

Local Plan Process Requirements Checklist Assessment

July 2025

TOOLKIT PART 3: LOCAL PLAN PROCESS REQUIREMENTS CHECKLIST

Why you should use this part of the toolkit

The aim of this part of the toolkit is to assist you in ensuring that the relevant process requirements of specific legislation and policy have been met to enable you to proceed towards adoption of a local plan policies update.

The part of the Toolkit deals only with the process requirements for plan preparation set out in legislation and the NPPF associated with reviewing policies and updating local plan policies. Toolkit Part 1 provides more detail on carrying out a local plan policy review assessment. Toolkit Part 2 highlights the content that should be included in the local plan policies update as prescribed in the NPPF. Soundness and quality issues are dealt with in Toolkit Part 4.

How to use this part of the toolkit

The table below sets out key plan making process questions that you must consider when undertaking the stages of reviewing policies and updating your local plan policies. The rows marked:

- 'L' set out legal requirements included in legislation relevant for that stage of plan making; and
- 'PM' highlight project management reminders arising from these requirements.

For each requirement the table also highlights, where relevant, the supporting documents in which this information is typically recorded.

For each of the requirements listed indicate whether you have met the requirement with a *Yes* or *No*. You should ensure you can answer each question relevant to that plan stage with a 'Yes' before moving to the next stage of updating your plan. You can use the 'comments' section in

the table to confirm the title and date of relevant documents and include hyperlinks to where they are published on your website (or file paths for documents not yet published).

The following abbreviations in the table are used:

P&CA - [Planning and Compulsory Purchase Act 2004 \(as amended\)](#)

T&CP - [The Town and Country Planning \(Local Planning\) \(England\) Regulations 2012 \(as amended\)](#)

The table does not make any reference to specific national planning policy guidance, case law or Ministerial Statements on the basis that this is not static and the degree to which it is relevant will vary depending upon particular circumstances. There is case law relevant to most plan making authorities; for example at the time of publication, when undertaking a screening assessment for a Habitats Regulation Assessment, of particular relevance is the '[People Over Wind judgement](#)' (Court of Justice of the European Union, 12 April 2018), the '[Dutch Nitrogen](#)' case (Court of Justice of the European Union, 7 November 2018) and other recent relevant Court of Justice judgements. Therefore, when developing your local plan update, you need to work with your legal team to ensure that you are familiar with relevant case law and Ministerial Statements and take account of these as and when appropriate.

You should also be aware that any reference to specific legislation includes any amendments to those instruments that are in force at the time of publication. Legislation relevant to England, including amendment regulations, can be accessed online at www.legislation.gov.uk. It is important that you check for any future amendments that may be brought into force following publication of this toolkit.

How to use the results of this part of the toolkit

You can use the results of this tool throughout the plan making process to ensure that requirements are met. There is no requirement to publish or submit this table to the Planning Inspectorate as part of the independent examination, but you may find it (or some elements) helpful to include with your supporting documents or to help you answer any questions from the Planning Inspector related to plan process.

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
		Stage A: Navigating the process of reviewing Local Plan policies				
1.	L	Have you consistently kept under review the matters which are likely to affect the development of your area and the planning of its development?	P&CPA Section 13 T&CP Regulation 34	Y	<ul style="list-style-type: none"> ● Authority Monitoring Report ● Baseline technical data 	<p>The Council's Authority's Monitoring Reports (AMRs) consider the changing nature of development in the borough and the efficacy of our planning policies. The AMRs are published on the Council's website here.</p> <p>The Council carries out annual starts and completion surveys for major residential development which is reported in the AMR and our statutory housing delivery test monitoring provided via the GLA.</p> <p>The Policy team has also commissioned evidence to aid understanding of the nature of development within the borough and the changing need for different land uses over time.</p> <p>The evidence base for the emerging plan is published on the Council's website here.</p> <p>This has been updated as the Plan has progressed. The final evidence base can be viewed in the Council's Local Plan Examination Library.</p>

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
2.	L	<p>Have you prepared to undertake a review of your local plan policies and complete the review within 5 years of the date of adoption of the current local plan?</p> <p>(also see guidance within Part 1 of the Route Mapper and the 'Local Plan Review Assessment' within Part 1 of the Toolkit)</p>	<p>T&CP Regulation 10A</p> <p>NPPF para 33</p>	Y	<ul style="list-style-type: none"> Local Development Scheme 	<p>The Council adopted its current Local Plan at Full Council on 10 December 2018. While adopting the current Local Plan, the Council made a commitment to undertake an early review. This was to reflect the new administration's ambition to deliver inclusive growth, community wealth building and its social housing agenda, as set out in the 2018 'People at the Heart of Everything' manifesto.</p> <p>The Council commenced work on the Local Plan review soon after the 10 December 2018 meeting, initiating baseline evidence work but needed to wait for the conclusion of the then Greater London Authority's new London Plan review process, which was adopted in early 2021.</p> <p>Thereafter, Newham's Local Plan review process accelerated and in October 2023, the Mayor and Cabinet formally endorsed the Issues and Options document as the basis for detailed dialogue and engagement with residents, elected members and local stakeholders; and framed by the 2022 Building a Fairer Newham Objectives. Through that process a range of views, hopes and aspirations emerged about what should shape Newham's new Local Plan.</p>

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
						Adoption of the new plan is expected in 2026, 8 years from the adoption of the existing local plan. This timetable is set out in our Local Development Scheme (LDS), published in May 2025. The LDS can be viewed here .
3.	L	Have you prepared to review your Statement of Community Involvement and complete the review within 5 years of the date of adoption of the current Statement of Community Involvement?	P&CPA Section 18 and 19(3) T&CP Regulation 10A	Y	<ul style="list-style-type: none"> ● Local Development Scheme ● Statement of Community Involvement 	<p>The Council's Statement of Community Involvement (SCI) was published in September 2022.</p> <p>Adoption of the new plan is expected in 2026, which is within 5 years from the adoption of the Statement of Community Involvement.</p> <p>The SCI can be viewed here.</p> <p>The Council will continue to review its Statement of Community Involvement at least every five years.</p>
4.	PM	Have you checked your scheme of delegation and engaged with the relevant person(s) who will make decisions on the outcome of any review(s) of the Local Plan policies and the Statement of Community Involvement?	The Council's scheme of delegation	Y	<ul style="list-style-type: none"> ● The Council's scheme of delegation 	The Director of Planning and Development has delegated authority to make procedural decisions regarding the progression of the Local Plan. The Director of Planning and Development and the Lead Member for Inclusive Economy, Strategic Housing Delivery and Culture, Mayor Rokhsana Fiaz and the Cabinet have been regularly briefed at key stages of the Local Plan.

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
						<p>The Full Council approved starting the review of Newham's Local Plan on 10 December 2018. Details of this meeting, including the associated minutes can be viewed here.</p> <p>The Issues and Options Local Plan document (early engagement) was approved by the Cabinet in October 2021. Details of this meeting, including the associated minutes can be viewed here.</p> <p>The Draft Local Plan (Regulation 18) was approved for engagement with residents, elected members and local stakeholders, by the Cabinet in December 2022. Details of this meeting, including the associated minutes can be viewed here.</p> <p>The Draft Submission Local Plan (Regulation 19) was approved for engagement with residents, elected members and local stakeholders, by Cabinet in June 2024. Details of this meeting, including the associated minutes can be viewed here.</p> <p>The Submission Local Plan (Regulation 22) was approved for submission to the Secretary of State for Housing Communities and Local Government, for independent public examination, by Full Council in April 2025.</p>

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
						<p>Details of this meeting, including the associated minutes can be viewed here.</p> <p>The Newham Statement of Community Involvement was adopted on 22 September 2022. Details of this meeting and the associated minutes can be viewed here.</p>
5.	L	<p>Have you prepared a report for the relevant person(s) deciding on the review of the local plan policies that takes into account the matters that are likely to affect the development of your area and the planning of its development to enable them to make a decision on whether:</p> <ol style="list-style-type: none"> 1. the policies do not need updating (publishing the reasons for this decision); and / or 2. that one or more strategic policies do need updating (moving to Stage B to update your Local Development Scheme to set out the timetable for this revision)? 	<p>T&CP Regulation 10A</p> <p>NPPF para 33</p>	Y	<ul style="list-style-type: none"> ● Published report and decision ● 5 year plan review assessment (See Part 1 of this toolkit) ● Baseline technical data 	<p>In December 2018, Mayor Rokhsana Fiaz, as the portfolio lead announced, at the Full Council meeting that month that the Newham's local planning authority would commence with an early review of the Council's Local Plan. Details of this meeting and the associated minutes can be viewed here.</p> <p>The Issues and Options Local Plan document (early engagement) was approved, for engagement with residents, elected members and local stakeholders, by the Cabinet in October 2021. Details of this meeting, including the associated minutes can be viewed here. This first round of engagement took place between the 18 October and the 17 December 2021. We consulted on the Issues and Options documents, the Statement of Community Involvement, the Integrated</p>

