

SAR referral process

START

SAR Referral Form is completed

SAR Referral Form is emailed to nsab@newham.gov.uk

Independent chair is informed

Does SAR referral meet the criteria?

SAR Referral is listed on SAR subcommittee Forward Plan

Referral is presented in SAR subcommittee

Does SAR referral meet the SAR criteria?

SAR process is led by NSAB

FINISH

Any required action / learning will be coordinated/monitored by the Strategic Safeguarding Team

SAB will initiate audit on actions taken to address recommendations provided in SAR

SAR is being completed, recommendations are provided

Review findings and recommendations are shared with key partners and multi agency action plan is devised

SAR report is shared with SAB

Learning, recommendations and impact of actions taken are overseen by SAB Performance and Quality Assurance (PQA) sub group

Reported to SAB via PQA update report and published in SAB annual Report