**Welcome Newham Voluntary, Community & Faith Sector (VCFS) Referral Form**

*This is available for* ***VCFS organisations*** *to refer Newham residents who have been granted their leave to remain in the UK within the last 6 months.*

|  |  |
| --- | --- |
| **Case Details** | **To complete** |
| Referral Date |  |
| VCFS lead name & contact number |  |
| Lead Adult Contact Name & Current address |  |
| Lead Adult Contact Number & email address |  |
| If family group composition |  |
| Languages spoken by lead Adult |  |
| Translator required (Yes/No) |  |
| Please provide brief background to case |  |
| Best time to call (Mon-Fri 10am-5.30pm) |  |

I receive permission from the above mentioned person to share their data with the London Borough of Newham for the purpose of providing support

**Support Requested**

Please mark (✓) in the box what support will be required for case:

|  |  |  |  |
| --- | --- | --- | --- |
| ***Area of support*** | ✓ | ***Area of support*** | ✓ |
| Benefits Advice & Support (Incl. UC/Child Benefits/Housing costs/PIP) |  | Social connections and community inclusion |  |
| School support (Admissions, free school meals, uniforms) |  | VCFS referral for support |  |
| Employability pathways (ie. Jobs Fairs, CV workshops, Volunteering) |  | How to rent in the PRS workshop |  |
| English language assessment referrals (Adult) |  | Biometric Resident Permit guidance |  |
| GP registrations |  | TfL Application support |  |
| Emergency support assistance (finance, food referrals & clothing) |  | Follow-up on referral outcomes (statutory/VCFs) |  |
| Debt advice and income maximisation |  | Provisional housing affordability assessments |  |
| Family activities and parenting support |  |  |  |
| Other (please comment) |  | | |

Once completed please email form to [Welcome.Newham@newham.gov.uk](mailto:Welcome.Newham@newham.gov.uk)

The Newham One-Stop shop is open every Thursday 10am-2pm at Stratford Library, 3 The Grove Stratford London E15 1EL. We look forward to welcoming you there.

We work closely working with Newham Council teams including Housing Prevention Advice service.