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
						Impact Assessment Scoping Report, and carried out a Call for Sites Exercise.
		Stage B: Scoping and preparing for your policies update				
6.	L	Where an update of the Statement of Community Involvement is required have you prepared, consulted and adopted a revised Statement in accordance with the procedures set out in Part 2 of the P&CPA? Have you ensured that the Statement is up to date and reflects who the relevant consultation bodies are - for all stages of the plan making process - and what actions will be undertaken to involve the community in any updates to the local plan policies?	P&CPA Part 2 T&CP Regulation 18 NPPF Para 16	Y	<ul style="list-style-type: none"> Statement of Community Involvement 	<p>A revised Statement of Community Involvement (SCI) was published in September 2022, following a period of public consultation between 18 October and 17 December 2021.</p> <p>The new statement, in line with requirements to have an up to date SCI every 5 years, was updated to reflect changes to legislation, engagement practices as a result of Covid-19 and best practice in stakeholder engagement. In producing, consulting and adopting the 2022 version of the Statement of Community Involvement, the Council has had regard to all regulatory requirements and representations received.</p> <p>The previous Statement of Community Involvement was adopted in 2015. The Council will continue to review its Statement of Community Involvement at least every five years.</p>

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
7.	PM	<p>Have you prepared a report for the relevant person(s) who will make a decision on the outcome of the review of the Statement of Community Involvement including where relevant details and justification of proposed changes?</p> <p>This should also consider the any practicalities of making documents available for inspection at the submission stage.</p>	<p>P&CPA Section 18</p> <p>T&CP Regulation 10A</p>	Y	<ul style="list-style-type: none"> ● Published report and decision ● Statement of Community Involvement 	<p>The Council's Statement of Community Involvement was published in September 2022, following a period of public consultation between 18 October and 17 December 2021.</p> <p>Cabinet adopted the Statement of Community Involvement on 22 September 2022. Details of this meeting and associated minutes can be viewed here.</p> <p>The Statement of Community Involvement, and any changes proposed, were considered by the decision maker prior to publication.</p> <p>The Statement of Community Involvement covers all stages of the Local Plan process.</p>
8.	PM	Have you identified the proposed scope of the update of the local plan by setting out the principal policy areas that will be considered?		Y	<ul style="list-style-type: none"> ● Published report and decision on review of local plan policies ● Baseline technical data 	<p>The Issues and Options Local Plan document (early engagement) was approved, for engagement with residents, elected members and local stakeholders, by the Cabinet in October 2021. Details of this meeting, including the associated minutes can be viewed here. This report set out details of the context for the Local Plan review, process and scope. This document asked whether stakeholders agreed whether the scope of the review (as proposed in the Issues and Options paper) was appropriate or whether it needed to be expanded.</p>

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
						This allowed the Local Plan review to progress to the Draft Local Plan (Regulation 18) consultation .
9.	PM	Have you drafted a project plan to manage and timetable the development and update of the local plan policies?		Y	<ul style="list-style-type: none"> ● Local Development Scheme ● Authority Monitoring Report 	<p>The Council published its latest Local Development Scheme (LDS) in May 2025.</p> <p>The purpose of the LDS is to set out the timings of all the planning documents which the Council intends to produce.</p> <p>The Authority's Monitoring Reports consider the LDS and the progress made in the production of the documents.</p>
10.	L	Have you prepared a new Local Development Scheme which identifies the local plan policies update document(s) and the Sustainability Appraisal and timescales for their production?	P&CPA Section 15(2) and Section 19(1)	Y	<ul style="list-style-type: none"> ● Local Development Scheme ● Authority Monitoring Report 	<p>The Council published its latest Local Development Scheme (LDS) in May 2025.</p> <p>The purpose of the LDS is to set out the timings of all the planning documents which the Council intends to produce.</p> <p>The Sustainability Appraisal is an integral part of the Local Plan process, and as such has been prepared alongside the Local Plan, as part of the Integrated Impact Assessment.</p>

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
						The Authority's Monitoring Reports consider the LDS and the progress made in the production of the documents.
11.	L	Does your Statement of Community Involvement and project plan identify the legally prescribed bodies you will engage with under the duty to cooperate? This should also include each Local Enterprise Partnership and each Local Nature Partnership in the area.	P&CPA Section 20 and Section 33A T&CP Regulation 4	Y	<ul style="list-style-type: none"> ● Statement of Community Involvement ● Duty to Cooperate Statement(s) of Common Ground 	<p>Table 2 in the Statement of Community Involvement states that we will publish consultations and invite comments on each stage of the Local Plan notifying stakeholders on the Local Plan stakeholder database.</p> <p>Table 2 in the Statement of Community Involvement sets out the potential consultation and engagement methods.</p> <p>The list of statutory, general and Duty to Cooperate bodies for plan making are set out in Appendix 3 of the Statement of Community Involvement.</p> <p>For the Local Nature Partnership the Council contact is within the GLA.</p> <p>The Local Enterprise Partnership for London was the relevant Local Enterprise partnership. The government withdrew central funding and transferred their functions to local authorities and combined authorities as of April 1, 2024. The functions of the Local Enterprise</p>

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
						Partnership for London were returned to the Greater London Authority.
12.	L	Have you identified the “strategic matters” that will be included in the updated local plan policies and which have / would have a significant impact on your area and at least one other planning area and on which you are required to engage constructively, actively and on an ongoing basis?	P&CPA Section 20 and Section 33A	Y	<ul style="list-style-type: none"> ● Published report and decision on review of local plan policies ● 5 year plan review assessment (See Part 1 of this toolkit) ● Duty to Cooperate Statement(s) of Common Ground / Duty to Cooperate Statements 	<p>Strategic matters are defined in para 20 of the NPPF 2023. These have been used as a starting point for our Duty to Cooperate meetings that have been held with colleagues at neighbouring boroughs throughout the plan making process.</p> <p>These are outlined within the Newham Draft Submission Local Plan Duty to Cooperate Statement (2024) / Newham Duty to Cooperate Report Addendum (2025).</p>
13.	L	In addition to the legally prescribed bodies does your Statement of Community Involvement and project plan identify any additional bodies / person(s) who you will engage with on strategic cross-boundary matters and who will be party to your Statement(s) of common ground?	NPPF para 27 and para 35	Y	<ul style="list-style-type: none"> ● Statement of Community Involvement ● Duty to Cooperate Statement(s) of Common Ground / Duty to Cooperate Statements 	<p>The Statement of Community Involvement lists relevant consultees, including general consultation bodies.</p> <p>The Council has fulfilled all its obligations with regard our Duty to Cooperate and engagement with neighbours on strategic cross-boundary matters. The engagement to date is set out in the Newham Draft Submission Local Plan Duty to Cooperate Statement (2024)/Newham Duty to Cooperate Report Addendum (2025).</p>

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						Our Duty to Cooperate statements have been made with the “legally prescribed bodies”.
14.	PM	Have you designed a template to record the progress made with the above bodies / person(s). This should document where effective co-operation is and is not happening throughout the plan making process, and the outcomes from engagement. This will also be required as evidence to demonstrate that you have met the Duty to Cooperate.	P&CPA Section 20 and Section 33A NPPF para 27 and para 35	Y	<ul style="list-style-type: none"> ● Duty to Cooperate Statement(s) of Common Ground / Duty to Cooperate Statements ● Template documents 	<p>The Duty to Cooperate Statement issued at the Regulation 19 stage and the update issued at Submission sets out the meetings held and the minutes of these meetings. The Duty to Cooperate Report Addendum includes the Statements of Common Ground prepared subsequent to Regulation 19.</p> <p>The Council keeps a record of the minutes of meetings held with prescribed bodies, which are written in a standard format and included in the Duty to Cooperate Report Addendum.</p>
15.	PM	In line with your Local Development Scheme and project plan have you timetabled relevant meetings / briefings with the authorities senior management team and elected Members (including any relevant Cabinet / Committee) to ensure that there is support for the development of the local plan policies update and that any necessary permissions for publication are obtained?		Y	<ul style="list-style-type: none"> ● Any relevant local authority reports and decisions 	<p>The Full Council approved starting the review of Newham’s Local Plan on 10 December 2018. Details of this meeting, including the associated minutes can be viewed here. From this date, regular monthly meetings were held with the lead member for Inclusive Economy, Strategic Housing and Delivery (Mayor Rokhsana Fiaz).</p> <p>Both the Issues and Options document (early engagement), Draft Local Plan (Regulation 18) and Draft Submission Local Plan (Regulation 19) were approved at Cabinet.</p>

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
						The Submission Local Plan (Regulation 22) was approved for submission to the Secretary of State for Housing Communities and Local Government, for independent public examination, by Full Council in April 2025. Details of this meeting, including the associated minutes can be viewed here .
16.	L	Have you prepared a Scoping Report for the development of your Sustainability Appraisal to inform the update of your plan policies? Have you included a proposed framework for testing local plan policies update options and alternatives using the baseline information and an identified set of sustainability objectives? Have you incorporated the requirements of the Strategic Environmental Assessment?	<p>P&CPA Section 19 and Section 39</p> <p>The Environmental Assessment of Plans and Programmes Regulations 2004 (as amended)</p> <p>The European Directive 2001/42/EC</p> <p>NPPF Para 32</p>	Y	<ul style="list-style-type: none"> ● Local Development Scheme ● Sustainability Appraisal Scoping document ● Sustainability Appraisal report 	<p>The Council produced a Scoping Report for the Integrated Impact Assessment which was published alongside the Issues and Options (early engagement) consultation between October and December 2021. This included the contextual information used to inform the scope of the IIA, along with a draft IIA Framework to be used to complete the assessment. The information in the Scoping Report has been revised to reflect the latest available baseline information and the consultation responses received on the Scoping Report. It is included in the IIA Report and has been used to inform the assessments.</p> <p>The IIA Framework contains a series of objectives and supporting criteria that reflect both the current socio-economic and environmental issues which may affect (or be affected by) the Local Plan and the objectives</p>

