2020.  
Application for a Pavement Licence**

I/We *(insert name)*, Remarkable Pubs Ltd

do hereby give notice that on *(date)* <sup>01/06/2021</sup> have applied to Newham Borough Council  
for a 'Pavement Licence' at:  
*(postal address of premises)*  
The Boleyn Tavern, 1 Barking Road, E6 1PW

known as *(Premises Name)*;  
The Boleyn

The application is for:  
*(brief description of application (e.g outdoor seating to the front of the premises for serving of food and drink)*  
5 small bistro tables +5 Pic Nic Tables ,surrounded by canvas barrier on secure stanchion posts (heavy - wind not blow over)

Any person wishing to make representations to this application may do so by writing,  
preferably by email, to:

The London Borough of Newham  
Highways and Sustainable Transport  
Network Management  
Newham Dockside  
1000 Dockside Road  
London  
E16 2QU  
Skipsand.Scaffolding@newham.gov.uk

by: 24/12/2021

*(last date for representations being the date 7 days after the date the application is submitted to the local authority  
(excluding public holidays))*

The application and information submitted with it can be viewed on the Council's  
website at: [www.newham.gov.uk/pavementlicence](http://www.newham.gov.uk/pavementlicence)

Signed .....

Dated : 17/12/2021  
*(date the notice was placed which must be the same date as the date of application)*

APPLICATION FOR PAVEMENT LICENCE, NEWHAM COUNCIL  
THE BOLEYN TAVERN, 1 BARKING ROAD, E6 1PW

APPLICATION DETAILS

ANSWERS TO:

3.4 TRADITIONAL STYLE WOODEN PIC-NIC TABLES. SEE EXAMPLE IMAGE



3.5 The toilet facilities will be those inside the pub, accessed via the one-way entry system to the building. Signage and sanitisation stations will be clearly visible to establish social distancing whilst queuing, and to remind our guests about hand washing recommendations . See attached the eighteen page Covid-19 Risk Assessment document that all of our company staff are adhering to in our pubs. Entry to The Boleyn will be via the main Barking Road corner doors, hand sanitiser will be available 1m into doorway, as well as track and trace admin instructions on a sign. There are three female toilet cubicles and one male cubicle with two urinals. Also one disable cubicle toilet.

3.6 There is an open courtyard to the rear of the pub which will be available to smokers, ~~with 1m standing distances clearly marked with chalk spray on the ground, and socially distanced poseur tables. In terms of the front seated area, as it is completely open it will be available to smokers. However, we will reserve the first two tables (which are closest to the arriving guests at the main entrance door, and to our standing security operative) as 'non-smoking' to protect that staff member, and protecting departing customers from immediately facing cigarette smoke as they exit.~~

**\*Whilst Covid restrictions are still in place we will employ a doorperson to observe the outside space. When restrictions are removed, we may reduce or modify the doorperson's hours .**

3.7 We propose that we will station an insured venue security person at the Barking Rd entrance doorway (which is immediately beside the proposed outdoor seating zone) 6pm until 10pm every evening\*. The door person will supervise guests and assist pub staff in supporting the polite behaviour of our customers. A bar person will circulate not less than every 15 minutes to clear tables and wipe down with sanitizer. They will also be trained to communicate with the door person and work together to encourage our guests to maintain a relaxed, low-volume, congenial ambience. The entire exterior of the pub will be monitored by a newly-installed CCTV system. Monitors can be viewed inside the pub's back-bar area by serving staff, and additionally on the phones and tablets of senior

staff, thus ensuring regular observation of the outside area. ~~Any groups larger than the 4 people accommodated by our pic-nic benches (tables are 1.3m x 1.5m) will be dispersed by staff and security.~~

six

3.8 ~~As per 3.7, we will disperse groups larger than four getting them seated in or out. Standing in groups in the proposed zone will not be permitted. Security and staff will work closely with Pub Watch to identify disruptive groups or individuals, and de-escalate anti-social behaviour, calmly. Staff will be sensitive to noise levels, and intervene if volume is inappropriately loud. Please note, all of our management staff at Remarkable Pubs Ltd have the opportunity to attend 'Conflict Management' training, which has proven effective and supportive. This will be a priority for the incumbent management team at The Boleyn (online courses likely, at the moment).~~

3.9 Our intention is to have a staff member clean and clear tables, check the floor for rubbish, not less than every 15 minutes. ~~The staff member will clear using gloves and a tray which is then cleaned back of house, after every clearing visit, so that the tray itself is not a potential transmitter of germs.~~

3.10 AS ABOVE

3.11 We will have a contract with 'Waste Source', a commercial refuse collection service. Please see example attached in folder.

3.12 We have carefully measured the outdoor space. We have visualised our boundary rope and stanchions which will be set to 1m from the proposed final row of tables, assuring passing pedestrians that they are already 1m away from our seated customers.

We believe that within the 3m of remaining pedestrian pavement, there is ample space to walk without encroaching the curb. Our illustration shows that pedestrians can pass with . 0.5m distance until the curb, which we deem to be comparable with regular pavement walking, pre-social distancing.

