Privacy Notice - Environmental Sensors Pilot Scheme

**Who we are**

London Borough of Newham is registered with the Information Commissioner’s Office (ICO) as a ‘Data Controller’. This privacy notice applies to you (‘the service user’) and the London Borough of Newham (‘the Council’). The Council takes the privacy of your information very seriously.

**What data do we collect**

There are limited suppliers of environmental sensor technology currently available and in use by Local Authorities and Private Landlords in the UK. This pilot aims to trial two of the most established/developed systems, to provide comparable, useful data coupled with resilience in technical support. The companies, namely Aico and Switchee were identified as best suited via an options appraisal and will be piloted on (separate) twin blocks to stabilise the variables in the pilot as much as possible. The blocks, Bassett and David Lee Point, have 123 housing units each

**Why we collect your data**

Enable project partnering companies to contact you to book appointments for home visits to collect data including name, phone number, address, and postcode.

What additional data will be collected.

Data provided by the sensors aims to identify internal environmental conditions including:

* Relative humidity,
* temperature,
* Co2 levels

**The lawful basis for processing your data**

 The lawful basis we use to process your data as set out in UK data protection legislation is:

(e) Public task: the processing is necessary for us to perform a task in the public interest or for your official functions, and the task or function has a clear basis in law.

**Who we will share your data with**

We will share your contact data with the two companies Switchee who will in turn share it with their delivery partner Prop Cert who will contact you at David Lee Point so that they can carry out the install in your home. This will involve a home visit, assessment and install lasting approximately two and a half hours.

Property install data/report will be passed to Newham Borough Council.

**How long we will keep your data**

Your data will be kept safe and secure, in line with GDPR regulations, and only the required parties will have access. Where no environmental and energy efficiency measures are agreed upon and there is no longer a requirement to retain your data, then your personal data will be securely removed within 6 months of the assessment visit. Where measures are deployed your data will be securely held in line with relevant warranties and guarantees.

**How do we protect your data**

We comply with all laws concerning the protection of personal information and have security measures in place to reduce the risk of theft, loss, destruction, misuse, or inappropriate disclosure of information. Staff access to information is provided on a need-to-know basis and we have access controls in place to help with this.

**Know your rights**

We process your data in accordance with the UK General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018. Find out more at <https://ico.org.uk/your-data-matters/> If you have any queries or concerns relating to data protection matters, please email: GDPR-dataprotection@onesource.co.uk.