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
						<p>contained within other plans and programmes reviewed for their relevance to the IIA and Local Plan.</p> <p>Following the issues and options stage, the Council commissioned WSP to prepare a full IIA to support the next stages of Local Plan preparation.</p> <p>The Council undertook a second consultation on the draft Local Plan (Regulation 18) between January and February 2023 and this was accompanied by a draft IIA Report dated December 2023. A third round of engagement on the Regulation 19 Draft Submission Local Plan took place between 19th July and 20th September 2024 and was accompanied by the final IIA Report.</p> <p>The IIA combines the Sustainability Appraisal (SA), Health Impact Assessment (HIA), Equality Impact Assessment (EQIA) and Habitats Regulation Assessment (HRA) processes.</p> <p>The IIA considers policies and proposed allocations in the Local Plan and any reasonable alternatives across the following topics:</p> <ul style="list-style-type: none"> • Vision and objectives; • Spatial strategy;

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
						<ul style="list-style-type: none"> • The role of neighbourhoods; • Quantum of Employment Land for Industrial Uses; • Thematic policies, including consideration of reasonable alternatives; and • Site allocations, including consideration of reasonable alternatives.
17.	L	Have you consulted the statutory environment consultation bodies, and other interested parties, on the scope and level of detail of the environmental information to be included in the Sustainability Appraisal report?	The Environmental Assessment of Plans and Programmes Regulations 2004 (as amended)	Y	<ul style="list-style-type: none"> • Statement of Community Involvement • Sustainability Appraisal report scoping document • Sustainability Appraisal report • Copies of the consultation letters sent to, and any responses from, the bodies 	<p>The Council consulted key stakeholders on the Scoping report, including statutory environmental consultation bodies such as the Environment Agency, Natural England and Historic England.</p> <p>All stakeholders were asked to comment on the scope and level of detail in the IIA as part of the Issues and Options (early engagement) consultation, October – December 2021.</p> <p>These bodies were also consulted on the Integrated IIA at Regulation 18 (January – February 2023) and Regulation 19 (July-September 2024).</p>
		Stage C: Developing the update to your local plan policies				

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
18.	L	Have you collected in a presentable format the relevant baseline information that will inform and evidence an update to your plan? This may include evidence commissioned by third parties.	P&CPA Section 13 and Section 20	Y	<ul style="list-style-type: none"> ● Baseline technical data ● Commissioned reports and studies ● Authority Monitoring Report 	<p>The Council has commissioned a number of evidence base studies to help inform the Local Plan.</p> <p>These have been made available as and when published, at each stage of the Local Plans progression. The Information on Newham's Local Plan review is held in a single place on the website. All relevant supporting information for each stage of the plan is included on the Council's website, including historic information relevant for that stage. This has been updated so all current information is associated with the current stage.</p> <p>The suite of evidence documents which informed the Local Plan is included within the Local Plan's Examination Library.</p> <p>Data collected by the Council, some which is also submitted to the GLA, has a dedicated page, Local Plan Monitoring. Surveys on retail, employment and housing are collected here and there is a link to the London Development Database held by the GLA. The respective Authorities Monitoring Reports have help inform the Local Plan. These are available to review on the Council's Local Plan Monitoring web page.</p>

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
19.	L	<p>Have you undertaken early engagement with stakeholders to help develop spatial options, particularly on strategic cross-boundary matters?</p> <p>Have you ensured that you are keeping a continual log of engagement for your Duty to Cooperate Statement of Common Ground?</p>	<p>P&CPA Section 20 and Section 33A</p> <p>NPPF para 27 and para 35</p>	Y	<ul style="list-style-type: none"> ● Duty to Cooperate Statement(s) of Common Ground / Duty to Cooperate Statements 	<p>The Council has engaged with stakeholders since the very beginning of the Local Plan review.</p> <p>All the comments received at Regulation 18 and Regulation 19 statutory consultation are set out in the Council's Regulation 22 Consultation Statement. This includes the detail of all comments received as well as the Council's responses to these.</p> <ul style="list-style-type: none"> • Issues and Options Consultation Report • Regulation 18 Consultation Report • Regulation 22 Consultation Statement <p>The Council has held ongoing Duty to Cooperate meeting with neighbouring authorities to discuss cross-boundary matters. Details of these are logged within the Newham Duty to Cooperate Report Addendum (2025). This final Duty to Cooperate Statement report has been submitted to PINs and is available online. This document brings together and provides background to the Statements of Common Ground that have been progressed with Duty to Cooperate partners, see paragraph 2.2 of this report for a full list of DtC partners. All</p>

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
						signed SOCGs are available on the Council's website .
20.	L	Have you drafted policies / policy options and alternatives based on evidence and engagement? Do the options serve a clear purpose, have they been prepared positively and written in a clear manner and unambiguous?	NPPF para 15 to 34	Y	<ul style="list-style-type: none"> • First draft plan • Sustainability Appraisal report • Duty to Cooperate Statement(s) of Common Ground / Duty to Cooperate Statements 	<p>The initial Issues and Options engagement (October to December 2021) was a high level assessment of the issues facing Newham and possible policy solutions. Whilst the Issues and Options stage of plan-making is not a document that a Council is required to produce, we chose to do so to give residents, local businesses and other stakeholders an opportunity to shape the Local Plan. This document was informed by:</p> <ul style="list-style-type: none"> • feedback we've received from residents on other consultations; • monitoring of key outcomes; • emerging market trends; • new council strategies and objectives – including our post COVID-19 Recovery and Reorientation Strategy; and • requirements from changing national and regional planning policy. <p>At this stage we explained what evidence base we had/ we were in the process of developing and asked what additional evidence might be needed to inform a sound plan.</p>

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						<p>This Issues and Options document directly informed the nature of the Draft Local Plan (Regulation 18). As part of the Regulation 18 consultation we published a summary of the comments received at the Issues and Options Stage and our responses.</p> <p>The Newham Local Plan Refresh Issues and Options Consultation Report presents the comments received section by section as follows:</p> <ul style="list-style-type: none"> • Our Vision for Newham • Neighbourhoods • Design • High Streets • Community Facilities • Economy • Homes • Green and Water Spaces • Climate • Transport • Waste and Utilities • Plan • General • Responses to Non-planning matters <p>The Regulation 18 Draft Newham Local Plan presented the Council's preferred policy options. This was informed through</p>

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
						<p>engagement with stakeholders at Issues and Options and the suite of evidence base documents.</p> <p>The responses received on the Regulation 18 Draft Local Plan were considered when drafting the Regulation 19 Draft Submission Local Plan policies. The Newham Local Plan Refresh Regulation 18 Consultation Report indicates where comments had led to a redrafting of policies. All the comments received and, where appropriate, the Council's response on these are included as part of the Regulation Consultation Report.</p> <p>The Newham Local Plan Refresh Regulation 18 Consultation Report presents the comments received section by section as follows:</p> <ul style="list-style-type: none"> • Introduction • All About Newham • Vision and objectives • Building a Fairer Newham • Design • High Street • Community Facilities • Inclusive Economy • Homes • Green and Water Spaces • Climate Emergency

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
						<ul style="list-style-type: none"> • Transport • Waste and Utilities • Neighbourhood • General <p>The Council's Regulation 22 Consultation Statement sets out how the Council has involved residents and key stakeholders in preparing the Newham Submission Local Plan in accordance with Regulations 18 and 19 of the Town and Country Planning (Local Planning) (England) Regulations 2012. The Consultation Statement also includes summary of main issues raised at Regulation 19 consultation and the Council's response to these issues. The Council have included in the Examination Library a Schedule of Proposed Modifications to address some of the comments received in response to the consultation on the Draft Local Plan (Regulation 19 Consultation).</p> <p>The Council commissioned WSP to prepare an Integrated Impact Assessment, to consider policies and proposed allocations in the Local Plan and any reasonable alternatives across the following topics:</p> <ul style="list-style-type: none"> • Vision and objectives; • Spatial strategy;

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
						<ul style="list-style-type: none"> • The role of neighbourhoods; • Quantum of Employment Land for Industrial Uses; • Thematic policies, including consideration of reasonable alternatives; and Site allocations, including consideration of reasonable alternatives. <p>Great care has been taken throughout the planning making process to ensure that the documents produced are clear and unambiguous.</p> <p>Please see response to question 18 regarding how the Council's evidence base has informed the development of the Local Plan policies.</p>
21.	L	Have you taken account of the NPPF requirements for plan content and the Government's planning policy for traveller sites? At the time of publication this was included in the August 2015 DCLG Planning Policy for traveller sites. This policy must be taken into account in the preparation of development plans.	NPPF Planning policy for traveller sites, DCLG August 2015	Y	<ul style="list-style-type: none"> • Evidence based documents • First draft plan • Consultation statement • Duty to Cooperate Statement(s) of Common Ground / Duty to Cooperate Statements 	<p>The NPPF and Planning Policy for Traveller Sites has been taken into account in the preparation of Policy H10: Gypsy and Traveller accommodation and its supporting evidence base – the Strategic Housing Market Assessment (SHMA) and Gypsy and Traveller Accommodation Assessment (GTAA) (2022).</p> <p>Planning Policy for Traveller Sites sets out the national requirement for local planning authorities to make their own assessment of</p>

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
						<p>need for traveller sites and meet the need through the identification of land for sites.</p> <p>Newham is unable to identify a sufficient number of sites to meet the accommodation needs of the borough's Gypsy and Traveller community. The Planning Team undertook a Call for Sites in 2021. However, during this process no sites were submitted to deliver Gypsy and Traveller pitches, and therefore no Gypsy and Traveller sites were considered to be available from this exercise. Prior to submission, the Council has also undertaken a comprehensive review of Council-owned land, which concluded that of the limited sites identified, few were of a scale and in a location that wasn't susceptible to flood risk. Duty to cooperate discussions have also confirmed that no neighbouring authorities are able to assist in meeting our Gypsy and Traveller accommodation needs.</p> <p>Noting these challenges regarding allocating suitable sites for pitches, we consider our policy approach is justified. The policy sets requirements for the assessment of sites should they come forward over the plan period, and we have also identified one site as being safeguarded for Gypsy and Traveller pitches, which could form a small extension to</p>