~~We could enhance the safety of pedestrians by spraying social distancing symbols onto the ground in temporary chalk spray, giving visual signifiers of sensibly distanced routes along the pavement. For example, arrows at .5m from the ropes in one direction, and .5m from the curb in the other direction and displaying the 2m gap in between. See illustration attached in folder.~~

3.13 THE ROYAL INN ON THE PARK IS A COMPARABLE LARGE SITE THAT WE RUN IN HACKNEY; WE ARE OPEN NOW AND SAFELY OPERATING WITH OVER 10 TABLES ON THE FRONT PAVEMENT. REMARKABLE PUBS LTD HAVE TRAINED STAFF VIA A WELL RESEARCHED COVID RISK ASSESSMENT (ATTACHED IN FOLDER).

GREEN STREET

Exit Via Green Street

Entance via Barking Road Corner

One way route to outdoor seating zone

Door Person

4.2m

One way exit to leave zone

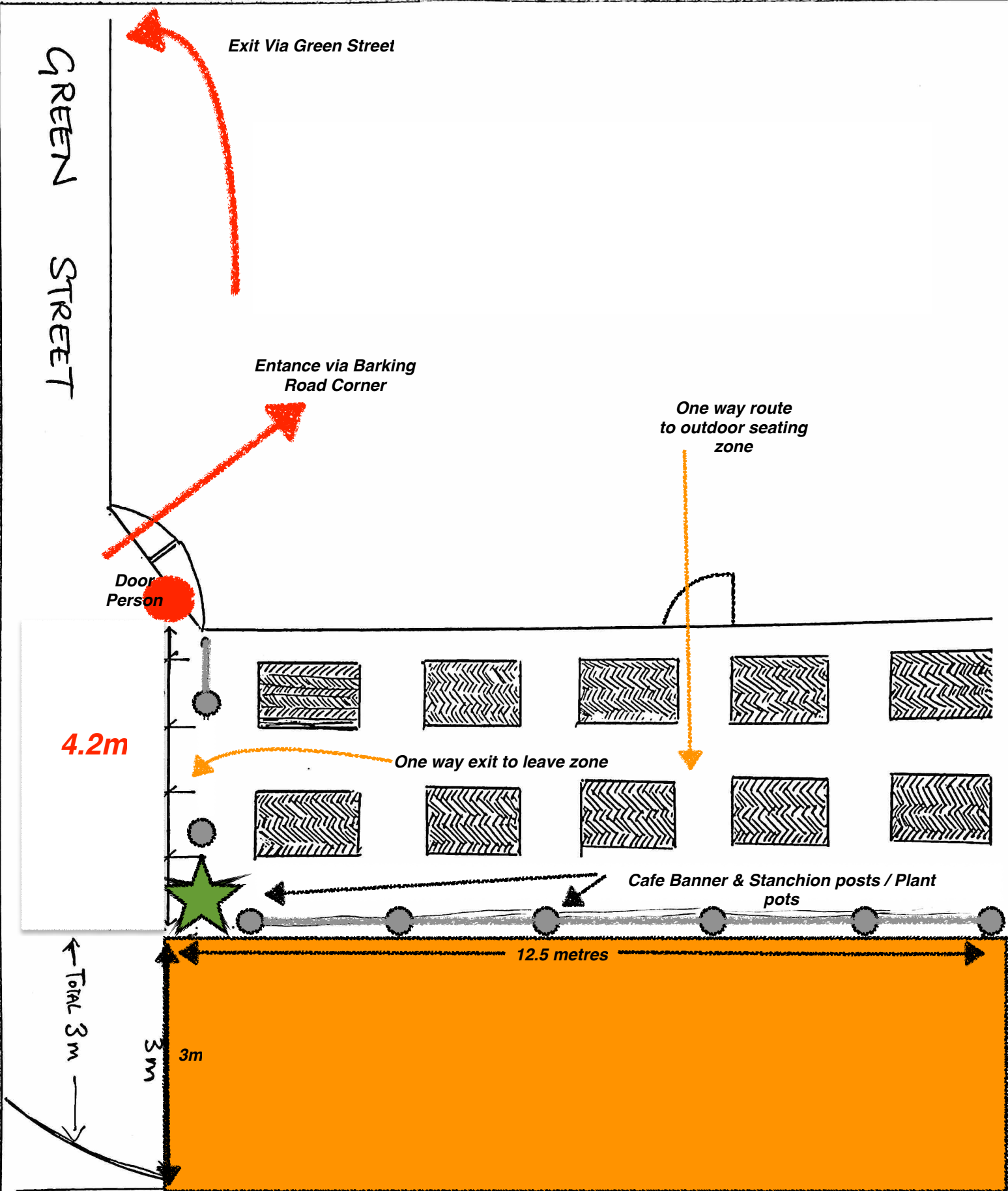
Cafe Banner & Stanchion posts / Plant pots

