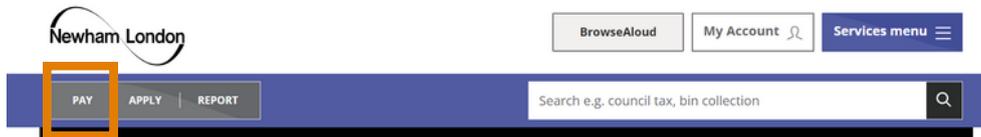
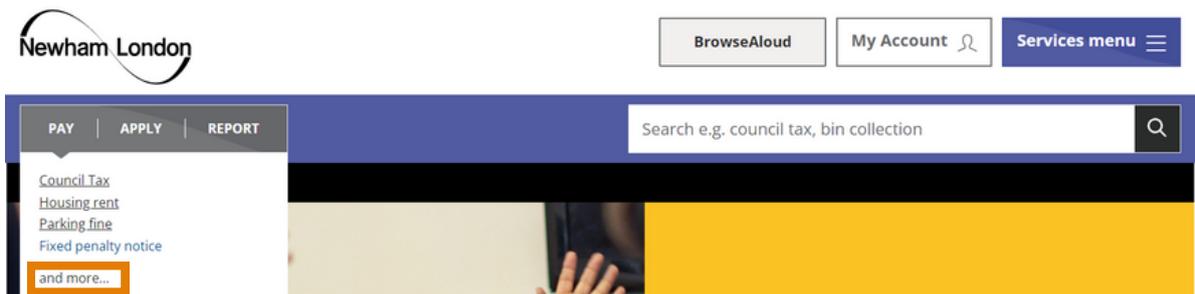


How to Make your Annual Allotment Renewal Payment:

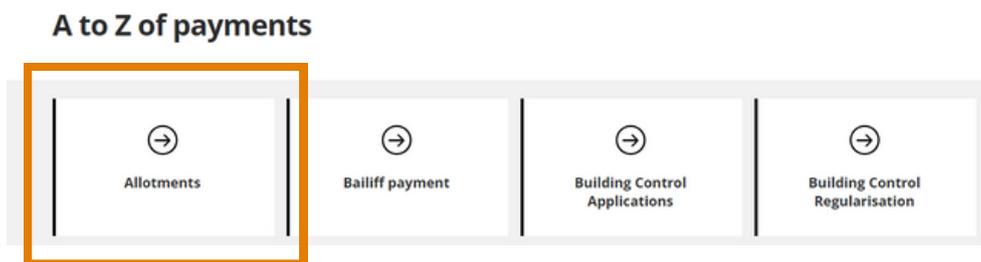
1) Go to www.newham.gov.uk and click 'Pay' on the home page



2) Select 'and more...' from the drop down menu



3) Scroll down to 'A to Z of payments' and click 'Allotments'



4) This will take you to the Civica Payments Portal, please enter the 11 digit payment reference provided on your renewal invoice and click 'Validate'

An asterisk (*) denotes a mandatory field

Reference*

Validate

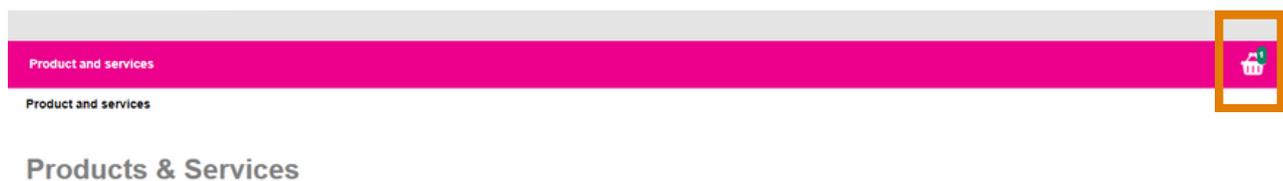
5) Enter the payment amount on your renewal invoice in 'Amount' and click 'Add to Basket'

Reference*

Amount*

Add To Basket

6) Click the basket in the top-right corner of your screen



7) Please check that you have entered the correct payment reference and amount, then click 'Checkout now'

Shopping Basket

Your Items

If you wish to pay now, confirm the contents of your basket and click the checkout now button.

Description	Quantity	Item price	Amount to pay
Allotments-Your reference number No Address	1	Your payment amount	Remove item

Items in basket 1

Shopping basket amount to pay £:Your payment amount

Back to Catalogue **Checkout now**

9) Enter your payment card details and address as requested and click 'Continue to checkout summary'

Product and services

County

Country

Email address

Mobile number

Continue to checkout summary

10) Finally, please click 'Confirm payment' to finish the transaction. Then, you should receive a receipt via email

Review items



Allotments-Your reference number [Remove](#)

Enter your 11 digit reference number and the amount you wish to pay. You will find your reference number on the documents we have sent to you. Year/site reference/plot number Eg: 2022FOLK510.

Please note: You must make full payment as stated on your invoice....

Quantity	1
Total price	£Your payment amount

Order total

£ Your payment amount

Confirm payment