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
						<p>the existing Gypsy and Traveller accommodation site in the borough at Parkway Crescent.</p> <p>Further information regarding the approach to Gypsy and Traveller Accommodation is set out in the Gypsy and Traveller Accommodation Topic Paper.</p>
22.	L	<p>Have you considered plan production processes set out within the NPPF, including:</p> <ul style="list-style-type: none"> • Plan making provisions set out in section 3 – para 15-37 • Considering transport issues at the earliest stages of plan production – para 104 • Aligning strategies and investments – para 106 • Considering changes in the demand for land – para 122 • Discussing the strategic location of housing growth and any proposed changes to Green Belt boundaries with neighbouring authorities – para 141 • Applying a sequential, risk-based approach to the location of development to avoid flood risk to people and property – para 161 • Allocating land with the least environmental value – para 175 	NPPF	Y	<ul style="list-style-type: none"> • Evidence based documents • First draft plan • Consultation statement • Duty to Cooperate Statement(s) of Common Ground / Duty to Cooperate Statements 	<p>The Local Plan has been prepared having close regard to the requirements set out in the NPPF section 3, para 15-37.</p> <p>The Local Plan has been developed in accordance with NPPF paras 104 and 106. Transport issues were considered from the earliest stages of plan-making. This is evidence through both the Sustainable Transport Strategy (2024) and the Characterisation Study (Chapter 3, 2024). The ‘Our Transport’ chapter of the Issues and Options report demonstrate how we considered transport issues from the beginning of the plan-making process.</p> <p>The Local Plan has been developed in accordance with NPPF para 122 and clearly sets out the strategic locations of housing growth, most notably in the Neighbourhoods chapter. The Plan clearly identifies the amount</p>

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
						<p>of development across the 17 neighbourhoods in the borough, which are set out in the neighbourhood section and their corresponding site allocations, outlining the development principles and infrastructure required to support growth. The Regulation 19 Draft Submission Local Plan (2024) sets out that Newham will enable a net increase of between 51,425 and 53,784 quality residential units between 2023 and 2038. Subsequently, a modification has been proposed to the Submission Local Plan, for the Inspector's consideration, with an updated range housing target for the borough of between 53,194 and 54,976.</p> <p>The level of growth in each neighbourhood proposed is justified as it is informed by the Newham Characterisation Study (2024). Chapter 07, part 2 of the study sets out the borough-wide approach to determining an appropriate level of growth. It directs major regeneration to areas identified as to be transformed and moderate uplift in density in conserve and enhance areas. The locations of these areas are highlighted in the conserve, enhance, transform map on p.153 of the Newham Characterisation Study.</p>

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
						<p>The site allocation methodology and site capacity testing is consistent with the NPPF and London Plan, and is outlined in the Site Allocation and Housing Trajectory Methodology Note (2025). Although the capacity testing and the relevant figures have not been published on a site by site basis as the exact scale of housing development will come forward depending on further detailed site design work undertaken through the application process, the overall housing target is informed by the capacity testing.</p> <p>Newham's Site Allocation and Housing Trajectory Methodology Note (2025) has identified sufficient capacity for housing over the plan period without the need to undertake a review of open space designations. As such, no Green Belt is being proposed for release.</p> <p>The Local Plan has been developed in accordance with NPPF para 161. All of the site allocations have been subject to a Flood Risk Sequential Test to provide a risk-based approach to the location of development allocated as part of the plan. The Level 1 SFRA and Level 2 SFRA are set out in the London Borough of Newham Sequential and Exceptions Tests (2025) which has been</p>

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
						<p>prepared in accordance with the NPPF (2023) and PPG (2022).</p> <p>The Local Plan has been developed in accordance with NPPF para 175. Policy GWS3: Biodiversity, urban greening and access to nature is a strategic, borough wide policy that requires development to meet the urban green factor requirements of the London Plan and deliver a biodiversity net gain in accordance with the Environment Act 2021. Planning for the enhancement of natural capital at a catchment or landscape scale is not a function for Newham LPA and is addressed through the Greater London Authority, the emerging Local Nature Recovery Strategy (LNRS) for London and the policies in the London Plan 2021.</p>
23.	L	Have you developed a clear and robust framework that will allow you to consistently monitor the implementation and impact of the policies in the plan and to enable a review to be triggered where necessary?	<p>P&CPA Section 13 and Section 35</p> <p>T&CPA Regulation 34</p> <p>The Environmental Assessment of Plans and Programmes Regulations 2004 (as amended)</p>		<ul style="list-style-type: none"> ● Sustainability Appraisal ● Authority Monitoring Report ● Reports or documents setting out the appraisal and monitoring framework 	<p>The key documents for the monitoring and management of the plan are the IIA, the annual Authority Monitoring Report and the proposed Local Plan Monitoring Framework.</p> <p>The IIA considers each policy of the Local Plan, testing these against a framework of objectives established at the beginning of the plan making process and updated at each stage. It assesses the impacts of each policy</p>

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
			NPPF Para 31, 33, 76, 122			<p>and allows modifications to be made where necessary.</p> <p>The annual Authority Monitoring Report collects data relevant to the plan's policies and is used to ensure the policies are performing. The AMR is held within the Local Plan monitoring section of the Council's website.</p> <p>In addition to the Council's own data collection, the Greater London Authority also requires data to be collected for strategic purposes.</p> <p>The Local Plan Monitoring Framework (Table 16 in the Submission Local Plan) sets out the key monitoring indicators that will be used to indicate whether the policies in the Local Plan are having their intended impact.</p>
24.	L	Have you undertaken a Habitats Regulations Screening Assessment to determine whether the update to the local plan is likely to have a significant effect on a European site or a European offshore site (either alone or in combination with other plans or projects)?	<p>The Conservation of Habitats and Species Regulations 2017 (as amended)</p> <p>The European Directive 92/43/EEC</p>	Y	<ul style="list-style-type: none"> ● Habitats Regulations Assessment screening report ● Habitats Regulations Assessment 	Between October and December 2021, the Council consulted on the IIA Scoping Report at the same time as the Issues and Options Consultation. The Scoping Report included the contextual information used to inform the scope of the IIA (including the Habitats Regulations Assessment), along with a draft IIA Framework to be used to complete the assessment.

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
						<p>The HRA of the Regulation 18 Draft Local Plan (December 2022) used the principles of 'screening' to allow the assessment stage to focus on those aspects that are most likely to have potentially significant or adverse effects on European sites, as well as shape the emerging plan. Screening is therefore used to 'screen-out' European sites and plan components from further assessment, if it is possible to determine that significant effects are unlikely (e.g. if sites or interest features are clearly not vulnerable (both exposed and sensitive) to the outcomes of a plan due to the absence of any reasonable impact pathways). For the Local Plan, the screening process has been used on the plan 'as a whole;' on the European sites themselves; and on the key components of the plan (the policies and allocations). The screening takes account of measures that are intended for inclusion in the plan to avoid significant effects</p> <p>The HRA of the Regulation 18 Draft Local Plan was sent to the statutory bodies and consulted upon as part of the Regulation 18 consultation. A copy of the Regulation 18 Draft Local Plan – Habitats Regulation Assessment Information Report (2022) be viewed on the Council's website.</p>

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
						A Habitats Regulations Assessment was undertaken at both the Regulation 18 stage , and the Regulation 19 stage . Natural England have been consulted as statutory consultees.
25.	L	Have you consulted the relevant “nature conservation body” on your Habitats Regulations Screening Assessment and had regard to their representations? Have you also consulted, if considered appropriate, other relevant organisations?	The Conservation of Habitats and Species Regulations 2017 (as amended) The European Directive 92/43/EEC	Y	<ul style="list-style-type: none"> ● Habitats Regulations Assessment screening report ● Habitats Regulations Assessment ● Statement of Community Involvement ● Duty to Cooperate Statement(s) of Common Ground / Duty to Cooperate Statements 	<p>Natural England has been consulted on the IIA Scoping Report and each iteration of the Habitats Regulations Assessment (Regulation 18 and Regulation 19) and their advice and comments have been incorporated into the Assessments where relevant.</p> <p>Natural England have also been included in the Council’s Duty to Cooperate meetings. The HRA has made available during consultation periods as a supporting document, and is available to view and download.</p> <p>Environmental matters are raised with other DtC consultees and stakeholders and these are documented through the various meetings and consultation reports.</p>