12.5 metres

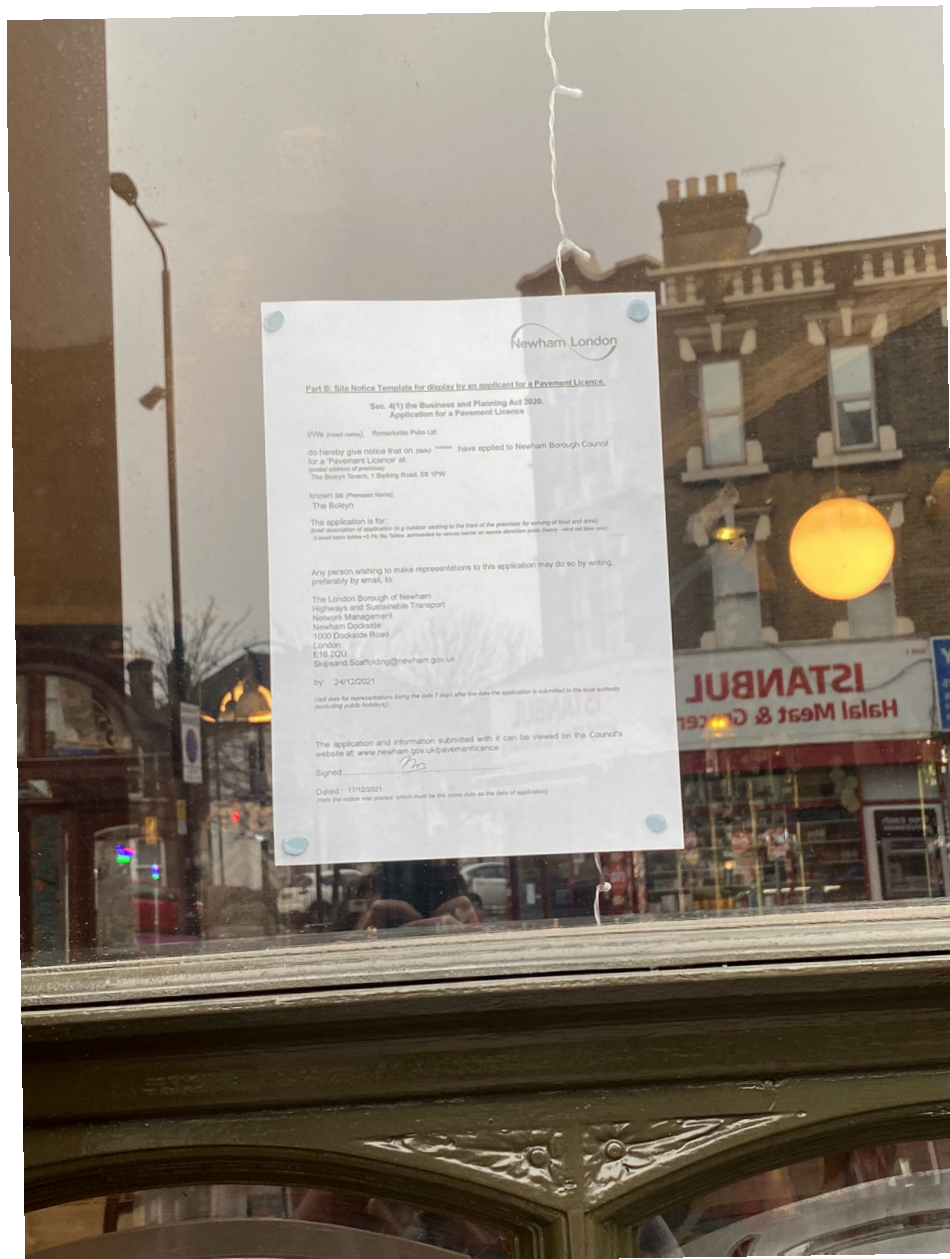
3m

Total 3m

BARKING RD.







Newham London

**Part B, Site Notice Template for display by an applicant for a Pavement Licence.**  
**Sec. 4(1) the Business and Planning Act 2020.**  
**Application for a Pavement Licence**

VW (print name) Removable Plate Ltd

do hereby give notice that on my behalf have applied to Newham Borough Council for a Pavement Licence at:

street address of premises:  
The Baiton Tavern, 1 Baiton Road, E8 9PW

known as (premises name):  
The Baiton

The application is for:  
(brief description of application (e.g. outdoor seating to the front of the premises for serving of food and drink)  
(if used for other than the above purposes, please state the nature of the proposed use - road and lane area)

Any person wishing to make representations to this application may do so by writing, preferably by email, to:

The London Borough of Newham  
Highways and Sustainable Transport  
Network Management  
Newham Dockside  
1000 Dockside Road  
London  
E16 2DU  
Scaffolding@newham.gov.uk

by: 24/12/2021

(all date for representations being the date 7 days after the date the application is submitted to the local authority (excluding public holidays))

The application and information submitted with it can be viewed on the Council's website at: [www.newham.gov.uk/pavementlicence](http://www.newham.gov.uk/pavementlicence)

Signed: 

Dated: 17/12/2021

(only the notice was placed, which must be the same date as the date of application)