

**FINAL Minutes**  
**LOPSG meeting held on Wednesday 23 February 2022 at 10am**  
**via Teams conferencing**

<b>Attendees:</b>	Sheila Roberts	LBN – Licensing & Regulatory Services - Chair
	Leah Pratten	LBN – Licensing & Regulatory Services
	Ian McConnell	LBN – Licensing & Regulatory Services
	Lorna Meade	LBN – Environmental Health
	George McDougal	LBN – Trading Standards
	Daniel Kennett	British Transport Police
	Andy Sheldon	Metropolitan Police Services
	Samantha Boxall	Metropolitan Police Services
	Alison Stuart	Metropolitan Police Services
	Alex Collins	Metropolitan Police Services
	Richard Arnold	London Fire Brigade
	Tony Tolley	LLDC
	Pip Thomas	LLDC
	Charlie Muir	LLDC
	John Walker	LLDC
	Azmat Suleman	LLDC
	Matthew Ewings	Lee Valley Regional Parks Authority
	Michael Cannon	LS185
	Bode Akanbi	LS185
	Andy Fraser	LS185
	Steve Ford	London Ambulance Service
	Stuart Phillips	South Eastern Railway
	Thomas Bleach	MTR Elizabeth Line
	Imteyaz Kurrimboccus	TFL Buses
	Kathy Driver	London Borough of Tower Hamlets
	Geraldine O’Grady	London Borough of Tower Hamlets
	Marc Witham	London Borough of Waltham Forest
	Gino Spolverino	London Halal Food Festival
	Rachael Elliott	London Halal Food Festival
	Declan Norwood	Gorilla Events for Wing Fest

<b>Details</b>	
<p><b>1. Introductions, apologies and minutes from the last meeting</b></p> <p>Meeting opened, introductions made and apologies received from: Gary Ashe TFL, Peter Ng LBN Highways and Chris Mitchell Westfield.</p> <p>Minutes of the last meeting held on 23 February 2022 agreed.</p>	
<b>AGENDA ITEMS</b>	<b>ACTIONS</b>
<p><b>3. London Halal Food Festival 9 &amp; 10 July 2022</b></p> <p>Following a successful event at the London Stadium in 2021, London Halal Food Festival are returning on Saturday 9 and Sunday 10 July. Tickets are capped at 5k per day.</p>	

<p>Organisers shared an improved Site Plan featuring 48 food and 54 ambient non-food stalls, the Security Plan which included crowd monitoring and management, emergency evacuation supervision and crowd clearance for medical or emergency access.</p> <p>A summary of the Health &amp; Safety Management Plan and Food Safety measures shared and discussed with members.</p> <p>All stalls will be invited to retain previous Covid protocols and measures. Security will be responsible for the dispersal of crowds that may gather around stalls.</p> <p>LBN would like a full list of food and non-food traders. Organisers have been advised to ensure stalls are kept to the outer side of the concourse. Trading Standards to prepare and share a guidance note for stall holders.</p> <p>LBN Food team reminded organisers that all pre-packaged food needs to be fully labelled with a full list of ingredients on outer packaging.</p>	<p><b>LHFF GM - LBN</b></p>
<p><b>4. Wing Fest 16 &amp; 17 July 2022</b></p> <p>Wing Fest is returning to the London Stadium for a two day event on the 16<sup>th</sup> and 17 July 2022. Chair announced that LOPSG have a high level of confidence in this event.</p> <p>Venue will house stages, bars, food traders, fairground ride, cooking demos, bands and DJs with 6,500 people planned per day. Full site plan and layout shared and discussed with partners.</p> <p>Organisers shared measures being taken to significantly reduce their carbon footprint making the event more sustainable.</p> <p>EMP will be ready for circulation first week of March 2022, taking into account the increased capacity of 6,500 per day. Additional resources have been allocated to ensure safe delivery of the event. EMP to include comms contact.</p> <p>Wing Fest will be given additional access to sanitary facilities within the stadium to support the additional capacity.</p>	<p><b>Wing Fest</b></p>
<p><b>5. London Stadium update</b></p> <p>Following recent adverse weather, London Stadium are carrying out their annual maintenance and reinforcing banner wraps and making necessary repairs.</p> <p><u>Football</u></p> <ul style="list-style-type: none"> <li>• Ongoing Premier League fixtures</li> <li>• UEFA Europa League fixture planned for the 17<sup>th</sup> March</li> <li>• Discussions to be had in relation to Covid protocol going forward</li> </ul> <p><u>Concert Season 2022</u></p> <ul style="list-style-type: none"> <li>• Concert SAG dates to be finalised with LBN</li> </ul> <p><u>Island Events</u></p> <ul style="list-style-type: none"> <li>• Wing Fest returning 16 &amp; 17 July 2022</li> <li>• London Halal Food Festival returning on 9 &amp; 10 July 2022</li> </ul>	

<p><b>6. QEOP Works update</b></p> <ul style="list-style-type: none"> <li>• Repairs currently underway on the park following recent adverse weather</li> <li>• Speed Signs now installed along north south highway and Marshgate Terrace</li> <li>• Speed hump installation has now commenced on north south highway and Marshgate Terrace</li> <li>• Park Lighting is currently being replaced and upgraded</li> <li>• Planning is underway for the resurfacing of the Tessa Jowell Boulevard</li> </ul> <p><b>LLDC Events update</b></p> <ul style="list-style-type: none"> <li>• Ongoing filming projects</li> <li>• Live Site 24-29 July 2022 on Hopkins Field</li> <li>• Great Get Together 23 July</li> </ul>	
<p><b>7. A.O.B.</b></p> <p><u>Counter Terrorism Security</u></p> <p>Alison Stuart, Counter Terrorism Security Advisor informed partners that CT requirements as part of licensing will become more of a concern. Event organisers will be encouraged to consider basic steps and how counter terrorism is incorporated into their plans.</p>	
<p><b>Next LOPSG Meeting</b></p> <p>Next meeting on Wednesday 30 March 2022.</p>	