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
26.	L	<p>Did the Habitats Regulations Assessment screening assessment determine that the plan is likely to have a significant effect on a European site or a European offshore site?</p> <p>If so you <u>must</u> undertake an appropriate assessment of the implications of the plan (as part of your Habitats Regulatory Assessment (HRA)) for the Plan's policies and site(s) within the context of the European site's conservation objectives.</p>	<p>The Conservation of Habitats and Species Regulations 2017 (as amended)</p> <p>The European Directive 92/43/EEC</p>		<ul style="list-style-type: none"> ● Habitats Regulations Assessment screening report ● Habitats Regulations Assessment ● Duty to Cooperate Statement(s) of Common Ground / Duty to Cooperate Statements 	<p>The Regulation 18 initial 'screening' exercise (recognising that 'screening' conclusions can only be formally reached for the final plan) indicated that the interest features of the following European sites may be exposed and sensitive to effects from the Local Plan Refresh 'in combination' with other plans and programmes:</p> <ul style="list-style-type: none"> ● Epping Forest SAC (atmosphere pollution and recreational pressure) <p>Other sites within the study scope (sites within 20km from the Newham Borough Council area) are unlikely to be exposed to potentially significant effects as a result of the plan.</p> <p>As such an appropriate assessment was carried out as part of the HRA. This is detailed in the Regulation 19 HRA.</p>
27.		Have you carried out an Equalities Impact Assessment?	Equality Act 2010		<ul style="list-style-type: none"> ● Equalities Impact Assessment 	<p>An Equality Impact and Needs Assessment (EqIA) was carried out as part of a wider Impact Assessment (IIA). The IIA at Regulation 18, and repeated at Regulation 19.</p>

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
28.		Have you considered combining the Sustainability Appraisal, Equalities Impact Assessment and potentially Habitats Regulations Assessment as part of an Integrated Impact Assessment that is developed and updated alongside the plan in order to inform its options? This may not be appropriate in all instances.	Equality Act 2010		<ul style="list-style-type: none"> ● Habitats Regulations Assessment screening report ● Habitats Regulations Assessment ● Equalities Impact Assessment 	<p>Newham has produced an Integrated Impact Assessment, which incorporates the Sustainability Appraisal (SA), Strategic Environmental Assessment (SEA), an Equalities Impact Assessment (EqIA), a Health Impact Assessment (HIA) and a Habitats Regulation Assessment (HRA).</p> <p>The IIA has continuously assessed the Local Plan as it has been prepared to check how it and other alternative options may impact social, economic and environmental factors within Newham. The IIA aims to reduce and mitigate potential negative effects and seeks ways to deliver improvements and benefits.</p>
29.	L	Have you assessed the draft plan / policy options against relevant soundness and quality measures?	NPPF Para 35 to 36		<ul style="list-style-type: none"> ● Draft plan / policy options ● Duty to Cooperate Statement(s) of Common Ground ● Local Plan Form and Content Checklist (see Part 2 of this Toolkit) ● Local Plan Soundness and Quality Assessment (see Part 4 of this Toolkit) 	<p>The requirement for soundness is a key part of the planning process, and the Council has prepared the plan with this in mind. The Regulation 19 consultation was designed to specifically capture representations concerning the soundness of the proposed policies.</p> <p>Consultation with statutory bodies and others has also been carried in the context of having to produce a sound plan. The Council has had regard to the other elements of the PAS</p>

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
						Toolkit which tests content and soundness of the Local Plan policies.
30.	L	Are there any policies applying to sites or areas by reference to an Ordnance Survey map or to amend an adopted policies map? If yes, have you prepared a submission policies map?	T&CPA Regulations 5(1) (b), 9 (1), 17 & 22(1)		<ul style="list-style-type: none"> ● Submission policies map ● Brief statement if a submission policies map is not required 	An interactive version of the Regulation 19 Policies Map from the consultation in 2024 is available online.
31.	L	Is the local plan policies update consistent with any other adopted Local Plan Documents for the area?	T&CPA Regulation 8(3) and (4)		<ul style="list-style-type: none"> ● Local Plan and relevant background papers 	Once adopted the Local Plan will replace Newham existing Local Plan (2018) and in the area of Newham within the boundaries of the LLDC, it will replace the London Legacy Development Corporation (LLDC) Local Plan (2020).
32.	L	Is the local plan policies update intended to supersede any adopted development plan policies, does it state that fact and identify the superseded policies?	T&CPA Regulation 8(5)		<ul style="list-style-type: none"> ● Local Plan 	<p>Once adopted the Local Plan will replace Newham existing Local Plan (2018) and in the area of Newham within the boundaries of the LLDC, it will replace the London Legacy Development Corporation (LLDC) Local Plan (2020).</p> <p>The Borough's development plan also includes the London Plan (2021). The Local Plan does not replace this document. There are no adopted Neighbourhood Plans in Newham or the LLDC plan area of Newham.</p>

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
33.	L	Is the local plan policies update (if a London Borough or Mayoral DC) in general conformity with the spatial development strategy?	P&CPA section 24		<ul style="list-style-type: none"> • Letter from Mayor of London/ Mayoral Development Corporate • Local Plan and relevant background papers 	<p>The GLA is a key stakeholder in the production of Newham's Local Plan. Duty to Co-operate meetings have been held with the GLA during the Issues and Options, Regulation 18 and Regulation 19 periods and a consistent flow of open dialogue has been maintained. The Mayor of London has raise two general conformity issues with Newham's Submission Local Plan. These are:</p> <ul style="list-style-type: none"> • The deliverability of the proposed 60% affordable housing target, of which 50% are required as social rent units. • Whether the proposed housing target is positively prepared. <p>In light of representations received, the Council is currently working with the GLA to agree a Statement of Common Ground between the parties and will be sent to the Programme Officer as they are finalised. The Council envisages further ongoing collaboration with the GLA beyond the submission of the plan.</p>
		Stage D: Consulting and engaging on the policies update				

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
34.	PM	Have you obtained the relevant authority permissions to publish the first draft / options for public consultation?			<ul style="list-style-type: none"> Any relevant authority reports to Cabinet / Committee 	<p>The Council adopted its current Local Plan at Full Council on 10 December 2018. While adopting the current Local Plan, the Council made a commitment to undertake an early review. This was to reflect the new administration's ambition to deliver inclusive growth, community wealth building and its social housing agenda, as set out in the 2018 'People at the Heart of Everything' manifesto.</p> <p>Each iteration of the plan has secured the relevant authority from the Cabinet or Full Council, and the Committee has been informed of progress through relevant mechanisms.</p>
35.	L	<p>Have you notified the following bodies or persons that you are preparing a local plan policies update and invited them to make representations on what the plan should contain?</p> <ul style="list-style-type: none"> The specific consultation bodies that may have an interest; The general consultation bodies that the authority consider appropriate; Residents or other persons carrying on business in the area as considered appropriate; and 	<p>P&CPA Section 20 and Section 33A</p> <p>T&CP Regulation 18</p> <p>NPPF Para 16, 24-27, and 35</p>		<ul style="list-style-type: none"> Duty to Cooperate Statement(s) of Common Ground / Duty to Cooperate Statements Consultation Statement Copies of consultation notifications Records of discussion 	<p>Specific and general consultation bodies registered on the council's planning policy database were made aware of the consultation by email or letter. This included the following:</p> <ul style="list-style-type: none"> Local community groups and organisations Residents Development industry / landowners Statutory bodies Infrastructure and service providers

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
		<ul style="list-style-type: none"> Any other stakeholders that you have engaged with in earlier stages on strategic matters and who will be party to your Duty to Cooperate Statement(s) of Common Ground and are relevant parties pursuant to your duty to cooperate 				<p>Details of the consultation activities undertaken to reach these groups, including beyond those on the database is contained within the Consultation Reports produced at each stage of plan-making.</p> <ul style="list-style-type: none"> Issues and Options Consultation Report The Regulation 18 Consultation Report Regulation 22 Statement <p>Details of specific engagement undertaken with bodies prescribed under the Duty to Co-operate are set out in the Duty to Co-operate Statements produced at each stage.</p> <p>The latest version of the Consultation Statement and Duty to Co-operate Statements will be published at the point of submission.</p>
36.	L	<p>Have you made sure that the consultation and invitation to make representations:</p> <ul style="list-style-type: none"> Follows the principles set out in your adopted Statement of Community Involvement; Integrates any involvement with the Duty to Cooperate Statement(s) of Common Ground; and Is proportionate to the scale of issues involved in the local plan policies update. 	<p>P&CPA Section 19</p> <p>NPPF Para 27 and 35</p>		<ul style="list-style-type: none"> Statement of Community Involvement Duty to Cooperate Statement(s) of Common Ground / Duty to Cooperate Statements Consultation Statement 	<p>As the consultation covers a full review of a Local Plan, it is appropriate to ensure the widest possible consultation.</p> <p>The consultation has been guided by the content of the Council's Statement of Community Involvement and this is explained in more detail in the consultation reports prepared for each stage of consultation.</p>

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
						<p>It has also fulfilled the requirements of the Duty to Co-operate through programming effective and ongoing dialogue with prescribed bodies, including meetings with neighbouring authorities and significant statutory consultees and undertakers (e.g. GLA, Natural England, and Environment Agency etc.).</p> <p>After each consultation stage undertaken to date, a Consultation Report and Duty to Co-operate Statement has been prepared and published in the Examination Library.</p>
37.	L	<p>Have you prepared a draft of your Consultation Statement (a “proposed submission document”) that includes a record of:</p> <ul style="list-style-type: none"> • The individuals or bodies invited to make representations; • How this was done; • The main issues raised; and • In preparation of Stage E (and to be completed in Stage E as outline below) how the main issues have been addressed in the local plan policies update. 	<p>P&CPA Section 19</p> <p>T&CPA Regulation 17, 18, 19 and 22</p> <p>NPPF Para 16, 24-27, and 35</p>		<ul style="list-style-type: none"> • Duty to Cooperate Statement(s) of Common Ground / Duty to Cooperate Statements • Consultation Statement 	<p>After each consultation stage undertaken to date, a Consultation Report/Statement and Duty to Co-operate Statement has been prepared and published in the Examination Library.</p> <p>These documents address all of the regulatory requirements listed.</p>

