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| --- | --- | --- | --- |
| Resident 1 |  | ~~Resident 5~~ |  |
| Resident 2 |  | Resident 6 |  |
| Resident 3 |  | Resident 7 |  |
| Resident 4 |  |  |  |
|  |  |  |  |
| Rob Williams (Acting Chair) | Source Partnership | Jane Jolly | Newham Council |
| Natalie Adubofour | Source Partnership | Jan Rowley | Newham Council |

**Carpenters Destination Steering Meeting**

**Wednesday, 9 October 2019 @ 6.30pm**

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|  | **Item** | **Action** |
| **1.0** | **Welcome and introductions** |  |
| 1.1 | Apologies were received from XX and XX. |  |
| **2.0** | **Notes and actions from the previous meeting** |  |
| 2.1  2.2  2.3  2.4  2.5  2.6  2.7  2.8 | **West Ham Football club update**  Members of the CDSG had spoken with the shop owner and confirmed that the shop has an external CCTV camera. They also mentioned that they had seen the shop log book and been told that the shop receives frequent checks on compliance with its licensing conditions.  Football fan behaviour - West Ham supporters were continuing to urinate and litter around the estate. The proposal of urinals being provided on match days was discussed again, and that this would be piloted. JR added Faraz Kayani and Keith Smith from the Regeneration Team had met with West Ham to discuss this further, but West Ham wanted to monitor this further. The CDSG discussed suggested locations for the urinals as being by the bridge, the gym and on Wilmer Lea Close.  There had also been issues with the refuse being collected after matches. The shop had been given new licensing conditions to ensure that bigger bins were put out on match days.  It was reported that West Ham supporters are jumping over the fence by one of the properties , also climbing onto the shop roof and vandalising garages. This would be fed back to Faraz.  It was explained that the Police were unable to stop football supporters from walking through the estate on match days. As a result, the Council had asked the architects to consider design options to reduce public routes through the estate and have ensured the Carpenters Arms provided extra security on match days. JR advised that West Ham’s Projects & Stadium Operations Director wanted to meet with residents prior to the Mayor’s meeting on the 12/11/19 to discuss supporting community activities.  **Issue Log update**  JJ advised that Faraz Kayani, Regeneration Estates Manager, had now taken over management of the Issues Log and would follow up on outstanding actions, and this would be monitored through the Neighbourhood Management Task Group.  **Noticeboards**  JJ suggested speaking with West Ham about funding the anti-graffiti noticeboards on the estate.  **CCTV**  The CCTV on the estate had been switched off and the CDSG asked for a written response regarding the actions taken to improve the estate’s CCTV. | **JJ**  **JJ/JR**  **JJ** |
| **3.0** | **Planning and Publicity of Octobers events** |  |
| 3.1  3.2  3.3  3.4  3.5  3.6 | JJ was awaiting approval of the draft invite letter from the Mayor, which would include a summary of the options presented at previous workshops in case residents had not attended.  Source Partnership would be door knocking and targeting the households that had not attended previous workshops.  The CDSG suggested that posters should be posted:   * In all blocks * On lamp posts * In the shop window * In the school * In the Health Centre * On social media * In the windows of CDSG members’ homes   Source Partnership would be producing a new poster each week leading up to the October event and would distribute as above.  Source to send text reminders to residents about upcoming events and targeting the temporary tenants and right to returners explaining why it was important for them to attend the workshops.  The sub-groups for decanted residents and freeholders and leaseholders to discuss the Residents’ Charter and what this means to them would be arranged after the last workshop had been held. | **Source**  **Source**  **Source**  **Source** |
| **4.0** | **Content of October’s Workshops** |  |
| 4.1  4.2  4.3  4.4 | The October workshops would recap the three options presented previously, and Source Partnership would be responsible for capturing quantitative data regarding residents’ opinions on each option.  The room would be sectionalised so attendees had the opportunity to look closely at the individual options. The architects have also been asked to adjust the design model to make it more legible.  The CDSG asked that more detail be provided on the models to outline the exact properties that may be affected.  It was noted that Council Officers and Source Partnership would be available to help anyone who needed assistance completing the feedback form. | **Source** |
| **5.0** | **Attendance** |  |
| 5.1  5.2  5.3 | The CDSG discussed the actions to be taken when members miss meetings without sending apologies or with good reason i.e. health issues or family bereavement.  The leaseholders/freeholders were still currently overrepresented on the CDSG, which needed to be addressed.  It was agreed that RW would draft some simple rules on non-attendance and the possible consequences to be agreed at the next meeting. | **Source** |
| **6.0** | **Selecting a resident chair** |  |
| 6.1 | There were discussions about having Joint Chairs to share the workload and allow for meetings to continue if one was unable to attend. XX expressed interest in taking on one of the Joint Chair roles from January, and this would be discussed further once other members had given this further thought. | **CDSG** |
| **7.0** | **Date of the next meetings** |  |
| 7.1 | The date of the next meetings are:   * Wednesday, 6 November @ 6.30pm * Tuesday, 3 December @ 6.30pm |  |