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
38.	L / PM	<p>Have you consulted on the following emerging documents alongside your first draft plan so that they can be reviewed against representations and policy options and alternatives as they are developed?</p> <ul style="list-style-type: none"> ● Sustainability Appraisal; and ● Habitats Regulations Screening Assessment (or Habitats Regulations Assessment if one has been developed at this stage) 	<p>P&CPA Section 19 and Section 39</p> <p>The Environmental Assessment of Plans and Programmes Regulations 2004 (as amended)</p> <p>The Conservation of Habitats and Species Regulations 2017 (as amended)</p> <p>The European Directive 2001/42/EC</p> <p>The European Directive 92/43/EEC</p> <p>NPPF Para 32</p>		<ul style="list-style-type: none"> ● Sustainability Appraisal (and any drafts) ● Habitats Regulations Assessment screening report ● Habitats Regulations Assessment ● Statement of Community Involvement ● Duty to Cooperate Statement(s) of Common Ground / Duty to Cooperate Statements ● Consultation Statement 	<p>As discussed above, the Sustainability Appraisal and Habitats Screening Assessment as part of the IIA have been updated and published at each formal consultation stage of the Local Plan where comments have also been sought on these documents.</p>

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
		Stage E: Developing the submission version of the policies update				
39.	PM	Taking account of the consultation have you considered whether there is a need for further evidence and / or evidence to be updated to support the policy options set out in your plan?	P&CPA Section 13 and Section 20		<ul style="list-style-type: none"> ● Consultation statement ● Baseline technical data ● Commissioned reports and studies 	<p>The Council has a comprehensive evidence base. All the evidence can be viewed within the Local Plan Examination Library, on the Council's website.</p> <p>Following receipt of representations at the Regulation 19 stage, further updates to this evidence base have been undertaken to ensure the evidence base is as clear and comprehensive as possible.</p>
40.	PM	<p>Have you considered whether further consultation and engagement is required depending on the nature and significance of any proposed changes to the preferred strategy following consultation and / or further evidence?</p> <p>Where further consultation and engagement is required prior to submission this should be undertaken, recorded and reported in line with the requirements set out above. This includes updating and consulting where necessary on any corresponding amendments to the Sustainability Appraisal and Habitats Regulations Assessment.</p>	P&CPA Section 13 and Section 20		<ul style="list-style-type: none"> ● Consultation statement ● Baseline technical data ● Commissioned reports and studies ● Sustainability Appraisal (and any drafts) ● Habitats Regulations Assessment screening report ● Habitats Regulations Assessment 	<p>The level of consultation and engagement carried out as part of the stages of the plan making process is considered appropriate.</p> <p>The Council have included a Schedule of Proposed Modifications to address some of the comments received in response to the consultation on the Draft Local Plan (Regulation 19 Consultation), the Council considers that no further consultation is currently necessary at this stage.</p> <p>The Council is committed to ongoing and effective engagement with key stakeholders and will continue this engagement with a view</p>

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
					<ul style="list-style-type: none"> ● Statement of Community Involvement ● Duty to Cooperate Statement(s) of Common Ground / Duty to Cooperate Statements 	to agreeing Statements of Common Ground with these stakeholders prior to the examination of the Local Plan.
41.	L	Have you prepared the Sustainability Appraisal report on any revised draft of the local plan policies update? Is it clear how the sustainability appraisal has influenced the plan?	<p>P&CPA Section19(5)</p> <p>Regulation 12 of the Environmental Assessment of Plans and Programmes Regulations 2004 No 1633</p>		<ul style="list-style-type: none"> ● Sustainability Appraisal 	The Sustainability Appraisal, as part of the Integrated Impact Assessment, has been revised for each version of the Local Plan. The proposed policies are clearly justified against reasonable alternatives. Details are provided in each version on how it has influenced the Plan.
42.	L	Have you prepared an Appropriate Assessment under the Conservation of Habitats and Species Regulations 2017 [HRA], or evidence to demonstrate that an Appropriate Assessment is not required and confirmation from Natural England that they concur?	<p>The Conservation of Habitats and Species Regulations 2017 (as amended)</p> <p>The European Directive 2001/42/EC</p> <p>The European Directive 92/43/EEC</p> <p>NPPF Para 32</p>		<ul style="list-style-type: none"> ● Habitats Regulations Assessment screening report ● Habitats Regulations Assessment 	<p>Newham has produced an Integrated Impact Assessment (2025) that incorporates a Habitat Regulations Assessment which considers the potential impact of the Local Plan on significant natural habitats. The Habitats Regulations Assessment has been revised for each version of the Local Plan, as part of the Integrated Impact Assessment.</p> <p>Natural England has been consulted on the IIA Scoping Report and each iteration of the Habitats Regulations Assessment (Regulation 18 and Regulation 19) and their advice and</p>

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
						<p>comments have been incorporated into the Assessments where relevant.</p> <p>Natural England have also been included in the Council's Duty to Cooperate meetings. The HRA has made available during consultation periods as a supporting document, and is available to view and download.</p> <p>Environmental matters are raised with other DtC consultees and stakeholders and these are documented through the various meetings and consultation reports.</p> <p>The Regulation 18 initial 'screening' exercise (recognising that 'screening' conclusions can only be formally reached for the final plan) indicated that the interest features of the following European sites may be exposed and sensitive to effects from the Local Plan Refresh 'in combination' with other plans and programmes:</p> <ul style="list-style-type: none"> • Epping Forest SAC (atmosphere pollution and recreational pressure) <p>Other sites within the study scope (sites within 20km from the Newham Borough Council area) are unlikely to be exposed to potentially significant effects as a result of the plan.</p>

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
						As such an appropriate assessment was carried out as part of the HRA. This is detailed in the Regulation 19 HRA.
43.	L	Have you updated your Equalities Impact Assessment?	Equality Act 2010	Y	<ul style="list-style-type: none"> Equalities Impact Assessment 	Newham has produced an Integrated Impact Assessment (2025), which incorporates an Equalities Impact Assessment. The Equalities Impact Assessment has been revised for each version of the Local Plan, as part of the Integrated Impact Assessment. The Local Plan update is a borough-wide document that will potentially impact on all of those who live, work and visit the Borough. Based on a desk top review of the content of the draft Local Plan no instances have been identified where the content of policies would give rise to adverse effects on people who share protected characteristics. On the basis of the review (set out at Appendix J) it is concluded that the Local Plan exhibits due regard to the Council's Public Sector Equality Duty. Steps will be taken to ensure due regard for the nine protected groups is embedded in the process to produce and the policies of the Local Plan as it continues to develop.
44.	L	Have you taken account of all of the representations received from all person(s) in response to the consultation(s) in Stage D? Have	T&CPA Regulation 17, 18 and 22	Y	<ul style="list-style-type: none"> Duty to Cooperate Statement(s) of Common Ground / 	Yes.

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
		you recorded how the main issues have/will be addressed in your draft consultation statement?			Duty to Cooperate Statements • Consultation Statement • Local Plan • Relevant correspondence	All the representations received at each stage of the Local Plan's progression, and the Council's response to these, including any changes are included in the Council's Consultation Reports and Regulation 22 Statement: <ul style="list-style-type: none"> • Issues and Options Consultation Report • Regulation 18 Consultation Report • Regulation 22 Consultation Statement These reports include a summary of the main issues raised, all comments provided and a Council response to all representations. The Council have included a Schedule of Proposed Modifications to address some of the comments received in response to the consultation on the Draft Local Plan (Regulation 19 Consultation).
45.	PM	Have you considered whether or not you intend to confirm the housing land supply through the independent examination process? If so, have you clearly stated this within your Regulation 19 Submission local plan policies update and have you ensured that you will engage appropriately with developers and others with an interest in housing delivery on the housing land supply?	NPPF para 75 T&CPA Regulation 17, 18 and 22	N	• Local Plan • Relevant correspondence	As per paragraph 76 of the NPPF 2023, there is no requirement for local planning authorities to identify and update annually a supply of specific deliverable site sufficient to provide a minimum of five years' worth of housing for decision making purposes if the following criteria are met: a) their adopted plain is less than five years old; and

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
						<p>b) that the adopted plan identified at least a five year supply of specific, deliverable sites at the time that its examination concluded.</p> <p>The Submission Local Plan introduces a stepped trajectory to reflect the significant amount of Newham's housing target that is now anticipated to be delivered from 2028/29 onwards. The London Plan target will be met in 2033/34. In the years beyond 2033/34, the Council will deliver additional housing capacity above Newham's London Plan target across the remainder Plan period, even if the borough only meets the lower range housing target set out in Policy H1 (Meeting housing needs) of the Plan.</p> <p>The detail methodology in determining the housing target in the Plan is outlined in the Site Allocation and Housing Trajectory Methodology (2025).</p> <p>The Council has engaged with developers and others with an interest in housing delivery during each stage of the Local Plan consultation (Issues and Options, Regulation 18 and Regulation 19). Additionally, a Call For Sites exercise took place in 2021 and Statements of Common Ground have been</p>

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
						progressed and established with developers and those with an interest in housing delivery.
46.	PM	<p>Does your local plan policies update include a trajectory illustrating the expected rate of housing delivery over the plan period?</p> <p>Will your local plan policies update provide for a 5 year supply of deliverable housing sites (incorporating the appropriate buffer) on adoption against the housing requirement (which is informed by a local housing need assessment conducted using the standard method as a starting point)?</p>	NPPF paras 11, 74 and 75	Y	<ul style="list-style-type: none"> Local Plan 	<p>Yes. The Site Allocation and Housing Trajectory Methodology Note 2025 illustrates the expected rate of housing delivery over the plan period.</p> <p>The Council set out a stepped housing trajectory reflective of the anticipated phasing of developments based on developer expectations and a local level methodology for phasing. Although Newham is unable to demonstrate a 5-year housing land supply when measured against the adopted London Plan (2021) housing target, there are sufficient sites identified for Newham to exceed both its London Plan target and our housing needs figure over the plan period</p> <p>The Council's stepped housing trajectory is included in Policy H1: Meeting housing needs.</p> <p>The Submission Local Plan provides a 5-year supply of specific deliverable sites and beyond this 5-year period sites are developable based on the phasing methodology outlined in Table 8 of the Site Allocation and Housing Trajectory Methodology Note 2025.</p>

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
						<p>As set out above, Newham is unable to demonstrate a 5-year housing land supply when measured against the adopted London Plan (2021) housing target. Our calculation of the 5-year land supply against the London Plan target includes shortfall from previous years added to the 5-year supply target (the Sedgefield approach). This shortfall against the London Plan target reflects the significant amount of Newham's housing target that is now anticipated to be delivered from 2028/29 onwards. However, it is important to note that our inability to meet our London Plan housing target is not because the borough lacks available sites to deliver homes. Instead, the shortfall of delivery against our London Plan target stems from delays to the delivery of allocated sites within our adopted Local Plan. A buffer has been applied to Newham's London Plan 5-year land supply target. A 20% buffer has been applied to Newham's portion of the London Plan target noting our 2023 Housing Delivery Test consequence (a buffer of 3,280 homes per year). No buffer has been added to the LLDC's portion of the London Plan target, as per the requirements of the 2023 NPPF. Taking the shortfall and buffer into consideration Newham only has a land supply of 2.22 years.</p>

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
						Newham intends to address its shortfall over the course of the emerging Local Plan period (the Liverpool method). A 5-year land supply calculation measured against the proposed housing target in the Submission Local Plan is also set out in the methodology note. This shows that Newham has sufficient housing capacity to meet the borough's Local Plan capacity-based housing target over the course of the proposed plan period to 2037/38 with a surplus of 1,934 units above the lower range housing target, as well as a 5-year land supply of 5.16 years measured against the Plan's housing target.
		Stage F: Independent examination and adoption				
47.	PM	<p>Have you obtained the relevant authority permissions to publish the submission version of the local plan policies update?</p> <p>You may want to consider including approval to submit this to the Secretary of State (Planning Inspectorate)</p>			<ul style="list-style-type: none"> Any relevant authority reports to Cabinet / Committee 	<p>Newham's Draft Submission Local Plan (Regulation 19) was approved, for engagement with residents, elected members and local stakeholders, by Cabinet in June 2024. Details of this meeting and the associated minutes can be viewed here.</p> <p>Following the Regulation 19 consultation, Newham's Submission Local Plan was approved at Full Council in April 2025. This</p>

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
						included authority to submit the Local Plan to the Secretary of State. Details of this meeting and the associated minutes can be viewed here .
48.	L	Have you made clear where and within what period representations must be made?	T&CPA Regulation 17, 19, 20 and 35	Y	<ul style="list-style-type: none"> ● Report or record of decisions 	The Regulation 19 consultation period started on 19 th July 2024 and ran to 20 th September 2024 (this included a two-week extension). Regulation 19 Consultation Guidance and the Statement of Representations Procedure document was published online alongside the consultation which made the period and methods clear.
49.	L	<p>Have you published on your website and made copies of the following available for inspection:</p> <ul style="list-style-type: none"> ● the proposed submission documents ● the statement of the representations procedure ● statement and details of where and when documents can be inspected <p>Have you checked you have met all other requirements of your Statement of Community Involvement?</p>	T&CPA Regulations 19 and 35	Y	<ul style="list-style-type: none"> ● Statements and record of where and when documents were made available ● Consultation Statement 	<p>Yes. The Regulation 19 consultation was hosted on the Council's website. This includes the submission version of the Local Plan alongside links to the necessary supporting documents.</p> <p>There was, and remains, a dedicated Evidence Base Document page and a separate Integrated Impact Assessment page.</p> <p>The statement of representation procedure was published as part of the consultation on the Regulation 19 Newham Local Plan web page and explained in the Regulation 19 Consultation Guidance.</p>

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
						<p>An email was sent to the consultees contained on the Local Plan database notifying them of the details of the consultation including the relevant documentation.</p> <p>Notifications were also sent via social media and the Council's website. Copies of the document were made available at Newham Dockside and in libraries throughout the borough.</p> <p>Further information on the methods used to promote and manage the consultation are set out in the Regulation 22 Consultation Statement.</p>
50.	L	<p>Have you sent to each of the specific consultation bodies invited to make representations under Regulation 18(1):</p> <ul style="list-style-type: none"> • A copy of each of the proposed submission documents; and • the statement of the representations procedure 	T&CPA Regulation 19(b)	Y	<ul style="list-style-type: none"> • Consultation Statement • Evidence of notifications (email) 	<p>Emails were sent to the consultees contained on the Local Plan database (including specific consultation bodies) notifying them of the details of the consultation including the relevant documentation.</p> <p>The statement of representation procedure was published as part of the consultation on the Regulation 19 Newham Local Plan web page and explained in the Regulation 19 Consultation Guidance.</p>

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
						<p>Notifications were also sent via a press release, Public Notice in the Newham Recorder, a promotional video, Public advertisement boards, post card drops to a sample of Newham's population, site posters at site allocation in the draft Local Plan, social media and the Council's website. Copies of the document were made available at Newham's main office (Newham Dockside) and in libraries throughout the borough.</p> <p>Further information on the methods used to promote and manage the consultation are set out in the Newham Local Plan Refresh Regulation 18 Consultation Report.</p>
51.	L	<p>Have you sent to each of the general consultation bodies invited to make representations under Regulation 18(1):</p> <ul style="list-style-type: none"> the statement of the representations procedure; and where and when the documents can be inspected 	T&CPA Regulation 19(b)	Y	<ul style="list-style-type: none"> Consultation Statement Evidence of notifications (email) 	<p>An email was sent to the consultees contained on the Local Plan database (including general consultation bodies) notifying them of the details of the consultation including the relevant documentation.</p> <p>This included a link to the Council's website which included copies of the proposed submission documents, details of where the documents could be viewed at Newham's main office (Newham Dockside) and in libraries throughout the borough – including</p>

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
						<p>the opening hours and the statement of representation procedure.</p> <p>Although the emails reached 1,388 subscribers in the Planning Policy database, the actual outreach was much broader. This was due to various teams across the council and local organisations forwarding our emails to their subscribers on behalf of the Planning Policy team, as well as those registered on Newham Co-create.</p> <p>A list of the organisations and stakeholders that assisted in sending the emails to their respective lists is provided below:</p> <ul style="list-style-type: none"> • Newham Planning Policy Database • Newham Co-Create • London Legacy Development Corporation Planning Database • Community Neighbourhoods • Royal Docks team • Newham Staff via Newham News • Mayor's Resident Bulletin • Public Health and Covid-19 Champions • Community Assembly Steering Groups • Citizen's Assemblies • Compost • Inter-faith Forum • Older People's Reference Group

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
						<ul style="list-style-type: none"> • Ageing Well Residents' Group • Faith Group • Newham United Dialogue • Businesses Newsletters • Newham Events <p>Officers within the London Borough of Newham Planning Department included a message about the consultation in their email signatures for those already engaged with the planning system, such as developers and landowners.</p> <p>Notifications were also sent via the Council's Facebook page, X (formerly twitter), LinkedIn and the Council's website. Copies of the document were made available at Newham's main offices, Newham Dockside and in libraries throughout the borough.</p> <p>Further information on the methods used to promote and manage the consultation are set out in the Newham Local Plan Refresh Regulation 18 Consultation Report.</p>
52.	L	Have you, on the day of publication, requested the opinion of the Mayor of London (if a London Borough or Mayoral DC) on the general	<p>P&CPA Section 24</p> <p>T&CPA Regulation 21</p>	Y	• Copy of letter	An email was sent to the GLA on at the commencement of the Regulation 19 consultation, seeking an opinion as to whether the Regulation 19 version of the Newham

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
		conformity of the local plan update with the spatial development strategy?				Local Plan is in conformity with the London Plan under section 24 (4)(a) of the Planning and Compulsory Purchase Act 2004.
		Getting ready for submission to PINS				
53.	PM	Get ready for submission and examination, this might mean starting the process of appointing a programme officer, securing rooms for a potential hearing and other practical arrangements. Refer to guidance from the Planning Inspectorate.	See PINS Procedure Guide for Local Plan Examinations 2021	Y		The Council has appointed a Programme Officer, Charlotte Glancy, bankssolutionsuk@gmail.com , to undertake this role on behalf of the Council and has agreed a Service Level Agreement with the Planning Inspectorate. Further logistical arrangements will be made in due course.
54.	PM	Have you obtained the relevant authority permissions to submit the plan to the Secretary of State via the Planning Inspectorate (PINS)		Y	<ul style="list-style-type: none"> Any relevant authority reports to Cabinet / Committee 	Newham's Submission Local Plan was approved at Full Council in April 2025. This included authority to submit the Local Plan to the Secretary of State. Details of this meeting and the associated minutes can be viewed here .
55.	L	Have you collated all of the representations made to the publication draft plan policies update?	<p>P&CPA Section 20(3)</p> <p>T&CPA Regulation 22(1)(e)</p>	Y		Yes, all representations made at the Regulation 19 consultation stage have been collated and published in the Examination Library. The Examination Library also includes the Regulation 22 Consultation Statement which sets out the number of representations made pursuant to Regulation 20, a summary

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
						of the main issues raised in those representations, and officer response.
56.	PM	Does each representation made have a unique ID and contact details? PINs require that these are provided in an electronic database enabling the full text of each representation to be accessed easily in both policy and paragraph number order and representor order. The database should also clearly identify those who have made a request to be heard by the Inspector under section 20(6) of the PCPA	See PINS Procedure Guide for Local Plan Examinations 2021	Y		Yes, all responses have been provided to PINs in an electronic database (Excel) as a searchable database by policy, paragraph number and representation order. Each representation made as a unique ID and clearly identifies who has made a request to be heard by the Inspector under section 20(6) of the PCPA.
57.	L	Have you assembled the relevant supporting documents (documents relevant to the preparation of your plan which normally includes or comprises the evidence base)?	P&CPA Section 20(3) T&CPA Regulation 22(1)(g)		● Submission documents / Examination library	An Examination Library for the Local Plan has been prepared.
58.	PM	Do all of the documents that you will submit to the inspectorate have a unique reference listed in an 'Examination Library'?			● Submission documents / Examination library	All submission documents will have a unique reference. This has been published in an index and is available in the Examination Library .
59.	L/ PM	You may need to consider whether you need to redact certain personal details from representations for the website and inspection purposes. However, those who have made	General Data Protection Regulation 2018			Any necessary redaction of representations has been carried out prior to publication.

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
		representations should be able to contact one another and documents should be provided without details redacted. See the guidance from the Planning Inspectorate.	See PINS Procedure Guide for Local Plan Examinations 2021			
60.	L	Have you prepared a statement setting out: <ul style="list-style-type: none"> • Which bodies and persons were invited to make representations under Regulation 18 • How they were invited • A summary of the main issues raised • How the representations have been taken into account 	P&CPA Section 20 (3) T&CPA Regulation 22(1)(c)		<ul style="list-style-type: none"> • Consultation statement 	A Regulation 18 Consultation Report , setting out this information, has been prepared and is published online as part of the Examination Library .
61.	L	Have you prepared a statement giving: <ul style="list-style-type: none"> • the number of representations made under Regulation 22 • a summary of the main issues raised OR • Stating that no representations were made 	P&CPA Section 20(3) T&CPA Regulation 22(1)(c)	Y	<ul style="list-style-type: none"> • Consultation Statement • The Statement as required in Regulation 22(1)(c) – this can be included in the Consultation statement 	Yes. The Council's Regulation 22 Consultation Statement sets out how the Council has involved residents and key stakeholders in preparing the Newham Submission Local Plan in accordance with Regulations 18 and 19 of the Town and Country Planning (Local Planning) (England) Regulations 2012. Chapter 3 of the Regulation 22 Consultation Statement sets out: <ul style="list-style-type: none"> • the number of representation made for both the Regs 18 and Regs 19 • the Summary of main issues and the Council's response to these issues

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
62.	PM	Consider what documents need printing to ensure that hard copies are available where necessary for inspection and for the examination library.	See PINS Procedure Guide for Local Plan Examinations 2021			This will be addressed at the relevant point in the process.
		Submission to PINS				
63.	L	<p>Have you sent the Secretary of State (the Planning Inspectorate) a hard copy and electronic version of:</p> <ul style="list-style-type: none"> • a copy of the local plan policies update • and (if prepared) policies map <p>Have you sent the Secretary of State (the Planning Inspectorate) an electronic version of:</p> <ul style="list-style-type: none"> • the Final 'consultation statement' supplemented by or incorporating the documents consultation required under Regulation 22(1) • The Sustainability Appraisal • Copies of representations • 'Supporting documents' <p>Guidance from PINS also highlights other material necessary for the examination which includes:</p> <ul style="list-style-type: none"> • An Appropriate Assessment under the Conservation of Habitats and Species 	<p>P&CPA Section 20(1) and 20(3)</p> <p>T&CPA Regulations 22</p> <p>See PINS Procedure Guide for Local Plan Examinations 2021</p>	Y		<p>All submission documents have been provided as electronic documents, as requested by PINS. This includes:</p> <ul style="list-style-type: none"> • Local Plan • Policies Map • Newham Consultation reports and Statement • Newham Local Plan– Integrated Impact Assessment (includes the SA, SEA, EqlA and HIA) • Copies of representations • Supporting documents * see Examination Library for evidence base and additional supporting documents • Habitats Regulations Assessment 2025 • Local Development Scheme 2025 • Statement of Community Involvement <p>It is useful to note that a Statement of Common Ground is still in negotiation with the</p>

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
		<p>Regulations 2017 [HRA], or evidence to demonstrate that an Appropriate Assessment is not required and confirmation from Natural England that they concur;</p> <ul style="list-style-type: none"> • The LPA's current Local Development Scheme; • In London, confirmation that the Mayor has indicated general conformity with the London Plan (note however that the Inspector is entitled to take his/her own view on conformity). • It is also helpful if the LPA provide an Equalities Impact Assessment 				GLA and will be sent to the Programme Officer as it is finalised.
64.		<p>As soon as practical after submission, on your website, have you published:</p> <ul style="list-style-type: none"> • The documents submitted to PINS (identified above) including representations made under Regulation 20 (where practicable) taking into account GDPR requirements? • Statement as to where and when these documents are available for inspections (again this should be in line with any requirements in your Statement of Community Involvement)? 	T&CPA Regulation 22(3) and 35(1)(b)			<p>Yes. The Council has set up a dedicated Examination webpage. This includes a virtual library of all the documents submitted to PINS. This includes the Local Plan, Policies Map, IIA, Consultation Statement and reports, evidence base and all other documents "relevant to the preparation of the Local Plan."</p> <p>In addition, and in accordance with the regulations, copies of the Local Plan, Policies Map, IIA and the Regulation 22 Consultation Statement will be made available in the Council's main office (Newham Dockside) on</p>

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
						request. Stakeholders will be informed where both suites of documents can be viewed, be this online or where relevant as paper copies.
65.	L	For each general consultation body invited to make representations under Regulation 18(1), have they been sent: <ul style="list-style-type: none"> notification that the documents submitted to PINS are available for inspection details of where and when they can be inspected 	T&CPA Regulation 22(3)(b)		<ul style="list-style-type: none"> Copies of correspondence 	Yes. All those on the Council's Local Plan Consultation Database have been notified that the documents submitted to PINS are available for inspection, and where and when they can be inspected.
66.	L	Have you given notice to persons who have requested to be notified that submission has taken place?	T&CPA Regulation 22(3)(c)		<ul style="list-style-type: none"> Copies of correspondence 	Yes. The Council has notified all those on the Council's Local Plan Consultation Database, as well as any representors who are not on the database (if any), who have requested to be notified about submission and examination, that the submission has taken place.
67.	L	If examination hearings are being held, at least six weeks before its opening has the Programme Officer: <ul style="list-style-type: none"> published the time and place of the examination and the name of the person appointed to carry out the examination on your website? notified those who have made representations on the published DPD 	<p>P&CPA Section 20</p> <p>T&CPA Regulations 24 and 35</p>		<ul style="list-style-type: none"> Website 	<p>In progress. At the time of submission the Council does not have the date when the hearing element of the examination will take place.</p> <p>The Programme officer, Charlotte Glancy, bankssolutionsuk@gmail.com, will notify all interested parties of the date and location of the examination. This will include all those on the Council's Local Plan Consultation</p>

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
		which have not been withdrawn of these details?				Database, as well as any representors who are not on the database (if any), who have requested to be notified about submission and examination.
68.	L	Have you asked the Inspector to recommend 'main modifications' (changes that materially affect the policies) to make a submitted local plan policies update sound and legally compliant? These modifications should be published for consultation.	See Section 6 of the PINS Procedure Guide for Local Plan Examinations 2021 P&CPA Section 20 (7C)		<ul style="list-style-type: none"> ● Schedule of proposed main modifications 	The Council have included a Schedule of Proposed Modifications to address some of the comments received in response to the consultation on the Draft Local Plan (Regulation 19 Consultation), however the Council consider that no further consultation is needed.
69.	L	Depending on the scope of the modifications, have you considered whether there is a need to undertake further Sustainability Appraisal, Habitats Regulations Assessment, and Equalities Impact Assessment on the modifications.	<p>The Environmental Assessment of Plans and Programmes Regulations 2004 (as amended)</p> <p>The European Directive 2001/42/EC</p> <p>The Conservation of Habitats and Species Regulations 2017 (as amended)</p> <p>The European Directive 92/43/EEC</p>		<ul style="list-style-type: none"> ● Sustainability Appraisal (and any drafts) ● Equalities Impact Assessment ● Habitats Regulations Assessment screening report 	This will be completed at the appropriate stage of the process.

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
			Equality Act 2010			
70.	L	If the plan policies update is sound, have you formally adopted the plan policies update in a full meeting of the local planning authority?	T&CPA Regulation 4(1) and (3) of the Local Authorities (Functions and Responsibilities) (England) Regulations 2000).		<ul style="list-style-type: none"> Any relevant authority reports to Cabinet / Committee 	This will be completed at the appropriate stage of the process.
71.	L	On adopting a Local Plan policies update, have you made publicly available a copy of the plan, an Adoption Statement and Sustainability Appraisal?	T&CPA Regulations 26 and 35 of the Town and Country Planning (Local Planning) (England) Regulations 2012.		<ul style="list-style-type: none"> Adoption Statement 	This will be completed at the appropriate stage of the process.